

**VILLAGE OF KENT CITY  
REGULAR COUNCIL MEETING  
June 10, 2021  
83 Spring Street, Kent City MI**

**2021-72** CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 6:00 p.m. by President Rose.

Council present: Gabrielle Zobel, Merry Barron, Randy Clay, Sue Smalley and Bert Rose.

Council absent: Greg Goss.

Officers present: Mary Portell and Ashley Scudder, Clerk and Debbie Forth, Treasurer.

Others present: Melanie Koetje, Scott Mouthaan, Mike Lantz, Dave and Sally Lutz, and Eric Blandford.

**2021-73** PUBLIC TIME OTHER THAN AGENDA ITEMS – None.

**2021-74** CORRESPONDENCE – None.

**2021-75** APPROVAL OF MINUTES

**Motion** by Barron, 2<sup>nd</sup> by Zobel to approve the Minutes from Village of Kent City Regular May 13, 2021, Council Meeting.

**Vote:** Ayes: 6 Nays: 0 Motion CARRIED

**2021-76** APPROVAL OF AGENDA

**Motion** by Barron, 2<sup>nd</sup> by Smalley to approve agenda as presented.

**Vote:** Ayes: 6 Nays: 0 Motion CARRIED

**2021-77** PUBLIC COMMENT ON AGENDA ITEMS –

Scott Mouthaan inquired on Item 9, Appointments and Resignations. Vacant Village Trustee position will be open for appointment at the Regular Council Meeting on July 15, 2021.

Equipment – *Randy*

**OPENING OF SEALED EQUIPMENT BIDS**

**Motion** by Barron, 2<sup>nd</sup> by Zobel to accept bid on Case 1840 Skidsteer with bucket and snowblower for ten thousand (\$10,000.00) dollars from Jay Pike.

**Roll call:** Ayes: Barron, Clay, Smalley, Rose, Zobel.

Nays: 0.

Absent: Goss

Motion CARRIED

**Motion** by Barron, 2<sup>nd</sup> by Clay to accept bid on 1999 Toro Groundsmaster 325D 72” deck for two thousand (\$2,000.00) dollars from Jaime Teesdale.

**Roll call:** Ayes: Clay, Zobel, Smalley, Barron, Rose.

Nays: 0

Absent: Goss

Motion CARRIED

Sewer & Storm ~ Mary

SAW Grant Report by Prein & Newhof has been completed. Requesting copies for the Village Office, DPW, and Sewer Administrator.

WIFI system for Sewer Office has been ordered, per recommendation by Gary Glass.

Street Admin. ~ Randy

Village street and sidewalk repair list presented to Council, as requested to stay in compliance with the 10-year plan for non-motorized income.

Other Reports

- A. Clerk's Written Report.
- B. Treasurer's 5/31/21 Written Report.
- C. Zoning Administrator's 6-7-2021 report.
- D. The Planning Commission meeting minutes from June 3rd were reviewed.
- E. Fire Department reports for May.

Community Business: The Village of Kent City is hosting a July 2<sup>nd</sup> Fireworks Celebration at 7:00 p.m. on Spring Street.

**2021-78** APPOINTMENTS / RESIGNATIONS

A. **Motion** by Barron, 2<sup>nd</sup> by Clay to accept a letter of resignation from Jill Krikke as Village Trustee.

**Vote:** Ayes; 6 Nays: 0. Absent: Goss Motion CARRIED

**2021-79** FINANCE

A. **Motion** by Barron, 2<sup>nd</sup> by Clay to approve the bills for Sixty-eight thousand, Nine hundred, Eighty-nine (\$68,989.25) dollars and 25/100.

**Roll call:** Ayes: Zobel, Smalley, Barron, Clay, Rose.

Nays: 0.

Absent: Goss

Motion CARRIED

B. **Motion** by Clay, 2<sup>nd</sup> by Smalley to approve McCann Industries service estimate on backhoe for Three thousand, two hundred, Ninety-nine (\$3,299.00) dollars to remove and replace the steering valve on the 580 E Backhoe/Loader.

**Roll call:** Ayes: Zobel, Smalley, Barron, Clay, Rose.

Nays: 0.

Absent: Goss

Motion CARRIED

**2021-80**

OLD BUSINESS

A. **Motion** by Smalley, 2<sup>nd</sup> by Zobel to approve Prein & Newhof's Proposal for Engineering Services for the CDBG Parking Lot Project at 34 S Main Street for Twenty-Seven Thousand, two hundred (\$27,200.00) dollars, and to amend budget to match expense.

**Roll call:** Ayes: Smalley, Barron, Clay, Zobel, Rose.

Nays: 0.

Absent: Goss

Motion CARRIED

**2021-81**

NEW BUSINESS

A. **Motion** by Barron, 2<sup>nd</sup> by Smalley to adopt **RESOLUTION 2021-09** for the Closure of Spring Street, July 2<sup>nd</sup> Celebration.

Ayes: 6.

Nays: 0.

Absent: Goss

Motion CARRIED

B. **Motion** by Zobel, 2<sup>nd</sup> by Smalley to adopt **RESOLUTION 2021-10** for the Closure of N. Main Street, September 11, 2021 (Star Customs).

Ayes: 6.

Nays: 0.

Absent: Goss

Motion CARRIED

C. **Motion** by Barron, 2<sup>nd</sup> by Smalley to approve the quote from Municode for the Recodification Fee of Nine thousand, Four hundred, Fifty (\$9,450.00) dollars, and the Hosting Fee of Four hundred fifty (\$450.00) dollars, as recommended by the Planning Commission. Quoted payment schedule allows for cost to be split over this fiscal year and next.

**Roll call:** Ayes: Zobel, Smalley, Barron, Clay, Rose.

Nays: 0.

Absent: Goss

Motion CARRIED

D. **Motion** by Barron, 2<sup>nd</sup> by Smalley to accept the letter of resignation of Mary Portell as Village Clerk.

Ayes: 6.

Nays: 0.

Absent: Goss

Motion CARRIED

E. **Motion** by Barron, 2<sup>nd</sup> by Smalley to adopt **RESOLUTION 2021-11** for the Appointment of Mary Portell as Sewer Administrator.

**Roll Call:** Ayes: Zobel, Smalley, Barron, Clay, Rose.

Nays: 0.

Absent: Goss

Motion CARRIED

F. **Motion** by Barron, 2<sup>nd</sup> by Smalley to adopt **RESOLUTION 2021-12** for the Appointment of Mary Portell as Village Consultant to the Village Clerk and Deputy Clerk.

Ayes: 6.

Nays: 0.

Absent: Goss

Motion CARRIED

**2021-82**

ADJOURNMENT – Motion to adjourn by Smalley, 2<sup>nd</sup> by Clay at 7:00 p.m.

Vote: Ayes; 6. Nays: None.

Motion CARRIED

Respectfully submitted,

Ashley Scudder, Village Clerk