



October 25 & 26, 2021, Emmett, Idaho

Pursuant to a recess taken on October 19, 2021, the Board of Commissioners of Gem County, Idaho, met in regular session this 25th day of October 2021, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Bryan Elliott	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

October 25, 2021

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Butticci to approve the agenda as presented. It was seconded by Commissioner Elliott and carried unanimously.

WEST VALLEY MINOR SUBDIVISION: Development Services Director Jennifer Kharrrl reviewed the West Valley Minor Subdivision request. The property owners, Gary and Crystal Grant, has applied for a minor subdivision to create four (4), single-family lots on approximately 28.16 +/- acres located in the A-2, Rural Transitional Agriculture zone. Items that she talked about were the location of the property, a private road and that there were no concerns from neighbors. It has been signed off by irrigation and fire. She advised that there is a condition that there is a minimum of 5-acre lots. She stated that there is enough acreage that a substandard lot should not be allowed.

A motion was made by Commissioner Butticci to approve the West Valley Minor Subdivision as presented. It was seconded by Commissioner Elliott and carried unanimously.

FINAL EXPENSE CLAIMS APPROVAL FOR FY2021: The claims presented were reviewed. Commissioner Butticci made a motion to sign the claims for FY2021 as presented. It was seconded by Commissioner Rekow and carried unanimously.

CONSENT AGENDA: The consent agenda included: A. Idaho Office of Emergency Management 2021 Subrecipient agreement for Gem County for 2021 State Homeland Security Program, B. Computer Arts

Public Safety annual software maintenance and support fees-amended, C. Tranasky Minor Subdivision plat, D. Tarnasky Minor Subdivision Road Mitigation agreement and E. Request for tax and/or fee cancellation for Assessor's parcel MHL7050016012B.

A motion was made by Commissioner Elliott to approve items A-E as presented. It was seconded by Commissioner Butticci and carried unanimously.

MINUTES: There were no minutes to review.

ARPA FUNDING REQUESTS: Assessor Hollie Ann Strang is asking for ARPA funding for swinging doors for the workstations to keep the public out of employee work areas at the Motor Vehicle building. She receive a quote from Idaho Correctional Industries in the amount of \$2131.50.

A motion was made by Commissioner Butticci to approve \$2131.50 for swinging doors for Motor Vehicles and to be paid by ARPA funds. It was seconded by Commissioner Elliott and carried unanimously.

INDIGENT APPLICATIONS: It was not necessary to go into Executive Session. Deputy Clerk Sarah Story is asking for a notice of hearing be signed for case# 21-023, a notice of lien for case# 22-003 and a release of lien to be signed for case# 21-022.

21-023	Notice of Hearing
22-003	Notice of Lien
21-022	Release of Lien

A motion was made by Commissioner Rekow to sign a notice of hearing for case# 21-023, to sign a notice of lien for case# 22-003 and to sign a release of lien for case# 21-022. It was seconded by Commissioner Elliott and carried unanimously.

PUBLIC WALK-IN: Joe Morton spoke to the Commissioners regarding the Comprehensive (Comp) Plan, what steps have been completed, payments made for the Comp plan, pedestrian walkways & pathways, the city's plan, zoning packets that are not on the website and the need for additional staff for Development Services. He also talked about the current code, operations within Development Services and concerns with effects from growth in the county.

REVIEW OF POTENTIAL WAGE DOLLAR AMOUNT FOR INDIGENT CASES:

Deputy Clerk Sarah Story reviewed the starting wages for an adult over the age of 18 with no experience or specific skill-set at 5 local service businesses in Emmett. One starts at \$9/hr plus tips, 1 starts at \$10/hr, 1 starts at \$12-\$13/hr and 2

start at \$13/hr.

A motion was made by Commissioner Butticci that for the potential earned income dollar amount for Indigent cases to increase the potential earned income to \$10.00 per hour. It was seconded by Commissioner Elliott and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecuting Attorney Tahja Jensen spoke on various legal matters.

TOUR OF SHERIFF'S DEPARTMENT: The Commissioners went on a tour of the Sheriff's Department.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

CITY AREA OF IMPACT DISCUSSION: Public Works Director Clint Seamons and Public Works Building Official Brian Sullivan spoke on area of city impact boundaries. Brian spoke on the locations that are impacted. He advised that more water & sewer hook-ups were needed at the Industrial Park. He talked about the process for this agreement between the city and county and what ordinances are followed for these areas. Clint talked about Traffic Impact Studies and that they will work on the Impact Agreement in order to get it ready for a public hearing.

LITTLE LEAGUE MEMORANDUM OF UNDERSTANDING AND APPROVAL FOR ISLAND USE: Brian Sullivan who is the Secretary & in charge of Field Maintenance for Little League advised that they are requesting approval to use the Island for Little League 2022. They will provide a schedule for events to the county. Deputy Prosecuting Attorney Tahja Jensen spoke of a couple of changes on the agreement. Brian agreed to the changes.

A motion was made by Commissioner Butticci to send the amended Memorandum of Understanding (MOU) to Little League to be signed and returned to be added to the consent agenda. It was seconded by Commissioner Elliott and carried unanimously.

SURPLUS ITEMS/EQUIPMENT AUCTION DISCUSSION: Road and Bridge Supervisor Neal Capps talked about various items that they have in surplus. Items that he talked about were work and office equipment. He talked about a 150 pickup to be given to the fairgrounds. There was discussion on an on-line auction. Commissioner Butticci advised that Wade Ray would be willing to do it for a fee.

FY2022 EXPENSE CLAIMS APPROVAL: The claims presented were reviewed. Commissioner Rekow made a motion to sign the claims as

presented and as initialed on the individual claim forms as well as the Indigent claims. It was seconded by Commissioner Elliott and carried unanimously.

ELECTIONS MANAGEMENT, CLERK'S OFFICES STAFFING AND SALARY

DISCUSSION: Clerk Shelly Tilton talked about concerns of wages and needs in the Clerk's office. She talked about the position that is currently open. She spoke of the new election systems and the increase of work that is needed to run an election. She is asking to increase the starting salary to \$32,000.00 and to make adjustments for other positions. She advised that the new position would be backup to elections and recording. Clerk Tilton is also asking for a part-time position to do passports and marriage licenses as well as helping with other duties. She talked about the fees that are received from passports which helps pay for a position. She also talked about the increase in alcohol/beverage licenses and marriages licenses and revenues produced from the Clerk's office. Commissioner Butticci would like a spreadsheet that shows a breakdown of employees years of service and current pay rates.

A motion was made by Commissioner Butticci to approve the clerks request to raise the starting position to \$32,000.00 and to allow her to hire a part-time position for 20 hours a week. It was seconded by Commissioner Elliott and carried unanimously.

WEED DEPARTMENT SUPERVISOR INTERVIEW WITH LARRY SHIPPY: The Commissioners held an interview with Larry Shippy for the Weed Department Supervisor position.

SWEET OPEN FORUM: The Commissioner attended an open forum at the Syringa Hall in Sweet.

The Board recessed at 8:00 p.m. to 8:30 a.m. on October 19, 2021.

October 26, 2021

ADMINISTRATION TIME: The Commissioners worked on various administrative items.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

ADMINISTRATION TIME: The Commissioners worked on various administrative items.

The Board recessed at 5:00 p.m. to 8:30 a.m. on November 1,

2021.

Approved: _____
Chairman

Attest: _____
Clerk