

**DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES**

Thursday, October 20, 2022

6:30 p.m.

83 Spring Street, Kent City MI

1. Chair, Crabtree called the meeting to order at 6:32 p.m.
Members Present: Glenn Crabtree, Kathy Ignasiak, Sharon Olson, Dennis Kaminski, Nick Lewis, Bert Rose, Liz Knapp, David Kieft.
Members Absent:
Others present:
2. **Motion** by Lewis, 2nd by Olson to approve the September 15, 2022, meeting minutes as presented.
Vote: 7 Ayes; 0 Nays. Motion CARRIED.
3. **Motion** by Ignasiak, 2nd by Olson to approve the Agenda as presented.
Vote: 7 Ayes; 0 Nays. Motion CARRIED.
4. **Public comment** – None.

Let the Minutes reflect that Kieft arrived at 6:40 p.m.

5. Financial Report

Checking Account: \$190.08

Savings Account: \$105,605.97

Motion by Kaminski, 2nd by Kieft to switch to online banking through Choice One to avoid the three (\$3.00) dollar and 00/100 monthly service charge.

Vote: 8 Ayes; 0 Nays. Motion CARRIED.

6. Business

A. No monthly bills.

B. Beautification Committee

Kieft appointed as Beautification Committee contact for the seasonal changing of planted pots. In the Spring, DPW takes pot to Jacobsens. In the fall, Jacobsens will put greenery when called in.

C. Christmas Decorations

Ignasiak was not contacted for clarification regarding rope adjustments, no additional rope lights have been ordered. Discussion took place regarding an electrician looking at options for lights already owned but not in use. Additional ten (10) power cords needed for rope lights. Ordered by Crabtree at meeting.

D. Halloween Event

Itinerary for Halloween Event at Star Customs presented by Knapp. Library will have a craft: Olson will pick up cupcakes. DDA will need to bring a table.

Let the Minutes reflect that Olson left the meeting at 7:04 p.m.

E. Next Meeting

Tuesday, November 15, 2022, at 6:30 p.m.

7. Other Comments

Nathan Zarniski, 7 E Muskegon Street, contacted DDA regarding façade application transfer to new owner. Per Crabtree, new owners of property are required to submit a new application.

8. Motion by Lewis, 2nd by Rose to adjourn meeting at 7:11 p.m.

Vote: 7 Ayes; 0 Nays.

Motion CARRIED.

Respectfully submitted,

Ashley Scudder, Village Clerk