



July 12 & 13, 2021, Emmett, Idaho

Pursuant to a recess taken on July 6, 2021, the Board of Commissioners of Gem County, Idaho, met in regular session this 12th day of July 2021, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Bryan Elliott	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

July 12, 2021

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Rekow to approve the agenda as presented. It was seconded by Commissioner Elliott and carried unanimously.

INDIGENT APPLICATIONS: There were no applications to review.

DEVELOPMENT SERVICES: Development Services Director Jennifer Kharrl reviewed an application for Northend Minor Subdivision. The applicant, Sawtooth Land Surveying, LLC, on property owned by Kyle and Jessica Seick, has applied for a minor subdivision to create two (2), single-family lots on approximately 11.54 +/- acres located in the A-2, Rural Transitional Agriculture zone. Items that she talked about were access, property location and a possible no-build agreement on lot# 2. There was discussion on timelines for a no-build agreement.

A motion was made by Commissioner Butticci that on the Northend Minor Subdivision to approve as presented and to amend the Road and Bridge letter on the timeline for a no-build agreement. It was seconded by Commissioner Elliott and carried unanimously.

CONSENT AGENDA: The consent agenda included: A. Harmony Meadows Preliminary Plat Findings, Conclusions, Conditions, Order, B. Keller Associates, Inc. agreement for professional services including scope of work, schedule and fees for transportation plan update, C. Payroll claims approval for 7/7/21, D. State of Idaho Leasing Program lease agreement with Gem County for lease

of space to Probation and Parole, E. Professional Services Agreement with Gravis Law, PLLC, Jake Sweeten Attorney and F. Client's consent to transfer files to Gravis Law, PLLC.

A motion was made by Commissioner Butticci to approve items A-F as presented. It was seconded by Commissioner Elliott and carried unanimously.

MINUTES: There were no minutes to review.

PUBLIC WALK-IN: There were no members of the public in attendance.

DEPARTMENT HEADS: Landfill Supervisor Martin Joyce talked about problems with their scales and other various project at the landfill. Commissioner Rekow spoke about the county fair, cruise night and the county budget. There were no other department heads present.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

MOTOR VEHICLE BUILDING NEEDS/BUDGET: Deputy Assessor Danielle Linville reviewed quotes that were received for various office equipment for the new Motor Vehicle Building.

A motion was made by Commissioner Butticci to approve the expenses for the new Motor Vehicle building as presented with the condition that the Clerk's office approve the funding. It was seconded by Commissioner Elliott and carried unanimously.

EXPENSE CLAIMS APPROVAL: The claims presented were reviewed. Commissioner Rekow made a motion to sign the claims as presented and as initialed on the individual claim forms as well as the Indigent claims. It was seconded by Commissioner Elliott and carried unanimously.

FISCAL YEAR 2022 BUDGET REVIEW: The Commissioners discussed the fiscal year 2022 budget.

NANCY BRATTON HARDSHIP PERMIT FEE WAIVER REQUEST: The requesting party did not attend this meeting nor were there any supporting documents or a written request provided to support the request. No action was taken.

DONATION OF SUBURBAN FROM EMS TO FIRE DISTRICT #1: Deputy EMS Chief Len McCaulou talked about the transfer of a Suburban from EMS to Fire District #2. It was listed incorrectly as Fire District #1 on the agenda. Len advised that they no longer need

the Suburban and that they want to transfer it to Fire District #2 as it is in the public's best interest. Deputy Prosecuting Attorney Tahja Jensen will have a resolution prepared reflecting that information for next week's agenda.

LCA ARCHITECTS REVIEW OF PROSECUTOR BUILDING: Prosecuting Attorney Erik Thomson talked about the lay-out and work spaces for the Prosecuting Attorney's office. He also talked about the possible use of the Adult Probation and Parole office. The Commissioners did a walk through at the Prosecutor's Office with Scott Wendell from LCA Architects.

The Board recessed at 4:30 p.m. to 8:30 a.m. on July 13, 2021.

July 13, 2021

ADMINISTRATIVE TIME: The Commissioners worked on various administrative duties.

The Board recessed at 5:00 p.m. to 8:30 a.m. on July 19, 2021.

Approved: _____
Chairman

Attest: _____
Clerk