



**GEM COUNTY HOME OCCUPATION PERMIT APPLICATION**

**Applicant/Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Property Owner Information (if different than Applicant):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

**Business Name (if applicable):** \_\_\_\_\_

**Site Information: (of Home Occupation)**

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ ¼ Section: \_\_\_\_\_

Assessor Parcel #: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Total Acres: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

Address (if different from mailing address): \_\_\_\_\_

**FEE: \$20.00 (Please make checks payable to Gem County)**

**The standards to qualify as a Home Occupation must be met:**

1. Up to three (3) employees, other than members of the family residing on the premises shall be engaged in such occupation.
2. The use of the dwelling unit or other structure on the property for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than fifty percent (50%) of the floor area of the dwelling unit shall be used in the conduct of the home occupation.
3. There shall be no change in the outside appearance of the building or premises or other visible evidence of the conduct of such home occupation other than one sign, not exceeding four (4) square feet in area, nonilluminated and mounted flat against the wall of the principal building. A freestanding sign that does not exceed six (6) square feet in size will be allowed unless the property lies within the Area of City Impact. For said properties, no freestanding sign is permitted. All other sign requirements as delineated in Chapter 10 must be followed.
4. No significant traffic shall be generated by such home occupation and any need for parking generated by the conduct of such home occupation shall meet the off street parking requirements as specified in this title, and shall not be located in a required front yard.
5. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single-family residence, or outside the dwelling unit if conducted in other than a single-family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.
6. A notice of the home occupation use shall be given to the County Assessor by the property owner within thirty (30) days of implementing the use.
7. If located in a subdivision, HOA approval is required, if applicable.

**Note:** All daycares will require a criminal background check before the Administrator will approve the Home Occupation Permit.

\*I have read and understand the standards to qualify as a home occupation\*

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Applicant's Signature

Date

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Administrator's Signature

Date

**Please provide a description of the nature of the business and tell what you will be doing from your home. Please be as specific as possible.**

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