



June 12 & 13, 2023, Emmett, Idaho

Pursuant to a recess taken on June 6, 2023, the Board of Commissioners of Gem County, Idaho, met in regular session this 12th day of June, 2023, at 8:30 a.m.

Present:	Bill Butticci	Chairman
	Mark Rekow	Commissioner
	Shelly Tilton	Deputy Clerk

Whereupon the following proceedings were had, to-wit:

June 12, 2023

**REVIEW AND APPROVAL OF AGENDA:** The Commissioners reviewed the agenda. A motion was made by Commissioner Rekow to approve the agenda for June 12 & 13 as presented. It was seconded by Commissioner Butticci and carried unanimously.

**PROSECUTING ATTORNEY MATTERS:** Deputy Prosecutor Tahja Jensen met with the Commissioners to discuss legal matters. Topics discussed included contracting for the Noxious Weed department building addition, Avimor patrol Joint Powers Agreement with Ada County Sheriff's office and Board of Guardians volunteer recruitment and residency requirements. Tahja stated that board members for the Board of Guardians must have a tie to the community but are not required to be residents. Other boards do have residency requirements. A contract with an architect for re-roofing of the museum building was discussed.

**COUNTY FACILITY PANIC BUTTON DISCUSSION:** This discussion was re-scheduled to tomorrow morning at 9:30.

**SUPREME COURT CLOUD NETWORK DISCUSSION:** Clerk Tilton discussed the Supreme Court's plan to move their network to a cloud based system. Their plan is to have all counties on this network. County court employees will have state email in addition to county email to monitor. In this process some equipment will be removed from the county IT racks and new equipment will be installed. Clerk Tilton discussed county versus state equipment stating that any equipment connected to the state network would not be able to be used for county business, it is possible that the copier/fax machine will be taken over by the state or

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replaced with one that the state provides. Commissioner Butticci will work on what is needed for rack space with an effort to keep all of that in the current climate controlled IT room rather than adding a rack on the 3<sup>rd</sup> floor.

**CONSENT AGENDA:** A. Certificate of Residency for Junior College Tuition for Allyson Hewlett, B. Payroll Claims Approval for June 7, 2023, C. Memorandum of Agreement to Support the Substance Use Disorder Services Program with the Idaho Department of Juvenile Corrections, D. Memorandum of Understanding between Gem County and Don Mackey for donation of UTV, E. Riley Rezone Findings, Conclusions, Conditions and Order, F. Gem County Ordinance 2023-08 Riley Rezone, G. Riley Rezone Development Agreement, H. Rancho Los Caballos No. 2 Minor Subdivision Final Plat, I. Orizaba Minor Subdivision Final Plat, J. Black Canyon Ranch Subdivision Findings, Conclusions, Conditions and Order and K. Edgeview #1 Minor Subdivision Findings, Conclusions, Conditions and Order.

A motion was made by Commissioner Rekow to approve consent items A. through K. on the consent agenda as presented. It was seconded by Commissioner Butticci and carried unanimously.

**INDIGENT APPLICATIONS:** At 10:05 a.m. a motion was made by Commissioner Rekow to go into executive session under section 74-206 1(d). It was seconded by Commissioner Butticci and carried unanimously.

Regular session reconvened at 10:08 a.m.

A motion was made by Commissioner Rekow on case number 23-004 to approve the cremation case as presented. It was seconded by Commissioner Butticci and carried unanimously.

**EXPENSE CLAIMS APPROVAL:** The claims presented were reviewed. Commissioner Rekow made a motion to approve the claims as presented and as initialed on the individual claim forms as well as the indigent claim. It was seconded by Commissioner Butticci and carried unanimously.

**PUBLIC WALK-IN:** There were no members of the public in attendance.

**DEPARTMENT HEADS:** Department heads met with the Commissioners. Commissioner Butticci discussed computer and phone issues that occurred last week, KnowBe4 computer security training, and budget. Parking during Cherry Festival was discussed. Landfill Supervisor Martin Joyce stated there are a lot of snakes this year. They have been more busy this year than previous years with all of the construction happening along Highway 16. He feels there will need to be an expansion to the landfill or

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restrict use to county residents only as the lines/wait times are significantly longer. He talked about the Rotary club wanting the cardboard received at the landfill. They collect it as a fundraiser for student scholarships. Commissioner Rekow asked about a camera that was attached to the landfill sign; it was confirmed it is a vehicle counter put there by ITD. Noxious Weed Supervisor Larry Shippy discussed people he has talked with about spraying their weeds due to complaints that have been received. He said people have been receptive to getting their weeds taken care of when they have spoken with them. They have been spraying puncture vine on the trail at the hospital. They have been preparing for the new building addition. Road Supervisor Neal Capps discussed roads that are being worked on, gravel crushing, road damage due to rain. Pearl Road has been graded, they haven't had time to put gravel on it yet due to road repairs they are working on. Building Supervisor Chuck Shambaugh discussed water runoff levels at the Island. Disaster Services Manager Jeff Ulmer said they have been monitoring the river levels, they will soon be moving on to fire season. He discussed an advisory site he has been updating. He discussed the agenda for the upcoming LEPC meeting and a tabletop exercise that was conducted at the previous meeting. Juvenile Probation Director Shannon Carter discussed caseload. She said they are working on records cleanup. Commissioner Butticci asked about landscaping and tree trimming at their building. Chuck Shambaugh said the trees have been taken care of. Development Services Director Jennifer Kharrl discussed an upcoming zoning meeting and meetings that are being held regularly regarding code amendments/updates. They anticipate the updates to be completed winter of 2024 or early 2025. Information Technology Director Corbin Vickery discussed the issues that created phones and network outages last week. He said the email server ran out of space, he said the hardware has been upgraded and now the software needs to be upgraded removing old patches that have been put in place over the years. Another issue was with the DNS server which directs the IP traffic which caused site access and phone issues. This has been fixed temporarily and they are looking for a long term solution. Extension Supervisor Rebecca discussed ICRMP supervisor training she has attended. She discussed agriculture reporting she is being asked to do. She said they still receive many calls about the RV Park, they let them know it is closed. Commissioner Butticci said they are working on what to do with the park but they will probably not ever open it up as an RV Park again, the services are non-functional. It may be used for events. Rebecca discussed community service projects that are done at the extension office. She discussed fair entry and record book requirements.

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Office staff is involved with programs for summer school. Deputy Prosecutor Tahja Jensen reminded department heads to work with county legal staff on employee discipline and terminations.

**DEVELOPMENT SERVICES:** Jennifer Kharrrl met with the Commissioners to discuss Lower Bluff Estates #2 Subdivision Final Plat. Jennifer said all of the conditions of approval have been met. There were irrigation issues on this application that were resolved according to the paperwork that was received.

A motion was made by Commissioner Rekow to approve the Lower Bluff Estates #2 final plat as presented. It was seconded by Commissioner Butticci and carried unanimously.

**The Commissioners recessed at 12:00 p.m. for lunch to reconvene at 1:30 p.m.**

**FISCAL YEAR 2024 BUDGET DISCUSSIONS:** The Commissioners worked on fiscal year 2024 budget requests for Building and Grounds, Park and Recreation, Extension, Prosecutor, Landfill and Noxious Weed Departments.

**The Board recessed at 5:00 p.m. to 8:30 a.m. on May 23, 2023.**

### **June 13, 2023**

**COUNTY FACILITY PANIC BUTTON DISCUSSION:** Information Technology Director Corbin Vickery reviewed the revised proposal from M2 Automation for panic buttons for county facilities. The proposal breaks out labor costs. He discussed the support tiers. Timeframe for installation was discussed; Corbin thought that would be about a week once everything was coordinated and scheduled. The Commissioners discussed the pros and cons of one year versus 5 year service. The agreement will be placed on the agenda next week along with an ARPA funding request.

**FISCAL YEAR 2024 BUDGET DISCUSSIONS:** The Commissioners worked on fiscal year 2024 budget requests for the Assessor, Disaster Services, Information Technology, Juvenile Probation, Fair, Development Services, Clerk and Court.

**MINUTES APPROVAL:** The minutes for May 22<sup>nd</sup> & 23<sup>rd</sup> were reviewed. Commissioner Rekow made a motion to approve the minutes of May 22<sup>nd</sup> & 23<sup>rd</sup> as amended. It was seconded by Commissioner Butticci and carried unanimously.

**The Board recessed at 5:00 p.m. to 8:30 a.m. on June 20, 2023.**

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Approved: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Clerk