



June 14 & 15, 2021, Emmett, Idaho

Pursuant to a recess taken on June 7, 2021, the Board of Commissioners of Gem County, Idaho, met in regular session this 14th day of June 2021, at 8:30 a.m.

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| Present: | Mark Rekow | Chairman |
| | Bryan Elliott | Commissioner |
| | Bill Butticci | Commissioner |
| | Sarah Story | Deputy Clerk |

Whereupon the following proceedings were had, to-wit:

June 14, 2021

REVIEW AND APPROVAL OF AGENDA: The Commissioners reviewed the agenda. A motion was made by Commissioner Elliott to approve the agenda as presented. It was seconded by Commissioner Rekow and carried unanimously.

PURA VIDA ESTATES MINOR SUBDIVISION: Development Services Director Jennifer Kharrl reviewed the Pura Vida Estates Minor Subdivision request. The applicant, Sawtooth Land Surveying, on property owned by Jason and Kiley Youngstrom, has applied for a minor subdivision to create three (3), single-family lots on approximately 10.00 +/- acres located in the R-3 Rural Residential zone. Items that she talked about were that this is within city impact, a letter of request to waive the curb, gutter, sidewalks and storm drainage requirement from the city and a waiver request that was sent to the Fire Department for road length and block length. There was discussion on irrigation.

A motion was made by Commissioner Butticci that the Pura Vida Estates Minor Subdivision be added on next week's consent agenda for approval. It was seconded by Commissioner Elliott and carried unanimously.

SALES YARD ESTATES MINOR SUBDIVISION: Development Services Director Jennifer Kharrl reviewed the Sales Yard Estates Minor Subdivision request. The applicant, Sawtooth Land Surveying, on property owned by Kyle Stratton, has applied for a minor subdivision to create four (4), single-family lots on approximately 20.60 +/- acres, located in the A-2, Rural

Transitional Agriculture zone. Items that she talked about were Road access, ground water monitoring, a letter from Little Enterprises, LLLP and a waiver request for the block length.

A motion was made by Commissioner Butticci that the Sales Yard Estates Minor Subdivision be added on next week's consent agenda for approval. It was seconded by Commissioner Elliott and carried unanimously.

FISCAL YEAR 2021 BUDGET ADJUSTMENT PUBLIC HEARING: Clerk Shelly Tilton reviewed items that are being requested to be adjusted in the current budget due to unexpected expenditures and revenues. She reviewed expenses and the funding source for each one. The resolution will be added onto next week's consent agenda.

A motion was made by Commissioner Butticci to approve the Resolution 2021-07 as presented and to be added to the consent agenda for next week. It was seconded by Commissioner Elliott and carried unanimously.

GEM COUNTY RESOLUTION 2021-07 ADJUSTING FISCAL YEAR 2021 BUDGET:
This item will be on next week's agenda.

COVID DISCUSSION: Emergency Operations Manager Laurie Boston provided updates on the current weekly COVID numbers, 1 COVID related death, percentages of county residents that have received vaccinations, reporting discrepancies, the booster vaccines, a Supplemental Emergency Management Grant which will be on next week's consent agenda and an Emergency Management workshop she attended. Valor Health Marketing Manager Stacy Carr provided trend percentages, urgent care and emergency room numbers, transfers and number of vaccination appointments.

CONSENT AGENDA: The consent agenda included: A. Payroll claims approval for 6/7/21, B. 57th annual Freezeout Hillclimb event, C. Strade Vino- a circuit cycling race on Pearl Road event, D. Zwygart John Certified Public Accountants agreement for audit services, E. Kaiser Minor Subdivision Findings, Conclusions, Conditions, Order, F. Walker Building LLC Rezone Findings, Conclusions, Conditions, Order, G. Gem County Ordinance 2021-06 Walker Building LLC Rezone, H. Spyglass Snapshot Audit Agreement and Letter of Agency authorizing access to provider records and I. Image Management agreement, amendment to Image Management agreement and service and sales agreement with Boise Office Equipment for Extension Office copier.

A motion was made by Commissioner Butticci to approve items A-I as shown. It was seconded by Commissioner Elliott and carried unanimously.

PUBLIC WALK-IN: There were no attendees for this meeting.

INDIGENT APPLICATIONS: At 11:01 a.m. a motion was made by Commissioner Rekow to go into executive session under Idaho Code 74-206(1)(d) for indigent matters with a roll call vote as follows: Commissioner Butticci, aye, Commissioner Elliott, aye and Commissioner Rekow, aye.

21-016 31-Day Medical Emergency

Regular session reconvened at 11:04 a.m.

Commissioner Rekow made a motion that on case 21-016 to deny because the applicant is not medically indigent and the county is not the last resource. It was seconded by Commissioner Butticci and carried unanimously.

PROSECUTING ATTORNEY MATTERS: Deputy Prosecuting Attorney Tahja Jensen spoke on various county legal matters. Items that she discussed were the road naming mitigation, the St. Luke's indigent case, staffing at the Prosecuting Attorney's office, impact fees, lease terms at the Probation and Parole building and office space at the Prosecuting Attorney's office.

PROBATION AND PAROLE BUILDING LEASE AGREEMENT: Deputy Prosecuting Attorney Tahja Jensen spoke of the termination notice on the lease. The Commissioners discussed raising the lease amount to help cover maintenance and upgrade needs. Building and Grounds Supervisor Chuck Shambaugh spoke of maintenance needs for the building. The Commissioners will do a walkthrough of the building tomorrow. This this will be added to the agenda for June 21, 2021.

The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:00 p.m.

EXPENSE CLAIMS APPROVAL: The claims presented were reviewed. Commissioner Rekow made a motion to sign the claims as presented and as initialed on the individual claim forms as well as the Indigent claims. It was seconded by Commissioner Elliott and carried unanimously.

RECOVERY CENTER UPDATE AND REQUEST FOR A DUMPSTER: Stacy Rosecrans from the Recovery Center spoke of the need for a dumpster and advised that they are now a satellite office for the Star food bank and the benefits of it for their patrons. She advised that they served approximately 13,000 people for the food bank in the last month which caused them extra waste. Bob

Skelton from the Recovery Center talked about how the food bank is operated. Stacy talked about other services being provided at the Recovery Center. Commissioner Butticci expressed concerns on the Recovery Center not staying on the original mission of the program and the need for better communication from them. Stacy spoke of funding for the Recovery Center. Commissioner Rekow expressed concerns with their relationship with Region 3 Behavioral Health. Commissioner Butticci expressed concerns with the lack of collaboration with the existing resources in the area that provide the same service. Stacy suggested that they could use 2 cans if not the dumpster. Commissioner Elliott expressed concerns of the odor. Stacy also suggested that they pay the cost of a dumpster on their own. Commissioner Elliott talked about the benefits of the Recovery Center, his concerns of decisions being made without the Commissioners involvement and public perception of how the money from the tax payers are utilized. Commissioner Butticci would like a report of the programs being provided and to better understand the food pantry program before making a decision. Bob advised that he is the Recovery Center Board Liaison for the center. He spoke of how they choose the programs offered among the Board members and staff. He talked about the importance of shelter and food in regards to a successful recovery and that they are all in line with the mission. He would like to see an extra service a week instead of a dumpster to eliminate odor concerns. Stacy and Bob spoke of the audits that they have had. Stacy will work on the requested report for the Commissioners.

COMPREHENSIVE PLAN & ZONING ORDINANCE UPDATE PROPOSAL REVIEW & SELECTION RANKING:

The Commissioners advised that they have all reviewed the proposal from Logan Simpson and that they believed that they had the skillset and experience to do the job. Commissioner Elliott expressed concerns the quick timelines on the final product and wants to make sure that it is not a cut & paste job. He wants to make sure that the concerns of the citizens of Gem County are addressed. Development Services Director Jennifer Kharrl advised that the city has voted to go with Logan Simpson for their Comprehensive Plan. Commissioner Rekow spoke of the company, their connections and that the Board would need to express exactly what Gem County wants and needs. Commissioner Elliott stated that them working with the city should be helpful, but with the understanding that the county has different needs. The Commissioners expressed disappointment of not getting other proposals submitted to them for review. Commissioner Butticci would like to move forward with Logan Simpson and award the contract. Commissioner Elliott is impressed by the cost and would like to give them the

opportunity. Commissioner Rekow agrees.

A motion was made by Commissioner Butticci to award the contract for the Comprehensive Plan and Zoning Ordinance to Logan Simpson as proposed. It was seconded by Commissioner Elliott and carried unanimously.

GEM COUNTY RESOLUTION 2021-08 APPROVING AUTHORIZATION FOR GEM COUNTY TO PARTICIPATE IN COOPERATE PURCHASE AGREEMENTS USING SOURCEWELL:

Road and Bridge Supervisor Neal Capps is asking to allow the Road & Bridge Department to go through the process to allow joining the contract with Sourcewell. He is looking to purchase a mower. He talked about the cost value to the Road and Bridge Department and what it all covers. Deputy Prosecuting Attorney Tahja Jensen advised how Sourcewell works.

A motion was made by Commissioner Butticci to go forward with Gem County Resolution 2021-08 approving authorization for Gem County to Participate in Corporate Purchase Agreements using Sourcewell. It was seconded by Commissioner Elliott and carried unanimously.

REVIEW AND APPROVAL OF PURCHASE ORDER FROM TIGER CORPORATION FOR GEM COUNTY ROAD DEPARTMENT MOWER (WB2400 AND BOOM):

Road and Bridge Supervisor Neal Capps talked about different mowers that they have looked at and the process that he went through to find one. He spoke of funding for the mower and availability of other products. He spoke of Mountain West Bank, a down payment and what the payments would be. He recommends the Boom Mower with a \$100,000.00 down payment. Assistant Director Jason Brown talked of the quality of the machine and how easy the mower is to use. Neal advised that it would be a 5-year payment plan and he talked about the 2022 budget.

A motion was made by Commissioner Elliott to approve the purchase order from MetroQuip through Sourcewell as shown on the order sheet for a Tiger mower in the amount of \$180,662.80 to be paid for as described with a \$100,000.00 down payment with the lease amount of \$85,000.00 with 5 payments of \$18,134.98.00. It was seconded by Commissioner Rekow and carried unanimously.

MINUTES: The minutes from May 24 & 25, 2021 & June 1, 2021 were reviewed. A motion was made by Commissioner Elliott to approve the minutes for May 24 & 25 and June 1, 2021 as amended. It was seconded by Commissioner Rekow and carried unanimously.

ADMINISTRATIVE TIME: The Commissioners worked on various administrative duties.

The Board recessed at 5:00 p.m. to 8:30 a.m. on June 15, 2021.

June 15, 2021

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC): The Commissioners attended the meeting virtually.

DISCUSSION AND NOTICE OF INTENT TO AWARD CONTRACT FOR COMPREHENSIVE PLAN & ZONING ORDINANCE UPDATE: This meeting was not held due to the Commissioners making a decision yesterday.

JUVENILE PROBATION: Clerk Shelly Tilton talked about case load, staffing and the budget. Deputy Prosecuting Attorney Tahja Jensen advised that there is no expected changes in Juvenile Justice. She also talked about case load, a diversion program and community service. Deputy Juvenile Probation Officer Shannon Carter spoke of supervising juveniles doing community service on school grounds during regular business hours. She also talked about agencies where juveniles can do their community service. She advised that as of now they can handle their case load with just the 2 of them in their office. She reviewed their case numbers for the last several years. She advised that a part-time secretary would be helpful to cover the office. She spoke of their needs for their budget. Tahja spoke of possibly combining Adult Misdemeanor Probation into the Juvenile Probation which would require additional certification and office accommodations. Deputy Clerk Leandra Rountree discussed salary for a part-time employee. There was discussion on the potential case load if adult Misdemeanor Probation is moved to the Juvenile Probation office. Shannon will contact other counties that are set up with both juveniles and adults. This topic will be added to next week's agenda for further discussion and possible decision.

The Commissioners recessed at 12:15 p.m. for lunch to reconvene at 1:00 p.m.

FISCAL YEAR 2022 BUDGET DISCUSSION: The Commissioners met with the Department Heads from the following departments to discuss the Fiscal Year 2022 budgets. Building & Grounds/Park & Recreation, Landfill, Extension, Disaster Services, Noxious Weed, Prosecutor, Development Services, Emergency Medical Services and General.

The Board recessed at 5:00 p.m. to 8:30 a.m. on June 21, 2021.

Approved: _____
Chairman

Attest: _____
Clerk