

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
April 13, 2023
200 S Main Street, Kent City MI**

2023-63 CALLED TO ORDER AND ROLL CALL
The meeting was called to order at 6:00 p.m. by President Rose.

Council present: Matt Barber, Merry Barron, Diana Durst, Linda Poling, Sue Smalley, Danny Surgent, Bert Rose.

Council absent: None.

Officers present: Ashley Scudder, Clerk; Debra Forth, Treasurer; Dennis Kaminski, Zoning Administrator; Jay Pike, Street Administrator.

Others present: Kevin Gritters, Prein&Newhof; David Kieft, Fireworks Chairman; Glenn Crabtree, Planning Commission Chairman; Melanie Koetje, Planning Commission; Melissa Boles, 343 Wynwood; Ian Gossman, 343 Wynwood; Dave Forth, Jodi Stream; Jennifer Mathews.

2023-64 APPROVAL OF AGENDA
Motion by Poling, support by Surgent, to approve the agenda as presented.
Vote: Ayes: 7 Nays: 0 Motion CARRIED

2023-65 PUBLIC TIME OTHER THAN AGENDA ITEMS –
Opened at 6:01 p.m., Closed at 6:01 p.m.
No public comment.

2023-66 CORRESPONENCE – None.

2023-67 APPROVAL OF MINUTES
Motion by Barron, support by Surgent, to approve Meeting Minutes from the Regular Council Meeting of the Village of Kent City March 9, 2023.
Vote: Ayes: 7 Nays: 0 Motion CARRIED

2023-68 PUBLIC TIME ON AGENDA ITEMS –
Opened at 6:02 p.m., closed at 6:06 p.m.
Ian Gossman requested information on complaints about ducks. No information provided, as ducks are not allowed within Village limits per Chapter 4, Section 4.24 of the Zoning Ordinance. Gossman also inquired about record of citations against wild animals at 343 Wynwood. Village does not have an Ordinance, so no citations were written. Dennis Kaminski, Zoning Administrator, attempted a physical visit to property, but door was not answered.

2023-69 REPORTS
BEAUTIFICATION COMMITTEE
Nothing to report.
Crabtree and Kieft, DDA, verified pots have been taken to Jacobsen's.

SEWER/STORM REPORT

A. Prein&Newhof, Kevin Gritters: Project Planning Document for Clean Water State Revolving Fund Loan (CWSRF)

Public Presentation on Clean Water State Revolving Fund (CWSRF) loan application given by Kevin Gritters, Prein&Newhof. Village to apply for low interest loan program with the potential of grant factor May 1, 2023, for three necessary sewer projects: 1. Wynwood Lift Station Improvements, 2. Wastewater Treatment Plant (WWTP) Improvements, 3. WWTP Influent Screening Facility, for an estimated total of Three Million, Three Hundred Thousand Sixty-Three (\$3,360,000.00) dollars and 00/100. Chosen projects will be published Fall/Winter 2023.

B. Resolution 2023-06: To Adopt Final Project Planning Document for Wastewater System Improvements

Motion by Barron, support by Smalley, to adopt Resolution 2023-06 as presented.

Roll Call Vote: Ayes; Smalley, Surgent, Barron, Durst, Barber, Poling, Rose.

Nays: None.

Motion CARRIED

C. Sewer Committee Meeting Minutes from April 13, 2023, reviewed.

Motion by Poling, support by Durst, to accept Sewer Committee's recommendations for Plummer's Environmental's bid for placement of cured in place pipe liner at 104 W Muskegon Street in the amount of Three Thousand, Eight Hundred (\$3,800.00) dollars and 00/100, and for Plummer's Environmental's bid for 2023 Spring & Fall Lift Station Cleanings in the amount of Four Thousand, Eight Hundred Thirty (\$4,830.00) dollars and 00/100.

Roll Call Vote: Ayes; Poling, Barron, Barber, Surgent, Durst, Smalley, Rose.

Nays: None.

Motion CARRIED

Let the Minutes reflect that Kevin Gritters left the meeting at 6:41 p.m.

STREET REPORT

A. Street Sweeping

Motion by Poling, support by Barron, to hire Tri-Us for street sweeping services in the amount of One Thousand, Seven Hundred Forty-Three (\$1,743.75) dollars and 75/100.

Roll Call Vote: Ayes; Durst, Poling, Surgent, Barron, Barber, Smalley, Rose.

Nays: None

Motion CARRIED

B. Tree Trimming

Motion by Smalley, support by Barron, to Hire Reasonable Tree, LLC, to remove tree on Main Street, grind stump and haul away for One Thousand, Five Hundred (\$1,500.00) dollars and 00/100.

Roll Call Vote: Ayes; Barron, Surgent, Durst, Poling, Smalley, Barber, Rose.

Nays: None.

Motion CARRIED

Let the Minutes reflect that Jay Pike left the meeting at 6:45 p.m.

PRESIDENT'S REPORT

Nothing new to report.

Rental Hall is nearing completion.

Other Reports

- A. Clerk's 04/13/2023 Written Report.
- B. Treasurer's 03/31/2023 Written Report.
- C. Zoning 04/13/2023 Written Report.
- D. Planning Commission Minutes from April 6, 2023, reviewed.
- E. DDA Minutes from March 16, 2023, reviewed.
- F. Fireworks Committee presentation by Kieft, Fireworks Chairman.
- G. Fire Department report for March reviewed.

Community Business

Tyrone Township Spring Clean Up - Friday, June 2nd from 8:00 a.m. to 4:00 p.m.
and Saturday, June 3rd from 8:00 a.m. to 1:00 p.m.

2023-70

FINANCE

- A. **Motion** by Poling, support by Barber, to approve payment of the monthly bills in the amount of Fifty-One Thousand, Seven Hundred Eighty-Seven (\$51,787.19) dollars and 19/100.
Roll call vote: Ayes: Surgent, Barber, Barron, Durst, Poling, Smalley, Rose.
Nays: None. Motion CARRIED

2023-71

OLD BUSINESS –

- A. **Ordinance No. 2023-01: Prohibition Against Keeping of Wild Animals**
Discussion pertaining to Boles's compliance with DNR as a sub permitted rehabber under Jennifer Mathews of Ottawa County: Proof of application presented. Comments from Mathews and Jodi Stream regarding the necessity of wildlife rehabbers. Boles admitted to having three raccoons escape in 2022. They were not able to be located.
Glenn Crabtree noted the discussion regarding DNR compliancy is not the issue. This ordinance was pursued due to the current situation but is not meant as a punishment. As elected Village officials, the responsibility is to protect the residents of the community we serve, protect the value of the homes within the village, and protect the village from liability issues that may arise in the future because of the allowance of wild animal rehabilitation.
Motion by Poling, support by Barber to adopt Ordinance No. 2023-01 as presented.
Vote: Ayes; 3 Nays: 4 Motion FAILED

Let the Minutes reflect that Melissa Boles, Jennifer Mathews, Jodi Stream, and Ian Gossman left the meeting at 7:31 p.m.

- B. **Ordinance No. 2023-02: Food Truck Regulations**
Presentation by Crabtree explaining the requirements of the annual resolution to be set by Village Council.
Motion by Barber, support by Barron, to adopt Ordinance 2023-02: To Regulate Food Trucks within Village Limits as presented.
Vote: Ayes; 7 Nays: 0 Motion CARRIED

C. Kent City Village Hall Rental Agreement Form

Proposed Rental Agreement Form reviewed by Council for Public Rental Room in Kent City Village Hall, 200 S. Main Street, Kent City.

Motion by Barber, support by Barron, to adopt Hall Rental Agreement Form as presented.

Roll Call Vote: Ayes; Poling, Barron, Barber, Surgent, Durst, Smalley, Rose.
Nays: None. Motion CARRIED

2023-72

NEW BUSINESS –

A. Resolution 2023-07: Purchasing Resolution

Motion by Poling, support by Barber, to adopt Resolution 2023-07: Purchasing Resolution to outline the requirements for Village purchases.

Roll Call Vote: Ayes; Smalley, Surgent, Barron, Durst, Barber, Poling, Rose.
Nays: None Motion CARRIED

B. Noise Ordinance/ Minibikes

Village Residents voiced complaints and concerns regarding the use of minibikes on S. First and S. Second Streets within Village Limits.

Police enforce road violations; the Village has no jurisdiction.

Kaminski to enforce the Village Noise Ordinance violations.

Let the Minutes reflect that Melanie Koetje left the meeting at 8:07 p.m.

2023-73

ADJOURNMENT –

Motion to adjourn by Barron, support by Smalley, at 8:18 p.m.

Vote: Ayes; 7 Nays: 0 Motion CARRIED

Respectfully submitted,
Ashley Scudder, Village Clerk