

VILLAGE OF KENT CITY PROPOSED
DOWNTOWN DEVELOPMENT AUTHORITY MEETING
REGULAR MEETING
February 21, 2019

1. The meeting was called to order at 7:10 p.m. by Chairman Bostwick at 83 Spring Street, Kent City.

Members present: Andrew Bostwick, Glenn Crabtree, Kathy Ignasiak, Liz Knapp, and Bert Rose

Absent: Nick Lewis and Sharon Olson.

Others present: Mary Portell, Appointed Secretary.

2. **Motion** by Knapp, 2nd by Crabtree to approve the January meeting minutes as presented.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED

3. **Motion** by Knapp, 2nd by Ignasiak to approve the agenda as presented.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED

4. Public Comment – None.

5. Finance Report: Received the winter capture of \$8,651.51.

Motion by Ignasiak, 2nd by Rose to approve payment of the bills for Two hundred fifty six and 38/100 (\$256.38).

Roll call Vote:

Ayes: Crabtree, Ignasiak, Knapp, Rose and Bostwick.

Nays: None.

Motion CARRIED

6. Business

A. The DDA brochure has been updated with a picture of people at the pavilion.

B. Survey Results ~ About a dozen have been sent in. Andrew took the surveys and will compile the results.

C. Meet & Greet will be Tuesday, March 26th from 8:30 a.m. to 10:30 a.m. Andrew will prepare an invite and also include on it that this is an informational meeting to comply with Act 257. The DDA brochure will be included with the invitation. This will be put on the website.

D. Trees – the board discussed pruning/pest management of the trees vs removal and that one business owner had contacted the previous village president about the tree in front of his business. Item was postponed to get concerns from the business owner.

E. Election of Officers:

Motion by Ignasiak, 2nd by Rose to nominate Andrew Bostwick as Chair.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED

Motion by Rose, 2nd by Ignasiak to nominate Nick Lewis as Vice-Chair.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED

Motion by Knapp, 2nd by Rose to nominate Sharon Olson as Secretary.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

Motion by Bostwick, 2nd by Ignasiak to nominate Glenn Crabtree as Treasurer.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

F. The next DDA meeting is April 18th at 7:00 p.m.

7. **Other Comments** – Andrew has been researching Rural Development financing options for grants/loans.

8. **Adjourn** – Motion by Ignasiak, 2nd by Rose to adjourn the meeting at 8:13 p.m.

Respectfully submitted,

Mary Portell, Appointed Secretary