



September 7, 2021, Emmett, Idaho

Pursuant to a recess taken on August 24, 2021, the Board of Commissioners of Gem County, Idaho, met in regular session this 7th day of September 2021, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Bryan Elliott	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

September 7, 2021

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Butticci to approve the agenda as presented. It was seconded by Commissioner Elliott and carried unanimously.

IMPACT FEE FUNDS CREATION AND TRACKING: Clerk Shelly Tilton talked about the new Comprehensive Plan Impact Fee Ordinance, stating the ordinance requires a new fund to be created for the Impact Fees. She is asking the Commissioners to make a motion to create a new fund for the Impact Fees. She advised that each agency will have a separate fund for the fees for easier tracking. Development Services Director Jennifer Kharrl advised that they don't have a final price from Computer Arts yet for them to create a new program for tracking. Clerk Tilton advised that Treasurer Megan Keene will need to create a new account for these funds to be deposited into.

A motion was made by Commissioner Butticci to establish, by resolution, the necessary line items to track the impact fees. It was seconded by Commissioner Elliott and carried unanimously.

MEMORANDUM OF UNDERSTANDING WITH GEM COUNTY RECREATION DISTRICT FOR ISLAND MAINTENANCE: Deputy Prosecuting Attorney Tahja Jensen talked about the need for a fee structure so she can finalize the agreements. Commissioner Butticci talked about maintenance costs, special events costs, user fees and deposits. He wants the insurance requirement to be \$2 million. Clerk Shelly Tilton talked about the deposits and the accounting process for that. Commissioner Butticci suggests that the deposit be done by check

and to hold the check. He also talked about which fees would be mandatory and optional. Deputy Prosecuting Attorney Tahja Jensen spoke of the MOU process. Facilities Manager Chuck Schambaugh would be the point of contact for this process. There was discussion on requirements for submitting the application. Commissioner Elliott spoke of the need for communication to the public. Clerk Tilton suggests adding administrative costs. Tahja talked on administering the program and what details she needs to complete the MOU for the Commissioners to approve. Discussion and decision on fees will be added to the agenda for next week.

COVID: Emergency Operations Manager Laurie Boston provided updates on the current weekly COVID numbers, percentages of county residents' vaccination rate, the possible need to go back to weekly meetings and she suggests extending the Emergency Declaration. She also talked about a crisis care center, critical care bed availability, the different variants and the refrigerator storage trailer. She advised that Gem County has a 41% vaccination rate and that some people that have received both vaccine doses are testing positive for COVID. She spoke of the staff shortage at the hospitals, some of the reasons and booster shots. Valor Health Marketing Manager Staci Carr provided trend percentages, urgent care and emergency room numbers, transfers and the number of tests completed. She advised that they have published a public communication. She talked about their patient waiting area protocols for patients and visitors. She spoke of regional staffing shortages and the challenges with that. Deputy Prosecuting Attorney Tahja Jensen spoke of the jail staff using Urgent Care for inmates and that Valor has been great at getting them rapid tests.

CONSENT AGENDA: The consent agenda included: A. Payroll claims approval, B. Trump Lane appeal Findings, Conclusions, Conditions, Order, C. Briscoe Homestead minor subdivision Findings, Conclusions, Conditions, Order, D. Tarnasky minor subdivision Findings, Conclusions, Conditions, Order, E. El Paso Reserve minor subdivision Findings, Conclusions, Conditions, Order, F. Standley Estates preliminary plat Findings, Conclusions, Conditions, Order, G. Valley Office Systems maintenance agreement, sales solutions terms and conditions, agreement and addendum to lease agreement for Sheriff's office copier and H. Keller Associates 17th progress report and pay request for Ola Highway Powerline to 2nd Fork Road.

A motion was made by Commissioner Butticci to approve items A-H as presented. It was seconded by Commissioner Elliott and carried unanimously.

GEM COUNTY PERSONNEL POLICY AMENDEMENT TO INCLUDE NEW GEM COUNTY SAFETY POLICY DIRECTIVE: The Commissioners reviewed the Gem County Personnel Policy Amendment to include the new Gem County Safety Policy Directive. The Commissioners agree with the amendment.

A motion was made by Commissioner Elliott to add the new Gem County Personnel Policy Directive as shown to our existing safety policies. It was seconded by Commissioner Butticci and carried unanimously.

MINUTES: The minutes for August 23 & 24, 2021 were reviewed. A motion was made by Commissioner Elliott to approve the minutes for August 23 & 24, 2021 as amended. It was seconded by Commissioner Rekow and carried unanimously.

PUBLIC WALK-IN: There were no members of the public present.

Commissioner Elliott was absent from the meeting.

INDIGENT APPLICATIONS: It was not necessary to go into executive session. Deputy Clerk Sarah Story requested a notice of lien to be signed for Case# 21-024.

21-024 Notice of Lien

Commissioner Rekow made a motion that on case# 21-024 to sign the Notice of Lien. It was seconded by Commissioner Butticci and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecuting Attorney Tahja Jensen spoke on various county legal matters.

INFORMATION TECHNOLOGY (IT) ARPA FUNDING REQUEST: IT Support Specialist Corbin Vickery is asking for approval for network components to be purchased using ARPA funding. He reviewed the items that he wants to purchase, what they would be used for and what departments the items would be going to. He talked about why these purchases are necessary and the benefits of the items. The total cost of all the requested items is \$26,509.89. He reviewed the justifications for using ARPA funds. Commissioner Butticci spoke about the phone system at the Extension office.

A motion was made by Commissioner Butticci to move forward with the purchase of the items requested by the IT Department for \$26,509.89 for networking hardware to allow a stable network for remote access, working from home and cyber security, and for Datatel conference phones in the Extension Office allowing for remote meetings to provide social distancing due to COVID for

\$2512.20 and to be paid for with ARPA funding. It was seconded by Commissioner Rekow and carried unanimously.

The Commissioners recessed at 12:05 p.m. for lunch to reconvene at 1:30 p.m.

FLOOD PREVENTION ORDINANCE: While being recorded a public hearing was held for the Flood Prevention Ordinance. This meeting was held virtually via Zoom. Those present were Development Services Director Jennifer Kharrrl and Deputy Prosecuting Attorney Tahja Jensen. Commissioner Rekow read the notice of public hearing.

Commissioner Rekow reviewed the changes that is required as part of the updated flood maps by FEMA. He advised that the only change needed is in Title 13-5-5(A). It currently reads "Fill is prohibited in the floodway" and it is being amended to read "Development and fill are prohibited in the floodway".

There were no members of the public in attendance.

A motion was made by Commissioner Butticci to close the public hearing. It was seconded by Commissioner Rekow and carried unanimously.

A motion was made by Commissioner Butticci to amend the Flood Revision Ordinance Title 13-5-5(A) with the amendment as presented to state "Development and fill are prohibited in the floodway". It was seconded by Commissioner Rekow and carried unanimously.

Commissioner Elliott rejoined the meeting.

BROADBAND DISCUSSION- CITY OF EMMETT IT DIRECTOR: City of Emmett Information Technology (IT) Manager Mike Knittel spoke about Broadband in the City of Emmett to connect county facilities. He said the most expensive part is getting it in the ground. He talked about the areas that have been completed, distribution points, providers that they work with and how they provide their services. He also talked about projects that are near completion, revolving revenue and eliminating redundancies within their own system. He suggests securing dark fiber, which is not currently used, for the future. He advised that the city now has multiple internet circuits which eliminates the systems going down. He advised that agreements can be negotiated with the providers. He spoke about ARPA funds and stated that they would be willing to help the county in any way they can, given their experience with this project. He advised that the city owns the fiber but they separate the service from the wire and they hand the fiber off to the business or resident and that resident chooses their own provider. He talked about a pilot

program that they are doing for a new subdivision. He advised that the city's IT department mark all of the dig lines throughout the city. He also talked about the initial setup fee.

Commissioner Butticci talked about not wanting to be a utility provider and having to manage billing. He also talked about potentially putting a tower in Ola. Mike talked about getting the biggest bang for your buck when it comes to the backbone. Commissioner Butticci talked about getting rural residents internet and also other areas that they would like to get fiber too.

Tina Wilson with Western Alliance talked about the county interfacing with the city. Mike talked about having an agreement created to help with redundancies. He advised that they are set up with EMS and Fire District #1 and that they are working on getting Valor set up as well. Commissioner Butticci spoke of the need for broadband services to the county residence. Mike talked about provider coverage and creating a priority list on county resident locations. He also talked about following the water and sewer services to determine their project plan. He also talked about joint trenches, the 4 conduits that they use and the main trunk lines. Mike advised that the primary goal was to link city services and to save money. Tahja spoke of the furthest regions of the county and the services that they currently have. Commissioner Butticci spoke of the ARPA funds and the push for broadband. Tahja talked of the student population that is at a disadvantage if they don't have the same services as others. There was discussion about broadband at the Industrial Park.

Commissioner Elliott stated that the most rural areas is where there is less population and that towers might be a better option for those areas for cost purposes. Mike talked about putting in a tower and feeding it with fiber. Tina talked about the radius coverage with a tower. Tina talked about funding for this project and having a county wide plan. IT Support Specialist Corbin Vickery talked about features that can be requested in a contract. Mike suggested giving the providers the county's requirements and have connection paths. He also spoke of the security of this type of connection.

FIRE DISTRICT #1 ARPA FUNDING REQUESTS FOR EMS AND FIRE

DISTRICT: Fire Chief Rick Welch talked about the EMS budget. He advised that they are going to be short for billing services, medications, PERSI and wages with an approximate total of \$35,000.00. Deputy EMS Len McCaulou reviewed the call summary reports from 2018 through July 2021. He advised that they have seen increases on their transfers and out-calls. He advised that transfers have increased to out of area hospitals because of the lack of beds in the nearer hospitals. He talked about the fees

for transfers. Rick is asking for ARPA funding for a new transport van in the amount of \$237,500.00. He is also asking for an additional paramedic and benefits in the amount of \$60,000.00, premium pay for work performed during COVID for full time employees in the amount of \$24,960.00 and premium pay for work performed during COVID for first responder's volunteer in the amount of \$8000.00. He advised that the additional paramedic may be a temporary position. The total cost being asked is \$330,460.00.

In addition, for Gem County Fire Protection District #1 he is asking for ARPA funds for one new paramedic firefighter and benefits in the amount of \$60,000.00, premium pay for work performed during COVID for full time employees in the amount of \$9984.00 and premium pay for work performed during COVID for first responder's volunteer in the amount of \$15,500.00. The total cost being asked is \$85,484.00. He advised that the additional paramedic may be a temporary position. He will provide a write-up as to why these should qualify for ARPA funds.

There was discussion on replacement of the ambulance that was involved in an accident and funding options.

FAMILY MEDICAL LEAVE ACT (FMLA) DISCUSSION FOR COUNTY EMPLOYEE:

At 4:24 p.m. a motion was made by Commissioner Rekow, seconded by Commissioner Butticci and carried unanimously to go into executive session under Idaho Code 74-206(1)(b) for matters regarding personnel with a roll call vote as follows:
Commissioner Butticci, aye, Commissioner Elliott, aye and Commissioner Rekow, aye.

Regular session reconvened at 4:37 p.m.

PAVEMENT MARKINGS DISCUSSION: Road and Bridge Supervisor Neal Capps reviewed 2 quotes that they received for pavement markings which were from Curtis Clean Sweep Inc. in the amount of \$31,813.79 and Idaho Lines & Signs, LLC. in the amount of \$33,476.23. He recommends the bid from Curtis Clean Sweep Inc. since they were the lowest bid.

A motion was made by Commissioner Elliott that for RFQ 21-0012 that they received bids from Idaho Lines & Signs LLC in the amount of \$33,476.23 and Curtis Clean Sweep Inc. in the amount of \$31,813.79 and being that Curtis Clean Sweep Inc. is the lowest bid, to accept their bid. It was seconded by Commissioner Butticci and carried unanimously.

CURTIS CLEAN SWEEP, INC. PAVEMENT MARKINGS NOTICE OF AWARD: Road and Bridge Supervisor Neal Capps is asking for a notice of award for Curtis Clean Sweep since they were the lowest bid received

with the attached specification on the bid.

A motion was made by Commissioner Butticci to give the notice of award to Curtis Clean Sweep Inc. bid for RFQ 21-0012 for pavement markings dated August 10, 2021 in the amount of \$31,813.79. It was seconded by Commissioner Elliott and carried unanimously.

PAYETTE, ADAMS, WASHINGTON AND GEM COUNTIES (PAWG)
TRANSPORTATION TASK FORCE GROUNDS EQUIPMENT MAINTENANCE (GEM)
PROGRAM INTERGOVERNMENTAL AGREEMENT FOR EQUIPMENT AND SERVICES:

Road and Bridge Supervisor Neal Capps is asking for approval for continuation with the Payette, Adams Washington and Gem Counties (PAWG) for the transportation task force grounds equipment maintenance (GEM) program intergovernmental agreement for equipment and services.

A motion was made by Commissioner Butticci to continue with the PAWG Transportation Task Force for the Road and Bridge Department with Payette, Adams, Washington and Gem County. It was seconded by Commissioner Elliott and carried unanimously.

ROAD DEPARTMENT UPDATE: Road and Bridge Supervisor Neal Capps provided updates on various projects that they are currently working on. He also spoke of alternative oils that they may be able to use and about possibly putting asphalt or concrete leading up to cattle guards to help with potholes.

The Board recessed at 5:10 p.m. to 8:30 a.m. on September 13, 2021.

Approved: _____
Chairman

Attest: _____
Clerk