

VILLAGE OF KENT CITY
PLANNING COMMISSION

Proposed Regular Meeting Minutes

Thursday, October 3, 2019 7:00 PM

Kent City Village Office – Meeting Room

- I. Call to Order
Chairman, Glenn Crabtree called the meeting to order at 7:00 PM.
- II. Roll Call of Commissioners
Members Present: Sue Smalley, Staci Bull, Glenn Crabtree

Members Absent: Ed Lain

Others Present: Dennis Kaminski- Zoning Administrator, Bert Rose- Village President
- III. Approval of June and September Regular Meeting Minutes-
Motion by Bull, Second by Smalley to approve the June meeting minutes.
Vote: 3 Ayes, 0 Nays. **Motion** Passed.
Motion by Bull, Second by Smalley to approve the September meeting minutes.
Vote: 3 Ayes, 0 Nays. **Motion** Passed.
- IV. Public Time- other than agenda items (5 minute limit)
Opened at 7:05PM, Closed at 7:06PM
- V. Approval of Agenda
Motion by Bull, Second by Smalley to approve the agenda.
Vote: 3 Ayes, 0 Nays. **Motion** Passed
- VI. Public Comment on Agenda items (2 minute limit)- Opened at 7:07PM, Closed at 7:08PM
- VII. Old Business-
 - A. Rental property registration/inspection-
 - a. Kaminski handed out a proposed checklist for rental property inspections.
 - b. Crabtree suggested that they add check for hand rails where required by code.
 - c. Kaminski stated that when doing a rental property registration he would like to see the landlord responsible for lawn maintenance and the sewer bill.

- d. Crabtree asked if the committee had any input in the rental property ordinance before he starts to write it.
 - e. Both Crabtree and Kaminski point out that the village needs to be notified if the tenant/renter changes.
- B. Chicken ownership-
- a. Crabtree asked if anyone on the committee had a problem with the chicken/livestock ordinance.
 - b. Crabtree pointed out that the livestock should be limited in sight, sound and smell to the neighboring properties.
 - c. Crabtree stated that Grand Rapids charges a \$10 annual permit fee and all signed complaints get investigated. However, if the permit holder gets one complaint then the permit is revoked.

VIII. New Business

A. Proposed Crosswalk Ordinance Amendment Draft-

- a. Crabtree pointed out that the biggest issue with the crosswalk ordinance is the enforcement of it.
- b. Crabtree stated that if a resident is ticketed it is a civil infraction. The village would have to write their own penalty and what the fine would be. The standard fine for that type of infraction is \$135 for 61st District Court.
- c. Crabtree asked if the committee needs to define what “failure to stop” means for the ordinance.
- d. Crabtree inquired about what the committee wants to charge for the fine? He stated that if we charge \$135 then the fine is within the current traffic violation fines and double the fine within the school zones.
- e. Rose and Crabtree mentioned that the current crosswalk signs would be changed from “slow down for pedestrians” to “stop for pedestrians.”
- f. Crabtree asked if the committee had any changes or suggestions so far for the crosswalk ordinance.

B. November PC Meeting- November 7, 2019 at 7:00PM

IX. Commissioner Remarks- Kaminski stated that Ordinance 18 needs to be reviewed in the future.

X. Adjournment

Meeting was closed at 7:46 PM by Glenn Crabtree, Chairperson

Motion by Smalley to close the meeting, Second by Bull.

Vote: 3 Ayes, 0 Nays. **Motion** Passed

Respectfully submitted,

Staci Bull
Secretary