



June 20, 2023, Emmett, Idaho

Pursuant to a recess taken on June 13, 2023, the Board of Commissioners of Gem County, Idaho, met in regular session this 20th day of June, 2023, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Kirk Wille	Commissioner
	Mark Rekow	Commissioner
	Shelly Tilton	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

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REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Wille to approve the agenda for June 20, 2023 as presented. It was seconded by Commissioner Rekow and carried unanimously.

DEVELOPMENT SERVICES/BOARD OF COUNTY COMMISSIONERS PLANNING:

Deputy Prosecutor Tahja Jensen discussed rezone processes and packets as training for the Commissioners and Development Services Director Jennifer Kharrl. Jennifer reviewed the structure of rezone packets. Tahja advised the Commissioners that if they would like the packets to be put together differently to serve their needs better to let Jennifer know. Tahja showed the group what Canyon County's staff report looks like. Findings of Fact for Rezones was discussed. Use of the property versus density wording was reviewed. Rezones will be discussed further during next week's planning session.

FISCAL YEAR 2024 BUDGET DISCUSSION: The Commissioners reviewed the Coroner's budget request.

PROFESSIONAL SERVICES AGREEMENT AND SUPPORT PACKAGE WITH M2 AUTOMATION FOR PANIC BUTTONS FOR COUNTY FACILITIES AND ARPA

FUNDING REQUEST: IT Director Corbin Vickery discussed the administrative rights section of the agreement. There is a form for those who have administrative rights to complete to release M2 from liability for breaches to the system. M2 Automation requests the ability to remote into the county network system to manage the panic button system. The Commissioners are looking

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at the 5 year basic package with the cost being paid upfront from ARPA funding.

A motion was made by Commissioner Rekow to approve the agreement as presented in the amount of \$30,271.42 from ARPA funding. It was seconded by Commissioner Wille and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecutor Tahja Jensen met with the Commissioners to discuss legal matters. Topics discussed included adult mental health and Anderson Reserve Special Use Permit complaints. Tahja stated that complaints should be referred to Development Services.

CONSENT AGENDA: A. Gem County Fixed Price Construction Contract for Projects Less Than \$200,000 with Riteway Builders LLC for Noxious Weed Building Addition, B. Letter of Understanding with Zwygart John CPA for Outside Auditing Services for Fiscal Year 2024, C. Use of Funds Remianing for Bathroom Upgrade to be used for Electical Upgrade Expenses, D. Online Geographic Information System Subscriber Service Application for Lightbox Parent L.P.

A motion was made by Commissioner Rekow to approve consent items A. through D. on the consent agenda as presented. It was seconded by Commissioner Wille and carried unanimously.

MINUTES APPROVAL: The minutes for June 5th & 6th and June 12th and 13th were reviewed. Commissioner Rekow made a motion to approve the minutes of June 5th & 6th and June 12th and 13th as presented. It was seconded by Commissioner Wille and carried unanimously.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

WORKING ARRANGEMENTS DURING CONSTRUCTION OF NOXIOUS WEED

BUILDING ADDITION DISCUSSION: Weed Superintendent Larry Shippy met with the Commissioners to discuss closing his office to the public during construction. Larry stated that he will have a message on their phone, post on their door as well as posting it on the website to notify the public that they can arrange to meet him or drop paperwork off. Larry stated that he would also like to have his administrative assistant work from home during the construction due to space constraints. The construction is scheduled to start June 26th and has an estimated timeline of four months for completion. The Commissisoners stated that they are ok with having the office closed to the public as well as having his employee work from home.

DEVELOPMENT SERVICES: Planning Director Jennifer Kharrrl met with the Commissioners to discuss Red Fir Minor Subdivision and Sales Yard #2 Final Plat.

Sales Yard #2 Final Plat was reviewed. Jennifer stated that this is the extension of Sales Yard #1 and that the plat has met all conditions of approval. A motion was made by Commissioner Wille to approve the Sales Yard #2 Final Plat as presented. It was seconded by Commissioner Rekow and carried unanimously.

The Red Fir Minor Subdivision application was reviewed. Jennifer discussed the building restrictions in the floodway. Access and irrigation was also discussed. Commissioner Wille made a motion to approve the application for Red Fir Subdivision as presented. It was seconded by Commissioner Rekow and carried unanimously.

TRANSPORTATION PLAN PUBLIC HEARING: While being recorded, a hearing was held to hear public comment about the proposed transportation plan amendments. The public hearing resolution was read into the record. Road Supervisor Neal Capps, Chief Deputy Prosecuting Attorney Tahja Jensen, and 1 member of the public was present.

Neal Capps stated that this has been an ongoing process working with Keller Associates. The plan addresses bypass routes, asphalt conditions, identifies roadway structure, and mapping to help address future development. This also outlines right of way and helps drive what the future of the roads will look like. The plan looks at all the traffic signs in the county and gives evaluations of future signage. Also provided is conclusions and recommendations that they would like to see in the future.

Commissioner Butticci asked about the list of priorities in the plan. Neal stated that as part of the analysis they will look at the collector roads to maintain while the outlying local roads will not see the funding and maintenance that they will need. Commissioner Wille stated that the plan paints a bleak picture as far as maintenance. Neal stated that right now the best option is to look at grants, but looking into a highway district or a special levy for specific projects may be options that will need to be addressed in the future. This plan just gives us a baseline for the future.

Commissioner Rekow stated that as a member of LHTAC he sees the needs across the state and sees a real concern for the future of the roadways.

Commissioner Butticci discussed staffing issues and funding for employees.

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David Obermeyer 3520 Bowman Rd. spoke regarding the new bridge on Tom's Cabin and South Slope as well as the intersection of Tom's Cabin and Highway 52. He was hoping that there would be something that could connect Little Freezeout directly to Highway 52. He stated that the Bowman Road bridge is on the list of priorities and he feels that a weight limit could be put on Bowman Road to direct truck traffic to the newer bridge that could help prolong the life of Bowman Road.

Neal stated that they are looking at phase 2 of the bridge project, but would require acquisition of a lot of property. Idaho Transportation is looking at upgrades to include turn lanes along that corridor as well.

The public hearing was closed. The Commissioner's thanked Neal for his time on the project and expressed their concerns regarding the future funding.

Commissioner Rekow made a motion to approve the transportation plan as presented. It was seconded by Commissioner Wille and carried unanimously.

FISCAL YEAR 2024 BUDGET DISCUSSIONS: The Commissioners worked on fiscal year 2024 budget requests for Road and Bridge and the Sheriff.

The Board recessed at 5:00 p.m. to 8:30 a.m. on June 26, 2023.

Approved: _____
Chairman

Attest: _____
Clerk