

**DOWNTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY - MEETING MINUTES
Thursday, January 18, 2024
6:30 p.m.
200 S Main Street, Kent City MI**

1. Chair, Crabtree called the meeting to order at 6:30 p.m.
Members Present: Glen Crabtree, David Kieft, Nick Lewis, Bert Rose, Kate Mitchell, Steve Buckner
Members Absent: Sharon Olson, Nate Funk.
Others Present: None.

2. **Motion** by Rose, 2nd by Kieft to approve the November 16, 2023, meeting minutes as presented.
Vote: 6 Ayes; 0 Nays Motion CARRIED.

3. **Motion** by Buckner 2nd by Lewis to approve the agenda with the addition of Resignation – Nate Funk.
Vote: 6 Ayes; 0 Nays Motion CARRIED.

4. **Public Comment** – No public.

5. **Financial Report**
Checking Account: \$ 3,125.14
Savings Account: \$67,032.10

6. **Business**
 - A. **Payment of Monthly Bills**
Motion by Lewis, 2nd by Buckner to approve payment of Jacobsen’s Floral in the amount of Six Hundred Forty (\$640.00) dollars and 00/100.
Roll Call Vote: Ayes; Crabtree, Lewis, Rose, Kieft, Mitchell, Buckner.
Nays: None.
Absent: Olson, Funk. Motion CARRIED.

 - B. **Resignation – Nate Funk**
Motion by Mitchell, 2nd by Rose to accept resignation of Nate Funk from the Kent City DDA.
Vote: 6 Ayes; 0 Nays. Motion CARRIED.

 - C. **Election of Officers**

Motion by Rose, 2nd by Mitchell, to continue with the DDA officers as previously elected. Chairman, Glenn Crabtree; Vice Chair, David Kieft; Treasurer, Nick Lewis; Secretary, Sharon Olson.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED.

D. Resolution 2024-01: To Establish a Balance Amount for DDA Checking

Motion by Buckner, 2nd by Lewis, to adopt Resolution 2024-01: To Establish a Balance Amount for DDA Checking.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED.

E. Next Meeting

Next DDA meeting is scheduled for Thursday, February 15, 2024, at 6:30 p.m.

7. Other Comments

None.

Motion by Kieft, 2nd by Lewis, to adjourn at 7:09 p.m.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED.

Respectfully submitted,
Ashley Scudder, Village Clerk