



December 5 & 6, 2022, Emmett, Idaho

Pursuant to a recess taken on November 28, 2022, the Board of Commissioners of Gem County, Idaho, met in regular session this 5<sup>th</sup> day of December 2022, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

**December 5, 2022**

Commissioner Rekow attended in person and Commissioner Butticci attended via phone due to attendance at the State Historical Preservation Society meetings.

**REVIEW AND APPROVAL OF AGENDA:** The Commissioners reviewed the agenda. A motion was made by Commissioner Butticci to approve the agenda as presented. It was seconded by Commissioner Rekow and carried unanimously.

**DEVELOPMENT SERVICES REQUEST FOR TEMPORARY ADDITIONAL HOURS:**

Development Services Director Jennifer Kharrl is asking to increase the hours for Justin Vanderbilt since he is the interim Associate Planner. He is currently at 25 hours and would like him to be at 40 hours until that position is filled and possibly during the training time. There was discussion on the salary for the additional responsibilities. Jennifer will create a contract and she and Justin will sign it which will be effective today. She will bring the negotiated salary back to the Commissioners for review and approval.

**ALCOHOL BEVERAGE LICENSE RENEWALS:** While being recorded, Commissioner Rekow reviewed the alcohol beverage license renewals for #1 The Triangle Restaurant, #2 KT's Lanes, #3 Main Street Beverage, #4 El Puerto Market, #5 Albertson's #126, #6 B&W Fuels Inc doing business as Wild Willy's, #7 Maverik #212, #8 Bi-Mart #681, #9 Stinker Store #76, #10 Stinker Store #110, #11 Muley's at Ola, #12 Gem Lounge, #13 Fourth Street Fusion, #15 La Costa Mexican Restaurant/Talpita Mexican Store, #16 Tobacco Connection #39 and #17 Huck-n-Finns Sports Bar.

A motion was made by Commissioner Butticci to approve the alcohol beverage licenses as presented. The motion was seconded by Commissioner Rekow and carried unanimously.

**CONSENT AGENDA:** A. Amendment #3 to Owner-Consultant Agreement with Keller Associates for engineering & surveying services, B. Modification of grant or agreement with the USDA Forest Service for drainage on Sweet-Ola Highway, C. Certificate of Residency for Junior College tuition for Kaydin Garces, D. Campbell Rezone Findings, Conclusions, Conditions, Order, E. Campbell Rezone Development Agreement and F. Gem County Ordinance 2022-12 Campbell Rezone.

A motion was made by Commissioner Butticci to approve the consent agenda items A-F as presented. The motion was seconded by Commissioner Rekow and carried unanimously.

**INDIGENT MATTERS:** Deputy Clerk Sarah Story is asking for Release of Liens to be signed for case# 05-038 & 06-083. These cases have been paid in full.

05-038	Release of Lien
06-083	Release of Lien

A motion was made by Commissioner Rekow to sign the release of liens for case# 05-038 and 06-083. The motion was seconded by Commissioner Butticci and carried unanimously.

**GEM COUNTY OVERTIME/COMPENSATORY TIME POLICY AMENDMENT:** Chief Deputy Clerk Leanda Rountree provided proposed language to update the Gem County overtime/compensatory time policy to make it more clear and in line with what is being done.

A motion was made by Commissioner Butticci to amend the overtime/compensatory time policy as presented by the clerk's office. The motion was seconded by Commissioner Rekow and carried unanimously.

**ANNUAL FINANCIAL REPORTING COMPLIANCE DISCUSSION WITH GEM COUNTY FIRE DISTRICT #2 AND GEM DRAINAGE:**

Clerk Tilton advised that the deadline was December 1<sup>st</sup> for all the entities to be reported to the state and the penalties will start in January. The ones that are not in compliance as of last week are Gem Drainage, Sweet/Montour Cemetary and Fire District #2. She advised that Fire District #2 and Sweet/Montour Cemetary did their reporting; however, it was incorrect or incomplete. She advised that Gem Drainage did not request funding this year or last year. She talked about the requirements to notify the newspaper for noncompliance, the amount of money that is involved and the

amount of work that the Clerk's office has to do for process. Clerk Tilton and Commissioner Relow have both attempted to contact these districts. There were no representatives from these entities in attendance at this meeting. Clerk Tilton talked about what happens if they don't request funding and don't become compliant.

**The Board recessed at 10:00 a.m. until 3:15 p.m.**

**CONTINUATION OF DEVELOPMENT SERVICES REQUEST FOR TEMPORARY**

**ADDITIONAL HOURS:** The Commissioners reviewed a draft agreement between Development Services Director Jennifer Kharrl and Justin Vanderbilt which was reviewed and presented by Deputy Prosecuting Attorney Tahja Jensen.

A motion was made by Commissioner Rekow that for Justin Vanderbilt to temporarily increase his hours to 40 hours a week with a temporary salary increase to \$17.50 as presented. The motion was seconded by Commissioner Butticci and carried unanimously.

**The Board recessed at 3:30 p.m. until 8:30 a.m. on December 12, 2022.**

**December 6, 2022**

The Commissioners did not meet as Commissioner Butticci is in attendance at the State Historic Preservation meetings this week.

Approved: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk