

DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES
Tuesday, September 24, 2019

1. The meeting was called to order at 3:12 p.m. by Treasurer Nick Lewis at 83 Spring Street, Kent City
Members present: Kathy Ignasiak, Liz Knapp, Nick Lewis, and Bert Rose.
Absent: Andrew Bostwick, Glenn Crabtree and Sharon Olson.

2. **Motion** by Ignasiak, 2nd by Rose to approve August meeting minutes as presented.
Vote: 4 Ayes; 0 Nays Motion CARRIED

3. **Motion** by Rose, 2nd by Ignasiak to approve the agenda with the addition of trees on Main Street.
Vote: 4 Ayes; 0 Nays Motion CARRIED

4. Public Comment- Public Present: Jason Fulton is interested in serving on a board to help the community. He is an employee of Belden Brick and is a resident of Tyrone Township.

5. Finance Report: Checking Account \$291.00 (8/31/19) Savings Account \$75,561.66 7/31/19 (statement comes every 3 mo)
Bond payment interest has been wired.

6. Business:
 - A. Halloween Event ~ Liz presented a list of duties for the Trunk & Treat.
 - B. Information for PA 57 ~ deadline 8/31/19 Mary has completed what she can for the website. Still need to complete the 4 items: Current List of Contracts and Other Documents Related to Management of the Authority with Description of the Contracts and Services. Bert will contact Andrew.
 - C. The township has approved to deed their section of parking lot to the village that is adjacent to the area of parking lot that Grice's Pharmacy is deeding to us. The property is being surveyed for the land split.
 - D. Kathy questioned the condition of the trees that have split trunks. Johnson Nursery looked at them and the next 3 – 5 years will tell if they will survive.
 - E. Next Meeting date is Tuesday, October 22nd at 6:00 p.m.

7. Other Comments: – None

8. Adjourn: Acting Chair Lewis adjourned the meeting at 3:57 p.m.

Respectfully submitted,

Mary Portell, Appointed Secretary