

**VILLAGE OF KENT CITY
SPECIAL COUNCIL MEETING
February 25, 2021
83 Spring Street, Kent City MI**

2021-29 CALLED TO ORDER AND ROLL CALL
The meeting was called to order at 6:00 p.m. by President Rose.

Council present: Randy Clay, Greg Goss, Jill Krikke, Curtis Rice, Sue Smalley and Bert Rose.

Council absent: Merry Barron

Officers present: Mary Portell, Clerk and Debbie Forth, Treasurer.

Others present: None

2021-30 PUBLIC TIME OTHER THAN AGENDA ITEMS – None.

2021-31 APPROVAL OF AGENDA
Motion by Krikke, 2nd by Goss to approve the agenda as presented.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2021-32 PUBLIC COMMENT ON AGENDA ITEMS – None.

2021-33 FINANCE
A. **Motion** by Goss, 2nd by Rice to approve the budget amendments.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

BUDGET AMENDMENTS
VILLAGE OF KENT CITY
2-27-2021

<u>Account Number</u>	<u>Description</u>	<u>Actual Budget</u>	<u>Amended Budget</u>
<u>GENERAL FUND</u>			
Council			
101-101-955-00	Miscellaneous	\$ 100	\$ 542
Clerk			
101-215-703-00	Salary	\$11,500	\$11,507
Auditor			
101-223-800-00	Auditor	\$ 6,300	\$ 6,905
Office			
101-265-752-00	Office Supplies	\$ 1,500	\$ 2,115
101-265-850-00	Communications - Office	\$ 3,000	\$ 7,185
101-265-933-00	Software Support	\$ 2,000	\$ 3,485

Public Works

101-441-705-00	Vacation Pay	\$ 1,934	\$ 2,305
101-441-706-00	Holiday Pay	\$ 930	\$ 1,110
101-441-752-00	Supplies – Office	\$ 50	\$ 285
101-441-801-00	Prof & Contractual	\$16,500	\$29,780
101-441-802-00	Outside Labor ~ Saw	\$ 0	\$93,456
101-441-840-00	Health Insurance	\$ 9,135	\$10,138
101-441-957-00	Medical Supplies	\$ 100	\$ 465

Zoning Admin.

101-702-704-00	Wages	\$13,820	\$13,890
----------------	-------	----------	----------

Planning & BZA

101-710-900-00	Printing	\$ 800	\$ 803
----------------	----------	--------	--------

Capital Outlay

101-900-970-00	Capital Outlay	\$ 7,500	\$ 7,825
----------------	----------------	----------	----------

MAJOR STREET

202-463-801-00	Proff / Contractual	\$30,000	\$77,173
202-473-750-00	Signs	\$ 150	\$ 1,635
202-484-800-00	Engineering	\$ 1,000	\$ 1,880

LOCAL STREET

203-463-801-00	Proff/Contractual	\$ 0	\$70,165
203-473-775-00	Signs	\$ 150	\$ 220
203-478-940-00	Winter Equip Rental	\$ 3,500	\$ 3,758
203-484-808-00	Auditor	\$ 1,600	\$ 1,675

Bond Payment

510-510-995-00	Interest	\$ 5,674	\$ 6,545
----------------	----------	----------	----------

SEWER FUND

590-527-702-00	Wages	\$15,275	\$27,277
590-527-702-00	Salary – Clerk	\$10,300	\$10,506
590-527-703-00	Salary – Treasurer	\$ 7,210	\$ 7,354
590-527-705-00	Vacation Pay	\$ 3,270	\$ 3,380
590-527-706-00	Holiday Pay	\$ 1,145	\$ 1,274
590-527-808-00	Auditor	\$ 4,100	\$ 4,595
590-527-934-00	Other R&M	\$ 6,484	\$ 7,575
590-527-946-00	Engineer Services	\$ 6,710	\$31,052
590-731-709-00	FICA/Medicare	\$ 1,700	\$ 3,220
590-527-900-00	Printing & Pub	\$ 1,300	\$ 1,680
590-527-932-00	Vehicle Repair	\$ 500	\$ 701
590-527-933-00	Software Support	\$ 2,000	\$ 2,022
590-527-934-00	Other R/M	\$ 9,715	\$20,092

590-527-935-00	Property Liability Insur	\$ 3,500	\$ 4,901
590-527-946-00	Engineering Ser	\$ 3,000	\$29,712
590-527-970-00	Capital Outlay	\$12,000	\$115,024
590-731-709-00	FICA/Medicare	\$ 3,000	\$ 3,945

B. **Motion** by Goss, 2nd by Rice to approve the bills for Sixty-three thousand, Five hundred eighty-four and 32/100 (\$63,584.32) dollars.

Roll call Vote:

Ayes: Clay, Goss, Krikke, Rice, Smalley, Rose.

Nays: None Motion CARRIED

C. **Motion** by Krikke, 2nd by Smalley to adopt **Resolution No. 2021-04** to authorize Transfer of Sewer Funds [\$102,454].

Vote: 6 Ayes; 0 Nays. Motion CARRIED

D. Greg Goss gave a power point on Appointment of Clerk & / or Treasurer. The clerk's position cannot be filled until it is vacant. There was discussion to have the clerk's duties only clerk duties and hire an Office Assistant for all the other duties that Mary has been doing. If the treasurer's office is appointed, it would change at the next election, 11/2022. Curtis recommended seeking candidates now.

Motion by Krikke, 2nd by Rice to authorize Greg Goss to contact the village attorney on Monday to have the positions of Clerk & Treasurer appointed.

Roll call Vote:

Ayes: Krikke, Rice, Smalley, Clay, Goss, Rose.

Nays: None. Motion CARRIED

2021-34 ADJOURNMENT – Motion to adjourn by Goss, 2nd by Smalley at 6:56 p.m.

Vote: 6 Ayes; 0 Nay. Motion CARRIED

Respectfully submitted,

Mary Portell, Village Clerk