

Crittenden Fiscal Court / Regular Meeting

June 17, 2021 / 8:30 a.m.

Present and presiding, Honorable Perry Newcom, Judge-Executive

Crittenden Fiscal Court met pursuant to adjournment with Judge-Executive Perry Newcom; magistrates Todd Perryman, Willard Guill, Chad Thomas, Greg Rushing and Dan Wood; County Attorney Rebecca Johnson; Jailer Robbie Kirk; Sheriff Wayne Agent; County Clerk Daryl Tabor; and Treasurer Yvette Martin present. Magistrate Dave Belt was not present.

A quorum being present, the following orders were held:

Receipt of the May 20, 2021, regular meeting minutes of Crittenden Fiscal Court was acknowledged with no corrections or amendments.

Receipt of the June 11, 2021, special meeting minutes of Crittenden Fiscal Court was acknowledged with no corrections or amendments.

Crittenden County Conservation District Chairman Larry Duvall presented the Fiscal Court with an update on the agency's activity and plans.

Receipt of Crittenden County Conservation District's Fiscal Year 2022 budget was acknowledged.

The Fiscal Court heard concerns from multiple Crittenden County residents over what they claim is a shortage of on-duty law enforcement in the county at times, as well as issues with outside emergency dispatch agencies not having contact information for the City of Marion's E-911 center in order to readily transfer incoming cell phone calls routed to those neighboring counties. Sheriff Agent confirmed he does not have enough manpower to have a deputy on duty around the clock and that Kentucky State Police have little presence in the county, but stressed that his office is on-call for any needs outside of regularly-staffed hours.

Receipt of the May 2021 Crittenden County Detention Center report reflecting 219 inmates housed (11 on local charges) at present and \$233,214.12 in revenue for the month was acknowledged.

Receipt of the May 2021 Crittenden County Animal Shelter report reflecting a total of 71 dogs taken in and \$1,997.00 in revenue for the month was acknowledged.

Receipt of the Treasurer's Monthly Income and Disbursement Report was acknowledged.

Receipt of Notices of Funds Transfer was acknowledged as follows:

- May 20, 2021: \$60,000.00 from Road Savings to Road Checking.
- May 25, 2021: \$60,000.00 from Road Savings to Road Checking.
- June 8, 2021: \$20,000.00 from Road Savings to Road Checking.
- June 8, 2021: \$40,000.00 from General Savings to General Checking.

On the motion of Magistrate Rushing, seconded by Magistrate Perryman, it is hereby resolved to approve the following Appropriations Budget Transfers totaling \$32,037.05:

Appropriations Budget Transfers

Date Approved: 06/17/2021

June 2021

Date	Account Number	Account Name	Transfer Description	Amount
06/17/2021	01-5001-573	Office of JE: Telephone	TF 01-9200-999	\$6.00
06/17/2021	01-5080-571	Courthouse Renewals & Repairs	TF 01-9200-999	\$10.07
06/17/2021	01-5085-585	Other Property Maint & Repairs	TF 01-9200-999	\$25.33
06/17/2021	01-5435-578	Blackford Trail Utilities	TF 01-9200-999	\$38.49
06/17/2021	01-9200-999	Reserve for Transfer	TF 01-5435-578	\$(38.49)
06/17/2021	01-5081-540	Judicial Center - PDB Recording Fees	TF 01-9200-999	\$52.00
06/17/2021	03-5101-411	Cleaning Supplies	TF 03-9200-999	\$61.86
06/17/2021	04-5020-103	Deputy Coroner Salary	TF 04-9200-999	\$92.00
06/17/2021	01-5135-455	EMA Petroleum Products	TF 01-9200-999	\$119.53
06/17/2021	02-6105-550	Road Dept Medical Supplies	TF 02-9200-999	\$126.09
06/17/2021	04-5020-101	Coroner Salary	TF 04-9200-999	\$184.00
06/17/2021	01-5015-178	Fed Grant SO Overtime	TF 01-9200-999	\$184.06
06/17/2021	01-9100-599	Miscellaneous Expense	TF 01-9200-999	\$192.50
06/17/2021	02-6105-336	Maint/Repair - Equip (contr srv)	TF 02-9200-999	\$211.20
06/17/2021	03-5101-573	Telephone	TF 03-5101-573	\$246.08
06/17/2021	04-9200-999	Reserve for Transfer	June Transfers	\$(276.00)
06/17/2021	01-5035-199	Board of Assessment Per Diem	TF 01-9200-999	\$300.00
06/17/2021	02-6005-578	Road Dept Utilities	TF 02-9200-999	\$322.37
06/17/2021	03-5101-336	Equipment Maint/Repairs	TF 03-9200-999	\$331.20
06/17/2021	01-5080-411	Courthouse Cleaning Supplies	TF 01-9200-999	\$372.16
06/17/2021	01-5040-102	County Treasurers Wages	TF 01-9200-999	\$400.00
06/17/2021	01-9400-201	Co Share SocSec / Medicare	TF 01-9200-999	\$596.04
06/17/2021	01-5001-179	JE Office PT/Temp Clerical Help	TF 01-9200-999	\$800.00
06/17/2021	01-5001-101	Judge Executive Salary	TF 01-9200-999	\$838.83
06/17/2021	01-5015-101	Sheriff Salary	TF 01-9200-999	\$838.83
06/17/2021	03-5101-101	Jailers Salary	TF 03-9200-999	\$838.83
06/17/2021	02-7700-602	Lease Payment Principal	TF 02-9200-999	\$859.56
06/17/2021	02-6105-167	Road Dept Clerk Wages	TF 02-9200-999	\$1,360.01
06/17/2021	03-9400-205	Co ShareHealth Ins	TF 03-9200-999	\$1,699.18
06/17/2021	02-6105-599	Miscellaneous	TF 02-9200-999	\$2,002.24
06/17/2021	01-8001-742	County Office Space Capital Project	TF 01-9200-999	\$2,162.50
06/17/2021	01-5205-179	CCAS PT Asst Wages	TF 01-9200-999	\$2,237.77
06/17/2021	03-9200-999	Reserve for Transfers	June Transfers	\$(3,177.15)
06/17/2021	01-9400-205	Co Share Health Ins	TF 01-9200-999	\$3,972.57
06/17/2021	01-5015-103	SRO Wages / SO Deputy Wages	TF 01-9200-999	\$4,290.14
06/17/2021	02-6105-443	Motor Vehicles Parts	TF 02-9200-999	\$6,265.61
06/17/2021	02-9200-999	Reserve for Transfer	June Transfers	\$(11,147.08)
06/17/2021	01-9200-999	Reserve for Transfer	June Transfers	\$(17,398.33)
Total:				\$0.00

Moving appropriations through transfer totaling \$ 32,037.05

All magistrates voted for said motion. Motion carried.

Hearing no reason to not, claims will be paid as presented.

On the motion of Magistrate Wood, seconded by Magistrate Perryman, it is hereby resolved to pay all delayed bills save payment to Smith Tree Service in the amount of \$9,300.00 for the removal of 10 trees. The Fiscal Court will seek more information on the cost in order to justify the amount. All magistrates voted for said motion. Motion carried.

NEW BUSINESS

On the motion of Magistrate Perryman, seconded by Magistrate Wood, it is hereby resolved to approve the sole bid for Advanced Life Support provider operations for the county in the amount of \$28,509.74 monthly (\$342,116.88 annually) to Com Care Inc., minus an

unspecified amount bundled into the contract for prior year COVID-related expenses. That money, instead, will be removed from the contract and paid at a later meeting in one lump sum to Com Care Inc. The resulting bid represents a 2 percent increase over Com Care Inc.'s current contract with the county. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Perryman, seconded by Magistrate Rushing, it is hereby resolved to reject the sole bid of \$800.00 from Aaron Towery for purchase of a surplus 2001 Ford ambulance. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Wood, seconded by Magistrate Guill, it is hereby resolved to again let for bids for the surplus 2001 Ford ambulance. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Perryman, seconded by Magistrate Rushing, it is hereby resolved to renew for Fiscal Year 2022 a Kentucky Association of Counties (KACo) All Lines property insurance policy in the amount of \$192,717.00 and approve a payment plan that requires \$96,358.50 up front followed by three monthly payments of \$32,119.50. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Perryman, seconded by Magistrate Wood, it is hereby resolved to renew for Fiscal Year 2022 a KACo workers compensation policy in the amount of \$70,564.00 and approve a payment plan that requires \$35,981.99 up front followed by three monthly payments of \$11,760.67. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Rushing, seconded by Magistrate Guill, it is hereby resolved to approve the following amendments to Crittenden County Administrative Code:

- Employee Agreement to include its availability in hardcopy or digital format.
- Section 11.6 to update the fee schedule for Marion Convenience Center.
- Sections 6.8, 6.9 and 6.10 to include policies required by the Federal Emergency Management Administration so that they will be reviewed and updated annually.
- Section 5.51 and Form 06172021 to put in place the process for an employee to seek reimbursement for new uniforms and provide documentation for that request.
- Form 06212021 to create a two-week timesheet to match the bi-weekly pay period.

All magistrates voted for said motion. Motion carried.

Receipt of the Sheridan Community Volunteer Fire Department Fiscal Year 2022 budget was acknowledged.

Receipt of the Crittenden County Public Library Fiscal Year 2022 budget was acknowledged.

On the motion of Magistrate Perryman, seconded by Magistrate Wood, it is hereby resolved to approve a letter on behalf of the Fiscal Court to the Kentucky Transportation Cabinet releasing the Cabinet from any future obligation related to its former state highway maintenance facility after reimbursing the Fiscal Court \$20,000.00 for the cost of Belt Construction to raze and remove the structures. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Wood, seconded by Magistrate Perryman, it is hereby resolved to approve a list of County Clerk's Office items to surplus submitted by County Clerk Tabor in

preparation for the eventual move to new county offices. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Perryman, seconded by Magistrate Rushing, it is hereby resolved to release \$630.27 to County Clerk Tabor from an insurance claim for damages to Crittenden County Clerk's Office incurred during January 2021 flooding of the courthouse basement. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Perryman, seconded by Magistrate Thomas, it is hereby resolved to approve updating the signature card on Riverview Park bank accounts to add Judge-Executive Newcom and Judge-Executive Pro-Tem Wood as authorized signers, bringing the account in line with all other Fiscal Court-related accounts. Treasurer Martin is also an authorized signer. Joyce Travis is to be removed as an authorized signer. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Rushing, seconded by Magistrate Wood, it is hereby resolved to approve Sheriff Agent's 2020 tax settlement report. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Perryman, seconded by Magistrate Thomas, it is hereby resolved to approve statutory disbursements of \$100.00 each to the three members who sat on the Crittenden County Tax Assessment Appeal Board for 2021 hearings – County Clerk Tabor, board chairman Scott Belt and member Mark Williams. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Rushing, seconded by Magistrate Perryman, it is hereby resolved to surplus county-owned property on Sturgis Road between landowners Tommy Wright and Harminie Enterprises and let for bids to be opened at the July regular meeting of the Fiscal Court. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Rushing, seconded by Magistrate Thomas, it is hereby resolved to approve Crittenden County Clerk's Office policy changes updating office hours and establishing policies for incorporating a time clock to track employee hours and addressing open public records requests. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Rushing, seconded by Magistrate Thomas, it is hereby resolved to surplus a recently-replaced a Case IH MX100 Maxxum tractor used by the County Road Department to sell at the next available consignment auction and advertise its availability at that time. All magistrates voted for said motion. Motion carried.

On the motion of Magistrate Rushing, seconded by Magistrate Perryman, it is hereby resolved to adjourn Crittenden Fiscal Court until a special meeting scheduled for 8:30 a.m. on June 30, 2021, unless sooner called to meet by Judge-Executive Newcom. All magistrates voted for said motion. Motion carried.

Ordained that court be adjourned _____
Perry Newcom, Judge-Executive