

**DOWNTOWN DEVELOPMENT AUTHORITY**  
**VILLAGE OF KENT CITY - MEETING MINUTES**  
**Thursday, November 16, 2023**  
**6:30 p.m.**  
**200 S Main Street, Kent City MI**

1. Chair, Crabtree called the meeting to order at 6:30 p.m.  
Members Present: Glen Crabtree, David Kieft, Nick Lewis, Sharon Olson, Bert Rose, Kate Mitchell, NateFunk  
Members Absent: None  
Others Present: Gabrielle Hunter
  
2. **Motion** by Rose, 2nd by Lewis to approve the October 19, 2023 meeting minutes as presented.  
Vote: 7 Ayes; 0 Nays Motion CARRIED.
  
3. **Motion** by Lewis 2nd by Kieft to approve the Agenda with the addition of 6. C. a. Streetscape  
Vote: 7 Ayes; 0 Nays Motion CARRIED.
  
4. **Public Comment** - Gabrielle stated that the work was done on the sidewalk around her shop. It looks great and she wanted to thank the committee
  
5. **Financial Report**  
Checking Account: \$ 3,125.14  
Savings Account: \$72,903.45
  
6. **Business**
  - B. **Chop Shop Streetscape Sidewalk Update**  
Crabtree decided with the engineer to build a steeper slope. Crabtree approved another \$625.00 to improve the streetscape.
  
  - C. **Streetscape Decorations for Christmas**  
Crabtree presented the Christmas wreaths for the poles. Kieft suggested a pole be put up in the shed to store wreaths. Wreath workshop on November 29th at 6:30 at Village of Kent City Office.
    - a) Kieft discussed the 4th of July banners. The 4th of July Committee would like to purchase the banners for July that would promote the 4th of July Festival with a patriotic theme.  
  
Kieft has taken the flower pots to Jacobsens. Jacobsens will drop off winter

pots on Saturday. Kieft mentioned that the fall design was appreciated. Crabtree mentioned that some of the streetscape posts were flickering. He has called Kruihoff Electric. Will continue to try to get ahold of Consumer Energy to fix the light poles.

**D. Next Meeting**

Thursday, January 18, 2023 at 6:30 p.m.

7. Other Comments

None.

Meeting adjourned at 7:13 p.m.

Respectfully submitted,