



May 8 & 9, 2023, Emmett, Idaho

Pursuant to a recess taken on May 2, 2023, the Board of Commissioners of Gem County, Idaho, met in regular session this 8th day of May, 2023, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Mark Rekow	Commissioner
	Kirk Wille	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

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REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Rekow to approve the agenda as presented. It was seconded by Commissioner Wille and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecuting Attorney Tahja Jensen spoke on various county legal matters including county email, an upcoming Zoning Commission meeting, an upcoming meeting with the City of Emmett on the Area of City Impact Agreement, the bid opening for the Noxious Weed Department addition and a homeless person living by the river.

GEM COUNTY WEED CONTROL BUILDING ADDITION BID OPENING: While being recorded, Commissioner Butticci advised that 1 sealed bid was received timely for the Gem County Weed Control Building addition, which was from Riteway Builders LLC. He advised that they provided 2 options for their bids. The 1st being at \$140,231.64 and the 2nd being at \$153,678.51. He advised that this will be reviewed to ensure that it meets all the requirements and is within budget.

A motion was made by Commissioner Wille to accept the bid from Riteway Builders LLC for the Weed Department proposal request for bid and subject to review for responsiveness and budgetary allowance. It was seconded by Commissioner Rekow and carried unanimously.

Commissioner Wille expressed concerns that the bid does not have any details of the scope of the work being done and materials to be used. Noxious Weed Supervisor Larry Shippy

advised that the details are in the architectural requirements. There was discussion on funding for this project.

SOUTHWEST DISTRICT HEALTH DEPARTMENT DISCUSSION AND FISCAL YEAR 2024 BUDGET REQUEST:

District Director Nikki Zogg and Financial Manager Troy Cunningham from Southwest District Health met with the Commissioners to discuss the Fiscal Year 2024 budget request. Items that Nikki talked about were the powers and duties of the Board of Health and Director, the budget development process and the Budget Committee. She also talked about revenues, expenditures, crisis centers & renovations and how the counties contribution is calculated. Other items that she discussed were the County Fiscal Year budget request, the District Fiscal Year budget request, the history of the county contributions, budget funding sources, population changes, restricted and committed funds, the purpose of public health and items that are not funded by grants. She talked about how they decide how to use the opioid settlement funding. She also talked about staffing and provided a 2022-2023 impact report. Commissioner Rekow asked about Behavioral Health. She did not have any information to provide.

PUBLIC WALK-IN: There were no members of the public present.

Commissioner Butticci was absent for the remainder of the day.

DEPARTMENT HEADS: Commissioner Wille talked about the budget, increase in insurance costs, Information Technology (IT) training and ICRMP training. Commissioner Rekow advised that he is an ICRMP Board Member and asks that everyone complete their training. He talked about how ICRMP works with the counties.

Landfill Supervisor Martin Joyce talked about their profits for the month, an upset customer, roads and plumbing. Road and Bridge Supervisor Neal Capps provided updates on projects they are working on. IT Director Corbin Vickery talked about an issue with email, the web application and various projects they are working on. Building and Grounds Supervisor Chuck Shambaugh talked about the boiler, work in the attic and the Sports Complex at the island. Noxious Weed Supervisor Larry Shippy talked about various projects they are working on and a grant for a 4-wheeler. Emergency Operations Manager Jeff Ulmer talked about river flow and water levels. Rebecca Mills from the Extension Office talked about IT on-line training, painting their building, their front door, programs they offer, an appreciation dinner, 4-H and a pig study. She advised that their car is having mechanical issues. Juvenile Probation Supervisor Shannon Carter talked about their case load, the Diversion

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Program, the lab that they use, finding a new lab, upcoming training and the daily charge for using the detention center in Caldwell. Commissioner Wille suggests reaching out to Valor Health for drug testing.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.

CONSENT AGENDA: A. Motorola Solutions quote and purchase addendum for GIS managed service renewal/CAD 911 mapping, B. Payroll claims approval for 5/5/2023 and C. US Forest Service modification of Fiscal Year 2023 annual operating plan with Gem County Noxious Weed Department.

A motion was made by Commissioner Rekow to approve items A-C on the consent agenda as presented. It was seconded by Commissioner Wille and carried unanimously.

FAIR EMPLOYEE VACATION CARRYOVER REQUEST: A fair employee is asking to carry over 45 hours of vacation time. She has vacation planned this month to help get the hours down. The Commissioners are in support of this request.

A motion was made by Commissioner Rekow to approve the fair employee vacation carryover as requested. It was seconded by Commissioner Wille and carried unanimously.

MINUTES: The minutes for May 1 & 2, 2023 were reviewed. A motion was made by Commissioner Rekow to approve the minutes for May 1 & 2, 2023 as amended. It was seconded by Commissioner Wille and carried unanimously.

ADMINISTRATION TIME: The Commissioners worked on various administrative items.

The Board recessed at 5:00 p.m. to 8:30 a.m. on May 9, 2023.

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EXPENSE CLAIMS APPROVAL: The claims presented were reviewed. Commissioner Rekow made a motion to approve the claims as presented and as initialed on the individual claim forms. It was seconded by Commissioner Wille and carried unanimously.

ADMINISTRATION TIME: The Commissioners worked on various administrative items.

AREA OF CITY IMPACT AGREEMENT PUBLIC HEARING- EMMETT CITY HALL:

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While being recorded, a public hearing was held with the Commissioners and City of Emmett for the Area of City Impact Agreements. This meeting was held in person and virtually via Zoom at the Emmett City Hall. Those present were Development Services Director Jennifer Kharrl, Deputy Prosecuting Attorney Tahja Jensen (via phone), Road and Bridge Supervisor Neal Capps, Mayor Petrie, the City Council members, various city employees and a member of the public. Mayor Petrie called the meeting to order.

There were no conflicts or declarations pertaining to this meeting such as site reviews or other conversations outside of this hearing, nor were there any no items that needed to be added. Mayor Petrie advised that the meeting would be left open to a time certain.

Planning and Zoning Supervisor Brian Sullivan reviewed the agreement that is being requested to be adopted. He advised that each attorney, for both city and county, has rewritten their own agreements. He advised that the city reduced the 1-mile distance requirement to a quarter mile. They added a section to minor subdivisions and commercial subdivisions. Other items that he talked about were annexation, the application process, the boundary map and Area of City Impact boundaries. City Attorney Jake Sweeten advised that the city and the county negotiated the city area of impact in order to manage and prepare for city growth. He advised that staff needs to know which ordinances and laws apply. He explained that that the language will be a bit different between the city and the county. Mayor Petrie talked about the importance of this agreement and annexation of properties.

Commissioner Butticci advised that the Commissioners have reviewed the county ordinance and they are happy with it. City Attorney Sweeten talked about confusing language, he will work with Deputy Prosecuting Attorney Tahja Jensen to make the language clear for the average citizen to understand. Brian Sullivan reviewed various areas in the document. Counselor Steve Nebeker talked about the sewer treatment plan section. There was discussion on the City Subdivision Ordinance section. There were no members of the public that wished to speak.

A motion was made by Councilman Nebeker to continue the public hearing to June 27th at 6pm. It was seconded by Counselor Resinkin and carried unanimously.

Brian advised that the Comprehensive Plan for the city and county cannot be adopted until this process is complete and was hoping that this meeting be continued to a sooner date.

An amended motion was made by Councilman Nebeker to continue the public hearing for May 23, 2023 at 6pm at City Hall. It was 2nd by Councilman Resinkin and carried unanimously.

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There was not a motion made by the Commissioners.

The Board recessed at 6:30 p.m. to 8:30 a.m. on May 15, 2023.

Approved: _____
Chairman

Attest: _____
Clerk