



March 4 & 5, 2024, Emmett, Idaho

Pursuant to a recess taken on February 27, 2024, the Board of Commissioners of Gem County, Idaho, met in regular session this 4<sup>th</sup> day of March, 2024, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Kirk Wille	Commissioner
	Mark Rekow	Commissioner
	Laure McCann	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

**March 4, 2024**

**REVIEW AND APPROVAL OF AGENDA:** The Commissioners reviewed the agenda. A motion was made by Commissioner Wille to approve the agenda for Monday, March 4<sup>th</sup> and Tuesday, March 5<sup>th</sup>, 2024 as submitted. It was seconded by Commissioner Rekow and carried unanimously.

**PROSECUTING ATTORNEY MATTERS:** Deputy Prosecutor Tahja Jensen discussed legal matters with the Commissioners. The Commissioners discussed reoccurring complaints from a couple of residents. Tahja said that the Sheriff's office is dealing with unfounded complaints from jail inmates. Tahja continues to sit in on the hiring process for the Sheriff's office. She is working on a Request for Proposal for Human Resources help. Commissioner Rekow inquired about the relationship between the Sheriff's Posse and Sheriff's office. Tahja is working on a Memorandum of Understanding to define the relationship and their respective responsibilities.

**TEMPORARY USE AGREEMENT FOR USE OF LDS CHURCH IN LETHA AS AN ELECTION POLLING LOCATION:** Clerk Shelly Tilton discussed a Temporary Use Agreement with the LDS church in Letha regarding elections. Deputy Prosecutor Tahja Jensen had concerns about the agreement, which were reviewed. Clerk Tilton feels confident that concerns are mitigated as much as possible. Tahja feels the possibility of litigation is very low and is ok with the agreement being approved.

A motion was made by Commissioner Rekow to approve the Temporary Use Agreement for the LDS Church in Letha as an Election Polling Location. It was seconded by Commissioner Wille and carried unanimously.

**GEM COUNTY COURTHOUSE SECURITY ADDITION DISCUSSION:** Commissioner Butticci discussed the initial costs of the Courthouse Security Addition. Clerk Shelly Tilton suggested trying to find grant money to help fund the security equipment and addition project. The Commissioners discussed grants and grant writers that might be available. Commissioner Butticci will talk with Scott Wendell with LCA Architects to further discuss the project and its costs.

**CONSENT AGENDA:** A. Bureau of Reclamation Agreement for Gem County Law Enforcement Patrols at Black Canyon Reservoir B. Re-Appointment of Shane Roe, David Shaw and Kirk Wille to the Hospital Board.

A motion was made by Commissioner Rekow on the Consent Agenda for Monday, March 4<sup>th</sup>, 2024 to approve items A. through B. as presented. It was seconded by Commissioner Wille and carried unanimously.

**REVIEW AND APPROVAL OF MINUTES:** The Commissioners reviewed the minutes. A motion was made by Commissioner Rekow to approve the minutes for February 26<sup>th</sup> and 27<sup>th</sup>, 2024. It was seconded by Commissioner Wille and carried unanimously.

**PUBLIC WALK-IN:** There were no members of the public present.

**ROAD DEPARTMENT UPDATE:** Road and Bridge Supervisor Neal Capps gave an update on current projects. Road repairs in High Valley are close to completion, but have been delayed by weather. Staff has been grading roads as much as possible with weather permitting. The cattle guard at JAG and new culverts at Chaparral have been completed. Two-thirds of the 35 MPH signs for gravel roads have been installed. Road and Bridge is preparing for irrigation season and compiling asphalt paving bids for future projects. In the shop they are focusing on equipment maintenance. The water truck that is having the tank installed is expected to be completed in a couple of weeks. Neal will make a trip to Colorado to inspect the truck before it is sent back. The new truck that has been ordered is ahead of schedule and will be delivered at the end of March. Commissioner Rekow reported that Jake brake noise is still an issue in Letha. There are plans to have signs posted to deter use.

**SHERIFF/JAIL EMPLOYEE VACATION CARRYOVER REQUEST:** Deputy Clerk Leandra Roundtree was present to discuss the carryover request from the Sheriff's office.

A motion was made by Commissioner Rekow to approve the request for carry over in the amount of 53 hours from the Sheriff's office. It was seconded by Commissioner Wille and carried unanimously.

**The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.**

**JUVENILE PROBATION UPDATE:** Gem County 2023 Annual Juvenile Justice report was presented by Joe Langan, Juvenile Liaison for District 3 from the Idaho Department of Juvenile Corrections. Juvenile Probation Director, Shannon Carter added more detailed information on cases seen in Gem County.

**ADMINISTRATIVE TIME:** The Commissioners worked on administrative matters.

**March 5, 2024**

**KELLER ASSOCIATES GRAVEL ROAD DISCUSSION:** Road and Bridge Supervisor Neal Capps discussed gravel road conditions with the Commissioners. Neal discussed the materials that were tested last year and how well they have held up. He also discussed working on the grade of the road for drainage and reduced speed limits to help maintain the roads. Don Carnahan of Keller Associates gave a brief presentation regarding road maintenance. He stated that you can buy time with stronger base materials on gravel roads but if traffic exceeds 400 cars per day, paving should be considered. Neal plans to conduct studies on travel patterns and volume this year to prioritize future road projects. He invited the Commissioners on a road tour to get a better view of existing conditions.

**ADMINISTRATIVE TIME:** The Commissioners worked on administrative matters.

**The Board recessed at 5:00 p.m. to 8:30 a.m. on March 11, 2024.**

Approved: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk