



CITY OF CONNEAUT
Planning, Zoning, Housing Department
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Conneaut, Ohio
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CHECKLIST FOR ALL DEMOLITIONS

The Department of Planning & Zoning

1. Determine size of building to be demolished. Height, Width & Length = CU FT.
2. Complete APPLICATION FOR DEMOLITION PERMIT.
3. Obtain signature of property owner/manager on application form.
4. Complete UTILITY CUT OFF FORM: All utility cut offs must be signed by a representative of said utility.

NOTE: YOU MUST NOTIFY WATER AND SEWER BEFORE YOU BEGIN DEMOLITION. IF YOU FAIL TO NOTIFY WATER AND SEWER, YOU WILL BE RESPONSIBLE FOR ANY DAMAGE TO TAPS OR METERS.

5. Complete DEMOLITION DEBRIS DISPOSAL FORM

Ohio EPA now requires all demolition debris to be placed in a Licensed EPA approved site.

NOTE: NO SITE WITHIN THE CITY OF CONNEAUT IS APPROVED FOR DISPOSAL OF DEMOLITION DEBRIS.

6. Show proof of DEMOLITION INSURANCE BOND
7. Inspection of (1) cavity, (2) sanitary cap or septic and (3) final after grading, must be completed before bond will be released. Please call Department of Planning & Zoning to schedule inspections.

DEMOLITIONS ORDERED BY THE CITY

If demolition is by order of the City and the City enters into contract with the contractor, the contractor must first sign the contract with the City in the City Manager's office. Steps 1 thru 7 must then be completed.

***EPA ASBESTOS REGULATIONS:**

EVERY demolition of a **FACILITY** requires notification regardless of whether asbestos is involved. Please be sure to read the attached information to determine whether your structure(s) is considered a facility.

****In 2003, a contractor in Northeast Ohio was fined \$7,000 for failing to complete an asbestos notification with the Ohio EPA.**

If you have any questions regarding The EPA asbestos regulations please contact:

Ms. Misty Whytmier

Ohio EPA / DAPC - Northeast District Office Representative
(330) 963-1260

Misty.Whitmyer@epa.ohio.gov

or

Mr. Frederick Jones

Ohio EPA /DAPC – Central Office
(614) 644-3591

Frederick.Jones@epa.ohio.gov

Enclosed, Please Find Copies of:

1. Application for Demolition Permit.
2. Utility Cut-Off Sheet.
3. Demolition Debris Disposal Form.
4. Instructions for Notification of Asbestos and Notification Form.

DEMOLITION OF SEPTIC SYSTEMS FORMS ARE TO BE OBTAINED AT THE CITY OF CONNEAUT HEALTH DEPARTMENT.

***All Fees and Bonds must be paid prior to demolition.**

Performance Bond:

Value of Demo – must be insurance bond

Permit Fee(s):

Residential buildings:	\$50
Accessory Structure	\$20
Commercial Building	\$100
Industrial Building less than 75,000 sq ft	\$500
Industrial Building 75,000 sq ft or more	\$750
Commercial & Industrial Storage Buildings	\$250

**APPLICATION FOR DEMOLITION PERMIT
CITY OF CONNEAUT PLANNING/ZONING DEPARTMENT**

DATE _____ Parcel # _____

Location of structure(s) to be demolished _____

Name of owner of structure(s) to be demolished _____

Type of demolition: (check type(s))

_____dwelling_____garage_____misc._____commercial bldg._____industrial bldg.

Number of structures to be demolished _____

Total Square Feet: _____ Number of Stories: _____

I certify that _____ Is authorized to demolish the above listed
Name of contractor
structure(s) on property owned or managed by myself.

Signature of owner/manager

(If City has hired contractor, the signature of the City Manager is required)

- 1) Type of performance bond received (check 1 below)
_____Cash _____Demolition insurance bond
- 2) Obtain signature of owner/manager of structure
- 3) Complete utility cut-off sheet and return with application
- 4) Complete debris disposal form and return with application
- 5) All biodegradable debris, must be removed from basement and premises. Excavation must be filled three (3) feet to grade level with clean fill. Project must be graded for final inspection.
- 6) If sidewalk is broken up due to demolition work, it must be replaced.

Approved by

Date

UTILITY CUT-OFF SHEET
CITY OF CONNEAUT PLANNING/ZONING DEPARTMENT

DEMO. PERMIT NO. _____ **DATE** _____

Owner of structure(s) to be demolished

Location of structure

Contractor for demolition

Address of Contractor

Type of demolition (check type(s))
_____dwelling_____garage_____misc_____commercial bldg._____industrial

Number of structures _____

We/I certify that the utilities and regulations as listed below have been cut-Off, disconnected and/or capped (as applicable) and asbestos regulations have been complied with regarding demolition of structure(s) on above listed property.

EPA asbestos notification _____
Contractor/owner signature _____ Date _____

Electric _____
Contractor/owner signature _____ Date _____

Gas _____
Contractor/owner signature _____ Date _____

Water Tap Removal Paid _____
Date _____

Water _____
Water Distribution Supervisor Signature _____ Date _____

Sewer/Septic _____
Wastewater Treatment Supervisor Signature _____ Date _____

Road Cut permit _____
Director of Public Services _____ Date _____

**DEMOLITION DEBRIS DISPOSAL FORM
CITY OF CONNEAUT PLANNING/ZONING DEPARTMENT**

DEMO PERMIT NUMBER _____

I, _____ shall dispose of all demolition debris from
property owner/contractor

_____ at _____,
demolition site* **name of approved site**

address of approved site

signature **date**

*Copies of receipts from landfill or company providing dumpster(s) must be submitted prior to final inspection to confirm proper disposal of all demolition debris.

APPLICATION PACKET FOR DEMOLITIONS

Department of Planning & Zoning
City of Conneaut

For Office Use Only

Name of Applicant: _____

Location of Demolition: _____

Phone #: _____

Date Application Picked Up: _____

Date Application Returned: _____

Date Performance Bond issued: _____

Date Demolition started: _____

Date Demolition complete: _____

Date Cavity Inspected: _____

Date Sanitary cap/septic Inspected: _____

Date Final Grade inspected: _____

Proper Disposal of Debris: _____

*Receipts submitted

Lot Graded & Seeded _____

Date Performance Bond Released: _____

Demolition Complete and approved:

Melanie Shubitowski
Zoning Inspector

Date