

**Gem County Road & Bridge Department**

402 N Hayes Ave

Emmett, ID 83617

208-365-3305 Tel ~ 208-365-2530 Fax

Permit Fee: \$50.00

Paid Check# \_\_\_\_\_

Date: \_\_\_\_\_

To be paid before starting project

**RIGHT OF WAY USE PERMIT**

**A COPY OF THIS PERMIT MUST BE PRESENT AT WORK SITE DURING CONSTRUCTION**

DATE: \_\_\_\_\_

ISSUED TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE#: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PROJECT NUMBER: \_\_\_\_\_

**PROJECT START DATE:** \_\_\_\_\_

**EST. COMPLETION DATE:** \_\_\_\_\_

ROAD NAME: \_\_\_\_\_

LOCATION(S): \_\_\_\_\_

UTILITY TYPE: \_\_\_\_\_

OVERHEAD  UNDERGROUND

ROAD SURFACE TYPE:  DIRT  GRAVEL  PAVEMENT  OTHER: \_\_\_\_\_

ADDITIONAL REQUIRMENTS/COMMENTS \_\_\_\_\_

**SIGNATURE OF PERMIT HOLDER:** \_\_\_\_\_

**\*\*ANY OBJECT PLACED ABOVE GROUND IN THE GEM COUNTY RIGHT OF WAY MUST BE PRE-APPROVED AND A FINAL INSPECTION DONE BEFORE LEAVING THE SITE.**

**\*\*PLEASE ATTACH TRAFFIC PLAN, MAP&/OR DRAWING OF PROPOSED CONSTRUCTION**

**GEM COUNTY ROAD DEPARTMENT**

PERMIT APPROVED:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

FINAL INSPECTION APPROVAL:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**NOTICE**

This permit shall not be valid for excavation until, or unless, the provisions of Idaho Code Title 55, Chapter 22 have been complied with.

**PRIOR TO EXCAVATION, CALL DIGLINE (811)**

# **Gem County Road & Bridge Department**

## **GENERAL PROVISIONS (RIGHT OF WAY USE)**

1. All utilities must be installed under any culverts they cross.
2. During the progress of the work, such barricades, lights and other traffic control devices shall be erected and maintained as may be necessary or as may be directed for the protection of the traveling public. Said barricades, lights and other traffic control devices shall conform to the current issue of the Manual on Uniform Traffic Control Devices. Parked equipment and stored materials shall be as far from the travelway as feasible. Items left overnight within 30 feet of travelway shall be marked and/or protected.
3. In accepting this permit, the permittee, its successors and assigns, agrees to hold Gem County Road and Bridge Department harmless from any and all liability on account of the erection, installation, construction, maintenance or operation of the facilities located under this permit.
4. Any disturbance of the traveled surface of the road and/or traffic control devices shall be restored to the satisfaction of the Gem County Road and Bridge Department. Permittee shall be responsible for proper pavement cut, excavation, backfill, compaction and asphalt repair.
5. On completion of said work herein contemplated, all rubbish and debris shall be immediately removed and the roadway and roadside shall be left neat and presentable to the satisfaction of Gem County Road and Bridge Department.
6. All of the work herein contemplated shall be done to conform with current government and industry standards under the review and to the satisfaction of Gem County Road and Bridge Department, and the entire expense of said review shall be borne by the permittee.
7. The Gem County Road and Bridge Department hereby reserves the right to order the change of location or the removal of any structure (s) or facility (ies) authorized by this permit. Said change or removal to be made at the sole expense of the permittee, or its successors and assigns.
8. All such changes, reconstruction or relocation by the permittee shall be done in such a manner as will cause the least interference with any of the Gem County Road and Bridge Department work.
9. This permit shall not be deemed or held to be an exclusive one and shall not prohibit the Gem County Road and Bridge Department from granting other permits or franchise rights or like or other nature to other public or private utilities, nor shall it prevent the Gem County Road Department from using any of its public rights-of-way, or public places, or affect its right to full supervision and control over all or any part of them, none of which is hereby surrendered.
10. The Gem County Road and Bridge Department may revoke, amend, amplify, or terminate this permit or any of the conditions herein enumerated if permittee fails to comply with any or all of its provisions, requirements or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given, or if the utility herein granted is not installed or operated and maintained in conformity.
11. The permittee shall maintain at its sole expense the structure or subject for which this permit is granted.
12. Adequate drawings or sketches shall be included showing the existing and/or proposed location of the facility with respect to the existing and/or planned location of the highway improvement, the traveled way, the public right-of-way lines and approved access points.

13. If trench or pavements settlement should occur within one year from the date of installation, repairs shall be made by the permittee as directed by the Gem County Road and Bridge Department at no cost to Gem County Road and Bridge Department. If the permittee fails to make the necessary repairs the Gem County Road and Bridge Department will make the repairs and bill the permittee. No new permits shall be issued to the permittee until such claim has been settled.
14. No work shall be started until an authorized representative of the Gem County Road and Bridge Department has given notice to the permittee to proceed. Permittee shall notify the Gem County Road and Bridge Department to schedule a time for road closure and opening. If the work will prevent emergency traffic from traveling through, local law enforcement office must be notified.
15. Any replacement of, addition to, or change in the facility granted by this permit shall require a new permit prior to initiation of such work.
16. Compaction test required. Follow the ISPWC sections 301 and 306, trench backfilling. Compaction test shall be every 300 Ft.

## **A.1 Roadway Right-of-Way**

**A.1.01** A public road is one that has been laid out, located and recorded as a roadway by order of the Agency's Board of Commissioners, or a road that has been used as a roadway for a continuous period of five (5) years provided it shall have been worked and kept up at the expense of the public. All unrecorded right-of-ways shall have a minimum prescriptive right-of-way width of fifty (50) feet. Recorded right-of-ways may vary in width. The roadway shall consist of the entire width within the right-of-way, not merely the traveled portion thereof. No future road shall be accepted by the Agencies as a public roadway unless it meets the standards established by these Roadway Standards.

**A.1.02** Approach Permits: Issuance of an approach permit providing ingress-egress to an existing roadway shall not be granted unless additional right-of-way adjacent to the existing roadway is transferred to the appropriate Agency as may be needed to satisfy the classification of the roadway under Section \_\_\_\_\_. Dedication shall be in the form as outlined in Section \_\_\_\_\_.

**A.1.03** Private Roads: Subdivisions proposed and developed with private roads, as authorized by Idaho code 50-1309, will remain as such. A private road may become a public road, provided it can be documented to have been constructed in accordance with the Standards set forth herein and appropriate right-of-way is dedicated to the appropriate Agency by acceptable deed or easement.

**A.1.04** Construction drawings shall be prepared at a scale sufficient to clearly show the details of the project. In no event shall the drawings be prepared at a scale smaller than 1" = 50' horizontal and 1" = 5' vertical.

**A.1.05** Typical construction drawings and specifications shall include the following as a minimum:

- a. Name of the excavation site and identification of the parties involved (Names, addresses and telephone numbers of the owner/developer, the project surveyor and the project engineer).
- b. Vicinity map showing the relationship of the project to the surrounding area.
- c. A copy of the proposed final plat showing necessary easements.
- d. Existing features and topography as required from the preliminary plat.
- e. Plan and profile views of proposed roadways with horizontal and vertical alignments clearly shown and controlled. The vertical alignment shall be referenced to an existing ground profile. The Agencies, at their option, may also require cross sections of the roadway at various locations or intervals. The drawings must clearly denote any special design considerations necessary for construction of the roadway.
- f. Details of roadway cross-section showing borrow pits, side slopes, gravel types and depths and asphalt surface.
- g. Grading and drainage plan including drainage calculations, structures, culverts and an operation & maintenance plan with provisions for the homeowners association to be responsible for the drainage system. The construction drawings must include provisions for proper drainage of natural watercourses and of the roadway section.
- h. Pressure irrigation system plan including an operation & maintenance plan with Provisions for the homeowners association to be responsible for the Irrigation System.
- i. The proposed locations for street signs, street lights, and mailbox clusters.
- j. Construction specification for all phases of the work.

If applicable the following shall be required:

- k. Design and details for bridges including structural calculations and geotechnical Foundation recommendation.
- l. Design and details for gravity irrigation improvements to be reviewed and approved by the appropriate entity (Irrigation or Drainage)
- m. Design and details for water and/or sewer systems to be reviewed and approved by

- the appropriate entity (City or DEQ)
- n. Erosion Control Plan. The developer shall be responsible to ensure that all contactors acquire any necessary National Pollutant Discharge Elimination System (NPDES) Permits, filing any Notice of Intent's (NOI's) and preparing any Storm Water Pollution Prevention Plans (SWPPP) in accordance with the Environmental Protection Agency.
  - o. Idaho Power Plan

Any deviation from these Roadway Standards must be clearly noted and accepted by the Agency prior to construction.

**A.1.06** Two (2) copies of the completed construction drawings shall be submitted for review to the Agency no less than thirty (30) days prior to a regularly scheduled meeting of the Agency.

**A.1.07** The Agency shall notify the developer, in writing, of its acceptance or non-acceptance of the drawings with reasonable promptness after the meeting at which the drawings were considered. Construction will be permitted only after acceptance of the construction drawings by the Agency.

### **B.1 Irrigation & Drainage Entities**

**B.1.01** Written approval from affected irrigation and drainage entities and/or water users shall be required prior to the alteration of, or discharge into, any irrigation or drainage system.

**B.1.02** If applicable, a copy of the approved Joint Application for Permits (Army Corps of Engineers Permit & Idaho Department of Water Resources Stream Channel Alteration Permit) shall be provided prior to construction for work in waters and wetlands in Idaho.

### **B.2 Construction**

**B.2.01** All work shall be completed in accordance with the latest edition of the Idaho Standards for Public Works construction (ISPWC) and these Roadway Standards. No exceptions will be allowed unless specifically and previously approved in writing by the Agency and/or their representative.

**B.2.02** Only plans stamped "Approved for construction" and signed by the Engineer shall be used for project construction.

**B.2.03** Construction Time Period: Construction of facilities included in the accepted construction drawings shall be completed within a period of one (1) year following such acceptance by the Agency. If construction is not completed within the one (1) year period, the construction drawings shall be upgraded to coincide with current standards and shall be resubmitted for review by the Agency.

**B.2.04** Failure to follow the procedure as outlined in this Section may result in non-acceptance of the completed roadway facility for maintenance by the Agency and may further result in corrective action by the Agency. Such corrective action costs shall be borne by the developer.