

**VILLAGE OF KENT CITY
REGULAR COUNCIL MEETING
May 13, 2021
83 Spring Street, Kent City MI**

2021-61 CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 6:00 p.m. by President Rose.

Council present: Merry Barron, Randy Clay, Greg Goss, Jill Krikke, Sue Smalley and Bert Rose.

Council absent: None.

Officers present: Mary Portell, Clerk and Debbie Forth, Treasurer.

Others present: Andy Campbell (Baker Tilly), Kevin Gritter (P&N), Tim Clay, Ashley Scudder, Gabrielle Zobel and Scott Mouthaan.

2021-62 **Motion** by Goss, 2nd by Clay to rescind Item D.2021-59 of the April 8, 2021 meeting minutes and to approve the April 15, 2021 meeting minutes as presented.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED

2021-63 PUBLIC TIME OTHER THAN AGENDA ITEMS – None.

2021-64 CORRESPONDENCE – None.

2021-65 APPROVAL OF AGENDA

Motion by Goss, 2nd by Smalley to approve the agenda with the addition of David Kreuzer under Appointments.

Vote: 5 Ayes; 0 Nays.

Motion CARRIED

2021-66 PUBLIC COMMENT ON AGENDA ITEMS – Mr. Scott Mouthaan spoke about this letter of interest to be appointed as Village Trustee.

SAW Grant – Storm Sewer

Mr. Andy Campbell gave a report on financial information for the storm sewer regarding the SAW grant and a power point presentation. Storm water improvements are funded by operating tax, special levy, act 51 or Kent County Drain Commission. There are debt limits on storm; still go by the General Law Act of 1895. One mill equals \$30,000. Council needs to look at 10-year plan. Deb brought up discussion about ARP (American Rescue Plan) ~ currently the township gets the money. Nothing earmarked for villages.

The Village of Kent City received a grant for the amount of \$151,600.00 to repair the S. Main Parking Lot FROM Kent Co

Motion by Goss, 2nd by Krikke to authorize the Village President to spend up to Five thousand (\$5,000) dollars to have Prein & Newhof take boer samples in the parking lot at 34 S. Main Street for the parking lot improvement project.

Roll call Vote:

Ayes: Clay, Goss, Krikke, Smalley and Rose.

Nays: None.

Motion CARRIED

Equipment – Randy

Motion by Goss, 2nd by Smalley to advertise for private bids for the Case 1840 skidsteer with bucket and snowblower for a minimum bid of \$10,000 and for the sale of the 1999 Toro Groundsmaster 325D 72” deck for a minimum bid of \$2,000.

HR Committee ~ Bert

The meeting minutes from April 26th and May 4th were reviewed. Erik Bitely is tendering his letter of resignation immediately as Street Administrator. He will be available to assist with purchasing equipment from Kent County Road Commission.

EGLE does not mandate a specific schedule to inspection or maintain the sewer lagoons/lift stations. The Mission system alerts power outage or equipment malfunction. This is in regards to weekend O.T. The other weekend duties are to clean Leaver Park bathrooms during the summer. Motion by Clay, 2nd by Goss to authorize the clerk to advertise to clean the park bathrooms May thru Labor Day for Five hundred (\$500.00) dollars.

Vote: 5 Ayes: 0 Nays.

Motion CARRIED

IT Committee – Greg

WIFI for the Sewer Office ~ Greg reported that Charter has put in service at 90 Spring Street for additional users. The tower is not necessary. Gary is getting a quote to be apart of that network.

Sewer & Storm ~ Mary

- A. GIS ~ this program was downloaded 5/11/2021. Additional I.T. equipment is an eligible expense (phone, tablet, computer).
- B. Kennedy Equipment put the new stainless steel handles on the pumps and reviewed the operations of the Mission System with Jay and Jaime.

Street Admin. ~ Mary

Included in the audit is the expense for non-motorized income. Sidewalks need to be repaired/replaced this year to continue with the 10-year plan.

President’s Report – None.

- A. **Motion** by Smalley, 2nd by Goss to approve the purchase of the playground equipment for Ten thousand, nine hundred eighty-six (\$10,986.00) to replace a slide and seats.

Roll call Vote:

Ayes: Goss, Krikke, Smalley, Clay and Rose.

Nays: None.

Motion CARRIED

- B. Speed Sign ~ The Village of Casnovia inquired about renting our portable speed sign. Council members expressed the importance of having it our village at all times. No support to rent.

Other Reports

- A. Clerk's Written Report.
- B. Treasurer's 4/30/21 Written Report.
- C. Zoning Administrator's 4-9-2021 report.
- D. The Planning Commission meeting minutes from May 6th were reviewed.
- E. Fire Department reports for April.

Community Business: Star Customs & Restorations is having a Grand Opening & Cruise-In, Sunday May 16th starting at 8:00 a.m. K.C. Sheriff will be notified.

2021-67 APPOINTMENTS / RESIGNATIONS

- A. **Motion** by Goss, 2nd by Krikke to appoint Gabby Zobel as Village Trustee to fill the vacancy of Curtis Rice's, term expiring 2022.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- B. **Motion** by Goss, 2nd by Krikke to adopt **Resolution No. 2021-08** for Appointment of Village Clerk, nomination to appoint Ashley Scudder.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- C. **Motion** by Krikke, 2nd by Goss to accept a letter of resignation from Erik Bitely as Street Administrator.
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- D. **Motion** by Goss, 2nd by Krikke to appoint Randy Clay as Street Administrator for the Village of Kent City.
Vote: 6 Ayes; 0 Nays. Motion CARRIED

2021-68 FINANCE

- A. **Motion** by Goss, 2nd by Krikke to approve the bills for Eighty-four thousand, Four hundred, Sixty-two and 63/100 (\$84,462.63) dollars.
Roll call Vote:
Ayes: Smalley, Clay, Goss, Krikke, Rose.
Nays: None Motion CARRIED

2021-69 OLD BUSINESS

- A. Motion by Goss, 2nd by Clay to adopt **Ordinance No. 2021-05.04** To Amend Zoning Ordinance [Abandoned or Inoperable Vehicles, Section 4.26].
Vote: 5 Ayes; 0 Nays. Motion CARRIED
- B. Proposal to Renovate Offices ~ there are 2 issues; needs to be a ceiling height of 7' 6" and a ramp. On hold until further information.
- C. **Motion** by Krikke, 2nd by Clay to authorize the Village Clerk to sign the Conditions for Final Site Plan Approval of Phase 2B, Meadow Garden Estates Agreement with Afton & Sons and Allen Edwin Homes and to install an off set cul-de-sac at Lot #37.

Roll call Vote:

Ayes: Clay, Krikke, Smalley, Rose.

Nays: Goss

Motion CARRIED

2021-70 NEW BUSINESS – None.

2021-71 ADJOURNMENT – Motion to adjourn by Krikke, 2nd by Goss at 8:56 p.m.

Vote: 6 Ayes; 0 Nay.

Motion CARRIED

Respectfully submitted,

Mary Portell, Village Clerk