



September 5, 2023, Emmett, Idaho

Pursuant to a recess taken on August 28, 2023, the Board of Commissioners of Gem County, Idaho, met in regular session this 5 day of September, 2023, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Kirk Wille	Commissioner
	Mark Rekow	Commissioner
	Laure McCann	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

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At the beginning of the meeting, it was discussed that the Gem County website had issues over the weekend and that the agenda was not accessible for some time. Commissioner Butticci stated that IT isn't always reliable and meetings can't rely on IT always working. It was discussed that the official posting of the agenda is found on the front of the courthouse. The website was working properly as of the start of the meeting.

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Wille to approve the agenda for Monday, September 4th and Tuesday, September 5th, 2023 as presented. It was seconded by Commissioner Rekow and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecutor Tahja Jensen met with the Commissioners to discuss legal matters. Tahja discussed complaints from residents about mosquito spraying. She has been in contact with the Mosquito Abatement District's attorney and advised the Commissioners to direct concerns from the public to Mosquito Abatement. Tahja advised the Commissioners regarding issues with Anderson Reserve. She stated that neighbors have complaints about the number of RV's being parked on the restaurant property. At an upcoming meeting, the Commissioners will also address a distance waiver between the proposed Anderson Reserve Whiskey Bar building and the neighboring church. Tahja recommended that these items should be treated as separate issues and not discussed together.

Commissioner Butticci discussed the issue of the County website going down over the weekend and how it might affect the Commissioners posting the agenda. He asked Tahja if a statement can be added to the website that designates the posting at the front of the building as the official posting, not the website. He said there is always the possibility for IT issues and that shouldn't prevent the meeting from taking place. Tahja agreed to look into it to ensure that we are complying with current laws. Tahja is interested in writing up a procurement procedure to advise county directors of protocol for bids and purchasing. She also briefly discussed the jail employee staff shortage and how they are arranging their schedule.

EXECUTIVE SESSION PER IDAHO CODE 74-206(1)(F) - PENDING

LITIGATION MATTERS: No executive session was required.

DEVELOPMENT SERVICES: Development Services Director Jennifer Kharri discussed the Squaw Creek Soil Conservation District Building Permit Fee Waiver. Commissioner Butticci saw no issue with the waiver, Commissioners Wille and Rekow agreed. The Commissioners pointed out that Squaw Creek Conservation district would still be responsible for paying the \$471.66 plan review fee.

A motion was made by Commissioner Rekow to approve the Squaw Creek Soil Conservation District Fee waiver for \$943.30 as presented. It was seconded by Commissioner Wille and carried unanimously.

Development Services Director Jennifer Kharri discussed the Wells Minor Subdivision request for a minor subdivision to create four, single-family lots from 21.55 acres currently located on A-2 Rural Transitional Agriculture Zone. Commissioner Butticci asked about the road. Jennifer stated that it is an easement that is an extension of an existing road. There were letters of concern from the public regarding the road. The subdivision meets all the findings with conditions.

A motion was made by Commissioner Rekow to approve the Wells Minor subdivision as presented. It was seconded by Commissioner Wille and carried unanimously.

Development Services Director Jennifer Kharri discussed the Byington Minor Subdivision request. They have applied for a minor subdivision to create four single-family lots on approximately 21.04 acres located in the A-2 Rural Transitional Agriculture zone.

A motion was made by Commissioner Wille to approve the Byington Minor Subdivision with the condition that Lot 1 will access Falcon Lane. It was seconded by Commissioner Rekow and carried unanimously.

CONSENT AGENDA: A. GIS Mapping Service Subscription Agreement for RH2 Engineering (For Black Canyon Irrigation) with Fee Waiver Request B. Certificate of Residency for Junior College Tuition for Karalyne Henry and Jacob Ruther C. Stinson Rezone Findings, Conditions, Conclusions, Order D. Gem County Ordinance 2023-10 Stinson Rezone E. Stinson Rezone Development Agreement F. Quote for Kubota RTV for Use at the Island G. Freightliner Quote for Dump Truck.

A motion was made by Commissioner Rekow to approve the Consent agenda for Tuesday, September 5th, 2023 items A. through G. as presented. It was seconded by Commissioner Wille and carried unanimously.

PUBLIC WALK-IN: No members of the public were present.

REVIEW AND APPROVAL OF MINUTES: The minutes for August 28th, 2023 were reviewed.

A motion was made by Commissioner Rekow to approve the minutes for Monday, August 28th, 2023 as amended. It was seconded by Commissioner Wille and carried unanimously.

ROAD DEPARTMENT UPDATE: Road and Bridge Supervisor Neal Capps gave the Commissioners an update of current projects. August has been a busy month. There have been no requests yet for bid packets for the bulk fuel contract. He discussed several projects and miscellaneous road repairs near the airport, at Lower Bluff Road, Montour, JAG and Substation Road. Road and Bridge is trying to stay ahead of grading work required near the Avimore development due to heavy traffic. The department is also having to address several equipment repairs and maintenance concerns with substantial price increases. The Ola Culvert project is near completion. The RV Park culvert issue is getting worse. Neal is meeting with Keller and Associates for repair alternatives. Road repair to Mill Creek Summit started Thursday and cattle guard maintenance will be addressed in October.

DISCUSSION REGARDING ESTABLISHMENT OF A SAFETY COMMITTEE FOR COUNTY DEPARTMENTS: Clerk Shelly Tilton stated that in her annual review with the State Insurance Fund, Gem County has been encouraged to form a Safety Committee to address the needs of employees. Some departments have a safety plan in place, others do not. A Safety Committee would insure that safety protocols are set and trainings are completed. The committee could also potentially work with department heads as a liaison to the insurance company. Commissioner Butticci asked if the State

Insurance Fund offered incentives. Clerk Tilton said that incentives are seen from reduced claims that lead to lower premiums and putting employees back to work. She said time loss is more costly to the county than medical costs. Commissioners felt that it was a worthwhile endeavor. Weed Control Supervisor Larry Shippy said that he has a safety plan in place because he felt it was necessary. He encourages his staff to use Personal Protective Equipment (PPE). The Commissioners briefly discussed who might be on the committee. It was decided to address the topic at the next Department Heads meeting.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

ADMINISTRATIVE TIME: Commissioners worked on administrative matters.

Approved: _____
Chairman

Attest: _____
Clerk