



November 14 & 15, 2022, Emmett, Idaho

Pursuant to a recess taken on November 8, 2022, the Board of Commissioners of Gem County, Idaho, met in regular session this 14th day of November 2022, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

November 14, 2022

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Butticci to approve the agenda as presented. It was seconded by Commissioner Rekow and carried unanimously.

CITY OF EMMETT IMPACT FEES FOR AMBULANCE SERVICE: Chief Welch provided a letter he drafted for the City of Emmett proposing EMS impact fees. He wants to get on the city's agenda to explain why they are asking for this. He advised that the current impact fees include the county and the city; however, the city had not adopted those fees, so the fee collection is much lower than expected. He advised that with all the new growth in the city they need the fees in order to continue appropriate service. He would like the letter to come directly from the Commissioners instead of himself. Deputy Prosecuting Attorney Tahja Jensen advised that she has talked with the attorney for the city regarding these fees and how they are collected. She believes that the city needs to be collecting and tracking the EMS impact fees. The Commissioners will work on putting something together for the city.

A motion was made by Commissioner Rekow to recess as a Board of County Commissioners and convene as a Board of Canvassers. It was seconded by Commissioner Butticci and carried unanimously.

CANVASS OF GENERAL ELECTION: Clerk Tilton reviewed the election with the Commissioners. She talked about some printer connectivity issues, steps taken to mitigate those issues and a couple of jamming issues with the tabulation machines. She

advised that the West Emmett precinct had ballots put in the emergency bin while their machine was fixed, these ballots were run through normally at the end which is the normal process for situations such as this. There was one precinct that ran a ballot through twice in error which put them out of balance. Clerk's staff went out at the end of the night to help them clear the machine and re-run the ballots so that their results would be correct. She advised that the absentee ballot totals were off by 1 ballot, there were two ballots returned in one envelope but being unable to determine which ballot, all were tabulated. She advised that Gem County received some absentee ballots in the drop box that were for different counties. There were a few ballots returned in the privacy envelope without signatures, those were not counted as they could not be verified. One ballot was not counted as the signature didn't match. Signature verification, voters wearing candidate apparel and poll watchers were discussed. There were 3 ballots that were not able to be read by the tabulator at one precinct; these ballots were returned to the clerk's office, duplicated by staff and run through the tabulator to be included in the total. She advised that all poll books are in balance and is confident that the results are correct. The number of ballots returned via dropbox versus mail and hand delivery was discussed, the majority of voters use the drop box to return their ballots. There was discussion on transporting of equipment. Clerk Tilton advised that there were 416 Election Day registrations.

A motion was made by Commissioner Butticci to accept the canvas of the General Election on November 8, 2022 as presented. The motion was seconded by Commissioner Rekow and carried unanimously.

A motion was made by Commissioner Rekow to adjourn as a Board of Canvassers and reconvene as a Board of County Commissioners. It was seconded by Commissioner Butticci and carried unanimously.

CONSENT AGENDA: A. Certificate of Residency for Junior College tuition for Estefany Perez Osornio, B. Gem County Special Events application for use of Island Sports Complex for Turkey Trot/Hailey Blake, C. Atlas quote for asbestos & lead inspection of air conditioning unit area in the courthouse, D. Intermountain Roofing Company quote for re-roofing of Recovery Center building, E. Courthouse access letter for Alysia Thompson, F. Public Defense annual report for Donna Case and Blessing Law Group, G. Gem Plan Member At Large Board of Trustees nomination form, H. Gem County Sports Complex agreement with Gem County Recreation District for island use and maintenance, I. Big Sky Estates Subdivision Findings,

Conclusions, Conditions, Order, J. Job estimate from Tree Maintenance for tree removal on county property at 315 E. Main and K. Idaho Office of Emergency Management 2019 grant adjustment notice for 2019 State Homeland Security program.

A motion was made by Commissioner Butticci to approve the consent agenda items A-K as presented. The motion was seconded by Commissioner Rekow and carried unanimously.

MINUTES: The minutes for November 7 & 8, 2022 were reviewed. A motion was made by Commissioner Butticci to approve the minutes for November 7 & 8, 2022 as presented. It was seconded by Commissioner Rekow and carried unanimously.

PUBLIC WALK-IN: Joe Mayer met with the Commissioners to discuss the Local Emergency Planning Committee (LEPC). The Commissioners explained the LEPC reporting structure.

DEVELOPMENT SERVICE PLANNING ASSISTANT JOST POSTING AND SALARY: Development Services Director Jennifer Kharrl advised that Associate Planner Michelle Barron submitted her resignation. Jennifer talked about need for someone with experience, the current starting salary and that she researched other counties starting salary for that position. The Commissioner discussed the posting salary. Clerk Tilton talked about vacation pay-out. Michelle talked about the needed skillset for her position. She discussed her salary, advised that she was offered a position in a different county and the offered salary.

A motion was made by Commissioner Butticci to move forward with the position for the Development Services Planning Assistant at \$42k plus benefits. The motion was seconded by Commissioner Rekow and carried unanimously.

PROSECUTING ATTORNEY MATTER: At 11:31 a.m. a motion was made by Commissioner Rekow , seconded by Commissioner Butticci and carried unanimously to go into executive session under Idaho Code 74-206(1)(f) for matters of litigation with a roll call vote as follows: Commissioner Butticci, aye and Commissioner Rekow, aye.

Regular session reconvened at 11:43 a.m.

PROSECUTING ATTORNEY MATTER: Deputy Prosecuting Attorney Tahja Jensen spoke on various county legal matters.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

EXPENSE CLAIMS APPROVAL: The claims presented were reviewed. Commissioner Rekow made a motion to approve the claims as presented and as initialed on the individual claim forms as well as the Indigent claims. It was seconded by Commissioner Butticci and carried unanimously.

ADMINISTRATIVE TIME: The Commissioners worked on various administrative items.

JOINT COMPREHENSIVE PLAN WORKSHOP WITH THE PLANNING AND ZONING COMMISSION: Those present from the Zoning Commission were Stacy Heimlich, Dan Eichelberger, Deborah Jones and Justin Vickery. Also present were Development Services Director Jennifer Kharrl, Associate Planner Michelle Barron, Development Services Coordinator Stephanie Crays, Deputy Prosecuting Attorney Tahja Jensen and Miriam McGilvray from Logan Simpson. This meeting was held in person and via Zoom.

Miriam talked about a public event that was held. She reviewed revisions to the plan which include policy changes, grammar, language revisions, land use changes and revisions to the map. She also talked about cluster development, a Dark Sky Ordinance, naming of the Butte and small and large agricultural lots. There was discussion on soil types, overlay areas, infrastructure, the need to make changes to the Ordinances and Timber Flat Road. Jennifer advised that these changes will reduced the areas that can be rezoned. Justin advised that cluster development help keep the rural feel. Miriam talked about code revision to use cluster development as an option. There was also discussion on irrigation, wells, open space, maintaining the open space if it's not farmed and housing goals. Miriam spoke on the next steps she will be taken.

The Board recessed at 5:00 p.m. until 8:30 a.m. on November 15, 2022.

November 15, 2022

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC): The Commissioners attended the Local Emergency Planning Committee meeting. Commissioner Rekow attended virtually and Commissioner Butticci attended in person.

ADMINISTRATIVE TIME: The Commissioners worked on various administrative items.

The Board recessed at 4:30 p.m. until 8:30 a.m. on November 21, 2022.

Approved: _____
Chairman

Attest: _____
Clerk