

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
September 9, 2021
83 Spring Street, Kent City MI**

2021-107 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 6:00 p.m. by President Rose.

Council present: Gabrielle Zobel, Merry Barron, Randy Clay, Sue Smalley, Linda Poling, Greg Goss, and Bert Rose.

Council absent: None.

Officers present: Ashley Scudder, Clerk; Debra Fourth, Treasurer.

Others present: Matt Biolette, Republic; Ron Eshuis, Granger; Steve Buckner; Rood Vaughan; Brian Bair.

2021-108 PUBLIC TIME OTHER THAN AGENDA ITEMS – None.

2021-109 CORRESPONENCE – None.

2021-110 APPROVAL OF MINUTES

Motion by Barron, 2nd by Zobel, to approve the Minutes from Village of Kent City Regular August 12, 2021, Council Meeting as presented.

Vote: Ayes: 7 Nays: 0 Motion CARRIED

2021-111 APPROVAL OF AGENDA

Motion by Goss, 2nd by Barron, to approve agenda with the following additions: VIII. Reports- HR, Meeting Minutes of September 9, 2021; IX. Appointments/Resignation- B. DPW Assistant Position(s); XI. Old Business- B. DDA; Move President's Report- A. Solid Waste Disposal & Recycling to VII. Reports, ahead of Committee Reports.

Vote: Ayes: 7 Nays: 0 Motion CARRIED

2021-112 PUBLIC COMMENT ON AGENDA ITEMS – Steve Buckner, 223 Main Street, spoke in support of the sidewalk bid as a representative of his neighbor who is directly impacted by the sidewalk in need of repair.

2021-113 REPORTS

SOLID WASTE BID OPENING

Motion by Barron, 2nd by Smalley, to accept bid for a three-year solid waste and recycling removal contract with Granger under the following terms:

1. Cart Size and Cost	
Trash Disposal- 96 Gallon	Recycle Disposal- 96 Gallon
Year One: \$11.50	Year One: \$5.50
Year Two: \$11.90	Year Two: \$5.69
Year Three: \$12.32	Year Three: \$5.89

2. Trash Tags
Year One: \$3.50
Year Two: \$3.62
Year Three: \$3.75
3. Three Yard Dumpster/DPW & Sewer Facility and Leaver Park
No additional cost.
4. Rate Hike/Fuel Recovery
The quoted rates include all fuel costs with no fuel surcharge. In the event that the cost of diesel exceeds \$4.00/gallon continuously for three consecutive months, the Residents will pay a fuel surcharge of \$0.10/month/household. The \$0.10/month/household fuel surcharge will be removed after three consecutive months of the price below \$4.00/gallon.

Roll Call: Ayes: Smalley, Zobel, Rose, Poling, Barron, Goss, Clay.

Nays: None.

Absent: None.

Motion CARRIED

HR~ Bert

- A. Meeting Minutes of August 24, August 31, and September 9, 2021.
- B. **Motion** by Zobel, 2nd by Goss, to amend Employee Policy Manual to include 'Equipment Safety' and require an Equipment Deficiency Report in the event a defect and/or deficiency is found with Village owned equipment.

Vote: Ayes: 7 Nays: 0 Motion CARRIED

- C. Motion by Goss, 2nd by Barron, to hire Ashley Scudder as Village Clerk.

Vote: Ayes: 7 Nays: 0 Motion CARRIED

IT ~ Greg

Gary Glass to be in to switch office computers to enterprise server.

SEWER/STORM~ Mary

- A. Sewer Administrator's Report- No report.
- B. Motion by Goss, 2nd by Smalley to approve Public Utility Easement drafted by Prein&Newhof between the Village of Kent City and Thornton Commercial Properties in regard to the upcoming CDBG funded parking lot project.

Roll call: Ayes: Barron, Clay, Goss, Poling, Smalley, Rose, Zobel.

Nays: None.

Absent: None.

Motion CARRIED

STREET ADMIN. ~ Randy

SIDEWALK BIDS

- A. **Motion** by Goss, 2nd by Poling to accept bid from Wolff Builders for Four Thousand, Eight Hundred (\$4,800.00) dollars to replace 24 sidewalk slabs between 243 N. Main Street to 285 N. Main Street.

Roll call: Ayes: Zobel, Poling, Clay, Barron, Goss, Rose, Smalley.

Nays; None.

Absent: None.

Motion CARRIED

B. Peach Ridge south of Ball Creek sidewalk repair project set to begin September 13, 2021. Momber has agreed to allow All Around Excavating, Inc. to utilize his property for the duration of the project.

President's Report

Motion by Poling, 2nd by Smalley, to accept estimate from Cut it Clean for Four Thousand Five Hundred (\$4,500.00) dollars for the removal and haul away of a maple tree on Main Street and a maple tree on Clover Street. Cut it Clean to also inspect a tree on Clark Street.

Roll call: Ayes: Smalley, Clay, Rose, Poling, Zobel, Barron.

Nays: None

Abstained: Goss

Absent: None.

Motion CARRIED

Other Reports

A. Clerk's Written Report.

Motion by Goss, 2nd by Poling, to sign up for the Blue Care Network Small Business Plan, BCN option 2, effective 10/1/2021, for all eligible employees at date of hire.

Roll call: Ayes: Clay, Goss, Poling, Zobel, Smalley, Barron, Rose.

Nays: None.

Absent: None.

Motion CARRIED

B. Treasurer's 8/31/2021 Written Report.

Simple IRA eligibility options discussed and approved.

C. Zoning Administrator's 9/9/2021 report.

D. The Planning Commission meeting minutes from September 2nd were reviewed.

E. The DDA meeting minutes from August 24th were reviewed.

F. Fire Department reports for August.

Community Business: Nothing to report.

2021-114 APPOINTMENTS / RESIGNATIONS

A. Resignation of Jaime Teesdale, DPW Assistant, accepted and acknowledged by Council.

B. **DPW Position(s)**

Motion by Barron, 2nd by Smalley to hire Rand Kahrs as a secondary sewer consultant, on a month-to-month basis, for \$500.00/month; and, to hire Rood Vaughan as the DPW Assistant at \$22.00/hour, with a review at 90 days, and with health insurance available at date of hire. Rood will be available to take fire calls on shift with clock in/out for each call, as Village Business allows it.

Roll Call: Ayes: Smalley, Poling, Barron, Clay, Goss, Zobel.

Abstained: Rose.

Nays: None.

Absent: None.

Motion CARRIED

- 2021-115** FINANCE
- A. **Motion** by Goss, 2nd by Poling, to approve the bills, with the exception of Shorecom WM LLC until further clarification is given, for Forty Two Thousand, Nine hundred Ninety Three (\$42,993.52) dollars and 52/100.
Roll call: Ayes: Barron, Clay, Goss, Poling, Rose, Smalley, Zobel.
Nays: None.
- 2021-116** OLD BUSINESS
- A. **Motion** by Zobel, 2nd by Smalley to adopt Ordinance No. 2021-11; An Ordinance to Amend and Restate in its Entirety Ordinance No. 11.
Roll call: Ayes: Barron, Clay, Goss, Poling, Rose, Smalley, Zobel
Nays: None. Motion CARRIED
- B. DDA- **Motion** by Goss, 2nd by Zobel to discuss the DDA rules and regulations at the October 14, 2021, meeting.
Vote: Ayes: 7 Nays: 0 Motion CARRIED
- 2021-117** NEW BUSINESS
- A. **Motion** by Goss, 2nd by Barron to adopt Resolution No. 2021-16, To Authorize Traffic Control for Homecoming Parade 2021.
Vote: Ayes: 7 Nays: 0 Motion CARRIED
- B. **Motion** by Goss, 2nd by Poling to adopt Resolution No. 2021-17, To Authorize Payment of Share Bonds for Sewer Bond.
Vote: Ayes: 7 Nays: 0 Motion CARRIED
- C. **Motion** by Goss, 2nd by Barron to adopt Resolution 2021-18:
To Authorize Payment of Share Bonds for Streetscape Project.
Vote: Ayes: 7 Nays: 0 Motion CARRIED
- 2021-118** ADJOURNMENT – Motion to adjourn by Barron, 2nd by Poling at 7:44 p.m.
Vote: Ayes; 7. Nays: 0. Motion CARRIED

Respectfully submitted,

Ashley Scudder, Village Clerk