

DOWTOWN DEVELOPMENT AUTHORITY
VILLAGE OF KENT CITY – MEETING MINUTES
Tuesday, September 21, 2021
6:30 p.m.
83 Spring Street, Kent City MI

1. Chairman Fulton called the meeting to order at 6:30 p.m.
Members Present: Jason Fulton, Nick Lewis, Kait Maksimas, Dennis Kaminski, Bert Rose and Kathy Ignasiak (6:45 p.m.)
Members Absent: Liz Knapp, Sharon Olson, Glenn Crabtree
Others present:

2. **Motion** by Lewis, 2nd by Rose to approve the August 24, 2021, meeting minutes as presented.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

3. **Motion** by Rose, 2nd by Lewis to approve the Agenda as presented.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

4. Public comment – None.

5. Finance Report – Balance as of 8/30/2021
\$224.08 Checkbook Balance
\$ 122,990.28 Savings Balance

6. Business
 - A. **DDA Requirements-** Information from Village Attorney presented to DDA board and explained by Fulton and Kaminski.

 - B. **Welcome Sign-** Committee not present, no report.

 - C. **Halloween Event-** Event details are still being decided. Knapp to seek information about combining DDA event with Star Customs Halloween Trunk-or-Treat.
Motion by Rose, 2nd by Maksimas to provide DDA funding for hot chocolate and cupcakes if an event is held.
Vote: 5 Ayes; 0 Nays. Motion CARRIED

Let the Minutes reflect that Kathy Ignasiak arrived at 6:45 p.m.

7. Other Comments-

A. **Appointed Secretary** – Motion by Maksimas, 2nd by Lewis pay Ashley Scudder \$20.00/meeting for continuing to facilitate the necessary DDA administrative work until further notice. Minutes will be kept at the meeting and provided to A. Scudder.

Vote: 6 Ayes; 0 Nays.

Motion CARRIED

B. **Christmas-** Ignasiak discussed Christmas decorations and possibility of a Santa Parade.

8. **Motion** by Ignasiak, 2nd by Rose to adjourn the meeting at 7:08 p.m.

Respectfully submitted,
Dennis Kaminski

Let the Minutes reflect that Liz Knapp arrived at 7:15 p.m., as she thought the meeting was scheduled for 7:30 p.m.