



**April 18 & 19, 2022, Emmett, Idaho**

**Pursuant to a recess taken on April 12, 2022, the Board of Commissioners of Gem County, Idaho, met in regular session this 18<sup>th</sup> day of April 2022, at 8:30 a.m.**

Present:	Mark Rekow	Chairman
	Bryan Elliott	Commissioner
	Bill Butticci	Commissioner
	Sarah Story	Deputy Clerk

**Whereupon the following proceedings were had, to-wit:**

**April 18, 2022**

**REVIEW AND APPROVAL OF AGENDA:** The Commissioners reviewed the agenda. A motion was made by Commissioner Rekow to approve the agenda as presented. It was seconded by Commissioner Elliott and carried unanimously.

**JAIL CONTROL PANEL BID OPENING:** While being recorded Chief Deputy Dave Timony reviewed the details of the estimated bids receive for the jail control panel from Willo Products Company in the amount of \$70,675.00 which is a manual system and Sydaptic in the amount of \$84,737.00 which is an automated system. Commissioner Elliott expressed concerns with Sydaptic in regards to replacement parts and repairs, especially if they go out of business and they own the parts. Commissioner Butticci talked about technical support service from each company, the need for a backup computer for Sydaptic and had questions about how the automated system would interface with the current system. Commissioner Elliott expressed concerns with finding someone that is a specialist with control panels and down time if there is problems with the automated system. He believes the mechanical system would be better for our current system. Dave advised that most of their current doors are pneumatic. Dave will work on gathering information on the questions and concerns that the Commissioners have and this will be put back on the agenda for next week.

**COURTHOUSE RESTROOM UPGRADE:** Buildings and Maintenance Supervisor Chuck Shambaugh reviewed the details of various quotes he has received for upgrades to 4 restrooms on the 2<sup>nd</sup> and

3<sup>rd</sup> floor of the courthouse. Partitions in the restrooms will be removed and urinals will remain. Chuck will get updated bids to ensure they include the same details.

**GEM COUNTY SPECIAL EVENTS APPLICATION FOR GEM COUNTY ISLAND**

**SPORTS COMPLEX FOR YOUTH APPRECIATION DAY:** Commissioner Butticci advised that a waiver for fees is requested for electricity, deposit and the daily rental. There was discussion on conditions for fee waiver.

A motion was made by Commissioner Butticci to approve the application and to waive the requested fees. It was seconded by Commissioner Rekow and carried unanimously.

**CONSENT AGENDA:** A. Fair Housing month proclamation, B. Motorola Solutions quote for custom GIS Managed Services, C. Gem County Resolution 2022-13 authorizing destruction of Treasurer records, D. Gem County Chamber of Commerce use of courthouse steps for Cherry Festival pit spit contest June 18<sup>th</sup>, E. Gem County/City of Emmett Dispatch Funding Agreement and F. Surplus 4 televisions from the Jail Control room.

Lieutenant Lisa Resinkin advised that the Motorola Solutions quote is for maintenance only, no hardware.

A motion was made by Commissioner Butticci to approve items A-F as presented. It was seconded by Commissioner Elliott and carried unanimously.

**PUBLIC WALK-IN:** There were no members of the public present.

**PROSECUTING ATTORNEY MATTERS:** Deputy Prosecuting Attorney Tahja Jensen spoke on various county legal matters. Items that she talked about were the Gem County Board of Community Guardians, the Truck Route plan and the Road Naming Ordinance.

**MINUTES:** The minutes for April 11 & 12, 2022 were reviewed. A motion was made by Commissioner Elliott to approve the minutes for April 11 & 12, 2022 as amended. It was seconded by Commissioner Butticci and carried unanimously.

**The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.**

**OLA EMERGENCY MANAGEMENT GENERATOR MAINTENANCE DISCUSSION:**

Emergency Operations Manager Laurie Boston is asking for the generator battery in Ola to be checked to ensure it is working properly. Road and Bridge Supervisor recommends having Northwest Power evaluate the generator and to possibly troubleshoot any problems. He advised that they have had trouble firing it up,

but it did start this morning. Neal talked about possibly connecting the generator to the building and then test it. Laurie advised that the record of service is missing. There was discussion on who should check on the generator.

A motion was made by Commissioner Butticci to have Northwest Power check the generators and service as necessary as presented by Neal Capps. It was seconded by Commissioner Elliott and carried unanimously.

**GEM COUNTY FORMAL REQUEST FOR QUALIFICATIONS FOR AN EMPLOYEE JOB CLASSIFICATION AND COMPENSATION STUDY DISCUSSION AND APPROVAL AS TO FORM:**

Chief Deputy Clerk Leandra Rountree talked about the Request for Proposal (RFP) that was provided to the Commissioners for review and that she will send it out to agencies today if approved. Leandra explained the evaluation ranking lines. Deputy Prosecuting Attorney Tahja Jensen explained the importance of government experience. Tahja advised that updated job descriptions from each department need to be sent to Clerk Tilton. Commissioner Elliott wants to make sure that work experience is taken into consideration for new hires. Commissioner Rekow is concerned with coming up with funds for compensation after the evaluation is complete. Tahja advised that this will help with consistencies across the board. Commissioner Elliott spoke of the changing market. Leandra advised that they are asking for the benefits package to be taken into consideration as well for the evaluation.

A motion was made by Commissioner Butticci that with the RFP presented, to move forward with the Gem County qualifications for an employee job classification and compensation study. It was seconded by Commissioner Elliott and carried unanimously.

**IDAHO POWER- UPCOMING INFRASTRUCTURE PROJECTS DISCUSSION:** Paris Dickerson and Jeff Maffuccio from Idaho Power met with the Commissioners to discuss an upcoming infrastructure project that will have impacts in Gem County. Jeff advised that they are working to rebuild the existing transmission line between the Boise River and the Emmett Substation. They will be replacing wood poles with weathered steel. Other items that he talked about were fiber, public involvement, easements and advantages of going from wood to steel. Paris talked about price cost adjustments from Idaho Power and that rates will be increasing effective June 1, 2022. There was also discussion on growth.

**DEVELOPMENT SERVICES:** Development Services Director Jennifer Kharl reviewed the Yocham rezone Development Agreement, the Yocham rezone Findings, Conclusions, Conditions, Order and the

Gem County Ordinance 2022-02 Yocham rezone. She advised that she drafted the Development Agreement with the requested conditions from last week. Jennifer talked about the water quality/quantity study.

A motion was made by Commissioner Elliott to approve the Yocham Rezone Development Agreement, to sign the Yocham Rezone Findings, Conclusions, Conditions, Order and also the Gem County Ordinance 2022-02 Yocham rezone. It was seconded by Commissioner Butticci and carried unanimously.

**ORDINANCE AMENDMENT REQUEST FOR PROPOSAL (RFP) DISCUSSION:**

Development Services Director Jennifer Kharrrl reviewed suggested changes to the RFP for the Gem County Zoning and Subdivision Ordinance amendment. The Commissioners provided feedback on wording throughout the document. She advised that she is working with Clerk Tilton for funding, that they need the Ordinance to conform to the new Comprehensive Plan and clean-up in the Ordinance that needs to take place to ensure consistency. She advised that she would like to include updated zoning maps to be part of the scope of work.

A motion was made by Commissioner Elliott to approve the Ordinance amendment Request for Proposal as amended. It was seconded by Commissioner Butticci and carried unanimously.

**The Board recessed at 5:00 p.m. to 8:30 a.m. on April 19, 2022.**

**April 19, 2022**

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC):** The Commissioners attended this meeting at the Emergency Operations Building.

**ADMINISTRATION TIME:** The Commissioners worked on various administration items.

**The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.**

**ADMINISTRATION TIME:** The Commissioners worked on various administration items.

**The Board recessed at 5:00 p.m. to 8:30 a.m. on April 25, 2022.**

Approved: \_\_\_\_\_  
Chairman

Commissioner Minutes 4-18 & 19-22

Attest: \_\_\_\_\_  
Clerk