



February 12 & 13, 2024, Emmett, Idaho

Pursuant to a recess taken on February 6, 2024, the Board of Commissioners of Gem County, Idaho, met in regular session this 12th day of February, 2024, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Kirk Wille	Commissioner
	Mark Rekow	Commissioner
	Laure McCann	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

February 12, 2024

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Wille to approve the agenda for Monday, February 12th & Tuesday, February 13th, 2024 as presented. It was seconded by Commissioner Rekow and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecutor Tahja Jensen met with the Commissioners to discuss legal matters. Tahja updated the Commissioners on pending litigation. Tahja stated that she continues to gather information regarding options for collecting Impact fees through the city.

EXECUTIVE SESSION PER IDAHO CODE 74-206(1) (f) FOR PENDING LITIGATION: At 9:12 a.m. a motion was made by Commissioner Rekow to go into Executive Session under Idaho Code 74-206(1) (f) regarding pending litigation matters. It was seconded by Commissioner Wille and carried unanimously. The roll call vote was taken as follows: Commissioner Rekow, aye, Commissioner Wille, aye, Commissioner Butticci, aye.

Regular session reconvened at 9:31 a.m. No action was taken at this time.

Tahja discussed the security changes made regarding the basement floor when used after hours that makes access too restrictive. She also discussed the Zoning Commission meeting that will be held this evening regarding the Anderson Reserve Special Use Permit. She discussed the school shut down from the previous week due to a bomb threat; the investigation went well and the Sheriff's department was involved.

CONSENT AGENDA: A. Cerium Networks Email to Microsoft 365 Migration Project Proposal with Statement of Work and Confidential Information Addendum B. Payroll Claims Approval for 2/7/2024 C. Operation in Funds Summary 10/1/23-12/31/23 D. Gem County Special Events Application and Fee Waiver Request for Gem County Independence Day Fireworks Show and Small Town Family Festival for July 4, 2024 E. Bolden Rezone Development Agreement F. Spring Grazing Subdivision Preliminary Plat Findings, Conclusions, Conditions, Order G. Gem County Resolution 2024-05 Authorizing Destruction of Certain Clerk's Records H. Letter to the Sweet-Montour Cemetery District Regarding Local Government Registry Annual Compliance.

A motion was made by Commissioner Rekow on the Consent Agenda for Monday, February 12th, 2024 to approve items A. through H as presented. It was seconded by Commissioner Wille and carried unanimously.

PUBLIC WALK-IN: No members of the public were present.

DEPARTMENT HEADS: Information Technology Director Corbin Vickory introduced Shel from M2 Automation who gave instruction to the Department Heads regarding Panic Button Training & Testing. Dispatch Lisa Resinken advised department heads to call 911 if they can speak safely, due to the fact that incoming 911 calls will take precedence to calls coming through the panic button which is a regular phone line. Corbin also discussed IT's limited personnel availability starting February 19th, 2024 and lasting 2 to 6 weeks. Commissioner Butticci told department heads that the Commissioners are finalizing the list of safety committee representatives. Weed Control Supervisor Larry Shippy has made a list of future weed spraying projects and is still looking for a seasonal employee to help during the spraying season. Landfill Supervisor Martin Joyce said they are receiving lots of brush and they are beginning to initiate the Sticker Program. Commissioner Wille stated that we still need to address the ag parcel fees for landfill use. Road and Bridge Supervisor Neal Capps is grading and repairing roads such as High Valley. Building Supervisor Chuck Shambaugh discussed building repairs and a seasonal position that has been recently filled. Commissioner Rekow asked about the condition of the boiler. Chuck said that the boiler is in good condition but the system and pipes are his biggest concern. Emergency Services Manager Jeff Ulmer said that the Intermediate Incident Command meeting was cancelled and he reported on the bomb threat incident on February 8th. The first Community Engagement meeting in Ola that directed property cleanup to residents was well received. Development Services Director Jennifer Kharl

reported on the progress of the Zoning Ordinance revisions. The office is busy and doesn't seem to be slowing down. Juvenile Probation Director Shannon Carter says the office is staying steady at 50 on their case load. Many of the current cases are related to Marijuana possession. Youth Rising has secured a location and is having a soft opening on March 1st and she is excited to see what resources they can offer. Shannon gave her appreciation for the support from IT services. Sheriff Donnie Wunder stated that he was also appreciative of the support from IT and other departments. Extension Supervisor Rebecca Mills reported on the success of Roses' art program and the Master Gardener course. The 4H students will be participating in the Fourth of July celebration on the Island and the total number of entrees for the fair are up. Fair Board Secretary Debbie Lawrence reported that this is their slow time of year, so they are preparing the fair buildings and getting ready for the upcoming rodeo.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

GEM MINOR SUBDIVISION: Development Services Director Jennifer Kharrl presented to the Commissioners the request by Jonathan and Leah Barrus to create three single-family lots on approximately 3 acres located in the R-2, Residential Transitional Zone. Two lots meet the 1 acre zoning minimum size and 1 lot meets the code allowance for a substandard lot when there is dedication of right of way along the county road. There are 3 letters of concern. One of the biggest concerns was the access, which has been addressed by creating access for lots 1 and 2 from the south side of a new easement. Fire District was good with the existing drive way because it will not be used by the additional new lots. All the findings were met and the conditions of approval are in the packet. Road and Bridge Supervisor Neal Capps had no concerns with the ingress/egress of the two additional lots.

A motion was made by Commissioner Wille that we approve the application for the Gem Minor Subdivision as presented. Commissioner Rekow commented that he has read the packet numerous times and finds it to be in order. He then seconded the motion and it was carried unanimously.

GEM MINOR SUBDIVISION FINDINGS, CONCLUSIONS, CONDITIONS, ORDER: After the motion for approval was carried, the Findings, Conditions, Conclusion, Order for Gem Minor Subdivision was signed.

RV PARK CULVERT DRAIN REPLACEMENT FUNDING DISCUSSION: Road and Bridge Supervisor Neal Capps discussed the funding of the RV park culvert. The project will be completed in 2 phases. Phase 1 will require an estimated \$136,000 including engineering fees. There was discussion regarding funding of the project using a combination of funds including some of the General Fund reserve, remaining RV park funds, and ARPA. Clerk Tilton will confirm what is available in the funds discussed.

GEM COUNTY RESOLUTION 2024-04 ADOPTING A WINTER SNOW REMOVAL AND PLOWING POLICY FOR GEM COUNTY ROADWAYS: Road and Bridge Supervisor Neal Capps reviewed the revisions to the Snow Plow Resolution. Deputy Prosecutor Tahja Jensen said that the statements made on the resolution addressed and clarified some of the complaints received this year.

A motion was made by Commissioner Rekow to accept the Gem County Resolution 2024-04 Adopting a Winter Snow Removal and Plowing Policy for Gem County Roadways dated 2/12/2024. It was seconded by Commissioner Wille and carried unanimously.

EXPENSE CLAIMS APPROVAL: The claims presented were reviewed.

A motion was made by Commissioner Rekow to approve the claims as presented and as initialed on the individual claim forms. It was seconded by Commissioner Wille and carried unanimously.

REVIEW AND APPROVAL OF MINUTES: The Commissioners reviewed the minutes. A motion was made by Commissioner Wille to approve the minutes for February 5th and 6th, 2024 as amended. It was seconded by Commissioner Rekow and carried unanimously.

ADMINISTRATIVE TIME: The Commissioners worked on administrative matters.

February 13, 2024

ADMINISTRATIVE TIME: The Commissioners worked on administrative matters.

The Board recessed at 5:00 p.m. to 8:30 a.m. on February 20th, 2024.

Approved: _____
Chairman

Attest: _____
Clerk