



**GEM COUNTY DEVELOPMENT SERVICES DEPARTMENT
109 S. MCKINLEY AVENUE EMMETT, IDAHO 83617
BUILDING APPLICATION**

PHONE (208) 365-5144

WEB PAGE www.gemcounty.org

Applications must include supporting documentation. Incomplete applications cannot be accepted. Structural design must conform to the 2018 IRC, and Gem County Code. Please refer to the checklist which accompanies this application for further instructions.

1. Owner: Name: _____

Preferred Phone: _____ Email: _____

Mailing Address: _____

2. Contractor: Name: _____ State Registration #: _____

Preferred Phone: _____ Email: _____

Mailing Address: _____

3. Architect: Name: _____

Preferred Phone: _____ Other Phone: _____

Mailing Address: _____

4. Engineer: Name: _____

Preferred Phone: _____ Other Phone: _____

Mailing Address: _____

5. Parcel # RP- _____ Site Address _____

6. Is this property on a hillside? (10% or greater slope). _____ Yes _____ No

If yes, follow the Hillside Area requirement located on page #2 of the Residential Submittal handout.

7. Subdivision Name (If applicable) _____ Lot _____ Block _____

8. Is this property located in a floodplain? _____ YES _____ NO If yes, follow the floodplain area requirements located on page #2 of the Residential Submittal handout.

9. Proposed setbacks from property line: Front _____ Side: _____ Side: _____ Rear: _____
Building height measured to highest point of structure. _____

10. Building Use: (Circle One) New Single Family Residence Addition Alteration Roof Deck
Garage/Shop Pole Building Cell Tower Moved Structure Demolition Pre-Fab Other

11. Square Footage of: New or Altered Living Area _____ Garage _____ Basement _____
Existing _____ Porch _____ Deck _____ Pole Building _____ Moved Structure _____

Submittals Requirements:

*Application will not be processed until all needed items are submitted**

- Building Permit Application
- Completed Address Request Form
- 2 complete sets of plans
- Plot Plan/Site Plan (drawn to scale)
- Recorded Proof of property ownership
- Driveway access permit
- Irrigation District Site Plan Approval
- Southwest District Health Permit
- Rural Fire District Approval
- Architectural Committee Approval
- Easements affecting the property

**Not all requirements may be applicable to your project.*

ACKNOWLEDGEMENT: This permit becomes **NULL AND VOID** if work or construction has not commenced within 120 days. Extension of the Building Permit may be granted per Gem County Building Code. **FINAL INSPECTIONS ARE REQUIRED.** Plumbing, mechanical and electrical permits and inspections are your responsibility. **CERTIFICATE OF OCCUPANCY IS REQUIRED PURSUANT TO BUILDING CODE.** The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or local law regulating construction of the performance of construction. The applicant may be required to substantiate mechanical, structural or civil engineering concerning the project at the request of the Building Official. Associated costs, including but not limited to, applicable building fees, impact fees and/or Capital Improvement Program (CIP) Fees, shall be the financial responsibility of the applicant. **Building permits are non-transferable and refunds are issued per Gem County Code.**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND ALL ASSOCIATED PLANS AND INFORMATION, AND KNOW THE SAME TO BE TRUE, CORRECT AND COMPLETE REPRESENTATION OF THE PROPOSED PROJECT. I ALSO HEREBY AUTHORIZE GEM COUNTY DEVELOPMENT SERVICES DEPARTMENT STAFF TO ENTER THIS PROPERTY FOR ALL RELEVANT INSPECTIONS ALLOWED PURSUANT TO THE GEM COUNTY CODE, AND THE 2018 INTERNATIONAL BUILDING CODE SECTION 110 (INSPECTIONS) AND SECTION 104.6 (RIGHT OF ENTRY) WHICH STATES: When it is necessary to make an inspection to enforce the provisions of the code, or where the building official has reasonable cause to believe that there exists in a structure or upon a premises a condition which is contrary to or in violation of this code which makes the structure or premises unsafe, dangerous or hazardous, the building official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by this code, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested therein. If such structure or premises is unoccupied, the building official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the building official shall have recourse to the remedies provided by law to secure entry. **ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS GOVERNING THIS PROJECT SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.**

Contractor/Authorized Agent: X _____ Date: _____