



December 6 & 7, 2021, Emmett, Idaho

Pursuant to a recess taken on November 23, 2021, the Board of Commissioners of Gem County, Idaho, met in regular session this 6<sup>th</sup> day of December 2021, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Bryan Elliott	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

**December 6, 2021**

Commissioner Butticci was absent from the meeting due to attendance at an Idaho State Historical Preservation meeting.

**REVIEW AND APPROVAL OF AGENDA:** The Commissioners reviewed the agenda. A motion was made by Commissioner Elliott to approve the agenda as presented. It was seconded by Commissioner Rekow and carried unanimously.

**IMPACT FEE- PROCESS, ADMINISTRATION AND INTERGOVERNMENTAL AGREEMENTS:** Deputy Prosecuting Attorney Tahja Jensen spoke of the Intergovernmental Agreements with Fire 1 & Rural Middleton Fire that legal is waiting to receive and advised that funds should not be dispersed until the Intergovernmental Agreements are signed. She talked about what would happen if the Agreements are not signed. Clerk Shelly Tilton spoke about the funds that we have currently received. She talked about amending the Comprehensive (Comp) Plan and spoke on the amount of administrative involvement that is required for this project. She advised that she will work with the Sheriff's Department to ensure they understand the process. Development Services Director Jennifer Kharrl spoke on the monthly reports that shows what has been received.

**DEVELOPMENT SERVICES:** Development Services Director Jennifer Karrrl reviewed the Sophie Farms Capital Improvement Plan (CIP) Road Mitigation Agreement and the Sophie Farms final plat. She advised that all conditions have been met.

A motion was made by Commissioner Elliott to approve and sign the Sophie Farms CIP Road Mitigation Agreement and final

plat. It was seconded by Commissioner Rekow and carried unanimously.

**COVID:** Emergency Operations Manager Laurie Boston provided updates on the current weekly COVID numbers, the number of deaths in the county, percentages of county residents' vaccination rate, hospitalization rates, booster shots, the different variants and treatments that are available. Valor Health Marketing Manager Staci Carr provided trend percentages, urgent care and the number of tests completed.

**CONSENT AGENDA:** The consent agenda included: A. Certificate of Residency for Junior College tuition for Sarah Vanocker, B. Certificate of Residency for Junior College tuition for Dharla Soteris, C. Clerk's Office surplus items, D. Landfill Department surplus items, E. FY2021 Idaho Department of Parks and Recreation County Vessel Fund reporting and remittance form, F. Cooperative Agreement for University of Idaho Extension programs, G. Lamore Minor Subdivision plat, H. Lamore Minor Subdivision Capital Improvement Plan Road Mitigation Agreement, I. Triple H Estates No. 2 Minor Subdivision Findings, Conclusions, Conditions, Order, J. Gem County Resolution 2022-01 authorizing Gem County to enter into the settlement agreement with regard to opioid settlements, K. Opioid settlement participation form, L. Gem County Local Disaster Declaration extension and M. Information Technology surplus items.

A motion was made by Commissioner Rekow to approve items A-M as presented. It was seconded by Commissioner Elliott and carried unanimously.

**DISPATCH VACATION CARRYOVER REQUEST:** Dispatch Supervisor Lisa Resinkin is asking for 30 hours of comp time to be approved for carry over. This employee will be taking time off in November & December, but will still have 30 hours over the 40 hours of vacation allowable per Gem County policy. Dispatch has been understaffed which has not allowed for time off and has caused comp time accrual. Clerk Shelly Tilton recommends to carry over 30 hours of vacation time instead per the guidelines of the Gem County policy.

A motion was made by Commissioner Elliott to allow an additional 30 hours of vacation time to carry over to next year for a dispatch employee as presented. It was seconded by Commissioner Rekow and carried unanimously.

**MINUTES:** The minutes for November 22 & 23, 2021 were reviewed. A motion was made by Commissioner Elliott to approve the minutes for November 22 & 23, 2021 as amended. It was seconded by

Commissioner Rekow and carried unanimously.

**PUBLIC WALK-IN:** There were no members of the public present.

**AMBULANCE INSURANCE CLAIM:** Chief Rick Welch spoke one of their ambulance that caught fire when out on a call. He advised that this ambulance is fairly new and that the insurance company will work with Ford for a replacement. He advised that insurance will cover \$204,000.00. Professional Sales & Service, L.C. has 1 Horton 603 Type 1 Custom F550 Diesel 4x4 ambulance available but additional items would need to be added to it. The replacement cost with the add-ons is \$224,807.00, without the power loader. They are short by approximately \$42k-\$45k to cover the cost to put the ambulance in service. Rick will write up a proposal to possibly use ARPA funds for the power loader.

A motion was made by Commissioner Elliott to approve EMS to order the Horton 603 Type 1 Custom 4x4 ambulance with a power loader as presented. It was seconded by Commissioner Rekow and carried unanimously.

**EMS UPDATE AND FAIRGROUND PROPERTY DISCUSSION:** Deputy Chief Len McCaulou reviewed the 2021 Call Summary Report. He went over the type of calls and the number of calls they have received so far in 2021. He advised that there was a decrease of calls in November. Chief Rick Welch talked about a facility for the Fire District. He advised that they have outgrown their current facility and are looking for new locations. He asked if the RV park at the fairgrounds would be a possible option for a joint EMS/Fire station. Commissioner Rekow advised that they have not decided how that property is going to be used at this time. Rick advised that the current EMS building would then be vacant which could be used for other departments. He is asking for support from the Commissioners to build a new building. He advised that a good plan needs to be in place with the support of the community. There was discussion on other property options.

**ARPA FUNDING REQUEST FOR EMS:** This will be moved to a future agenda.

**INDIGENT APPLICATIONS:** It was not necessary to go into Executive Session. Deputy Clerk Sarah Story is asking that notices of liens be signed for cases 22-006 & 22-007 and release of liens be signed for cases 21-023, 21-024, 21-026, 21-027 and 22-001.

22-006	Notice of Lien
22-007	Notice of Lien
21-023	Release of Lien

21-024	Release of Lien
21-026	Release of Lien
21-027	Release of Lien
22-001	Release of Lien

A motion was made by Commissioner Rekow that on cases 22-006 and 22-007 to sign Notice of Liens and on cases 21-023, 21-024, 21-026, 21-027 and 22-001 to sign Release of Liens. It was seconded by Commissioner Elliott and carried unanimously.

**PROSECUTING ATTORNEY MATTERS:** Deputy Prosecuting Attorney talked about various legal matters in the county. Items that she talked about were a Compression Brakes Ordinance, truck routes and next steps for Ordinance revision.

**The Commissioners recessed at 12:25 p.m. for lunch to reconvene at 1:30 p.m.**

**ASSESSOR BUDGET DISCUSSION/AMENDMENT APPROVAL:** Assessor Hollie Ann Strang advised that she has asked for money in the budget to furnish a new workspace. She is budgeted for \$3000.00, but the quote came in at about \$4000.00. She is asking to use \$1000.00 which is available in a different budget line.

A motion was made by Commissioner Elliott to approve the request from the Gem County Assessor's office. It was seconded by Commissioner Rekow and carried unanimously.

**COVID BUDGET LINE:** Clerk Shelly Tilton would like to add a COVID line for \$5k-\$10k when they open the budget for items that departments didn't budget for such as masks, gloves and hand sanitizer. There was discussion on ARPA funding and how that process would be done.

A motion was made by Commissioner Elliott to authorize the clerk to create a COVID Budget line with \$5000.00 when the budget is opened. It was seconded by Commissioner Rekow and carried unanimously.

**PUBLIC DEFENSE COMMISSION QUARTERLY REPORT:** This meeting was held via Zoom. Jennifer Roark, the Regional Coordinator with the Public Defense Commission (PDC), met with the Commissioners to provide updates from the PDC. Items that she talked about were training opportunity for attorneys, annual reports, annual reviews, expenditure reports and rules.

**ADMINISTRATIVE TIME:** The Commissioners worked on various administrative items.

**The Board recessed at 5:00 p.m. to 9:00 a.m. on November 23, 2021.**

Commissioner Butticci was absent from the meeting due to attendance at an Idaho State Historical Preservation meeting.

**December 7, 2021**

**ADDITION TO CONSENT AGENDA ITEM K:** The Opioid Settlement participation form should have included not only the distributor form but also the Janssen participation form. The agreements have already been discussed and approved and the Janssen participation form requires timely signature.

A motion was made by Commissioner Rekow to add the Janssen participation form to item K to yesterday's consent agenda and to sign it. It was seconded by Commissioner Elliott and carried unanimously.

**VANDEUSEN ROAD DISCUSSION:** Road and Bridge Supervisor Neal Capps talked about areas of concern. He advised that he has been working with BLM to move sections of the road and what is required for that. He stated it would cost approximately \$6000.00 to go through a surveyor and the state process which is not currently available in the budget. Neal recommends doing as much work in house before reaching out to a surveyor.

A motion was made by Commissioner Rekow to use county resources to move forward with the realignment of Vandeußen Road. It was seconded by Commissioner Elliott and carried unanimously.

**TRUCK ROUTE ORDINANCE:** Road and Bridge Supervisor Neal Capps talked about a public hearing, enforcement, signs and affected locations. Deputy Prosecuting Attorney Tahja Jensen talked about special permits for new construction. There was discussion on possible training from Department of Transportation (DOT) and how enforcement would possibly look like. Neal will work with the Sheriff's Department, the city and DOT to make sure that everyone is on the same page moving forward.

**ROAD DEPARTMENT UPDATE:** Road and Bridge Supervisor Neal Capps provided updates on various projects they are working on. Other items that he talked about were maintenance, cost of materials and preparation for winter.

**EXECUTIVE SESSION:** No executive session was held.

**FISCAL YEAR 2022 OPEN FORUM SCHEDULE:** Clerk Shelly Tilton is

asking the Commissioners how they want to schedule the open forums in Sweet and Ola for 2022. This is currently scheduled 3 times a year. The Commissioners will work on dates.

**REMAINING 100 YEAR COMMEMORATIVE COINS:** Clerk Shelly Tilton talked about options for the remaining coins. She advised that most have been purchased at this time.

**ANNUAL ALCOHOL BEVERAGE LICENSE RENEWALS:** While being recorded Commissioner Rekow reviewed the alcohol beverage license renewals for #1 Tom's Cabin Café & Bar, #2 KT's Lanes, #3 The Triangle Restaurant, #4 Bi-Mart Corporation #681, #5 Main Street Beverage, #6 Maverik Inc. #212, #7 Gerald Turner Brewery, #8 Gem Lounge, #9 Walgreens #13105, #10 Stinker Store #76, #11 Stinker Store #110, #12 Huck-N-Finns Sports Bar, #13 B&W Fuels DBA Wild Willy's, #14 Stoney's Roadhouse, #15 Rock Creek Shooting, #16 El Puerto Market, #17 The Round Up, #18 Idaho Pizza Co., #19 La Costa Mexican Restaurant, #20 Blue Ribbon Café & Bakery, #21 Muley's At Ola, #22 Pizza Factory, #23 3 Horse Ranch Vineyards and #24 Anderson Reserve.

A motion was made by Commissioner Elliott to approve the retail alcoholic beverage licenses 1-24 as presented. It was seconded by Commissioner Rekow and carried unanimously.

**The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.**

**ADMINISTRATIVE TIME:** The Commissioners worked on various administrative items.

**CHRISTMAS EMPLOYEE APPRECIATION:** The Commissioners talked about giving Chamber Bucks to Gem County employees for Christmas.

A motion was made by Commissioner Rekow to authorize the purchase of Chamber Bucks for all full-time and part-time employees in the amount of \$25.00 each. It was seconded by Commissioner Elliott and carried unanimously.

Commissioner Butticci joined the meeting.

**BROADBAND WORKSHOP:** IT Support Specialist Corbin Vickery reviewed a map for potential locations for towers for coverage in Ola/High Valley area. There was discussion with possibly working with Valley County to cover part of the area with a tower. Corbin talked about power, watts and how many towers would possibly be needed. Tina Wilson with Western Alliance talked about the monthly cost to the county and the subscribers. There was discussion on the population for the Ola area. Tina

spoke of the speed of service to residential homes. She spoke of how this is being done in other smaller rural communities. There was discussion on a grant. Tina talked about the needs for remote workers, long distance learning and tele-health. Corbin spoke of the need for better radio coverage for the Sheriff's Department. Tina talked about listening sessions for the grant, approximately when the grant will possibly be ready for applications and the amount of the grants. The Commissioners advised that they would like to stay close to the current trunk lines that are already in place. There was discussion on the cost of towers, possibly partnering with private sectors, the next steps for this plan and what goes into the master plan. Corbin talked about having a redundant loop. There was discussion on open trenches.

**The Board recessed at 5:00 p.m. to 8:30 a.m. on December 13, 2021.**

Approved: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk