



May 9 & 10, 2022, Emmett, Idaho

Pursuant to a recess taken on May 2, 2022, the Board of Commissioners of Gem County, Idaho, met in regular session this 9th day of May 2022, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bryan Elliott	Commissioner
	Bill Butticci	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

May 9, 2022

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Elliott to approve the agenda as presented. It was seconded by Commissioner Butticci and carried unanimously.

EMPLOYEE JOB CLASSIFICATION AND COMPENSATION STUDY: Clerk Tilton advised that the Request for Qualification (RFQ) was sent out to 3 agencies and two were received back which were from Calyx-Weaver & Associates and AmeriBen. She advised that they both had been received timely and they were reviewed and scored. Commissioner Butticci agrees with the ranking that was done which shows Calyx-Weaver & Associates/Patti Perkins ranking the highest at 273 points and AmeriBen with 200 points. There was discussion on the upcoming budget. Commissioner Rekow spoke of salary increases at near-by areas. Deputy Prosecuting Attorney Tahja Jensen advised that the next step would be a Notice of Award that she can have ready for signature today.

A motion was made by Commissioner Butticci to move forward with the RFQ for the employee job classification and compensation study with the rankings provided by the committee with Calyx-Weaver with 273 points and AmeriBen with 200 points and to send over a Notice of Award to Calyx-Weaver & Associates. It was seconded by Commissioner Elliott and carried unanimously.

JOHN DEERE MOTOR GRADER LEASE: Since it was decided to make a \$60,000 payment to Coastline rather than trade equipment in as provided in the lease documents, Clerk Tilton is requesting an invoice from Coastline for a \$60,000 payment rather than the

John Deere lease indicating the \$60,000 down payment that had been submitted in order to pay the claim. A copy of that invoice along with notation will be added to the lease file for the outside auditor and future reference that the payment was made in lieu of trade in. Road and Bridge Supervisor Neal Capps advised that the claim will be paid once an invoice is received. Clerk Tilton will add notes to the file for clarification. No action was needed.

CONSENT AGENDA: A. Payroll claims approval for 5/6/2022, B. Idaho Department of Parks and Recreation request for reimbursement/close-out report, C. Gem County Resolution 2022-14 authorizing destruction of Emergency Medical Services records and D. Gatfield Acres Minor Subdivision Findings, Conclusions, Conditions, Order.

A motion was made by Commissioner Butticci to approve items A-D as presented. It was seconded by Commissioner Elliott and carried unanimously.

EXPENSE CLAIMS APPROVAL: The claims presented were reviewed. Commissioner Rekow made a motion to sign the claims as presented and as initialed on the individual claim forms as well as the Indigent claims. It was seconded by Commissioner Butticci and carried unanimously.

SOUTHWEST DISTRICT HEALTH BOARD APPOINTMENT RECOMMENDATION: The Commissioners discussed who should be appointed amongst them.

A motion was made by Commissioner Butticci to reappoint Commissioner Elliott to the Southwest District Health Board. It was seconded by Commissioner Rekow and carried unanimously.

MINUTES: The minutes for April 25-26 and May 2-3, 2022 were reviewed. A motion was made by Commissioner Butticci to approve the minutes for April 25-26 and May 2-3, 2022 as amended. It was seconded by Commissioner Elliott and carried unanimously.

PUBLIC WALK-IN: There were no members of the public present.

DEPARTMENT HEADS: Commissioner Rekow spoke of an upcoming ICMP Supervisor training for those that did not attend the last one. He advised that job descriptions need to be sent to Clerk Tilton. He also talked about the Cherry Festival. Commissioner Butticci talked about the on-line auction. Landfill Supervisor Martin Joyce talked about trash clean-up around the county and various projects they are working on. Buildings and Maintenance Supervisor Chuck Shambaugh talked about work at the Island. Juvenile Probation Supervisor Shannon Carter talked about

workload and that she is updating their policy & procedure manual. Information Technology Support Specialist Corbin Vickery talked about mail archives and the on-line auction. Noxious Weed Supervisor Larry Shippy talked about various areas they are spraying, a grant they received, the on-line auction, Idaho Transportation Department agreement with new pricing and maintenance on one of their trucks. He also talked on various projects they are working on. Development Services Director Jennifer Kharrrl spoke of their case load, a Zoning Commission meeting, the Comprehensive Plan and the Ordinance amendments Request for Proposal.

BUILDING OFFICIAL SALARY DISCUSSION: Development Services Director Jennifer Kharrrl is asking that the Building Officials salary be increased to the mid-range now that he has passed his first exam. The current salary range is \$48,000-\$52,000. She is asking for \$50,000. Clerk Tilton advised that this increase has not been budgeted. Jennifer talked about other certifications that he will need. She advised that Building Official Vince Lombardo is still working on residential plan reviews and that the new Official can work by himself now except for commercial inspections. There was discussion on other departments that have received pay increases after different certifications. Clerk Tilton advised that the Sheriff Department does not get increases after completion of POST. She advised that passing POST is part of the employment requirement. There was discussion on how many hours they would need for the part time building official for plan reviews going forward and the upcoming wage study for the county. Commissioner Butticci would like to see how the previous requests from the Assessor's office was decided. The Clerk's office will research what was done for other departments. This discussion will be tabled until the research is done.

The Commissioners recessed at 12:05 p.m. for lunch to reconvene at 1:30 p.m.

CAMPBELL REZONE PUBLIC HEARING: While being recorded, the Commissioners reviewed the Campbell Rezone request. This meeting was held in person and virtually via Zoom. Those present were Development Services Director Jennifer Kharrrl, Associate Planner Michelle Barron, Deputy Prosecuting Attorney Tahja Jensen, Road and Bridge Supervisor Neal Capps and Kelly & Lori Campbell. Commissioner Rekow read the notice of public hearing. Those wishing to testify were sworn in.

There were no indications of conflict from the Commissioners. There were no other declarations pertaining to

this meeting such as site reviews or conversations outside of this hearing.

Development Services Director Jennifer Kharrl asked to have the packet of information be added into record which includes the notice of Public Hearing, the application, the Zoning Commission recommendation for approval, the draft Development Agreement conditions, the staff report, the Zoning Commission minutes and agency letters. There were no letters of concerns submitted nor public testimony at the Zoning Commission hearing.

A motion was made by Commissioner Butticci to enter into the records the documents as described by Jennifer Kharrl. It was seconded by Commissioner Elliott and carried unanimously.

Planning Director Jennifer Kharrl advised that the property owner, Kelly and Lori Campbell, is seeking approval to rezone property from A-2 Rural Transitional Agriculture (5-acre minimum) to R-2 Residential Transitional (1-acre minimum). The property proposed to be rezoned consists of approximately 2.6 +/- acres that sit on the eastern edge of two larger parcels and lies fully within the Priority Growth Area 1 of the County Residential Area, as designated on the Future Land Use Map in the Comprehensive Plan. She advised that they have 2 adjacent properties that totals to 12.6 acres. There are 2 existing houses and their intention is to rezone the front section. She advised that staff recommends approval with a Development Agreement. She advised that there would be a 40ft easement to access the 2 back lots. She talked about access to all lots. She advised that no written comments from Emmett Irrigation were received.

Applicant Kelly Campbell talked about the easement, access and how access would possibly be set up.

Road and Bridge Supervisor Neal Capps advised that they are looking at different options for access, which would be mitigated at a subdivision application level.

Kelly advised that there is a drain field which may cause an issue with one of the access options being talked about. There were not others that wished to speak in favor, neutral or opposition.

A motion was made by Commissioner Butticci to close the public hearing. It was seconded by Commissioner Elliott and carried unanimously.

Commissioner Elliott is in favor of moving forward with this application with the Development Agreement. Commissioner Butticci understands that the access concerns will be addressed at a later point and is also in favor. Commissioner Rekow has no concerns.

A motion was made by Commissioner Elliott to approve the rezone application file# RZ-22-002 as presented with a

Development Agreement. It was seconded by Commissioner Butticci and carried unanimously.

Commissioner Elliott was absent from the meeting.

INDIGENT CASE ADJUSTMENT REQUEST: Deputy Clerk Sarah Story provided a list of Indigent cases to be considered for adjustments and closure. There is no reasonable expectation that any further reimbursements will be received; most cases are over 5 years old, the applicant is deceased and not married in some, the applicant and spouse are both deceased in some and liens were never filed in some. Clerk Tilton discussed removing liens for these cases where a decision is made to adjust the balances, it was decided that should be done.

A motion was made by Commissioner Butticci that on the indigent cases provided today, to adjust the balances and release the liens as presented. It was seconded by Commissioner Rekow and carried unanimously.

INDIGENT APPLICATIONS: At 3:11 p.m. a motion was made by Commissioner Rekow to go into executive session under Idaho Code 74-206(1)(d) for indigent matters with a roll call vote as follows: Commissioner Butticci, aye, and Commissioner Rekow, aye.

18-051	Medical Emergency
22-009	Medical Emergency

Release of Liens for cases: 01-066, 02-068, 02-089, 03-047, 05-079, 06-011, 18-015, 08-037, 13-073, 14-017, 14-025 and 14-027.

Regular session reconvened at 3:23 p.m.

A motion was made by Commissioner Butticci to approve case# 18-051 & 22-009, to sign release of liens for 01-066, 02-068, 02-089, 03-047, 05-079, 06-011, 18-015, 08-037, 13-073, 14-017, 14-025 and 14-027. It was seconded by Commissioner Rekow and carried unanimously.

PROSECUTING ATTORNEY MATTER: Deputy Prosecuting Attorney Tahja Jensen spoke on various county legal matters. Items that she talked about were Ordinance clean-up, a Notice of Award and real estate.

Commissioner Elliott rejoined the meeting.

FISCAL YEAR 2023 BUDGET DISCUSSION: Prosecuting Attorney Erick Thomson reviewed his fiscal year 2023 budget request.

COUNTY ORDINANCE AMENDMENTS FINAL DRAFT REVIEW & SETTING FOR

PUBLIC HEARING: Prosecuting Attorney Erick Thomson spoke on changes he made on the County Ordinance amendments final draft. He spoke on areas in the Ordinance that are now infractions instead of misdemeanors. He advised that these updates are because he believes that these offenses don't necessitate a misdemeanor penalty on the 1st offense. He talked about new additions to the Ordinance. There was discussion on the wording under the "Beyond Control" section. There was discussion on possible language changes in different sections. He clarified that Barker Island is the Gem County Island Sports Complex. Commissioner Butticci is fine with the draft and would be ok to set it for a Public Hearing.

A motion was made by Commissioner Butticci to move forward and set a public hearing for the final draft review of the County Ordinance amendment dated 1/18/22 as presented. It was seconded by Commissioner Elliott and carried unanimously.

EMS TREATMENT AND TRANSPORT FEE SCHEDULE: Chief Rick Welch is proposing an increase on some items in the treatment and transport fee schedule. He reviewed the proposed new rates which are approximately a 3% increase on the items he would like to increase. He advised that this keeps Gem County in line with Weiser and Payette. With the increases being under 5% a public hearing would not be required.

A motion was made by Commissioner Elliott to approve the Treatment and Transport Fee Schedule as presented by Rick Welch for the proposed rate increases for 2022. It was seconded by Commissioner Butticci and carried unanimously.

The Board recessed at 5:00 p.m. to 9:00 a.m. on May 10, 2022.

May 10, 2022

JAIL CONTROL PANEL UPGRADE: While being recorded Commander Katie Rolland advised that the Sydaptic intercoms and camera systems are compatible with the control panel that they are putting in if they decide to upgrade those at a later time. She advised that at this time they are only interested in the control panel. If other components are upgraded at a later date, they can all be run from the same board. Willo does not offer the intercom feature. Deputy Prosecuting Attorney Tahja Jensen advised that the product from Sydaptic and Willo are completely different. She talked about the legalities of the bid process. Commissioner Butticci stated that with the modern technology that is offered by Sydaptic, their system is the better option.

A motion was made by Commissioner Butticci to move forward with the award of bid to Sydaptic for the control panel with a

bid at \$84,737. As far as the rankings, Sydaptic was #1 based on the fact that they can meet the technological needs for our jail and the tracking system that comes with their unit. Willo was ranked #2 as it could not provide the upgraded technology as preferred by Gem County. It was seconded by Commissioner Elliott and carried unanimously.

JAIL CONTROL PANEL ARPA INCREASE: Commander Katie Rolland is asking the Commissioners to set aside an additional \$4737 for the purchase of Sydaptic system in the amount of \$84,737. The Commissioners had previously set aside \$80,000 of ARPA funds.

A motion was made by Commissioner Elliott to utilize ARPA money in the amount of \$4737 more than what had been earmarked for \$80,000 and to propose to add another \$4737 in order to meet the bid price for the Sydaptic control panel. It was seconded by Commissioner Butticci and carried unanimously.

FISCAL YEAR 2023 BUDGET DISCUSSION: Clerk Tilton and Chief Deputy Clerk Leandra Rountree met with the Commissioners to discuss the FY 2023 budget. Items that they talked about were the Treasurer, Buildings & Grounds, Park & Recreation, the Coroner, the Commissioners, Juvenile Probation, Veterans Services, a snowmobile, Junior College tuition, City County planning and the insurance pool.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 2:30 p.m.

ADMINISTRATION TIME: The Commissioners worked on various administration items.

The Board recessed at 5:00 p.m. to 8:30 a.m. on May 16, 2022.

Approved: _____
Chairman

Attest: _____
Clerk