

**DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES**

Thursday, April 20, 2023

6:30 p.m.

200 S Main Street, Kent City MI

1. Chair, Crabtree called the meeting to order at 6:30 p.m.
Members Present: Glenn Crabtree, Bert Rose, David Kieft, Amanda Villa, Sharon Olson.
Let the minutes reflect that Sharon Olson arrived at 6:36 p.m.
Members Absent: Nick Lewis, Kathy Ignasiak, Dennis Kaminski.
Others present:

2. **Motion** by Kieft, 2nd by Rose to approve the March 16, 2023, meeting minutes as presented.
Vote: 5 Ayes; 0 Nays. Motion CARRIED.

3. **Motion** by Kieft, 2nd by Olson to approve the Agenda with addition of item G. Checking Account.
Vote: 5 Ayes; 0 Nays. Motion CARRIED.

4. **Public comment** – No public comment.

5. **Financial Report**
 Checking Account: \$195.08
 Savings Account: \$79,891.12

6. **Business**
 - A. **Payment of Monthly Bills**
 Monthly bills approved by Chairman Crabtree in the amount of One Hundred Twenty-Five (\$125.00) dollars and 00/100.

 - B. **Moving DDA Stored Items to Shed**
 DDA stored items have been moved to DDA shed. Kieft to email DDA members to discuss date for organizing items.

 - C. **Website/Social Media Promotion**
 Crabtree to look into setting up a DDA Facebook Page to promote businesses, events, food trucks, etc. Must have multiple admins.

 - D. **Event/Food Truck Calendar, Map & Resolution**

Crabtree has drafted a Food Truck Resolution and will email details to the Village.

E. **Streetscape Decorations**

Jacobsen's has been contacted. DPW to bring planters.

F. **Next Meeting**

Thursday, May 18, 2023, at 6:30 p.m.

G. **Other Comments**

Chad has the artwork for the Village sign.

Village Office to order DDA checkbook; all DDA bills can be paid directly from DDA accounts.

Motion by Kieft, support by Rose, to accept resignation of Dennis Kaminski from Kent City DDA Board.

Vote: 5 Ayes; 0 Nays.

Next month's Agenda to include discussion on adding 83 Spring Street, Kent City to DDA District.

Community wide garage sales – Memorial Day Weekend, Weekend of Independence Day Festival, Weekend of Fall Festival Car Show.

Parades: Memorial Day, Fall Festival Car Show, Christmas

Food Truck Court Downtown with live music proposed dates: June 23rd, July 21st, August 25th, Saturday AFTER Labor Day, Homecoming Friday.

7. **Motion** by Kieft, 2nd by Rose to adjourn meeting at 7:43 p.m.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED.

Respectfully submitted,

Ashley Scudder, Village Clerk