

PROPOSED

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
March 14, 2019
83 Spring Street, Kent City MI**

2019-11 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by President Rose.

Council present: Merry Barron, Erik Bitely, Greg Goss, Jill Krikke, Curtis Rice, Sue Smalley and Bert Rose.

Council absent: None.

Officers present: Mary Portell, Clerk and Debbie Forth, Treasurer.

Others present: None.

2019-12 **Motion** by Bitely, 2nd by Goss to approve the February 14th & 26th meeting minutes with a correction that Erik Bitely was present at the February 14th meeting.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2019-03 PUBLIC TIME OTHER THAN AGENDA ITEMS – None.

2019-14 CORRESPONDENCE ~ None.

2019-15 APPROVAL OF AGENDA

Motion by Krikke, 2nd by Barron to approve the agenda with two additions under sewer, 147 N. Clover Street and 90 Spring Street and two additional invoices.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

2019-16 PUBLIC COMMENT ON AGENDA ITEMS – None.

Equipment – *Eric Bitely & Curtis Rice*

The equipment has been delivered to Miedema Auction next week. Purchase of a grapple bucket is still being investigated.

Health & Safety – *Merry Barron & Jill Krikke*

Merry did the quarterly inspection and there is a noise when the new furnace starts up it winds.

HR Committee – *Bert Rose*

Motion by Goss, 2nd by Rice to replace the second sentence in the 2nd paragraph of the Policy Manual [per the attorney] “There will be no marijuana, illegal or controlled substance or drugs, alcoholic beverages, consumed on the Village of Kent City’s property. On duty employees shall not be in possession of, or under the influence of marijuana, illegal drugs, alcohol or controlled substances. Violation of this rules is grounds for immediate termination.”

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

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Motion by Goss, 2nd by Bitely to change the vacation in-advance request from 4 weeks to 2 weeks.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

Motion by Bitely, 2nd by Goss to adopt the Job Description for the Zoning Administrator.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

IT Committee – *Greg Goss & Deb Forth*

Greg met with two more companies and the minutes from the IT Committee meeting for February 21, 2019. Next meeting, the IT Committee will make a recommendation. Also looking at a copy machine.

Sewer Committee

Flow Meter – met with Callen Engineering and Oudbier Instruments – discussed installing an FL1500 to demo.

90 Spring Street – a site plan was submitted today for plastics company to move in the building.

Addition work storm drain project ~ ditch from the weir to the road needs to be cleaned out and replace the culvert.

Motion by Goss, 2nd by Rice to approve the expenditure for Dan's Excavating to clean the ditch and replace the culvert for \$4,100.00.

Roll call Vote:

Ayes: Barron, Bitely, Goss, Krikke, Rice, Smalley and Rose.

Nays: None.

Motion CARRIED

Street Report – *Erik Bitely*

Currently getting salt thru MIDeal. All the other municipalities in Kent County place their order with Kent County Road Commission. Erik is investigating if it is beneficial to change. 100 ton vs 50 ton.

Motion by Goss, 2nd by Rice to authorize Erik and Bert to make the decision on the salt vendor.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED

President's Report – *Bert Rose*

Jay attended a two-day MWRA class for his CEC's and info.

The DDA Meet & Greet with the village businesses is March 26th.

The village was not allocated CDBG funds for the picnic tables. Will revisit next year.

Other Reports

A. Clerk's 3/6/19 Written Report.

B. Treasurer's 2/28/19 Written Report.

C. Zoning Administrator 3/12/19 Written Report.

D. Planning Commission Minutes from March 7, 2019

E. Proposed February 21, 2019 DDA Minutes.

F. Fire Reports for February.

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- 2019-17** APPOINTMENTS / RESIGNATIONS
A. **Motion** by Krikke, 2nd by Smalley to appoint Christine Train Rice as a BZA Alternate to replace Hillary Hilbrand.
Vote: 5 Ayes; 1 Nays 1 Abstain. Motion CARRIED

Committee's list was distributed.

- 2019-18** FINANCE
A. **Motion** by Goss, 2nd by Barron to approve the bills for the amount of Forty-eight thousand, Seventy and 96/100 (\$48,070.96).
Roll call Vote:
Ayes: Bitely, Goss, Krikke, Rice, Smalley, Barron and Rose
Nays: None Motion CARRIED
B. **Motion** by Goss, 2nd by Barron to adopt **Resolution No. 2019-04**
To Authorize Sewer Bond Payment.
Roll call Vote:
Ayes: Bitely, Goss, Krikke, Rice, Smalley, Barron and Rose.
Nays: None. Motion CARRIED
C. **Motion** by Krikke, 2nd by Rice to adopt **Resolution No. 2019-05**
To Authorize Streetscape Project Bond Payment.
Vote: 7 Ayes; 0 Nays. Motion CARRIED
D. Contractor's equipment was increased to \$400,000 Insurance renewal. Motion by Goss, 2nd by Bitely to approve the payment of to

2019-19 OLD BUSINESS – None.

- 2019-20** NEW BUSINESS
A. **Motion** by Bitely, 2nd by Rice to award the bid to Tom Williams Builders, LLC to repair .
Vote: 7 Ayes; 0 Nays Motion CARRIED
B. Attorney will prepare the deed for 13820 Eagle Ridge Drive from Chary Construction to the Village.

2019-21 ADJOURNMENT – Motion to adjourn by Barron, 2nd by Goss at 7:36 p.m. Vote: 7 Ayes; 0 Nay. Motion CARRIED

Respectfully submitted,

Mary Portell, Village Clerk