

**DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES**

Tuesday, January 18, 2022

6:00 p.m.

83 Spring Street, Kent City MI

1. Vice Chair, Crabtree called the meeting to order at 6:02 p.m.
Members Present: Glenn Crabtree, Nick Lewis, Bert Rose, David Kieft, Dennis Kaminski, Kathy Ignasiak.
Members Absent: Sharon Olson, Liz Knapp.
Others present: Mike and Susie Lantz, Star Customs (6:45 p.m.)

2. **Motion** by Rose, 2nd by Lewis to approve the November 23, 2021, meeting minutes as presented.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

3. **Motion** by Rose, 2nd by Lewis to approve the Agenda with the addition of Change of Meeting Date.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

4. Public comment – None.

5. Finance Report – Balance as of 12/31/2021
\$ 212.08 Checkbook Balance
\$ 144,626.49 Savings Balance

6. Business
 - A. **Election of Officers**
Motion by Rose, 2nd by Lewis to elect Glenn Crabtree as DDA Chairman.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

Motion by Kaminski, 2nd by Rose, to elect David Kieft as DDA Vice Chair.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

Motion by Rose, 2nd by Kieft, to elect Nick Lewis as DDA Treasurer.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

Motion by Kieft, 2nd by Rose, to elect Kathy Ignasiak as DDA Secretary.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

B. Approval of Bills

Motion by Lewis, 2nd by Kieft to approve payment of outstanding bills for Six thousand, fifteen dollars (\$6,015.14) and 14/100.

Roll Call Vote: Ayes: Crabtree, Lewis, Rose, Kieft, Kaminski.

Nays: None.

Motion CARRIED.

Let the Minutes reflect that Ignasiak arrived at 6:35 p.m.

C. Façade Enhancement Program, 52 S. Main Street

Motion by Kieft, 2nd by Lewis, to re-imburse Tom Thornton Two thousand sixty-four dollars (\$2,064.07) and 07/100, for building improvements at 52 S. Main Street under the Façade Enhancement Program.

Roll Call Vote: Ayes: Crabtree, Lewis, Rose, Kieft, Kaminski, Ignasiak.

Nays: None

Motion CARRIED.

D. Christmas Decorations- Discussion on new lights, bows, and garland.

E. Next Meeting- February 17, 2022, at 6:30 p.m.

Future meetings to be held the third Thursday of the month at 6:30 p.m.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED.

7. Motion by Lewis, 2nd by Rose to adjourn the meeting at 6:52 p.m.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED.

Respectfully submitted,
Ashley Scudder, Appointed DDA Secretary