

City of Denver City Application For Employment

Fill out application form completely. Be sure to sign when completed. The City of Denver City is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. This application becomes public record and is subject to disclosure.

NAME _____ Social Security No. _____ - _____ - _____
 (Last) (First) (Middle)

MAILING ADDRESS: _____ Phone No. _____
 (Street) (City) (State) (Zip)

Position or type of work for which you wish to apply: _____

Full-Time Part-Time Summer Temporary/Project Date available for work? _____

Are you willing to work hours other than 8-5? _____

Current Driver's License No. _____ Commercial Driver's License? _____
 (State) (Number)

Are you at least 17 years of age? _____

Have you ever been convicted, pled guilty or pled no contest to, or been subjected to deferred adjudication on a felony charge? Yes No

If your answer is "Yes," explain in concise detail on a separate sheet of paper, giving the dates and nature of the offense, the name and location of the court, and the disposition of the case(s). A conviction may not disqualify you, but a false statement will.

Important: For purposes of employment with the City of Denver City, "convictions" included sentenced to confinement, paid fine, time served, placed on probation (including deferred adjudication) and court-ordered restitution. By signing this form, this applicant agrees to immediately notify the City of Denver City if they are convicted of, receive deferred adjudication in, or otherwise plead guilty or no contest to a felony, or any crime involving dishonesty or a breach of trust, while their application is pending or during their period of employment, if hired.

Education (Note: Applicant may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)

Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12 Did you graduate from high school or receive your GED? Yes No

Type of School	Name and Location of School	Dates Attended		Date Graduated
		From Mo./Yr.	To Mo./Yr.	
High School				
Undergraduate College or Universities				
Other Schools				

Date Received: _____ Time Received: _____ Received by: _____

AN EQUAL OPPORTUNITY EMPLOYER

Special Training/Skills/Qualifications: List all job-related training or skills you possess and machines, construction equipment or office equipment you can use.

EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first.
2. Employment history should include each position held, even those with the same employer.

Employer	Position	Dates Employed		Salary	Reason for Leaving
		From Mo./Yr.	To Mo./Yr.		

PLEASE READ THESE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED

1. I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have personal or otherwise with damages which may result from furnishing such information to you.
3. I understand that disclosure of my Social Security Number (SSN) is optional. The City of Denver City may use the SSN for administrative tracking purposes and for identification of individuals. This is accordance with the Federal Law U.S.C, 552a Section 7(b).

THIS APPLICATION MUST BE SIGNED

SIGN HERE: _____

Signature - Applicant

Date