



April 8 & 9, 2024, Emmett, Idaho

Pursuant to a recess taken on April 2nd, 2024, the Board of Commissioners of Gem County, Idaho, met in regular session this 8th day of April, 2024, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Kirk Wille	Commissioner
	Mark Rekow	Commissioner
	Laure McCann	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

April 8, 2024

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Wille to approve the agenda for Monday, April 8 and Tuesday, April 9, 2024 as presented. It was seconded by Commissioner Rekow and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecutor Tahja Jensen reviewed with the Commissioners discussion items recommended for the Joint City/County meeting that will be held April 9, 2024.

ANNUAL AUDIT PRESENTATION: With Clerk Shelly Tilton and Deputy Clerk Leandra Rountree present, Jordan Zwygart of Zwygart John and Associates reviewed with the Commissioners the Gem County Annual Audit for Fiscal Year 2023.

A motion was made by Commissioner Wille to accept the audit report for 2023 with the correction of the property tax on page 44. It was seconded by Commissioner Rekow and carried unanimously.

CONSENT AGENDA: A. Fair Housing Proclamation B. Geographic Information System Mapping Service Subscription Agreement for Corelogic Spatial Solutions LLC C. Gem County Special Events Application for Island Sports Complex for Gem County Fire/EMS Family BBQ with Fee Waiver Request for May 18, 2024 D. Payroll Claims Approval for 4/5/2024 E. Wells Minor Subdivision Plat F. Byington Minor Subdivision Plat G. Interim Information Technology (IT) Director Position Letter.

A motion was made by Commissioner Rekow on the Consent Agenda for Monday, April 8th, 2024 to approve items A. and G. as presented. It was seconded by Commissioner Wille and carried unanimously.

LCA ARCHITECTS PROPOSAL FOR THE GEM COUNTY SECURITY ADDITION:

The Commissioners spoke with Clerk Shelly Tilton to see where the funds for the Design and Development Phase of the Courthouse Security Addition will be found.

A motion was made by Commissioner Rekow to approve \$20,800 for the portion of the security entrance into the Courthouse with LC Architects. It was seconded by Commissioner Wille and carried unanimously.

PUBLIC WALK-IN: Brady Hicks of Reed Ditch Company was present to understand the process of development in regards to irrigation. Commissioner Butticci briefly reviewed the process with him and discussed the Commissioners efforts to make the process more uniformed. Mr. Hicks is concerned about the exposure for liability of the Ditch Companies and is looking for support from the Commissioners. Neil Shippy was also at the meeting to learn more about the irrigation process. Neal stated that it would be beneficial to work with someone at Planning & Zoning that understands irrigation and more specifically is familiar with the unique water situation in Gem County.

Rex and Bev LaBrie were present to discuss a tax bill received last summer that increased substantially from previous years. When he spoke with the Treasurer he was told that he was too late to contest the bill. Commissioner Butticci offered to discuss the matter with the County Assessor.

DEPARTMENT HEADS: Commissioner Butticci discussed the staff changes in IT services and asked the department heads to watch out for any changes to email and computer services and to let IT know about any issues. He also discussed the upcoming budget season, and the assignment of Safety Committee Members. Commissioner Rekow invited the Department Heads to bring their families to Youth Appreciation Day on April 27th. Commissioner Wille reminded them about the budget opening this month so that they can move money within their budget where necessary. Extension Supervisor Rebecca Mills announced that two students will complete Master Gardner Training. She also discussed a pasture management course, 4-H Communications Rodeo for public speaking, swine weigh-ins, sheep and goat weigh-ins and an appreciation dinner scheduled for volunteers. Road and Bridge Supervisor Neal Capps discussed the Substation Road closure due to installation of water and sewer services. The new truck that was ordered is now at freightliner and the water truck is being fitted with the tank in Colorado. Landfill Supervisor Martin Joyce is looking to improve the internet service at the Landfill. He also stated that the scale is failing inspection

today and he is anticipating repairs. He will discuss with Clerk Tilton where the funds will be found in the budget. The scales are checked once a year and calibrated if necessary. There was discussion about another landfill that may be coming to the area and fee increases for Clay Peak services. Weed Control Supervisor Larry Shippy has a new hire and an application for the second position that was posted. His funding requests from the USDA were partially approved. Building Supervisor Chuck Shambaugh also has a new employee for mowing and is getting ready for Youth Appreciation Day. He is in the process of acquiring bids for parking lot striping and jail repair projects that are in the works. Emergency Services Manager Jeff Ulmer talked about the 3-foot rise in the river that was a concern but has subsided. Jeff discussed areas of saturation due to heavy rain fall. Juvenile Probation Director Shannon Carter discussed her case load and Conferences and trainings that she and her staff will attend in the summer. Commissioner Wille asked about the after-hours service. Shannon said that it is being used by some families by appointment only.

BOISE OFFICE EQUIPMENT SALES AND SERVICE AGREEMENT COST PER IMAGE AGREEMENT FOR XEROX C415DN COPIER FOR THE WEED DEPARTMENT:

Weed Control Supervisor Larry Shippy discussed the new lease agreement for a Xerox copier which is \$3,374 annually and less expensive than the service agreement for the current copier. After a short discussion the Commissioners chose to get more information on costs before deciding. There was no action taken at this time.

EXPENSE CLAIMS APPROVAL: The claims presented were reviewed.

A motion was made by Commissioner Rekow to approve the claims as presented and as initialed on the individual claim forms. It was seconded by Commissioner Wille and carried unanimously.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

REVIEW AND APPROVAL OF MINUTES: The minutes from March 25th & 26th, 2024 and April 1st and 2nd, 2024 were reviewed.

A motion was made by Commissioner Rekow that we approve the minutes for March 25th & 26th and April 1st & 2nd, 2024 as amended. It was seconded by Commissioner Wille and carried unanimously.

ADMINISTRATIVE TIME: The Commissioners worked on administrative matters.

APRIL 9, 2024

ADMINISTRATIVE TIME: The Commissioners worked on administrative matters.

JOINT CITY/COUNTY MEETING: Discussion included Emergency Medical Services Impact Fees for city ambulance calls and a Highway 16 Bypass Project.

The Board recessed at 5:00 p.m. to 8:30 a.m. on April 15, 2024.

Approved: _____
Chairman

Attest: _____
Clerk