

Village of Kent City
Downtown Development Authority

83 Spring Street
Kent City, MI 49330
616.678.7232
July 21, 2022
7:00 p.m.

1. Meeting called to order at 6:36pm by Chairman Crabtree
 - a. In attendance: Crabtree, Kieft, Lewis, Knapp, Rose, Olson
 - b. Absent: Kaminski, Ignasiak
2. Approval of Prior meeting minutes
 - a. Motion by Lewis, Second by Knapp
 - b. 6 ayes, 0 nays, motion passes
3. Approval of Agenda
 - a. Motion by Rose, Second by Kieft
 - b. 6 ayes, 0 nays, motion passes
4. Public Comment open at 6:39
 - a. Closes at 6:40
5. Finance Report
 - a. 199.08 in checking
 - b. 75,155.64 in savings
6. Approval of Bills
 - a. NA, None
7. Landscape/Streetscape Maintenance
 - a. Need to delegate someone to oversee planters to avoid delays and confusion
 - b. Will coordinate seasonally with Jacobsens
 - c. Trash bins have been received and placed in downtown district
 - d. Alternative miscommunication resolved, work completed
 - e. Masons have completed the rock wall project
 - f. Plants/shrubs at El Zapopan to be discussed, tabled to next meeting
8. Review Chair Spending Limit
 - a. Rose motions to raise Chair spending limit to \$1000 without DDA board approval
 - b. Second by Lewis
 - c. 6 ayes, 0 nays, motion passes effective immediately
9. Christmas Decoration Update
 - a. Ignasiak heading this up and is absent this meeting
 - b. Communicated that lights have been found for purchase, looking into couplers/connectors for new lights
 - c. DPW should have most items already
10. Halloween events
 - a. KCHD will not allow KDL to serve cupcakes, Knapp cannot help
 - b. Possibility of KDL coordinating a make and take craft (pie pumpkin decorating, maybe we can find pumpkin donations)
 - c. School walk through may not happen as many of the coordinating teachers have retired
 - d. Cocoa and cupcakes at Star Customs again this year, Mike Lantz has extended offer to trunk or treat and open space for us as last year

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- e. DDA will provide cupcakes, need to source them
 - f. Reach out to ChoiceOne Bank (Nick and/or Carla) about participating with us again this year
11. Next meeting
 - a. 8/18/2022 at 6:30pm
 12. No other comments
 13. Meeting adjourned at 7:28pm
 - a. Motioned by Kieft, Seconded by Rose
 - b. 6 ayes, 0 nays, motion carried, meeting adjourned