

**DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES**

Thursday, March 17, 2022

6:30 p.m.

83 Spring Street, Kent City MI

1. Chair, Crabtree called the meeting to order at 6:33 p.m.
Members Present: Glenn Crabtree, Nick Lewis, Bert Rose, David Kieft, Dennis Kaminski, Kathy Ignasiak, Sharon Olson.
Members Absent: Liz Knapp
Others present:

2. **Motion** by Lewis, 2nd by Kieft to approve the February 17, 2022, meeting minutes as presented.
Vote: 7 Ayes; 0 Nays. Motion CARRIED

3. **Motion** by Rose, 2nd by Lewis to approve the Agenda with the addition of: Business A. Review Northwoods Greenscapes Quote.
Vote: 7 Ayes; 0 Nays. Motion CARRIED

4. Public comment – None.

5. Finance Report – Balance as of 2/28/2022
\$ 206.08 Checkbook Balance
\$ 120,833.42 Savings Balance

6. Business
 - A. **Review of Northwoods Quote**
Motion by Olson, 2nd by Kaminski to get other quotes for care to compare pricing options.
Vote: 7 Ayes; 0 Nays. Motion CARRIED

 - B. **Review of 2021 Expenditures**
DDA Board requests a quarterly expenditures report with invoices attached for review.

 - C. **Purchase of Flags and Trash Receptacles**
Motion by Ignasiak, 2nd by Olson to purchase replacement flags and poles as presented to DDA Board. No trash receptacle quote provided.
Roll Call Vote: Ayes: Lewis, Rose, Kieft, Kaminski, Ignasiak, Olson, Crabtree.
Nays: None. Motion CARRIED

D. Christmas Decoration Update

Garland length to be measured to determine what rope lights to purchase. Rolls are 150 feet. More end caps will be needed. A count of balls/bells is also needed.

E. Streetscape Update

Planning to start work the first or second week of April. Project will take one to two weeks to complete.

F. Next Meeting

April 21, 2022 6:30 p.m.

7. Other Comments – Kent City Fireworks, July 1st 2022

8. **Motion** by Ignasiak, 2nd by Kieft to adjourn the meeting at 7:34 p.m.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED.

Respectfully submitted,
Ashley Scudder, Appointed DDA Secretary