

**DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES**

Thursday, April 21, 2022

6:30 p.m.

83 Spring Street, Kent City MI

1. Chair, Crabtree called the meeting to order at 6:36 p.m.
Members Present: Glenn Crabtree, Nick Lewis, David Kieft, Dennis Kaminski, Kathy Ignasiak, Sharon Olson, Liz Knapp, Bert Rose (6:47 p.m.)
Members Absent: None.
Others present: None.

2. **Motion** by Ignasiak, 2nd by Olson to approve the March 17, 2022, meeting minutes as presented.
Vote: 7 Ayes; 0 Nays. Motion CARRIED

3. **Motion** by Olson, 2nd by Lewis to approve the Agenda with the addition of: Business F. Landscape and G. Village/DDA Relations
Vote: 7 Ayes; 0 Nays. Motion CARRIED

4. Public comment – None.

5. Finance Report – Balance as of 3/31/2022
\$ 203.08 Checkbook Balance
\$ 120,484.13 Savings Balance

6. Business
 - A. **Approval of Monthly Bills**
Motion by Kieft, 2nd by Kaminski to pay monthly bills, invoice from Flags Unlimited, totaling One Thousand, Three hundred, Seventy-Eight dollars (\$1,378.58) and 58/100.
Roll Call Vote: Ayes; Crabtree, Kaminski, Ignasiak, Knapp, Lewis, Olson, Kieft.
Nays; None. Motion CARRIED

 - B. **Review of Trash Receptacles**
Motion by Ignasiak, 2nd by Kieft to purchase six (6) round trash receptacles with weatherstone finish, six (6) trash receptacle liners, and six (6) charcoal lids.
Roll Call Vote: Ayes; Knapp, Lewis, Rose, Crabtree, Kaminski, Ignasiak, Olson, Kieft.
Nays; None. Motion CARRIED

C. **Christmas Decoration Update**

Christmas lights needed: Five (5) rolls of one hundred fifty (150) feet per roll for twenty-one (21) poles plus connectors.

D. **Future Projects**

Research to be done on when bond matures and what expenses are applicable for the DDA.

E. **Landscape**

Motion by Ignasiak, 2nd by Lewis, to accept bid from Alternative Lawncare for spring cleanup of Main Street for Seven hundred dollars (\$700.00) and 00/100.

Roll Call Vote: Ayes; Crabtree, Kaminski, Ignasiak, Knapp, Lewis, Olson, Rose, Kieft.

Nays; None.

Motion CARRIED

F. **Next Meeting**

May 26, 2022, at 6:30 p.m.

7. **Motion** by Rose, 2nd by Lewis to adjourn the meeting at 7:54 p.m.

Vote: 8 Ayes; 0 Nays.

Motion CARRIED.

Respectfully submitted,
Ashley Scudder, Appointed DDA Secretary