



March 8, 2021, Emmett, Idaho

Pursuant to a recess taken on March 1, 2021, the Board of Commissioners of Gem County, Idaho, met in regular session this 8<sup>th</sup> day of March 2021, at 8:30 a.m.

Present:	Mark Rekow	Chairman
	Bill Butticci	Commissioner
	Sarah Story	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

**March 8, 2021**

**REVIEW AND APPROVAL OF AGENDA:** The Commissioners reviewed the agenda. A motion was made by Commissioner Butticci to approve the agenda as presented. It was seconded by Commissioner Rekow and carried unanimously.

**EXECUTIVE SESSION:** At 9:02 a.m. a motion was made by Commissioner Rekow, seconded by Commissioner Butticci and carried unanimously to go into executive session under Idaho Code 74-206(1)(c) for matters of real estate with a roll call vote as follows: Commissioner Butticci, aye, and Commissioner Rekow, aye.

Regular session reconvened at 9:36 a.m.

A motion was made by Commissioner Butticci that the chairman work on the purchase of property that is being looked at and moved forward with an appraisal if needed. It was seconded by Commissioner Rekow and carried unanimously.

**MANAGEMENT/SUPERVISION OF DISASTER SERVICES:** Sheriff Donnie Wunder discussed management and supervision for Disaster Services which is currently the responsibility of the Sheriff. He would like to see this position go back to being a department overseen by the Commissioners. There was discussion of how it is handled in other counties. Captain Dave Timony spoke of a joint command when necessary. Donnie will speak with the Disaster Services Manager, Laurie Boston.

**BODY CAMERA STORAGE SPACE DISCUSSION:** Sheriff Donnie Wunder talked about the cameras that they received. He reviewed the

storage fee quote for cloud storage and explained how the pricing tiers work depending on how much storage is used. He also talked about what line item can be used for payment. Chief Deputy Dave Timony spoke on storage needs and how it can affect the cost. He also talked about how many users there would be, docking stations, access to the Prosecutor's office and retention requirements. Deputy Prosecuting Attorney Tahja Jensen discussed lease agreement details. The Commissioners are in agreeance to use the cloud for the needed storage space. Dave advised that it is a stand-alone system and that there are no maintenance needs for the county.

**COVID DISCUSSION:** Emergency Operations Center (EOC) Manager Laurie Boston advised on the current weekly positive COVID cases in Gem County, that Gem County is in the gray level, 1 new death, upcoming vaccine clinics, the number of vaccines provided at the last clinic and residents over 65 years. She also reviewed the guidelines for level gray. Valor Health Marketing Manager Staci Carr reviewed the 30-day trend, 7-day trend, the number of patients seen in the Urgent Care & Emergency Room, the number of vaccines given at the last vaccine clinic, upcoming clinics and what the 2.3 group is and who falls within that category for vaccines.

**MINUTES:** There were no minutes to review.

**DEPARTMENT HEADS/ELECTED OFFICIALS:** This meeting was held in person and via Zoom with various departments heads attending in person and virtually. Deputy Prosecuting Attorney Tahja Jensen reviewed a presentation titled Respectful Workplace Training & Addressing Unlawful Discrimination. Topics that she reviewed included the Gem County Personnel Policy, prohibited discrimination, the Idaho Human Rights Commission, constructive discharge vs. active discharge, definitions of the protected classes, how complaints are processed and the US Equal Employment Opportunity Commission (EEOC). She reviewed the Bostock vs. Clayton County case details. Other topics she talked about were the EEOC statistics, the responsibilities for supervisors, an employment action, ICRMP requirements, probationary periods, COVID-19 implications in ADA & privacy concerns and retaliation. She also talked about training for hiring and purchasing. There was discussion on a safety policy handbook, contracts and employee evaluations.

**DEVELOPMENT SERVICES:** Development Services Director Jennifer Kharl reviewed the Crescent Moon Minor subdivision. The applicant, Sawtooth Land Surveying LLC, on property owned by

Lorin Hughes and Stephanie Arthur, has applied for a minor subdivision to create two (2), single-family lots on approximately 15.09 +/- acres located on the A-2, Rural Transitional Agriculture zone. Items that she discussed included a private road, 2 letters of concern regarding the private road, Last Chance Irrigation and access.

A motion was made by Commissioner Butticci to approve the Crescent Minor Subdivision at 3897 S. Mill Road as presented. It was seconded by Commissioner Rekow and carried unanimously.

**CONSENT AGENDA:** The consent agenda included: A. Systems Design West LLC item processing application for EMS billing, B. Certificate of residency for Junior College tuition denial for Maria Beltran, C. Henne Minor Subdivision plat, D. Henne Minor Subdivision Capital Improvement Plan Road Mitigation Agreement, E. Request for tax and/or fee cancellation for Assessor's parcel RPE1225D060330, F. Notice of Intent to award project: Gem County Jail inmate phone service and G. Gem County Resolution 2021-3 Establishing a Revised Motor Vehicle Fee Schedule.

A motion was made by Commissioner Butticci to approve items A-G as presented. It was seconded by Commissioner Rekow and carried unanimously.

**The Commissioners recessed at 11:45 a.m. for lunch to reconvene at 1:30 p.m.**

(Commissioner Elliott attended a portion of the following meeting by phone.)

**GEM COUNTY INFORMATION TECHNOLOGY UPDATE AND PLAN:** Commissioner Butticci advised that the current Information Technology (IT) Director has resigned. He discussed a new model for special projects and for desktop support. Items that were discussed were the difference in responsibility for each, the need for strong communication skills from the new IT Support Specialist, contract support that is available, cost and availability of the contract employee. Deputy Prosecuting Attorney Tahja Jensen spoke of the contract with the contract employee and funds for paying a contract employee. Commissioner Butticci spoke of the budget, the skillset needs and contract hours with Computer Arts. There was discussion of a salary range, benefits for applicants, the cost of a contract employee and project management. Tahja talked about how other counties are set up with their IT departments. Commissioner Butticci would like to have this position posted immediately. There was also discussion on the Spillman project in the jail. Clerk Shelly Tilton talked about the funds for a contract employee. There was discussion on

the need to increase the IT budget next budget cycle and they reviewed the current budget for IT.

A motion was made by Commissioner Butticci to go out for an IT Support Specialist for \$45,000- \$60,000 per year and adjust the county budget opening to match the IT needs. It was seconded by Commissioner Rekow and carried unanimously.

**EXECUTIVE SESSION IDAHO CODE 74-206 (a) TO CONSIDER HIRING AND (d) TO CONSIDER RECORDS THAT ARE EXEMPT FROM DISCLOSURE** : This discussion was not held.

**GEM COUNTY FAIRGROUNDS DEMOLITION BIDS**: Commissioner Butticci spoke of 3 active bids for the Gem County Fairgrounds demolition of the grandstands. The 3 bidders were AAI Demolition and Asbestos Removal, Ideal Demolition Services and KLH Trucking & Excavation. All bidders met the requirements. He reviewed the bids for the demolition and the alternate canopy bids. It is currently undetermined if the canopy would be needed. The Commissioners decided to table this discussion until next week.

**PROSECUTING ATTORNEY MATTERS**: Deputy Prosecuting Attorney Tahja Jensen spoke about various Gem County legal matters. Items that were discussed included mask requirements, the Zoning Commission, public hearings and the Planning Commission.

**INDIGENT APPLICATIONS**: It was not necessary to go into Executive Session for this meeting.

21-014	Notice of Lien
21-006	Release of Lien
21-007	Release of Lien
21-008	Release of Lien

Commissioner Rekow made a motion that on case# 21-014 to sign a notice of lien and on case's 21-006, 21-007 & 21-008 to sign a releases of liens. It was seconded by Commissioner Butticci and carried unanimously.

**EXPENSE CLAIMS APPROVAL**: The claims presented were reviewed. Commissioner Rekow made a motion to sign the claims as presented and as initialed on the individual claim forms as well as the Indigent claims. It was seconded by Commissioner Butticci and carried unanimously.

**The Board recessed at 4:00 p.m. to 8:30 a.m. on March 15, 2021.**

Approved: \_\_\_\_\_

Chairman

Attest: \_\_\_\_\_  
Clerk