

**AGENDA
REGULAR CITY COUNCIL MEETING
NOVEMBER 13, 2023**

- 1. Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers**
- 2. Approval of Agenda**
- 3. Public Forum**
- 4. Consent Agenda Items**
 - a. Approval of Minutes from October 9, 2023 City Council Meeting Minutes**
 - b. Sheriff's Report**
 - c. Resolution 2023-35 LRIP Grant Resolution**
 - d. Joint Powers Agreement – Fire Department**
 - e. Nick Vergin – Raise for Class D Water License**
- 5. Mayors Report**
 - a. Health Employee Insurance 2024 Rates**
 - b. Capital Improvement Plan -Draft**
 - c. Resolution 2023-36 Accepting Resignation of Phil Martinson and Declaring Open City Council Seat/ Appointment Process**
 - d. Ambulance Service Billing service**
 - e. Sheriff Contract Update**
 - f. Resolution 2023-37 Resolution appointing Jenni Wolff Deputy Clerk**
 - g. Possible Personnel Changes – City Holidays**
 - h. SnowPlowing Policy - Downtown**
- 6. Public Works**
 - a. Resolution 2023-38 - Southwest Storm Sewer Project.**
- 7. City Administrator Report**
- 8. Financial Reports**
 - a. Approval of Claims**
 - b. Cash and Budget Reports**
- 9. Adjournment**

MEMO

TO: Cokato City Council
FROM: Brad Potter, City Administrator
DATE: November 9, 2023
RE: November 13, 2023 City Council Meeting

- a. Approval of Minutes from October 9, 2023 City Council Meeting Minutes**
- b. Sheriff's Report**
- c. Resolution 2023-35 LRIP Grant Resolution** – *This is a resolution for the grant application for the LRIP grant to help pay for the CSAH 3 Turn Lanes.*
- d. Joint Powers Agreement – Fire Department** – *The Joint Powers Agreement with both Dassel and Howard Lake are included and have been reviewed with the City Attorney.*
- e. Nick Vergin – Raise for Class D Water License** – *Nick Vergin passed his Class D Water License and this means a \$.50 per hour increase which has been completed for other employees as well in the past.*

**MINUTES
REGULAR CITY COUNCIL MEETING
OCTOBER 9, 2023**

1. Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers

- Mayor Harju called the Cokato City Council to order Monday, October 9th, 2023 at 7:00 p.m. in the council chambers. Members present were Mayor Harju, Council Members Erickson, Martinson, Sebring, and Wilson. Also present were members of the Public and Staff.

2. Approval of Agenda

- **Motion** by Wilson to approve the agenda, seconded by Sebring; all voted aye.

3. Public Forum – No one spoke at the public hearing

4. Consent Agenda Items - Motion by Erickson to approve the agenda, seconded by Wilson; all voted aye

- a. Approval of Minutes from September 11, 2023 City Council Meeting Minutes
- b. Sheriff's Report
- c. Resolution 2023-34 of Resignation of Teresa Martinson from City of Cokato
- d. Disposal of City Records

5. Mayors Report

- a. Cokato Historical Society Quarterly Report
- b. Johanna Ellison presented the Cokato Historical Society Quarterly Report. Which included a Lost Country Schools YouTube Video and there is a new grand opening of an exhibit on November 2, 2023. Over 1,000 people visited the Museum in August with the Corn Carnival.
- c. Cokato Ambulance – Possible New Ambulance- Jimmy Martinson Ambulance Director – Jimmy Martinson Cokato Ambulance Director had a report on a possible new ambulance. The current rig is fully operational currently, but the department wants to plan for a new ambulance. Current design takes 18 to 24 months and the plan is to look at having the ambulance in 2026. Councilor Wilson asked if research could be done about what a downpayment would be an ambulance. The cost for an ambulance may be between \$250,000 and \$300,000. There was discussion about a Capital Improvement Plan for City facilities. A Capital Improvement Plan will be developed and be brought back to the City Council.
ToughBooks – The ambulance received a \$1,000 to put toward a new Toughbook. The ambulance has a Dell computer that is not very functional. The cost was \$4,812. Motion by Sebring to purchase the Toughbook, seconded by Erickson.
- d. Personnel Policy Amendment – Potter explained the proposed changes in the Personnel Policy that would provide clarification for Museum Staff. The following change would be made *“For Museum staff, when a holiday falls on a Sunday or a Monday, the preceding Saturday will be the “observed” holiday”*

Public Works

- a. **Industrial Park – Pay Application and Adjustments** -This was an adjustment made to the contract with substantial completion with a change order that is a change order of \$248,620. Motion, Martinson and seconded by Wilson, passed. Wilson moved to approve the \$56,202.04 Pay Application, seconded by Erickson and passed.

- b. **Compost Site Update** - Potter stated that chipping of the wood pile starts week and it should take between 2 and 3 days. The gate will come later this fall. It was discussed that by Wilson that the fads are enacted later this year or early winter so people can deposit their branches and sticks at a later time.
- c. **1st Street SW Paving** – Potter stated that Perry Siltala wanted to extend curb on 1st Street SW by the City well house and south of the former lumberyard. This was due to poor drainage in the area. The Council agreed to pay for 27 feet of the street with Wilson making the motion and Martinson seconding the motion which passed.

The Council asked about the flood study that was being conducted in the area as well. Potter stated that he would get an update of the flood study for the City Council.

City Administrator Report

- a. **Swimming Pool Season Summary Report** - Potter gave a report that the swimming pool was open 75 days this year had 4,375 visits for the pool season however the pool lost \$63,380. There were costs increased labor costs and chemical costs with the pool season.
- b. **Industrial Park Update** – The City will be meeting with Centerpoint Energy tomorrow about the natural gas for the industrial park. Council Wilson and Administrator Potter will both be attending this meeting.
- c. **Sheriff Contract Update** – The City is still discussing the contract with the Wright County Sheriff's office and the Council wanted to discuss with the County and possibly County Board about the contract.
- d. **Ice Rink Attendant Applications** – The Ice Rink Attendant positions will be advertised for the outdoor ice rink. The Hockey Association will be contacted for possible assistance as well as Hiperline who volunteered last year.

Financial Reports

- a. **Approval of Claims** – Sebring moved to approve the approval of claims which was seconded by Wilson. Harju, Sebring, Wilson and Erickson voted in favor and Martinson voted against. The motion passed.
- b. **Cash and Budget Reports** - Erickson moved to approve the Cash and Budget Reports which was seconded by Sebring which was passed unanimously.

At this time Phil Martinson offered his resignation from the City Council since he was moving out of state.

1. Adjournment

- **Motion** by Martinson to adjourn, seconded by Wilson; all voted aye.
- Meeting adjourned at 8:19 pm.

ATTEST:

APPROVED BY:

Megan Gustafson, City Clerk

Carl Harju, Mayor



Wright County Sheriff's Office

Sheriff Sean Deringer

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Cokato Monthly Report 2023

Printed on November 1, 2023

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Hang-up Total: 3					
10/01/23 19:16	911 Hang-up	2023089613			911
10/14/23 11:04	911 Hang-up	2023093575			911
10/30/23 20:10	911 Hang-up	2023098743			911
911 Open Line Total: 6					
10/01/23 12:19	911 Open Line	2023089499			911
10/03/23 21:56	911 Open Line	2023090311			911
10/04/23 14:27	911 Open Line	2023090465			911
10/12/23 19:36	911 Open Line	2023093136			911
10/23/23 16:33	911 Open Line	2023096624			911
10/25/23 11:55	911 Open Line	2023097135			911
911 Open Line; MVA - No Injuries Total: 1					
10/30/23 15:06	911 Open Line; MVA -	2023098644	MVA - No Injuries	WP23028402	911
Agency Assist Total: 1					
10/25/23 19:04	Agency Assist	2023097257	Agency Assist	WP23027966	Phone
Animal Total: 5					
10/15/23 18:24	Animal	2023094020	Animal	WP23026951	Phone
10/18/23 10:34	Animal	2023094880	Animal	WP23027205	911
10/19/23 15:35	Animal	2023095280	Animal	WP23027341	Phone
10/26/23 04:22	Animal	2023097373	Animal	WP23027992	Phone
10/26/23 09:53	Animal	2023097418			Phone
Animal - Barking Dog Total: 1					
10/12/23 16:03	Animal - Barking Dog	2023093076	Animal - Barking Dog	WP23026636	
Burglary Total: 1					
10/08/23 20:50	Burglary	2023091892	Suspicious - Circumstances	WP23026260	911
Check Welfare Total: 4					
10/10/23 16:06	Check Welfare	2023092408	Check Welfare	WP23026412	Phone
10/20/23 16:49	Check Welfare	2023095623	Check Welfare	WP23027444	911
10/30/23 08:40	Check Welfare	2023098529	Check Welfare	WP23028355	Phone
10/31/23 08:50	Check Welfare	2023098829			Phone
Citizen Aid Total: 1					
10/22/23 14:13	Citizen Aid	2023096266	Citizen Aid	WP23027647	Phone
Civil Complaint Total: 5					
10/02/23 13:57	Civil Complaint	2023089852	Civil Complaint	WP23025650	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
10/04/23 08:28	Civil Complaint	2023090365	Civil Complaint	WP23025811	Phone
10/06/23 15:58	Civil Complaint	2023091185	Civil Complaint	WP23026047	Phone
10/18/23 18:57	Civil Complaint	2023095029	Civil Complaint	WP23027260	Phone
10/30/23 17:11	Civil Complaint	2023098691			Phone

Civil Process Total: 6

10/05/23 15:28	Civil Process	2023090852			Officer
10/06/23 09:24	Civil Process	2023091073			Officer
10/18/23 13:42	Civil Process	2023094941			Officer
10/24/23 16:45	Civil Process	2023096956			Officer
10/27/23 09:34	Civil Process	2023097709			Officer
10/31/23 15:15	Civil Process	2023098926			Officer

Commercial Fire Alarm Total: 1

10/05/23 08:09	Commercial Fire Alarm	2023090724			Phone
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Commercial General Alarm Total: 3

10/05/23 10:09	Commercial General	2023090748			Phone
10/07/23 10:39	Commercial General	2023091405			Phone
10/07/23 14:53	Commercial General	2023091474			Phone

Commercial Medical Alarm Total: 1

10/15/23 13:42	Commercial Medical	2023093934			Phone
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Criminal Damage to Property Total: 2

10/11/23 11:47	Criminal Damage to	2023092638	Juvenile - Complaint	WSRO23026491	Phone
10/18/23 16:08	Criminal Damage to	2023094975	Criminal Damage to Property	WP23027243	Phone

Disorderly Total: 2

10/02/23 20:04	Disorderly	2023089971	Unwanted Person	WP23025692	Phone
10/19/23 15:00	Disorderly	2023095275	Assault	WP23027337	911

Domestic Disturbance Total: 1

10/23/23 04:37	Domestic Disturbance	2023096444	Juvenile - Complaint	WP23027706	911
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Extortion - Bribery Total: 1

10/06/23 13:08	Extortion - Bribery	2023091134	Suspicious - Circumstances	WP23026019	911
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Fire - Electrical Total: 1

10/05/23 07:59	Fire - Electrical	2023090719	Fire - Electrical	WP23025910	Phone
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Fire - Hazardous Materials Total: 1

10/17/23 11:02	Fire - Hazardous	2023094521	Fire - Hazardous Materials	WP23027099	911
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Funeral Escort Total: 1

10/19/23 08:28	Funeral Escort	2023095180			Phone
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Intoxicated Person Total: 1

10/01/23 19:24	Intoxicated Person	2023089616	Intoxicated Person	WP23025575	911
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Juvenile - Complaint Total: 4

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
10/13/23 19:36	Juvenile - Complaint	2023093431	Juvenile - Complaint	WP23026754	911
10/21/23 22:26	Juvenile - Complaint	2023096098	Juvenile - Complaint	WP23027586	
10/21/23 23:33	Juvenile - Complaint	2023096125	Juvenile - Complaint	WP23027592	
10/23/23 05:08	Juvenile - Complaint	2023096449	Juvenile - Complaint	WP23027708	Phone

Lift Assist Total: 4

10/05/23 23:46	Lift Assist	2023091005			911
10/07/23 01:41	Lift Assist	2023091349			911
10/11/23 03:00	Lift Assist	2023092550			911
10/12/23 06:26	Lift Assist	2023092907	Lift Assist	WP23026588	911

Lost - Found Property Total: 2

10/04/23 07:07	Lost - Found Property	2023090352	Lost - Found Property	WP23025808	
10/17/23 15:44	Lost - Found Property	2023094611	Lost - Found Property	WP23027137	

Medical - Back Pain Total: 1

10/18/23 17:12	Medical - Back Pain	2023094997			911
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Medical - Breathing Problems Total: 2

10/02/23 12:17	Medical - Breathing	2023089808			911
10/23/23 07:39	Medical - Breathing	2023096465			911

Medical - Chest Pain Total: 1

10/29/23 22:21	Medical - Chest Pain	2023098479			911
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Medical - Fall Under 6 Feet Total: 1

10/13/23 08:06	Medical - Fall Under 6	2023093210			Phone
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Medical - Heart Problems Total: 4

10/02/23 14:27	Medical - Heart	2023089857			911
10/06/23 08:24	Medical - Heart	2023091063			911
10/11/23 15:43	Medical - Heart	2023092731			911
10/30/23 14:41	Medical - Heart	2023098637			911

Medical - Non Emergency Transport Total: 1

10/02/23 13:31	Medical - Non	2023089839			911
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Medical - Seizure Total: 2

10/19/23 07:25	Medical - Seizure	2023095168			911
10/26/23 09:07	Medical - Seizure	2023097411			911

Medical - Sick Total: 6

10/01/23 17:24	Medical - Sick	2023089570			911
10/08/23 16:22	Medical - Sick	2023091813			911
10/11/23 17:57	Medical - Sick	2023092779			911
10/12/23 11:27	Medical - Sick	2023092983			911
10/13/23 16:23	Medical - Sick	2023093357			911
10/24/23 20:43	Medical - Sick	2023097009			911

Medical - Unconscious - Fainting Total: 2

10/09/23 06:01	Medical - Unconscious -	2023091954			911
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Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
10/22/23 00:17	Medical - Unconscious -	2023096134			911
Medical - Unknown Total: 1					
10/01/23 17:36	Medical - Unknown	2023089578			Phone
Motorist Aid Total: 1					
10/30/23 22:17	Motorist Aid	2023098768			Officer
MVA - No Injuries Total: 2					
10/17/23 12:15	MVA - No Injuries	2023094546	MVA - No Injuries	WP23027114	
10/23/23 16:36	MVA - No Injuries	2023096627	MVA - No Injuries	WP23027781	
Noise Total: 1					
10/10/23 21:33	Noise	2023092517	Noise	WP23026451	
Parking Total: 1					
10/14/23 02:41	Parking	2023093521	Parking	WP23026787	
Residential Medical Alarm Total: 1					
10/21/23 10:41	Residential Medical	2023095855			Phone
SIA Area Watch Total: 7					
10/02/23 22:31	SIA Area Watch	2023090011			
10/04/23 20:07	SIA Area Watch	2023090594			
10/05/23 20:13	SIA Area Watch	2023090941			
10/07/23 20:25	SIA Area Watch	2023091579			
10/11/23 19:20	SIA Area Watch	2023092812			
10/18/23 02:29	SIA Area Watch	2023094814			
10/25/23 00:54	SIA Area Watch	2023097041			
SIA Business Walk Through Total: 4					
10/01/23 21:27	SIA Business Walk	2023089668			
10/02/23 00:02	SIA Business Walk	2023089690			
10/12/23 00:21	SIA Business Walk	2023092882			
10/26/23 00:34	SIA Business Walk	2023097351			
SIA City Council - City Hall Total: 1					
10/09/23 17:00	SIA City Council - City	2023092123			Officer
SIA Community Engagement Total: 1					
10/17/23 12:30	SIA Community	2023094550			
SIA Other Total: 5					
10/03/23 18:38	SIA Other	2023090258			
10/04/23 01:47	SIA Other	2023090333			
10/06/23 23:20	SIA Other	2023091322			
10/11/23 01:11	SIA Other	2023092543			
10/17/23 02:40	SIA Other	2023094432			
SIA School Check Total: 1					
10/04/23 10:28	SIA School Check	2023090402			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Stolen - Property Total: 1					
10/22/23 12:40	Stolen - Property	2023096241	Stolen - Property	WP23027637	Phone
Suspicious - Person - Vehicle Total: 1					
10/05/23 13:21	Suspicious - Person -	2023090804	Suspicious - Person - Vehicle	WP23025935	Phone
Theft Total: 1					
10/18/23 15:04	Theft	2023094962	Theft	WP23027235	Phone
Threats Total: 1					
10/10/23 13:16	Threats	2023092352	Threats	WP23026392	Phone
Traffic Stop Total: 83					
10/01/23 21:07	Traffic Stop	2023089661			Officer
10/01/23 21:53	Traffic Stop	2023089673			Officer
10/01/23 23:46	Traffic Stop	2023089687			Officer
10/01/23 23:53	Traffic Stop	2023089688			Officer
10/02/23 12:41	Traffic Stop	2023089822			Officer
10/02/23 20:43	Traffic Stop	2023089982			Officer
10/02/23 22:17	Traffic Stop	2023090007			Officer
10/03/23 20:09	Traffic Stop	2023090276			Officer
10/03/23 22:11	Traffic Stop	2023090313			Officer
10/06/23 18:06	Traffic Stop	2023091221			Officer
10/06/23 20:35	Traffic Stop	2023091273			Officer
10/06/23 20:59	Traffic Stop	2023091281			Officer
10/06/23 21:20	Traffic Stop	2023091289			Officer
10/06/23 22:08	Traffic Stop	2023091301			Officer
10/07/23 00:30	Traffic Stop	2023091337			Officer
10/07/23 00:40	Traffic Stop	2023091338			Officer
10/07/23 16:34	Traffic Stop	2023091493	Traffic Stop	WP23026141	Officer
10/07/23 18:57	Traffic Stop	2023091526			Officer
10/07/23 20:02	Traffic Stop	2023091564			Officer
10/07/23 21:33	Traffic Stop	2023091612			Officer
10/07/23 22:34	Traffic Stop	2023091637			Officer
10/07/23 22:54	Traffic Stop	2023091642			Officer
10/08/23 16:18	Traffic Stop	2023091811			Officer
10/08/23 18:16	Traffic Stop	2023091844			Officer
10/08/23 19:17	Traffic Stop	2023091864	Traffic Stop	WP23026252	Officer
10/08/23 19:31	Traffic Stop	2023091868			Officer
10/08/23 23:00	Traffic Stop	2023091918	Traffic Stop	WP23026264	Officer
10/08/23 23:17	Traffic Stop	2023091922			Officer
10/09/23 20:51	Traffic Stop	2023092195			Officer
10/09/23 21:23	Traffic Stop	2023092211			Officer
10/09/23 23:11	Traffic Stop	2023092230			Officer
10/10/23 18:25	Traffic Stop	2023092468			Officer
10/10/23 18:34	Traffic Stop	2023092470			Officer
10/10/23 19:31	Traffic Stop	2023092485			Officer
10/11/23 07:24	Traffic Stop	2023092570			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
10/12/23 16:23	Traffic Stop	2023093084	Traffic Stop	WP23026641	Officer
10/12/23 17:13	Traffic Stop	2023093102			Officer
10/12/23 17:29	Traffic Stop	2023093107			Officer
10/12/23 17:33	Traffic Stop	2023093111			Officer
10/14/23 10:16	Traffic Stop	2023093569			Officer
10/16/23 17:43	Traffic Stop	2023094305			Officer
10/16/23 20:58	Traffic Stop	2023094375			Officer
10/16/23 22:37	Traffic Stop	2023094390			Officer
10/17/23 16:13	Traffic Stop	2023094621			Officer
10/17/23 18:37	Traffic Stop	2023094685	Traffic Stop	WP23027159	Officer
10/17/23 18:54	Traffic Stop	2023094696			Officer
10/17/23 19:47	Traffic Stop	2023094725			Officer
10/17/23 19:55	Traffic Stop	2023094728			Officer
10/19/23 19:30	Traffic Stop	2023095357			Officer
10/20/23 19:52	Traffic Stop	2023095692			Officer
10/20/23 20:08	Traffic Stop	2023095697			Officer
10/20/23 21:29	Traffic Stop	2023095725			Officer
10/20/23 23:07	Traffic Stop	2023095767			Officer
10/21/23 16:12	Traffic Stop	2023095944			Officer
10/21/23 16:37	Traffic Stop	2023095954			Officer
10/21/23 20:20	Traffic Stop	2023096055			Officer
10/21/23 21:01	Traffic Stop	2023096072			Officer
10/21/23 21:33	Traffic Stop	2023096082	Traffic Stop	WP23027584	Officer
10/22/23 18:08	Traffic Stop	2023096334			Officer
10/22/23 18:27	Traffic Stop	2023096339			Officer
10/22/23 19:06	Traffic Stop	2023096351	Traffic Stop	WP23027685	Officer
10/22/23 20:36	Traffic Stop	2023096386			Officer
10/22/23 22:52	Traffic Stop	2023096416			Officer
10/23/23 21:02	Traffic Stop	2023096709			Officer
10/23/23 21:12	Traffic Stop	2023096716			Officer
10/24/23 19:47	Traffic Stop	2023096995			Officer
10/25/23 22:13	Traffic Stop	2023097315			Officer
10/25/23 23:53	Traffic Stop	2023097337			Officer
10/26/23 20:34	Traffic Stop	2023097611			Officer
10/26/23 21:50	Traffic Stop	2023097634			Officer
10/26/23 23:47	Traffic Stop	2023097649			Officer
10/27/23 19:53	Traffic Stop	2023097902			Officer
10/28/23 19:24	Traffic Stop	2023098175	Traffic Stop	WP23028259	Officer
10/29/23 13:07	Traffic Stop	2023098369			Officer
10/29/23 15:29	Traffic Stop	2023098400	Warrant - Attempt	WP23028322	Officer
10/29/23 19:25	Traffic Stop	2023098446			Officer
10/29/23 21:19	Traffic Stop	2023098465			Officer
10/30/23 16:56	Traffic Stop	2023098682			Officer
10/30/23 18:39	Traffic Stop	2023098713			Officer
10/31/23 18:27	Traffic Stop	2023098985			Officer
10/31/23 18:50	Traffic Stop	2023098994	Traffic Stop	WP23028499	Officer
10/31/23 20:59	Traffic Stop	2023099032			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
10/31/23 21:49	Traffic Stop	2023099041			Officer
Warrant - Attempt Total: 3					
10/02/23 19:20	Warrant - Attempt	2023089955			
10/20/23 17:11	Warrant - Attempt	2023095632			
10/24/23 11:14	Warrant - Attempt	2023096850			

Total Records: 195

CITY OF COKATO
WRIGHT COUNTY, MINNESOTA

Resolution No 2023-35

**RESOLUTION IN SUPPORT OF THE CITY'S APPLICATION TO THE 2023 LOCAL ROAD IMPROVEMENTS
PROGRAM FOR THE CSAH 3 TURN LANE PROJECT**

WHEREAS, the CSAH 3 Turn Lane Project will expand CSAH 3 to include turn lanes; and

WHEREAS, project improvements will maintain mobility on the highway while providing improved access to a new industrial park; and

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development; and

WHEREAS, the Local Road Improvement Program (LRIP) requires a city, such as Cokato, that is not a State Aid city, to have a county sponsor and the support of the County Board; and

WHEREAS, the proposed project is to be constructed in the 2024 construction season; and

WHEREAS, the proposed project will support a recent grant award from the Minnesota Department of Employment and Economic Development to fund infrastructure within the new industrial park in Cokato; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COKATO, MINNESOTA, AS
FOLLOWS:**

1. The City Council declares its support of the city's Local Road Improvement Program Application for the CSAH 3 Turn Lanes project, and
2. The City Council hereby authorizes staff to prepare and submit such an application, and
3. The City Council hereby seeks the support by resolution of Wright County to act as sponsor for the City of Cokato's Local Road Improvement Program funding application and furthermore the City Council hereby provides assurance that the City will pay all costs associated with the project and that city staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to.

Adopted 13th day of November, 2023.

BY THE CITY COUNCIL:

Carl Harju, Mayor

Attest: _____
Megan Gustafson, City Clerk

**CITY OF COKATO
WRIGHT COUNTY, MINNESOTA**

A regular meeting of the City Council of the City of Cokato, Minnesota, was called to order by Mayor Harju at 7:00 p.m. in the Council Chambers at City on November 13th, November, 2023.

The following Council Members were present:

The following Council Members were absent:

A motion to adopt the following resolution was made by _____ and seconded by _____.

Automatic Aid Agreement Between Cokato and Howard Lake Fire Departments

BACKGROUND:

In an effort to provide the best emergency services and quick response to incidents, the Cokato and Howard Lake Fire Departments request approval to enter into an agreement to make equipment, personnel and other resources available to both departments. Auto-aid agreements save valuable time in getting additional resources to fire and other incidents. A fire doubles in size every 30 seconds.

AGREEMENT:

This Automatic Aid Agreement is entered into on the 1st day of July 2023 by and between the City of Cokato, City of Howard Lake and the Wright County Sheriff's Office Dispatch Center. This is a voluntary Agreement for the Fire Departments to provide additional fire protection services, also provides a quicker and a more sufficient response to confirmed structure fires as well as motor vehicle accidents with confirmed injuries and/or entrapment in both primary service areas.

IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. Upon receiving a call for service to any confirmed or probable structure fire within one's primary service area, the dispatch center shall automatically dispatch both fire departments through the appropriate dispatch centers. Each department may alter their response area with the auto-aid department but will maintain auto aid to the entire service area with a minimum of two departments.
2. Upon receiving a call for service to any motor vehicle accidents with confirmed injuries and/or entrapment within one's primary service area, the dispatch center shall automatically dispatch both fire departments through the appropriate dispatch centers. Each department may alter their response area with the auto-aid department.
3. Automatic aid shall be effective 24 hours a day, 7 days a week.
4. Initial communication between agencies will be on the primary service area's radio channel. If the county communications center and/or responding agencies feel the need for a tactical channel it will be assigned at that time. If channel patching is required, the communications center will provide this.
5. The department whose fire protection area covers the incident address shall follow their standard operating procedures and/or response guidelines. The other department shall respond with appropriate apparatus and ~~personal~~ personnel.

Except as described in this agreement, the employees, officers, and members of the other department shall have the same powers, duties, rights, privileges, and immunities as if they were performing similar services in their department's fire protection area. The other department's employee's shall be considered to be acting within the scope of and in the course of their regular employment, as employees of that department.

Response will be kept minimal unless additional assistance is requested by the incident commander. The Initial response by an auto-aid department will be pre-determined by the department's apparatus response guidelines. This may include engines, towers, rescues, tankers, grass rigs and command vehicles.

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6. The first arriving department officer will establish incident command. Subsequently, command may be transferred as companies continue to arrive.
7. The incident commander from the primary service area fire department shall be responsible for determining which other fire departments may be needed for additional mutual aid response to locations within their primary service area and must provide this information to their respective dispatch centers. The incident commander may also cancel the responding automatic aid fire department.
8. We shall work under local, county and state mutual aid plans.
9. Workers' compensation from each department shall be responsible for injuries or death of its own personnel. Each department will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each department waives the right to sue the other department for any workers' compensation benefits paid to its own employees or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers or employees.
10. Each department shall be responsible for damages to or loss of its own equipment. Each department waives the right to sue the other department for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of the other department or its officers, employees or volunteers.
11. While providing auto aid and/or mutual aid, each department shall be responsible for any claims or actions filed against its own officers or employees, arising from the performance and provision of assistance pursuant to this agreement. Under no circumstances, shall a department be required to pay on behalf of itself and the other department, any amounts more than the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one department. The limits of liability for both departments may not be added together to determine the maximum amount of liability for one department.
12. The Primary Service Area agrees to defend and indemnify the responding party against any claims brought or actions filed against the responding party or any officer, employee, or volunteer of the responding party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Primary Service Area pursuant to this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself or other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for each party.

The intent of this section is to impose on the Primary Service Area a limited duty to defend and indemnify a responding party from claims arising within the Primary Service Area's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

13. No charges will be levied by a responding department to this agreement for assistance rendered to a requesting department under the terms of this agreement unless assistance continues for a period of more than 12 hours and/or is asked for by the requesting department. Rates will be according to the current rate schedule set by Minnesota DNR fee schedule. This is the fee schedule adopted by the Wright County Fire Chief's Association. If less than 12 hours all departments will be responsible for its own costs of responding to that incident.

14. This agreement will be in force from the date of execution until either department withdraws from this agreement upon thirty (30) days written notice to the other department to the agreement.

CITY OF COKATO

Carl Harju, Mayor Dated

Hutch Erickson, Fire Chief Dated

CITY OF HOWARD LAKE

Peter Zimmerman, Mayor Dated

Keith Brobrowske, Fire Chief Dated

Automatic Aid Agreement Between Cokato and Dassel Fire Departments

BACKGROUND:

In an effort to provide the best emergency services and quick response to incidents, the Cokato and Dassel Fire Departments request approval to enter into an agreement to make equipment, personnel and other resources available to both departments. Auto-aid agreements save valuable time in getting additional resources to fire and other incidents. A fire doubles in size every 30 seconds.

AGREEMENT:

This Automatic Aid Agreement is entered into on the 1st day of July 2023 by and between the City of Cokato, City of Dassel, Meeker County Sheriff's Office Dispatch Center and the Wright County Sheriff's Office Dispatch Center. This is a voluntary Agreement for the Fire Departments to provide additional fire protection services, also provides a quicker and a more sufficient response to confirmed structure fires as well as motor vehicle accidents with confirmed injuries and/or entrapment in both primary service areas.

IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. Upon receiving a call for service to any confirmed or probable structure fire within one's primary service area, the dispatch center shall automatically dispatch both fire departments through the appropriate dispatch centers. Each department may alter their response area with the auto-aid department but will maintain auto aid to the entire service area with a minimum of two departments.
2. Upon receiving a call for service to any motor vehicle accidents with confirmed injuries and/or entrapment within one's primary service area, the dispatch center shall automatically dispatch both fire departments through the appropriate dispatch centers. Each department may alter their response area with the auto-aid department.
3. Automatic aid shall be effective 24 hours a day, 7 days a week.
4. Initial communication between agencies will be on the primary service area's radio channel. If the county communications center and/or responding agencies feel the need for a tactical channel it will be assigned at that time. If channel patching is required, the communications center will provide this.
5. The department whose fire protection area covers the incident address shall follow their standard operating procedures and/or response guidelines. The other department shall respond with appropriate apparatus and ~~personal~~ personnel.

Except as described in this agreement, the employees, officers, and members of the other department shall have the same powers, duties, rights, privileges, and immunities as if they were performing similar services in their department's fire protection area. The other department's employee's shall be considered to be acting within the scope of and in the course of their regular employment, as employees of that department.

Response will be kept minimal unless additional assistance is requested by the incident commander. The Initial response by an auto-aid department will be pre-determined by the department's apparatus

response guidelines. This may include engines, towers, rescues, tankers, grass rigs and command vehicles.

6. The first arriving department officer will establish incident command. Subsequently, command may be transferred as companies continue to arrive.

7. The incident commander from the primary service area fire department shall be responsible for determining which other fire departments may be needed for additional mutual aid response to locations within their primary service area and must provide this information to their respective dispatch centers. The incident commander may also cancel the responding automatic aid fire department.

8. We shall work under local, county and state mutual aid plans.

9. Workers' compensation from each department shall be responsible for injuries or death of its own personnel. Each department will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each department waives the right to sue the other department for any workers' compensation benefits paid to its own employees or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers or employees.

10. Each department shall be responsible for damages to or loss of its own equipment. Each department waives the right to sue the other department for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of the other department or its officers, employees or volunteers.

11. While providing auto aid and/or mutual aid, each department shall be responsible for any claims or actions filed against its own officers or employees, arising from the performance and provision of assistance pursuant to this agreement. Under no circumstances, shall a department be required to pay on behalf of itself and the other department, any amounts more than the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one department. The limits of liability for both departments may not be added together to determine the maximum amount of liability for one department.

12. The Primary Service Area agrees to defend and indemnify the responding party against any claims brought or actions filed against the responding party or any officer, employee, or volunteer of the responding party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the Primary Service Area pursuant to this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself or other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for each party.

The intent of this section is to impose on the Primary Service Area a limited duty to defend and indemnify a responding party from claims arising within the Primary Service Area's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants and to

permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

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CITY OF COKATO

Carl Harju, Mayor Dated

Hutch Erickson, Fire Chief Dated

CITY OF DASSEL

Nicole Carlen, Mayor Dated

Dave Johnson, Fire Chief Dated

Mayors Report

- a. **Health Employee Insurance 2024 Rates** – Health Insurance Rates have come in for 2024 and there is a 9.5% increase. I am proposing the City move forward with the Health Insurance with the City paying for all of the cost increase. There is a \$6,858 difference from 2023 to 2024 for Health Insurance.



MHC Statewide Pool Renewal for: CITY OF COKATO 1/1/2024

Plan	Description	Coverage	Contracts *	Current rates	RATES EFFECTIVE	Plan adj. %	EI
					1/1/2024		
1	MSI PP MN 2000-25% HSA	Single	7	\$488.25	\$534.64	9.50%	—
		Family	2	\$1,298.33	\$1,421.68	9.50%	
				Projected Monthly Premium *	\$6,014.41	\$6,585.84	
				Projected Annual Premium *	\$72,172.92	\$79,030.08	
				Projected Renewal % Change *		9.50%	

*Based on the group's most recent enrollment data. Rates are guaranteed for one year from 1/1/2024 through 12/31/2024.

a. Capital Improvement Plan - Draft

At last month's meeting there was discussion about a new ambulance that is projected to be between \$250,000 and \$300,000. There was discussion about looking at other Capital Improvements for the City. A list of projects over \$10,000 was assembled from other Departments. For the time being, projects that are with associated with Water, Sewer and Stormwater were not considered as part of the plan since these Enterprise Funds fund the improvements.

Here are my thoughts:

- In my opinion, there is not enough financial capacity to complete all the projects listed. The Council will ultimately decide the fate of the projects listed as well.
- Projects dealing with City Hall and Parks have been delayed and not given financial consideration at this time.
- With the Ailie Avenue project and North Industrial Park Project the City has limited future cash reserves to dedicate to the projects listed.
- If the City wants to look at these projects in the future 2024-2026 a substantial amount of additional revenue will be needed. This amount would mean an additional \$100,000 to \$400,000 per year. As always, additional revenue would be through property tax increases or budget cuts or combination of both.

2024-2031 Capital Improvement Projects 7 Year Plan		2024	2025	2026	2027	2028	2029	2030	2031	2031+
Trail Funding - Parks										
City Hall Concrete - Steps & Rear	Delete									
City Hall Windows - Lower Level										
City Hall Fire Door - Rear Exit										
Museum Ackerlund Studio		\$25,000								
HVAC Museum Building		\$35,000								
Public Works Bldg Updates										
Public Works Equipment										
Ferris Mower		\$6,000								
1585 JD Mower			\$24,000							
Bobcat 650 S Skid Loader			\$30,000							
Paint Sprayer			\$5,000							
New Plow Truck				\$210,000						
1585 JD Mower			\$24,000							
New Pickup (Replace 2017)					\$35,000					
Street Sweeper						\$150,000				
Streets Maintenance										
Phase I Sealcoating					\$60,000					
Phase II Sealcoating						\$60,000				
Fire Hall Seatcoat						\$15,000				
Street Rehabilitation and Replacement										
Edgewood Gables Street	Mill and Overlay			\$31,500						
Prairie Avenue E and 6th Street SE	Mill and Overlay		\$117,300							
Sunset Avenue NW	Mill and Overlay		\$91,466							
Borg Road SE	Mill and Overlay			\$88,083						
Library Parking Lot Bit Replacement	Possible Soil	\$75,000								
Railroad Park Parking Lot	Reconstruction					\$40,988				
Lee Avenue and Lee Circle	Mill, Overlay Curb	\$121,333								
Prairie Avenue Ave to 9th Street SE	Overlay	\$129,577								
Prairie Avenue to 9th Street SE	Reconstruction		\$1,176,000							
Brooks Lake Road	Reconstruction			\$1,560,000						
TOTAL										
NOTE: Debt Service is \$420,000 until 2036 which is 7th Street is paid decreases to \$321,000 per year										
Park Dedication Fund - 435										
Community Pool Renovations	Not significant funding Cost of improvements is unknown									
Vets Overflow Pkg Lot	Not significant funding Parking is significant									
Pool Fencing	Not significant funding Pool future needs to be discussed									
Veterans Park Restrooms	Not significant funding (possibly well and Septic)									
Totals										
Ambulance										
New Ambulance		\$300,000								
Fire Department										
Grass 11 - 2005									\$210,000	
Grass 12/Chief \$85,000 in 2041										\$85,000
Engine 12 in \$1,460,000 2041										\$1,460,000
Engine 11 in 2028 \$950,000						\$950,000				
Rescue 11 Do not replace										
Tower 11 Replace in 2036										\$2,580,000
Tanker 11 Do not replace										
Tanker 12 Replace in 2048										\$525,000
SCBA Air Packs Replace in 2036										\$230,000
Grand Total		\$631,910	\$1,467,766	\$1,889,583	\$95,000	\$1,215,988	\$0	\$0	\$210,000	\$4,880,000

City of Cokato Bond Payments													
	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>
2014 7th Street Can Call 2024	Property Taxes												
Principal	\$60,000	\$65,000	\$65,000	\$65,000	\$70,000	\$70,000	\$75,000	\$75,000	\$80,000	\$80,000	\$85,000	\$90,000	\$90,000
Interest	\$33,634	\$31,895	\$30,005	\$27,993	\$25,779	\$23,379	\$20,820	\$18,120	\$15,230	\$12,149	\$8,933	\$5,463	\$1,829
Total	\$93,634	\$96,895	\$95,005	\$92,993	\$95,779	\$93,379	\$95,820	\$93,120	\$95,230	\$92,149	\$93,933	\$95,463	\$91,829
2017 Ambulance/Fire	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	2033	2034	2035
Principal	\$140,000	\$140,000	\$145,000	\$150,000	\$155,000	\$160,000	\$165,000	\$170,000	\$175,000	\$180,000	\$185,000	\$190,000	\$200,000
Interest	\$85,700	\$81,500	\$77,225	\$72,800	\$68,225	\$63,500	\$58,625	\$53,600	\$48,425	\$43,100	\$37,393	\$31,300	\$24,963
Total	\$225,700	\$221,500	\$222,225	\$222,800	\$223,225	\$223,500	\$223,625	\$223,600	\$223,425	\$223,100	\$222,393	\$221,300	\$224,963
2020 Street Project	Property Taxes												
Principal	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$50,000	\$50,000	\$50,000
Interest	\$20,153	\$19,026	\$17,827	\$16,627	\$15,426	\$14,152	\$12,802	\$11,678	\$11,228	\$10,327	\$9,428	\$8,428	\$7,428
Total	\$55,153	\$59,026	\$57,827	\$56,627	\$55,426	\$59,152	\$57,802	\$56,678	\$56,228	\$55,327	\$59,428	\$58,428	\$57,428
2021 Street Project	Property Taxes												
Principal	\$40,000	\$35,000	\$35,000	\$35,000	\$40,000	\$35,000	\$35,000	\$40,000	\$40,000	\$40,000	\$35,000	\$40,000	\$40,000
Interest	\$6,970	\$6,830	\$6,673	\$6,445	\$6,183	\$5,803	\$5,435	\$5,015	\$4,495	\$3,935	\$3,355	\$2,830	\$2,190
Total	\$46,970	\$41,830	\$41,673	\$41,445	\$46,183	\$5,803	\$40,435	\$45,015	\$44,495	\$43,935	\$38,355	\$42,830	\$42,190
	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>
TOTAL AMOUNT	\$421,457	\$419,251	\$416,730	\$413,865	\$420,613	\$416,834	\$417,682	\$418,413	\$419,378	\$414,511	\$414,109	\$418,021	\$416,410
Principal	\$275,000	\$280,000	\$285,000	\$290,000	\$305,000	\$310,000	\$320,000	\$330,000	\$340,000	\$345,000	\$355,000	\$370,000	\$380,000
Interest	\$146,457	\$139,251	\$131,730	\$123,865	\$115,613	\$106,834	\$97,682	\$88,413	\$79,378	\$69,511	\$59,109	\$48,021	\$36,410
2024 CIP Projects Payment		\$81,847	\$81,847	\$81,847	\$81,847	\$81,847	\$81,847	\$81,847	\$81,847	\$81,847	\$81,847		
2025 CIP Projects Payment			\$141,408	\$141,408	\$141,408	\$141,408	\$141,408	\$141,408	\$141,408	\$141,408	\$141,408	\$141,408	\$141,408
2025 CIP Projects Payment				\$182,047	\$182,047	\$182,047	\$182,047	\$182,047	\$182,047	\$182,047	\$182,047	\$182,047	\$182,047
REVISED TOTAL AMOUNT		\$501,098	\$639,985	\$819,167	\$825,915	\$822,136	\$822,984	\$823,715	\$824,680	\$819,813	\$819,411	\$741,476	\$739,865

COKATO FIRE DEPARTMENT MAJOR CAPITAL IMPROVEMENT PLAN 10/2023

<u>VEHICLE</u>	<u>YEAR</u>	<u>REPLACEMENT YEAR</u>	<u>CURRENT MILE/HOURS</u>	<u>ESTIMATED REPLACEMENT COST</u>
GRASS 11	2005 FORD F450 CREW W/UTILITY BOX AND WATER/PUMP	2031 POSS. GRASS/RESCUE COMBO TRUCK (26 yrs)	11,555	\$210,000
GRASS 12/CHIEF	2011 CHEV. 3500 CREW WITH WATER/PUMP	2041 SIMILAR UNIT (30 yrs)	10,946	\$85,000
ENGINE 12	2011 PIERCE CREW PUMPER\ENGINE	2041 RESCUE\PUMPER (30 yrs) POSS. COMB. E12-T11 2036/2041	11,117	Today's price \$950,000 3% per/yr= \$1.46 million NOT compounded
ENGINE 11	1993 PIERCE CREW PUMPER/ENGINE	2028 RESCUE/PUMPER COMB. E11/R11 (35 yrs)	22,826	\$950,000
RESCUE 11	2001 EONE CREW HEAVY RESCUE	2031 REPLACED W/G11 AND E11 RESCUE/PUMPER (30 yrs)	12,770	DO NOT REPLACE
TOWER 11	2001 PIERCE 100' TOWER/PUMP CREW	2036 SIMILAR UNIT (35 yrs) POSS. COMB. E12-T11 2036/2041	8,891	Today's price \$1.8 million 3% per/yr= \$2.58 million NOT compounded
TANKER 11	1997 CENTRAL ST. FREIGHTLINER 2000 GAL.	NOT BEING REPLACED	10,946	SELL IF BECOMES A MONEY PIT NICE TO HAVE 2
TANKER 12	2018 MIDWEST FREIGHTLINER 3000 GAL.	2048 SIMILAR UNIT (30 yrs)	3,846	Today's price \$300,000 3% per/yr= \$525,000 NOT compounded

COKATO FIRE DEPARTMENT MAJOR CAPITAL IMPROVEMENT PLAN 10/2023

SCBA AIR PACKS	2021 G1 MSA 4500 (21 UNITS)	2036 EXPIRATION DATE REPLACE W/ SIMILAR (15 yrs)		\$230,000
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The National Firefighter Protection Agency (NFPA) 1911 recommends front line apparatus be in service for 15 years. They also specified that apparatus should be retired at a maximum age of 25 years. We used to run our first out engine 10-15 yrs. and then it would become our secondary engine for an additional 10-15 years with a total of 20-25 years. With the substantial increase in apparatus costs, we have been stretching this timeline extremely long. As you see above most apparatus, we are out to around 30 years for replacement we wouldn't recommend going any longer, if possible, it would be ideal to be closer to 25 years. NFPA is not law in the State of Minnesota but in the event of apparatus failure or an accident the courts DO use these NFPA recommendations. The only additional vehicle purchase that might need to take place if call volumes continue to increase would be a command vehicle/duty officer vehicle. This purchase would help with usage on Grass 12, then this vehicle could go 30 yrs. otherwise we should consider replacement in 20 yrs (2031). If the auto aid agreements that we set up this year works as planned and our neighboring departments continue to have reliable equipment and sufficient manpower it is possible that we could combine Engine 12 in 2041 and Tower 11 in 2036. It would also depend on call volumes/staffing/Iso Ratings/ETC. and needs of the department in 20 years. If we would consolidate apparatus, we would need to purchase a cheaper and smaller crew cab vehicle for transporting firefighters.

Resolution 2023-36 Accepting Resignation of Phil Martinson and Declaring Open City Council Seat/ Appointment Process

Mr. Martinson made his resignation at the last Council meeting. The Council should officially accept the resignation via resolution. I would advise notifying the Council opening up the process with an application process for 2-3 weeks as what was completed previously this year.

A sample application is included.

**CITY OF COKATO
WRIGHT COUNTY, MINNESOTA**

Resolution No 2023-36

RESOLUTION DECLARING COUNCIL VACANCY

WHEREAS, councilmember Phil Martinson resigned at the October 9, 2023 City Council meeting; and

WHEREAS, Minn. Stat. § 412.02, subd. 2a. provides that when less than two years remain in an unexpired term of a vacant office, there need not be a special election to fill the vacancy and the City Council shall appoint a person to serve the unexpired portion of the vacant seat; and

WHEREAS, because the term of the vacated council seat expires on December 31, 2024, the City Council will fill the vacated office by appointment until the term expires.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COKATO, MINNESOTA, AS FOLLOWS:

1. The City Council declares a vacancy in the office of councilmember, effective immediately.
2. Pursuant to Minn. Stat. § 412.02, subd. 2a., the Cokato City Council will appoint a person to fill the remaining term of the vacancy.

Adopted this 13th day of November, 2023.

BY THE CITY COUNCIL:

ATTEST:

APPROVED BY:

Megan Gustafson, City Clerk

Carl Harju, Mayor

**CITY OF COKATO
APPLICATION FOR APPOINTMENT
CITY COUNCIL SEAT (2023-2024)**

Name_____ Home Phone _____

Home Address_____

E-mail Address_____ Mobile Phone _____

How long have you been a resident of Cokato? _____

Property owned in Cokato (other than residence)_____

List any current or previous affiliation with a governmental, service, or professional organization and dates of membership:

—

—

Please state briefly why you want to serve on the City Council:

List strengths or special abilities that you would bring to the City Council:

List any specific goals and/or objectives you visualize for the City:

List any issues that may cause a potential conflict of interest between civic responsibility and personal/professional interests:

Councilmembers may spend several hours in preparation for scheduled meetings with staff and residents, in addition to attendance at commission meetings. Are you able to meet the time commitment required? Are there any evenings you would not be available for meetings?

Signed: _____ Date: _____

Please return this document to City Hall at 255 South Broadway Avenue or email it to bpotter@cokato.mn.us by November 28, 2023 4:00 p.m. in which applications will be considered possibly at the December 11, 2023 City Council meeting.

Ambulance Service Billing Service

The City moved to Expert Billing (formerly Expert T Biling) for ambulance billing in November 2020. We have worked with them in trying to streamline the billing system for the ambulance to increase revenue and offer patients a billing system that is easy to navigate. Their services are not meeting our expectations and we would like to move forward with a different company.

We are hoping to get EMS MC on board for the ambulance billing service at the beginning of 2024.

They have the following cities as clients:

- Saint Paul Fire Department, MN
- Bemidji Ambulance Service, Inc., MN
- City of Lewiston, MN
- Edina Ambulance, MN
- Virginia Fire & Ambulance, MN
- City of Red Wing, MN
- City of Lake City, MN
- City of Mahtomedi, MN
- Blackduck Ambulance Association
- City of Harmony, MN
- McGregor Area Ambulance, MN
- Ely Area Ambulance Service, MN
- Hennepin EMS, MN

Why EMS|MC?

EMS|MC is a technology-driven company that strives to provide the reporting and analytics needed to match the growth of our clients. We are focused on maximizing revenue with a strict adherence to regulatory compliance and risk mitigation.

As a seamless extension of your team, we are here to ensure that your EMS billing is productive, compliant, and accurate. Our sincere desire is to build a trusted partnership, eliminate any transition risk, and enhance the most innovative and highest performance in the industry for revenue collections for years to come. We strive to make every encounter meet or exceed your expectations.

We would be very pleased to begin our partnership with you for your revenue cycle management program.

Full Revenue Cycle Management Pricing:

The EMS MC Full Revenue Cycle Management Solution	2% of Net Collections* & \$19.00 per Claim
<p>The EMS MC Full Revenue Cycle Management Solution pricing is an all-inclusive price including but not limited to:</p> <ul style="list-style-type: none"> • Full revenue cycle management services • Customizable ad-hoc reporting • Consulting & Advocacy • EMScholar™ 	<p><i>* Net collections is the sum of all payments less refunds applied during the same period(s).</i></p>

Sheriffs Contract

The City has had discussions with the Sheriff's office regarding the proposed contract with Mayor Harju and Councilor Erickson.

After these conversations, the City reached out to the County Board about holding a meeting with the County Board regarding the Sheriff's contract. The County Board declined.

The City inquired if the City hired a professional firm to look at the hours of service to see if they are appropriate. The County Board declined to review this information.

The City of Cokato would like to see following in the County and will suggest this to the County.

- Patrol every street in the City once per day in daylight hours
- The County shall try to attend to community events such community festivals, school events when requested.

We will review the contract in early 2024 for future possible alterations.

LAW ENFORCEMENT CONTRACT

THIS AGREEMENT made and entered on this _____ day of _____, 2023, by and between the COUNTY OF WRIGHT and the WRIGHT COUNTY SHERIFF, hereinafter referred to as "County" and the **City of Cokato** hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the COUNTY has a statutory obligation to provide police services within Wright County; and

WHEREAS, the MUNICIPALITY has determined that it is in the best interests of the MUNICIPALITY to continue to contract with the COUNTY for law enforcement services, thereby allowing for the allocation of overhead and other administrative costs over a larger population; and

WHEREAS, the parties to this Agreement intend to contract for law enforcement services within the political boundaries of the MUNICIPALITY through the Wright County Sheriff; and

WHEREAS, the COUNTY is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provision of Minnesota Statutes § 471.59 and Minnesota Statutes § 436.05;

NOW THEREFORE, pursuant to the terms of the aforesaid statutes, and in consideration of the mutual covenants herein contained, it is agreed as follows:

1. That the County by way of the Sheriff agrees to provide law enforcement services within the corporate limits of the Municipality to the extent and in the manner as hereinafter set forth:
 - a. Except as otherwise hereinafter specifically set forth, such services shall encompass only duties and functions of the type coming within the jurisdiction of the Wright County Sheriff pursuant to Minnesota Laws and Statutes.
 - b. Services purchased pursuant to this contract shall include enforcement of Minnesota State Statutes, including but not limited to the Traffic Code and the Criminal Code, as well as all local ordinances enacted in conformance therewith. Statutes and ordinances which prescribe enforcement by a different authority (i.e., the State Electrical Code, the Uniform Building Code) shall be excluded from this agreement. Ordinances pertaining exclusively to purely local city management matters shall be excluded from this agreement. Enforcement and prosecution of municipal ordinances are excluded from this agreement and the Municipality shall be responsible for enforcement and prosecution for any Municipal Ordinance Violations, except that the Sheriff may, when requested by a Municipality, issue a citation for an ordinance violation. Notwithstanding the aforementioned, the Sheriff in consultation with the County Attorney, may enforce and refer for prosecution to the County Attorney cannabis offenses, parking violations and petty offenses as outlined in paragraph 8.
2. The manner and standards of performance, the discipline of peace officers and employees, and other matters incident to the provision of services under this Agreement, and the control of personnel so employed, shall be subject solely to the control of the COUNTY. In the

event of a dispute between the parties as to the extent of the duties and functions to be rendered hereunder, or the level or manner of performance of such service, the determination thereof made by the Sheriff of the COUNTY shall be final and conclusive as between the parties hereto.

3. The COUNTY shall have full cooperation and assistance from the MUNICIPALITY, its officers, agents, and employees so as to facilitate the performance of this agreement. In order to facilitate a local presence of Sheriff's Deputies, the MUNICIPALITY shall, if requested by the COUNTY, provide a secure office for the Sheriff's Office Employees by having adequate space for two desks with chairs, limited public visibility, a local telephone line and an adequate internet connection with support as requested by the COUNTY. The MUNICIPALITY agrees to allow the COUNTY to install equipment or hardware necessary for the implementation and usage of squad or body worn cameras. The MUNICIPALITY shall allow a sign indicating the location of its Sheriff's substation with appropriate telephone numbers to be displayed on the exterior of the building.
4. That the COUNTY shall furnish and supply all necessary labor, supervision, equipment, communication facilities for dispatching, cost of jail detention, and all supplies necessary to maintain the level of service to be rendered herein.
5. All deputy sheriffs, clerks, and all other COUNTY personnel performing duties pursuant to this Agreement shall at all times be considered employees of the COUNTY for all purposes.

6. TERM

- a. The COUNTY shall commence the provision of Law Enforcement Services on January 1, 2024, and this Agreement shall remain in effect for a period of one (1) year, unless earlier terminated by operation of law or pursuant to the terms of this Agreement.
- b. This Agreement shall automatically renew for a period of one (1) year following the expiration of the initial one (1) year term and/or any renewal term.
- c. Any Party may terminate this Agreement during or prior to the renewal term by providing notice by September 15th of each year. Notice of termination that is timely delivered shall be effective at the end of the initial or renewal term on December 31st. The Parties may voluntarily terminate this Agreement at any time by mutual agreement.

7. CONTRACTED HOURS AND COMPENSATION.

- a. The minimum number of annual hours of service to be invoiced for licensed peace officers pursuant to this contract are 4,392 hours. The annual hours of service shall provide for 24-hour call and general service. The number of hours each month may vary due to special events, seasonal adjustments and the availability of the County's employees. The COUNTY shall notify the MUNICIPALITY in writing eighteen months prior any change in the minimum number of hours for any subsequent renewal term. In determining the minimum number of hours, the County Sheriff may consider the following factors of population, traffic, commercial districts, calls for service or input from the MUNICIPALITY.

- b. The Municipality agrees to pay to the County the sum of \$105.00 per hour for law enforcement services during the calendar year 2024. The hourly rate for the Law Enforcement Services in future years will be established by the COUNTY. Any increase in the hourly rate must be provided to the MUNICIPALITY no later than August 1st of each year.
 - c. The MUNICIPALITY agrees to pay to the COUNTY a lump sum of law enforcement assessment of \$25,338.46 for law enforcement services and retention during the 2024 calendar year. The lump sum law enforcement assessment shall be payable in two payments on January 1, 2024 and July 1, 2024. Upon the request of the County Sheriff, the parties agree to renegotiate in good faith any further lump sum law enforcement assessments in the event economic conditions for law enforcement hinder the effective hiring and retention of Deputy Sheriff employees.
 - d. The COUNTY shall bill the MUNICIPALITY on a monthly basis for the provision of Law Enforcement Services under this Agreement. The MUNICIPALITY shall pay the amount required in accordance with the Prompt Payment of Local Government Bills statute, Minnesota Statutes § 471.425, as amended.
8. The County shall provide for all costs and prosecution efforts with the respect to violations of Minnesota State Statutes charged by the Sheriff in the performance of this agreement. County prosecution services do not include building code, electrical code, or any municipal ordinance violations. All fines arising from such prosecutions shall accrue to the COUNTY. Violations of building codes, electrical codes, and municipal ordinances excluded from enforcement by this agreement shall be prosecuted by the MUNICIPALITY at its expense. All fines arising from the city directed prosecutions shall accrue to the MUNICIPALITY unless otherwise provided by law. Notwithstanding the aforementioned, the County Attorney has the sole discretion to elect to prosecute cannabis offenses, parking violations or petty violations of a municipality's ordinances.
9. Pursuant to law, the Wright County Finance Director shall remit to the MUNICIPALITY its share of all fines collected. The Municipality shall return to the County within 30 days all fine money attributable to prosecutions initiated by the Sheriff in accord with Paragraph 8 of this contract. The MUNICIPALITY shall keep and retain any fine money submitted by the Wright County Finance Director attributable to prosecutions initiated by the MUNICIPALITY.

10. LIABILITY

- A. During the initial and any renewal terms of this Agreement the COUNTY shall maintain general, automotive, and workers compensation coverage through the Minnesota Counties Intergovernmental Trust at the coverage limits provided.
- B. The MUNICIPALITY shall not assume any liability for the direct payment of any salaries, wages, or other compensation to any of the COUNTY'S employees providing Law Enforcement Services to the MUNICIPALITY under this Agreement and the COUNTY hereby assumes said liabilities.
- C. The MUNICIPALITY shall not be liable for compensation or indemnity to any of the COUNTY'S employees for injury or sickness arising out of their employment with the COUNTY and/or provision of the Law Enforcement Services to the MUNICIPALITY,

and the COUNTY agrees to defend, indemnify and hold the MUNICIPALITY harmless against any such claims.

- D. To the fullest extent permitted by law, the COUNTY agrees to defend, indemnify and hold harmless the MUNICIPALITY, and its employees, officials and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the COUNTY'S performance or failure to perform its obligations under this Agreement, except as set forth below. The parties agree this indemnity obligation shall survive the completion or termination of this Agreement.
- E. To the fullest extent permitted by law, the MUNICIPALITY agrees to defend, indemnify and hold harmless the COUNTY, and its employees, officials and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the MUNICIPALITY'S negligence or the MUNICIPALITY'S performance or failure to perform its obligations under this Agreement. The parties agree this indemnity obligation shall survive the completion or termination of this Agreement.
- F. The MUNICIPALITY agrees to defend, indemnify and hold harmless the COUNTY, and its employees, officials and agents, for any claims related to the interpretation of or challenges to the validity of the MUNICIPALITY'S ordinances and building code enforcement.
- G. Nothing in this Agreement shall constitute a waiver of the statutory limits on liability set forth in Minnesota Statutes, Chapter 466 or a waiver of any available immunities or defenses. Nothing herein shall be construed to provide insurance coverage or indemnification to an employee, official or agent of any Party for any act or omission for which the employee, official or agent is guilty of malfeasance in office, willful neglect of duty or bad faith. It is further understood that Minnesota Statutes, section 471.59, subd. 1a applies to this Agreement. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party. For purposes of determining total liability damages, the parties are considered a single governmental unit and the total liability shall not exceed the limits on governmental liability for a single governmental unit as specified in Minnesota Statutes, section 3.736 or section 466.04.

11. GENERAL PROVISIONS.

- A. Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
- B. Assignment. The COUNTY may not assign this Agreement to any other person unless written consent is obtained from the MUNICIPALITY.

- C. Amendments. Except as to the provisions for contracted hours and compensation under paragraph 7, any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
- D. Nondiscrimination. In the hiring of employees to perform work under this Agreement, the COUNTY shall not discriminate against any person by reason of any characteristic or classification protected by state or federal law.
- E. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota. All proceedings related to this Agreement shall be venued in Wright County, Minnesota.
- F. Waiver. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other Party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- G. Notices. All notices and other communications pursuant to this Agreement must be in writing and must be given by registered or certified mail, postage prepaid, or delivered by hand at the addresses set forth below:

Notice to County: Wright County Sheriff
 Wright County Law Enforcement Center
 3800 Braddock Avenue N.E.
 Buffalo, MN 55313

and

Wright County Administrator
 Wright County Government Center
 3650 Braddock Avenue N.E.
 Buffalo, MN 55313

Notice to City: _____

- H. Savings Clause. If a court finds any portion of this Agreement to be contrary to law, invalid, or unenforceable, the remainder of the Agreement will remain in full force and effect.
- I. Counterparts. This Agreement may be signed in counterparts, each of which shall be deemed an original, and which taken together shall be deemed to be one and the same document.

[THIS SPACE WAS INTENTIONALLY LEFT BLANK – SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, The MUNICIPALITY, by resolution duly adopted by its governing body, caused this agreement to be signed by its Mayor and attested by its Clerk; and the County of Wright, by the County Board of Commissioners, has caused this agreement to be signed by the Chairman, County Administrator, and by the Wright County Sheriff, effective on the day and year first above written.

Dated: _____

COUNTY OF _____, MINNESOTA

By: _____
Its Board Chair

By: _____
Its County Administrator

and

By: _____
Its County Sheriff

IN WITNESS WHEREOF, the MUNICIPALITY has caused this Agreement to be signed by its Mayor and City Clerk.

Dated: _____

CITY OF _____, MINNESOTA

By: _____
Its Mayor

and

By: _____
Its City Clerk

Resolution 2023-37 Resolution appointing Jenni Wolff Deputy Clerk

The City posted the position of Deputy Clerk and there were about 15 candidates that applied. 5 interviews were held and we would like to offer the Deputy Clerk position to Jenni Wolff. The recommendation was presented to the Personnel Committee and found to be agreeable. Ms. Wolff would start on November 20, 2023.

**CITY OF COKATO
WRIGHT COUNTY, MINNESOTA**

A regular meeting of the City Council of the City of Cokato, Minnesota, was called to order by Mayor Erickson at 7:00 p.m. in the Council Chambers at City Hall on Monday, November 13, 2023.

The following Council Members were present: Harju, Erickson, Sebring, and Wilson.

The following Council Members were absent: None.

A motion to adopt the following resolution was made by _____ seconded by _____.

.....

**RESOLUTION 2023-37
APPROVING HIRE OF DEPUTY CLERK**

WHEREAS, following a public posting for a Deputy Clerk position, review of applicants, and interviews, the Personnel Committee recommends the hiring of Jenni Wolff for the Deputy Clerk position; and

WHEREAS, the City Council authorizes hiring Jenni Wolff as Deputy Clerk at a hiring salary of \$20.12 (Step 6, Grade 5 per hour); and

BE IT FURTHER RESOLVED that the position start in on November 20, 2023, and the hire is subject to completion of pre-employment background checks and other required verifications in accordance with the job description and Personnel Policy and now the Council wants to outline other possible increases

The starting salary for the position is \$20.12 per hour, with an increase of one step (\$20.57) after completion of the 6-month training period after a favorable review, and a possible additional step increase (\$20.93) after completion of one year of service. Ms. Wolff will have 80 hours of vacation time the first year. Vacation will be accumulated at 3.08 hours per pay period.

WHEREAS, this resolution outlines the remaining terms and conditions associated with that hire.

NOW, THEREFORE, BE IT RESOLVED that the City of Cokato, Minnesota, does hereby confirm the referenced wage recommendation.

Council members voting in favor:

Opposed: None

Adopted by the City Council this 13th day of November , 2023

ATTEST:

APPROVED BY:

Megan Gustafson, City Clerk

Carl Harju, Mayor

Personnel Policy Amendment – Holidays

With the addition of Juneteenth as a state designated holiday, I am suggesting that in 2024 that the day after Thanksgiving be switched with Juneteenth so the number of holidays given is the same.

Official Holidays

In accordance with state law, City offices are closed and no City business is conducted on the following official holidays:

New Year's Day

Martin Luther King, Jr. Day

Presidents Day

Memorial Day

Juneteenth (June 19, 2023) – New Holiday

Independence Day

Labor Day

Veterans Day

Thanksgiving Day

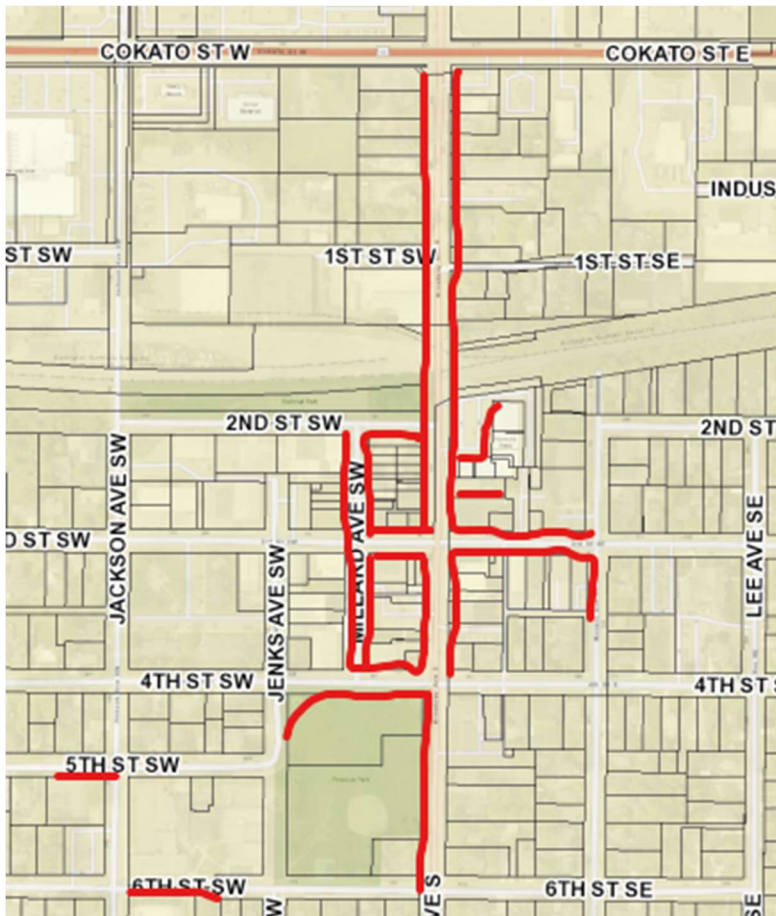
Friday after Thanksgiving Day (in lieu of Columbus Day) – Removed starting 2024

Christmas Eve (4 hours) Not applicable in 2023 – (4 hours of Christmas Eve will be given when Christmas Eve falls on a work week)

Christmas Day

SnowPlowing Policy – Downtown Sidewalks

As the City gears up for another snow season, part of the City services is clearing and cleaning off snow off of the sidewalks in the map below. There is a question if the sidewalks along Broadway north of the railroad tracks need to be cleaned off. The private homeowners would be responsible for snow removal if the City changes its policy.



The second question or confirmation is that snow removal will start as per the Snow Removal policy when there is two inches of snow or more. This is for streets as well as Downtown sidewalks shown on the map. If it snows one inch the City will not be removing snow from the downtown sidewalks.

The following is from the City Snow Removal Policy.

400.02 OPERATIONS

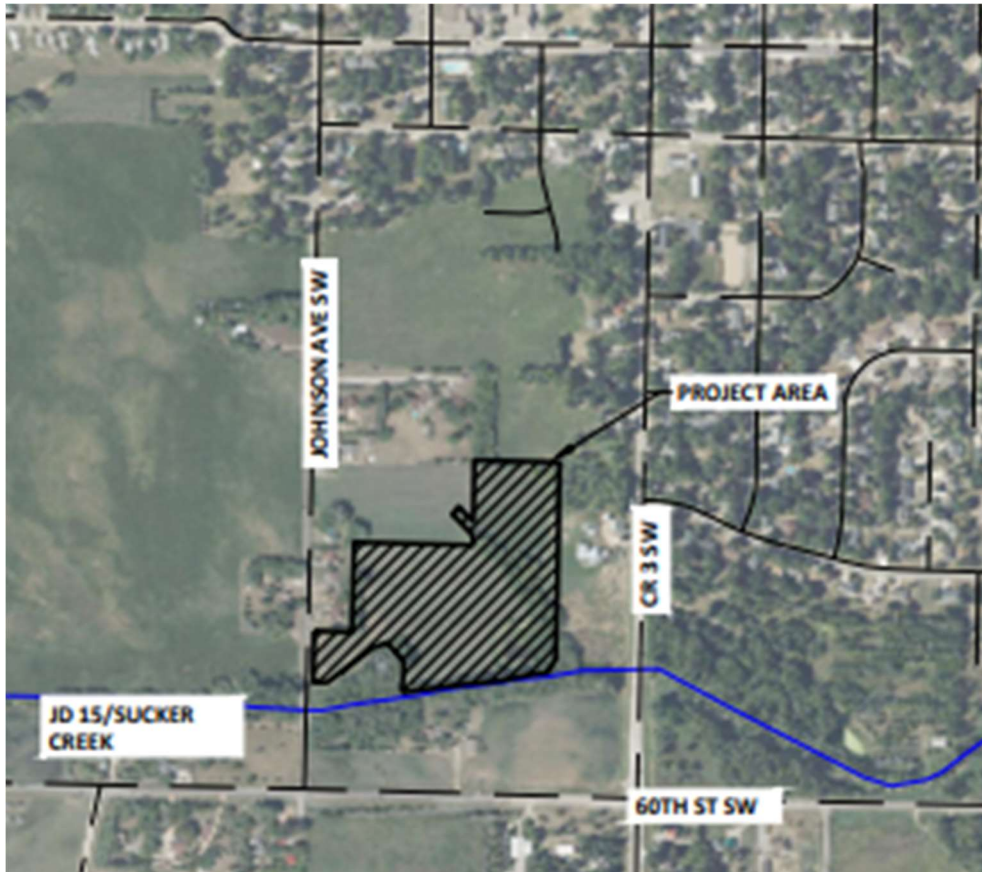
General criteria for commencing operations are as follows:

- A. Snow accumulation of 2+ inches, with continual snowfall;
- B. Drifting of snow that causes problems for travel;
- C. Icing and/or freezing rains affecting travel; and
- D. Time of snowfall in relationship to heavy use of streets.

Snow and ice control operations are expensive and involve the use of limited personnel and equipment. Consequently, snowplowing operations will not generally be conducted for snowfall of less than 2 inches, unless conditions warrant commencing operations outside of these criteria. Operations deviating from the general criteria listed shall be at the direction of the Public Works Director, in consultation with the City Administrator.

Resolution 2023-38 - Southwest Storm Sewer Project.

Attached is a resolution that bids the Southwest storm sewer pond. This project has been designed and the design has faced some regulatory challenges and changes. The project will be bid this winter with a spring start.



City of Cokato
Resolution 2023-38
Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, pursuant to a motion passed by the council on November 13, 2023 Houston Engineering Inc. has prepared plans and specifications for the Cokato Stormwater Pond project which includes the improvement of stormsewer, pond excavation, and embankment located:

Between Johnson Ave SW and County Road 3 SW, north of JD 15/Sucker Creek

and has presented such plans, specifications, and operations and maintenance plan to the council for approval;

WHEREAS, the project is classified as a low hazard dam as regulated by the DNR. The conditions of the DNR Dam Safety permit required for the project includes that the dam owner must properly maintain, repair, and operate their dam.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COKATO, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved; and
2. As the owner of the project the City, shall maintain, repair, and operate the project in accordance with the attached operations and maintenance plan; and
3. The city clerk shall prepare and cause to be inserted in the official paper (and online at QuestCDN) an advertisement for bids upon the making of such improvement under such approved plans and specifications.

The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until 11 a.m. on December 8th, 2023, at which time they will be publicly opened virtually online by the engineer, will then be tabulated, and will be considered by the council at 7:00 on December 12th, 2023 in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless submitted online at QuestCDN and accompanied by required submittal items including a bid bond payable to the City for 5 percent of the amount of such bid.

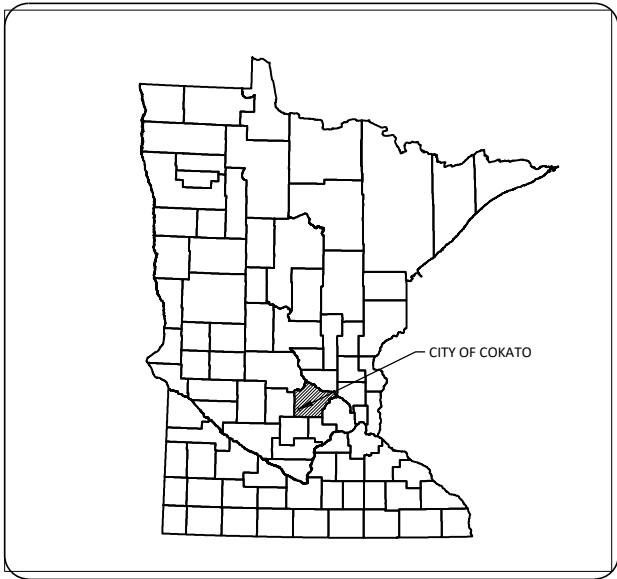
Adopted this _____ day of _____, 2023.

Mayor

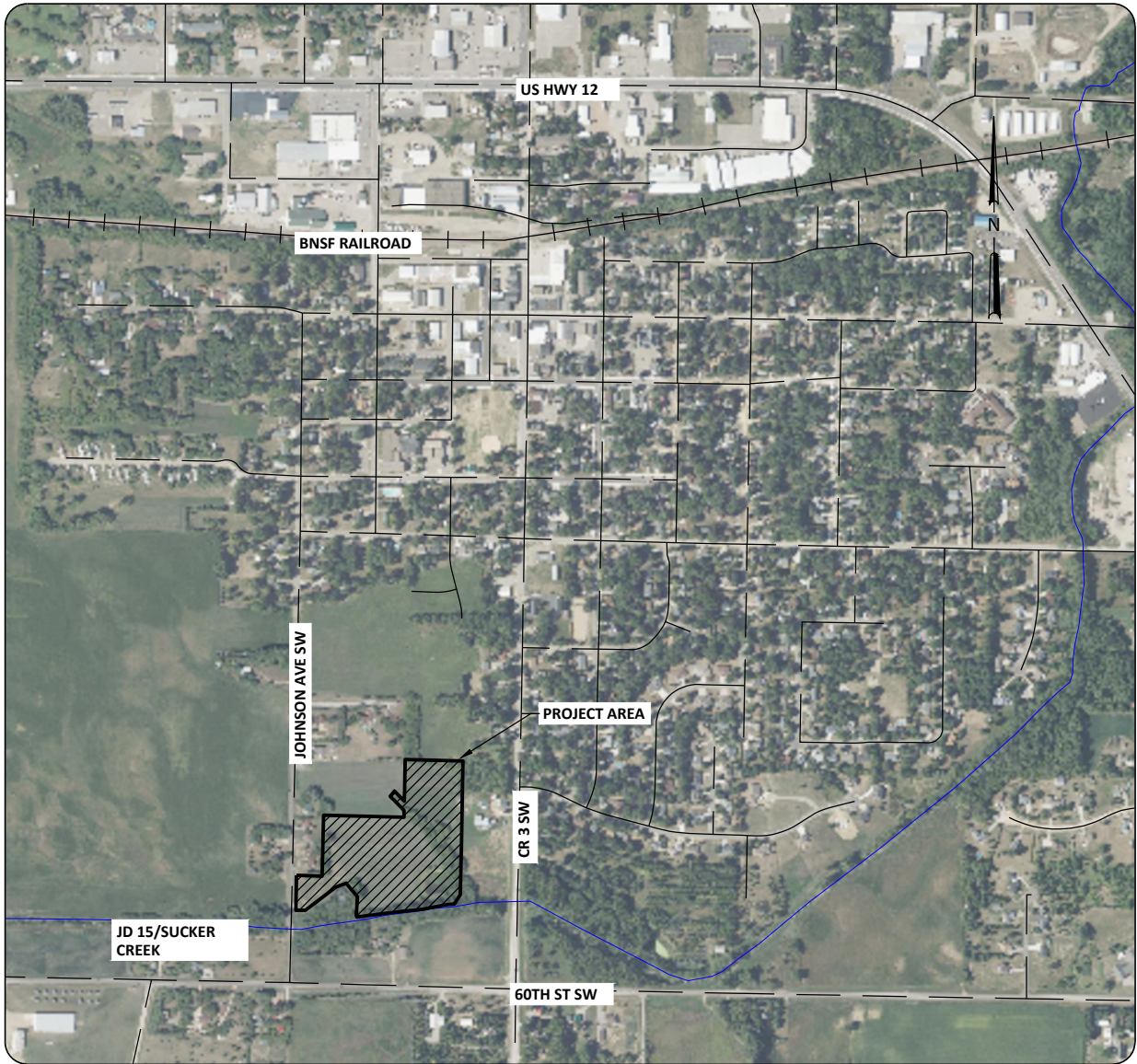
City Clerk

CONSTRUCTION PLANS FOR
CITY OF COKATO
COKATO STORMWATER POND
COKATO, MN
NOVEMBER, 2023

DRAWING INDEX	
PAGE #	SHEET INDEX
1	COVER SHEET
2	EXISTING CONDITIONS AND DEMOLITION PLAN
3	GRADING AND STORMSEWER PLAN
4	RESTORATION PLAN
5	TYPICAL SECTIONS
6	STORM SEWER OUTLET DETAILS
7	SWALE AND SPOIL PILE TYPICAL SECTIONS
8	DETAILS
9	DETAILS (2)
10	DETAILS (3)
11	DETAILS (4)
12	SWPPP
13	SWPPP (2)



VICINITY MAP



LOCATION MAP



GOVERNING STANDARDS:

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" DIVISION II AND III SHALL GOVERN FOR CONSTRUCTION DETAILS AND MATERIALS UNLESS OTHERWISE NOTED IN THE PROJECT SPECIFICATIONS.

UTILITY NOTE:

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION, AS-BUILT MAPS AS PROVIDED BY MUNICIPALITIES OR UTILITY COMPANIES, AND/OR EXISTING DRAWINGS. THERE IS NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN INDICATE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. NOR IS THERE A GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MAY RESULT FROM THEIR FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UTILITIES.

GENERAL NOTES:

1. ALL COORDINATES LISTED IN THE PLAN ARE MINNESOTA DOT: WRIGHT COUNTY, U.S. FOOT.
2. ALL ELEVATIONS ARE NAVD 88 DATUM
3. DRAWINGS ORIGINALLY FORMATTED FOR 22" X 34" PAPER
4. DRAWINGS CONTAIN COLORED INFORMATION. DRAWINGS PRINTED IN BLACK AND WHITE MAY NOT CONVEY COLORED INFORMATION.

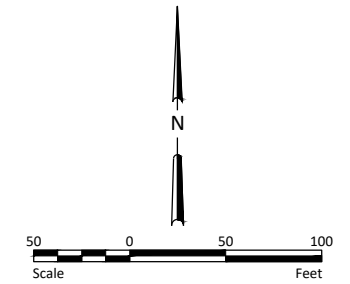
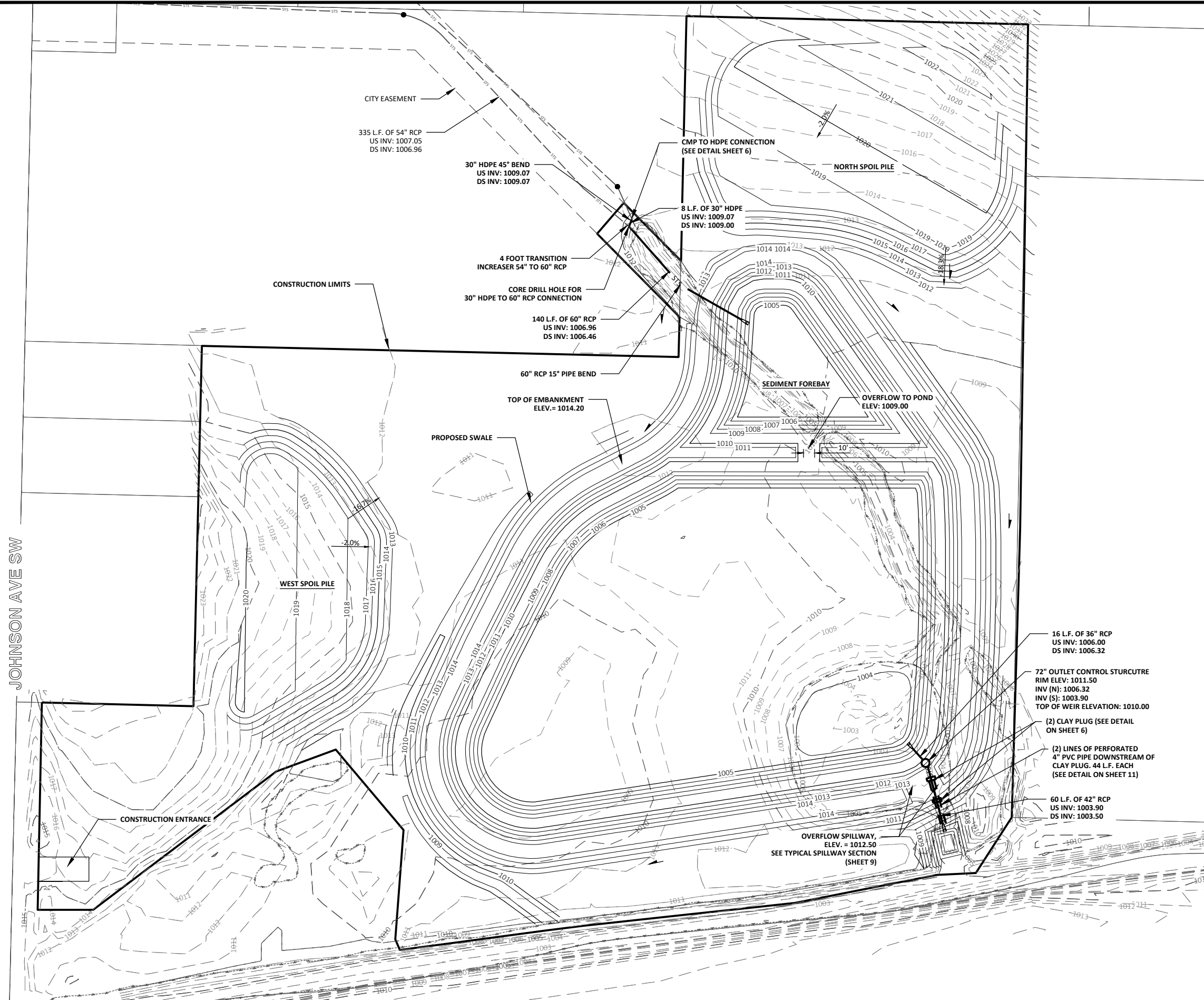
GOPHER STATE ONE CALL:

CONTACT "GOPHER STATE ONE CALL" FOR LOCATIONS OF BURIED UTILITIES.
CALL (651)-454-0002 OR (800)-252-1166
ALSO CONTACT AT www.gopherstateonecall.org

PRELIMINARY
NOT FOR CONSTRUCTION

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JOHNSON AVE SW



LEGEND	EXISTING	NEW
	ST5 5L5	ST5 ←
STORM SEWER MAIN		
DRAINAGE DIRECTION		
FLARED END SECTION		

NOTES:

- ALL PROPOSED LOCATIONS TO BE DISTURBED THROUGH EXCAVATION OR OTHER PROPOSED FEATURES SHALL FIRST BE STRIPPED OF AVAILABLE TOPSOIL, STOCK PILED AND UNIFORMLY RESPREAD OVER GROUND SURFACES.
- SPOIL PILES TO BE ADJUSTED BASED ON SOIL EXPANSION. MODIFY HEIGHT OF SPOIL PILE TO BALANCE EARTHWORK. NOTIFY ENGINEER OF ADJUSTMENTS PRIOR TO STABILIZATION.
- THE PROPOSED EMBANKMENT IS CLASSIFIED AS A DAM BY THE MN DNR. THIS REQUIRES STRICT ADHERENCE TO COMPACTION AND REQUIREMENTS IN SPEC 02247. EMBANKMENT GRADING SHALL NOT BE PERFORMED IN FROZEN CONDITIONS.
- ALL RC PIPE JOINTS SHALL BE TIED IN ACCORDANCE WITH MNDOT STANDARD PLATE 3145G AND APPROVED BY THE ENGINEER. ALL RC PIPE JOINTS SHALL BE WRAPPED WITHIN 12" OF THE JOINT WITH TYPE 3 GEOTEXTILE IN ACCORDANCE WITH MNDOT 3733. ALL RC PIPE PENETRATIONS FROM LIFTING HOLES, TIE BARS, OR OTHERS, SHALL BE GROUTED AND WRAPPED WITH TYPE 3 GEOTEXTILE PRIOR TO BACKFILLING AS APPROVED BY THE ENGINEER.
- SEE SPEC 01120 FOR EARTHWORK QUANTITY CALCULATION ASSUMPTIONS.

PRELIMINARY
NOT FOR CONSTRUCTION



Drawn by	Date
IRR	11/10/2023
Checked by	Scale
AJS	AS SHOWN

COKATO STORMWATER POND
WRIGHT COUNTY
COKATO, MINNESOTA

GRADING AND STORMSEWER
PLAN
PROJECT NO. 11212-0005

SHEET
3

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JOHNSON AVE SW



LEGEND

SILT FENCE	XX XX
SEDIMENT CONTROL LOG	XXXXXX
CONSTRUCTION ENTRANCE	XXXXXX
NET FREE EROSION CONTROL BLANKET (AMERICAN EXCELSIOR CURLEX NETFREE OR EQUAL) (1,636 SQ YD)	XXXXXX
WATER AREA, NO SEEDING (3.73 ACRES)	XXXXXX
AGRICULTURAL FIELD RESTORATION TYPE 21-113 AND MNDOT MULCH TYPE 1 (0.09 ACRES)	XXXXXX
WET EDGE MIX TYPE 34-262 RIPARIAN SOUTH AND WEST AND MNDOT MULCH TYPE 1. HYDRO SEEDING REQUIRED. (0.87 ACRES)	XXXXXX
MESIC SEED MIX TYPE 39-241 SOLAR ARRAY SOUTH AND WEST AND MNDOT MULCH TYPE 1. HYDRO SEEDING REQUIRED. (3.62 ACRES)	XXXXXX
MNL MESIC PRAIRIE SEED MIX OR APPROVED EQUAL AND MNDOT MULCH TYPE 1 (4.54 ACRES)	XXXXXX
TREE BOUNDARY	XXXXXX

NOTES:

1. USE TEMPORARY SEEDING AS REQUIRED BY THE SWPPP OR DIRECTED BY THE ENGINEER.
2. MATURATION AND MAINTENANCE SHALL BE PROVIDED FOR ALL SEEDING FOR 1 YEAR. SEE SPEC 02950.

PRELIMINARY
NOT FOR CONSTRUCTION

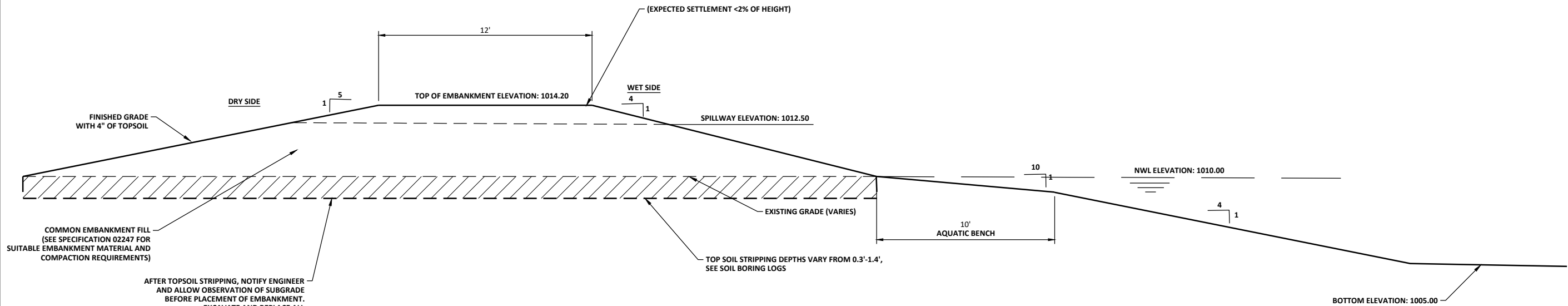


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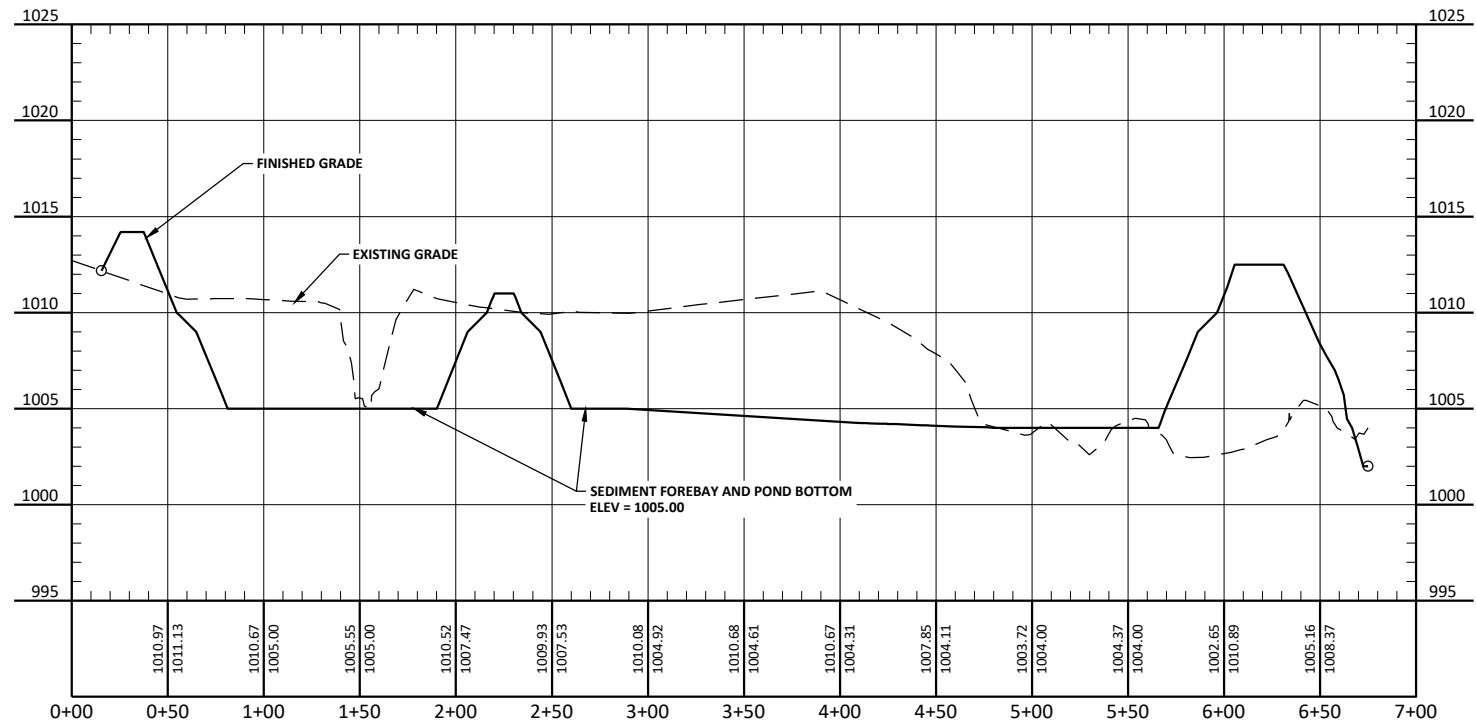
COKATO STORMWATER POND
WRIGHT COUNTY
COKATO, MINNESOTA

RESTORATION PLAN
PROJECT NO. 11212-0005
SHEET
4

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TYPICAL EMBANKMENT AND POND SECTION
SCALE N.T.S



TYPICAL CROSS SECTION OF SEDIMENT FOREBAY AND POND
HORIZONTAL SCALE 1" = 50'

PRELIMINARY
NOT FOR CONSTRUCTION

No.	Revision	Date	By

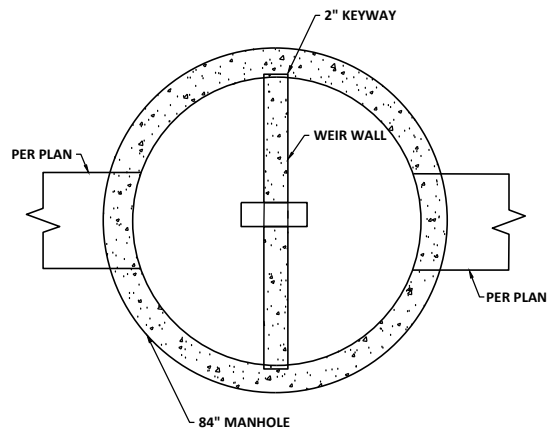


Drawn by IRR	Date 11/10/2023
Checked by AJS	Scale AS SHOWN

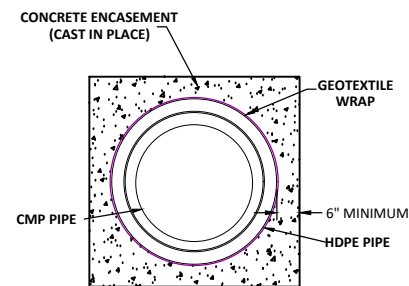
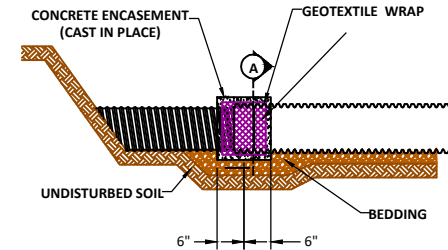
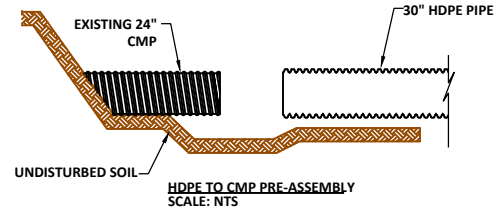
COKATO STORMWATER POND
CITY OF COKATO
COKATO, MN

TYPICAL SECTIONS
PROJECT NO. 11212-0005

SHEET
5



72" OUTLET STRUCTURE PLAN VIEW
SCALE: N.T.S.

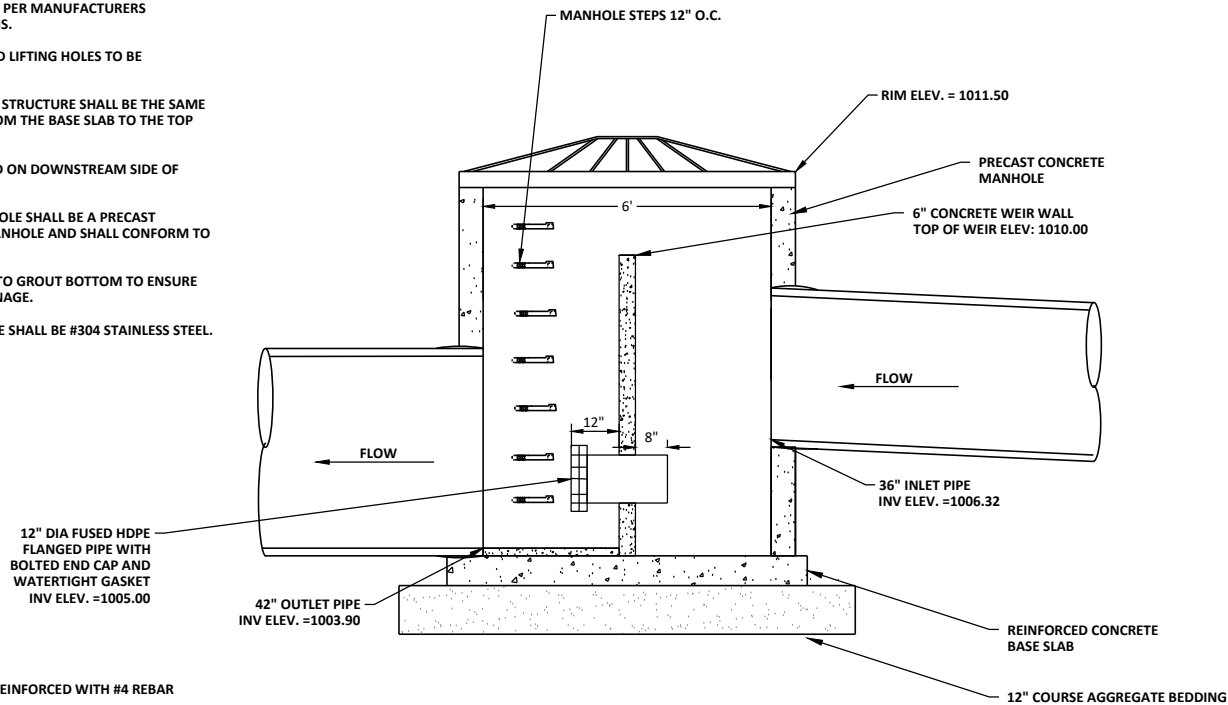


- NOTES:
- INSERT EXISTING PIPE INTO PROPOSED PIPE. OVERLAP PIPES A MINIMUM OF 8".
 - ALL PIPE SHALL BE INSTALLED IN ACCORDANCE WITH ASTM D2321 - STANDARD PRACTICE FOR UNDERGROUND INSTALLATION OF FLEXIBLE THERMOPLASTIC SEWER PIPE, LATEST EDITION.
 - CMP ID DIMENSIONS SHOULD BE CHECKED TO ENSURE PROPER FIT OF ADAPTER.
 - CONTRACTOR SHALL GROUT PIPE CONNECTION TO ENSURE A WATERTIGHT SEAL.

A CONCRETE ENCASEMENT SECTION DETAIL
SCALE: NTS

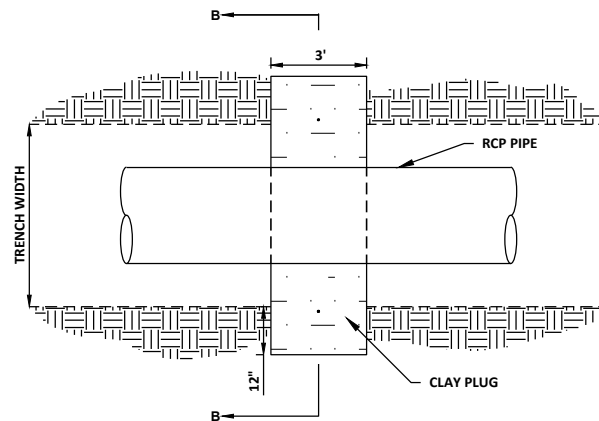
CMP AND HDPE PIPE CONNECTION

- NOTES:
1. GALVANIZED TRASH RACK - CG84TM MANUFACTURED BY HAALA INDUSTRIES OR APPROVED EQUAL. GRATE SHALL INCLUDE LOCKABLE ACCESS HATCH LOCATED OVER STEPS. FASTEN GRATE PER MANUFACTURERS SPECIFICATIONS.
 2. ALL JOINTS AND LIFTING HOLES TO BE MORTARED.
 3. STORM SEWER STRUCTURE SHALL BE THE SAME DIAMETER FROM THE BASE SLAB TO THE TOP SLAB.
 4. STEPS LOCATED ON DOWNSTREAM SIDE OF STRUCTURE.
 5. OUTLET MANHOLE SHALL BE A PRECAST CONCRETE MANHOLE AND SHALL CONFORM TO ASTM C478.
 6. CONTRACTOR TO GROUT BOTTOM TO ENSURE PROPER DRAINAGE.
 7. ALL HARDWARE SHALL BE #304 STAINLESS STEEL.

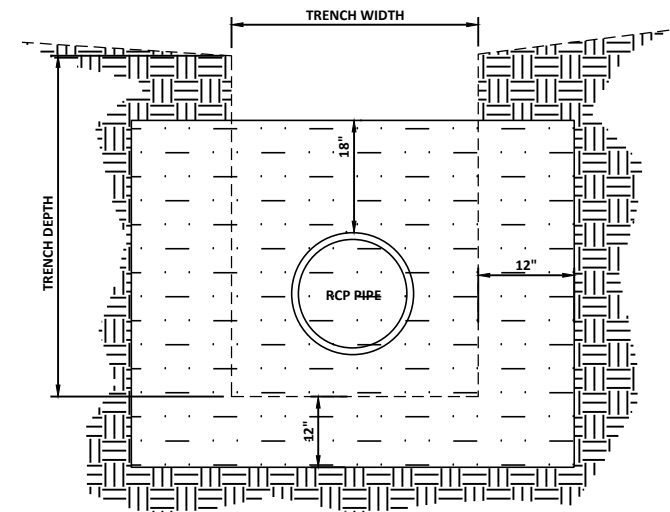


72" OUTLET STRUCTURE SECTION VIEW
SCALE: N.T.S.

- WEIR WALL:
1. WEIR WALL TO BE REINFORCED WITH #4 REBAR 6" O.C. EACH WAY.
 2. CONTRACTOR SHALL GROUT WEIR WALL TO ENSURE A WATERTIGHT SEAL
 3. WEIR WALL MAY EITHER BE INTEGRALLY CAST WITH MANHOLE OR CAST SEPARATELY. THE MANHOLE SHALL HAVE PRECAST KEYWAY AND THE WEIR WALL GROUTED IN ONSITE IF CAST SEPARATELY.
 4. CONCRETE OR MORTAR IN KNOCK-OUTS AND ABOVE THE MANHOLE FLOOR SHALL MEET THE REQUIREMENTS OF ASTM C 270 AND MNDOT 2506.2B



PLAN VIEW



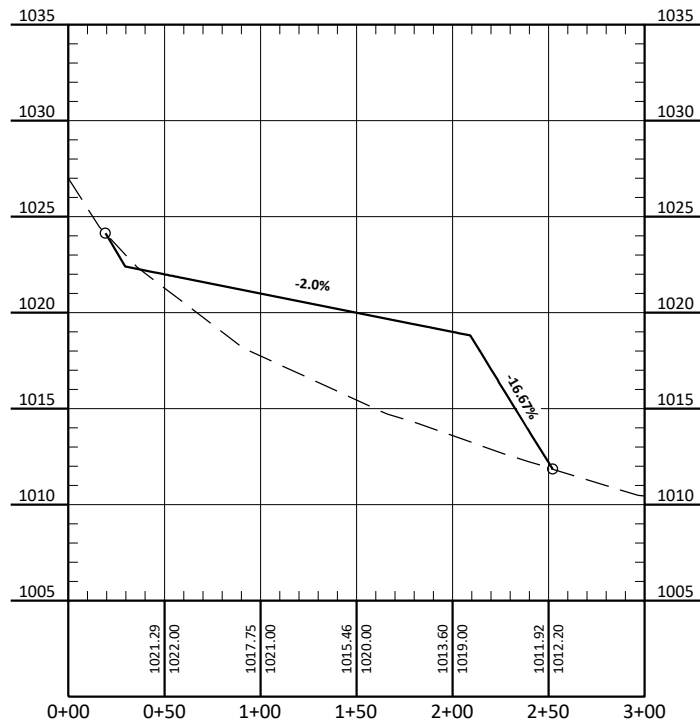
SECTION B

CLAY PLUG
SCALE: N.T.S.

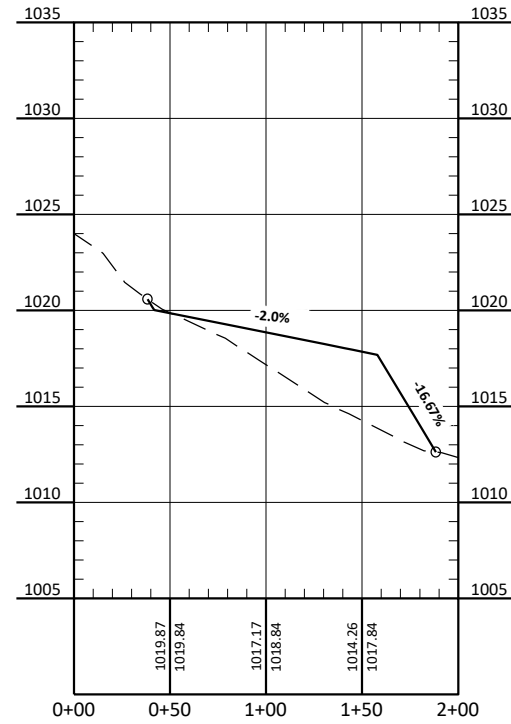
- NOTES:
1. SEE CONSTRUCTION SEQUENCE ON SHEET 11 FOR CLAY PLUG PLACEMENT AND COMPACTION REQUIREMENTS.

PRELIMINARY
NOT FOR CONSTRUCTION

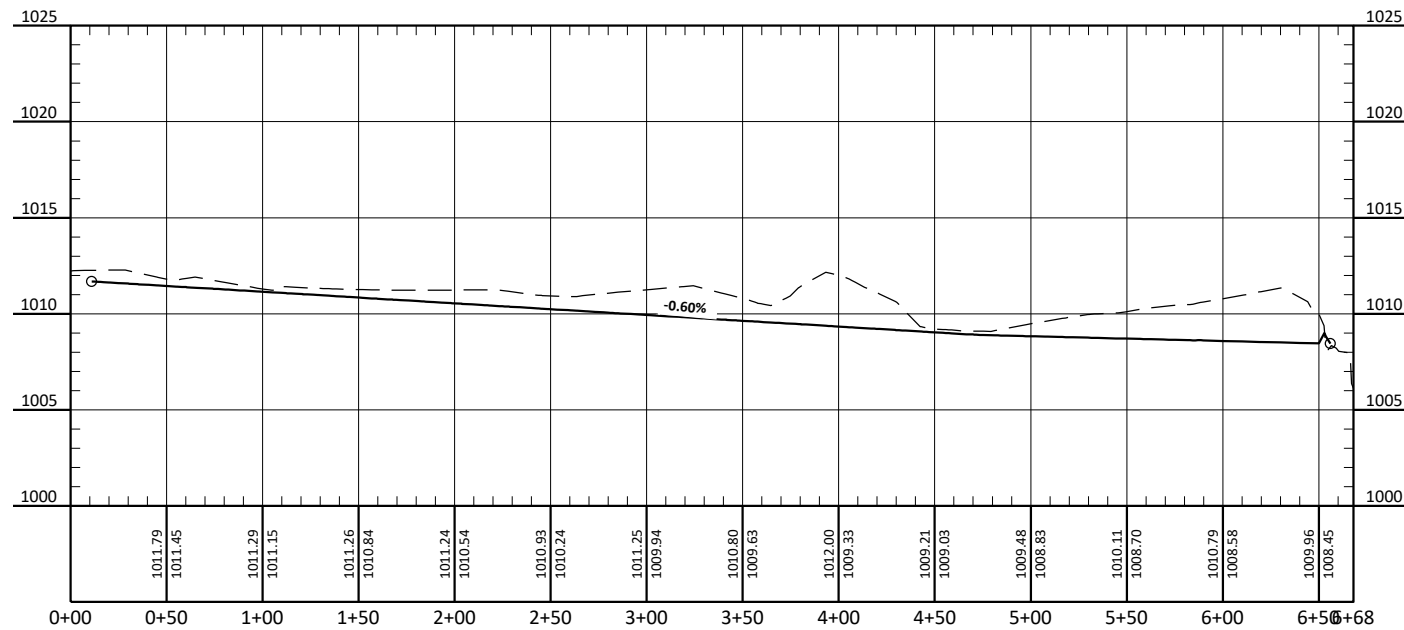
H:\JBA\11200\11212\11212_0005 SW Pond\CAD\Plans\11212-0005 - TYPICAL SECTIONS.dwg-6 SWALE AND SPOIL PILE TYPICAL SECTIONS-11/10/2023 10:03 AM-(breeze)



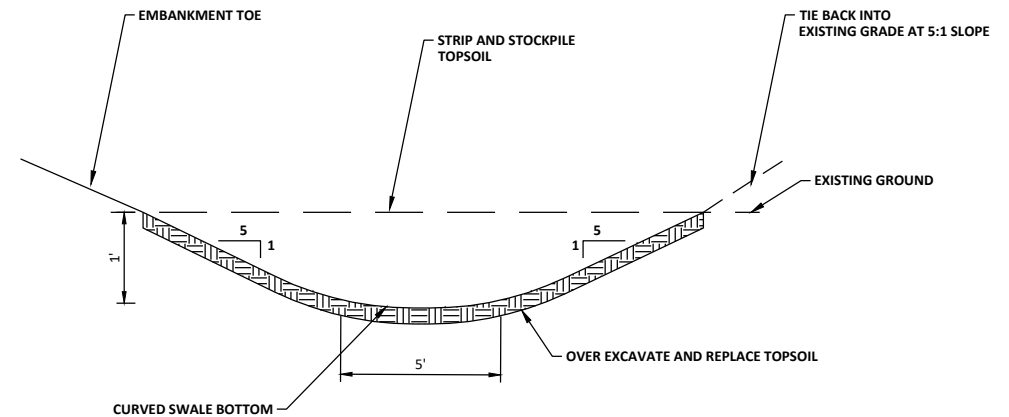
TYPICAL PROFILE OF NORTH SPOIL PILE
HORIZONTAL SCALE 1" = 50'



TYPICAL PROFILE OF WEST SPOIL PILE
HORIZONTAL SCALE 1" = 50'



TYPICAL PROFILE OF SWALE
HORIZONTAL SCALE 1" = 50'



TYPICAL CROSS SECTION OF SWALE
SCALE NTS

PRELIMINARY
NOT FOR CONSTRUCTION

No.	Revision	Date	By

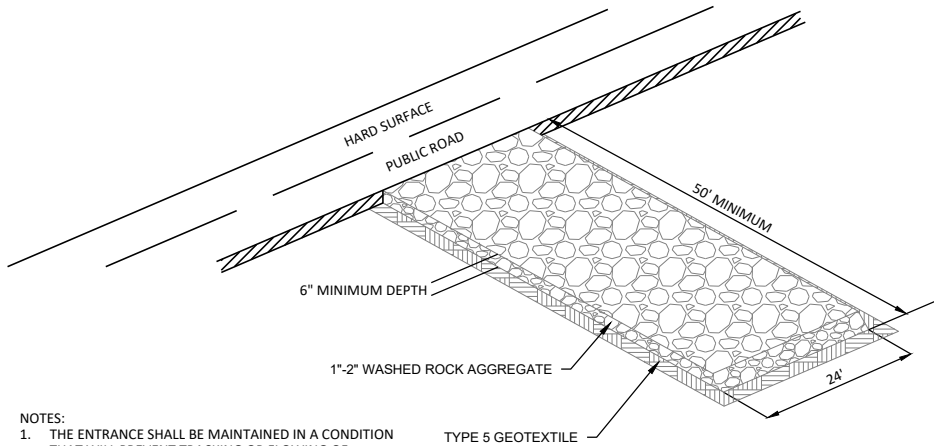


Drawn by IRR	Date 11/10/2023
Checked by AJS	Scale AS SHOWN

COKATO STORMWATER POND
CITY OF COKATO
COKATO, MN

SWALE AND SPOIL PILE
TYPICAL SECTIONS
PROJECT NO. 11212-0005

SHEET
7

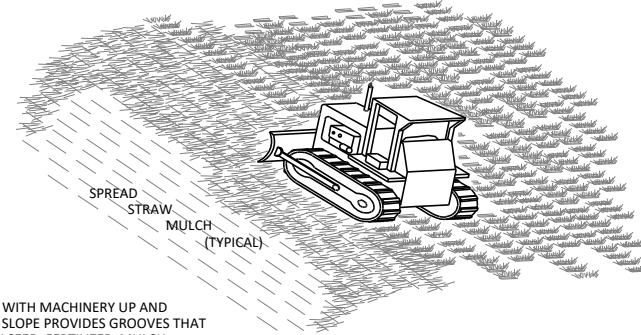


- NOTES:
1. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHTS-OF-WAY. THIS MAY REQUIRE TOP DRESSING, REPAIR AND/OR CLEANOUT OF ANY MEASURES USED TO TRAP SEDIMENT.
 2. WHEN NECESSARY, WHEELS SHALL BE CLEANED PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.
 3. WHEN WASHING IS REQUIRED, IT SHALL BE DONE ON AN AREA STABILIZED WITH CRUSHED STONE THAT DRAINS INTO AN APPROVED SEDIMENT TRAP OR SEDIMENT BASIN.

TEMPORARY ROCK OR WOOD CHIP

CONSTRUCTION ENTRANCE

NOT TO SCALE

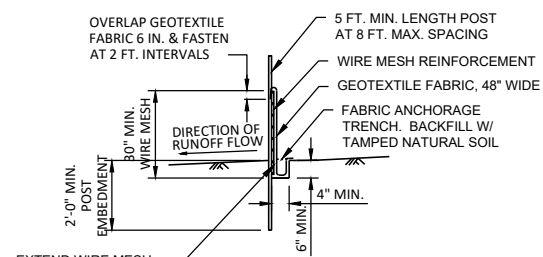
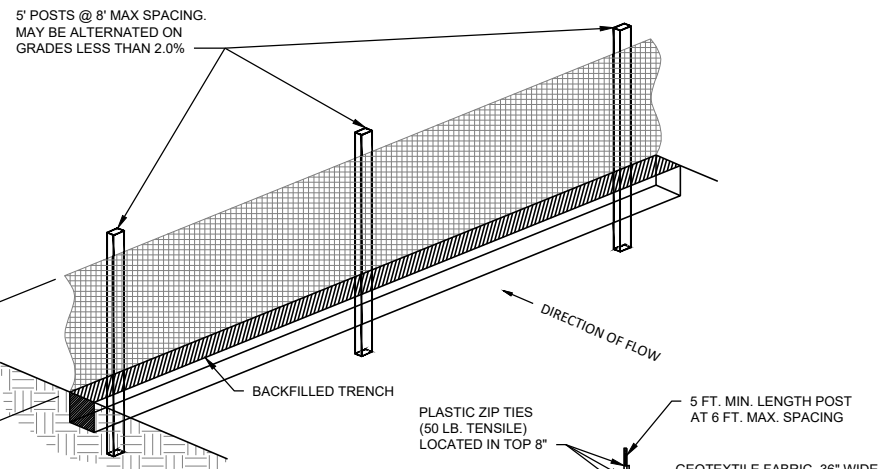


'TRACKING' WITH MACHINERY UP AND DOWN THE SLOPE PROVIDES GROOVES THAT WILL CATCH SEED, FERTILIZER, MULCH, RAINFALL AND REDUCE RUNOFF.

ALL DISTURBED SLOPES TO BE TRACKED AS SHOWN BETWEEN TIME OF EMBANKMENT AND SEEDING.

SURFACE ROUGHENING

NOT TO SCALE

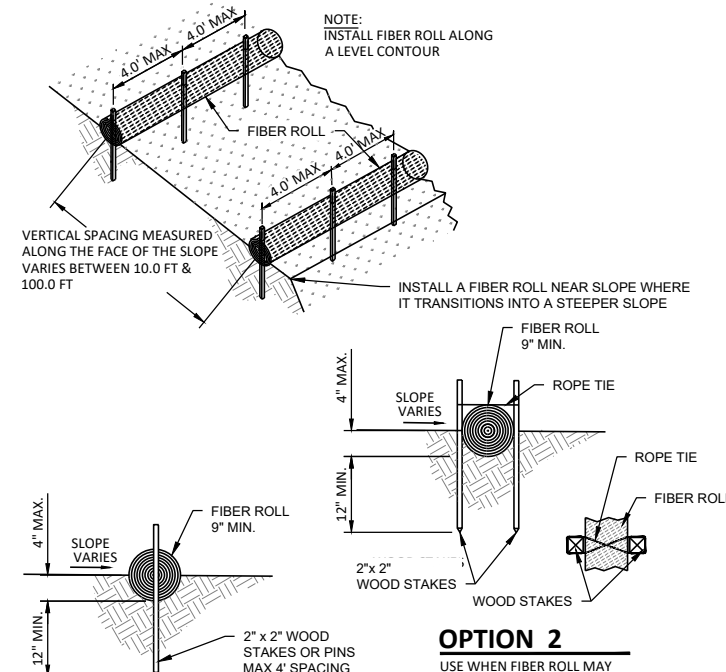


HEAVY DUTY

NOTE:
SILT FENCE TO BE STANDARD UNLESS ACTUAL SITE CONDITIONS REQUIRE HEAVY DUTY FENCE PER BMP'S OR INDICATED ON PLANS.

SILT FENCE

NOT TO SCALE



OPTION 1

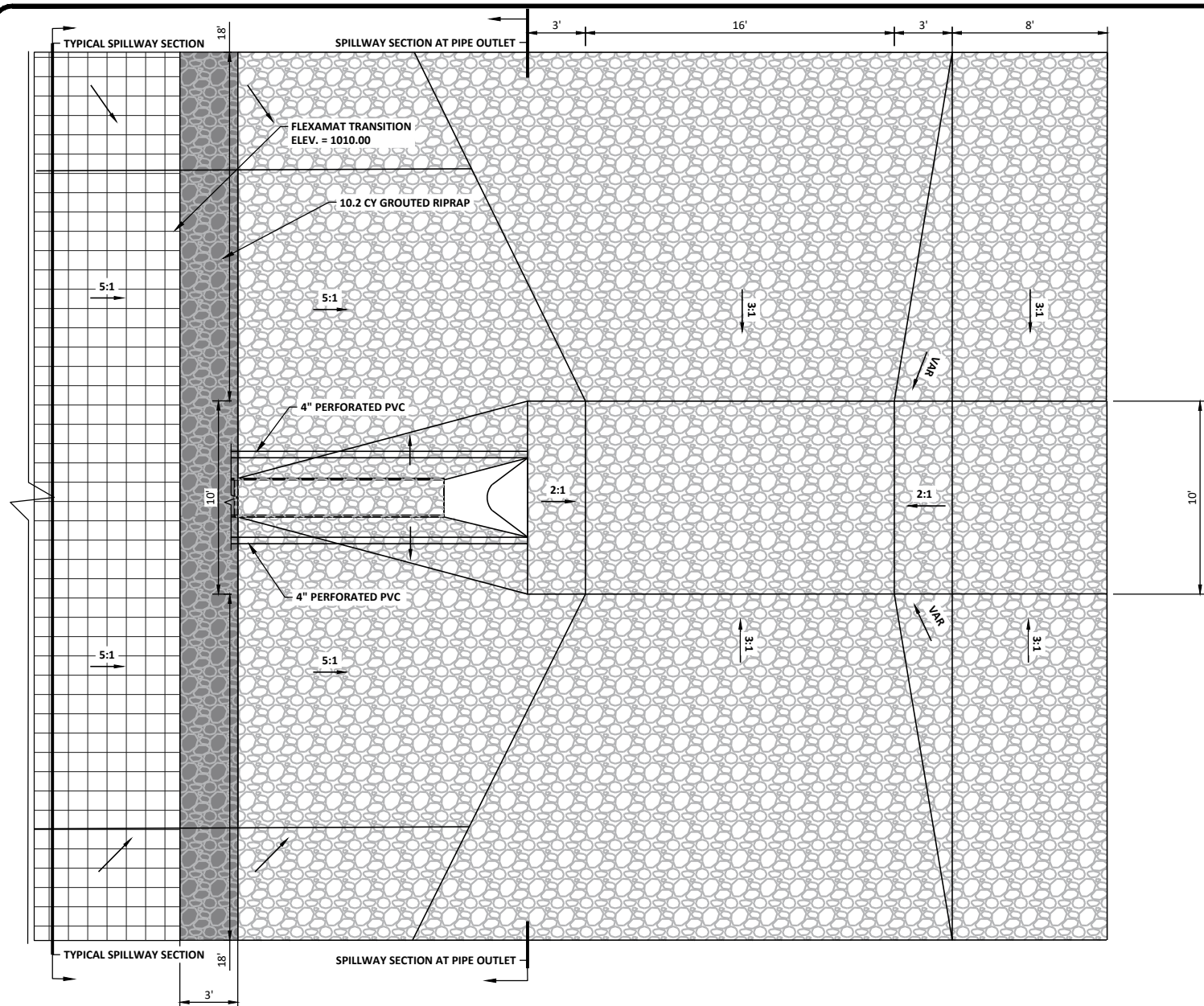
OPTION 2

USE WHEN FIBER ROLL MAY BECOME SUBMERGED

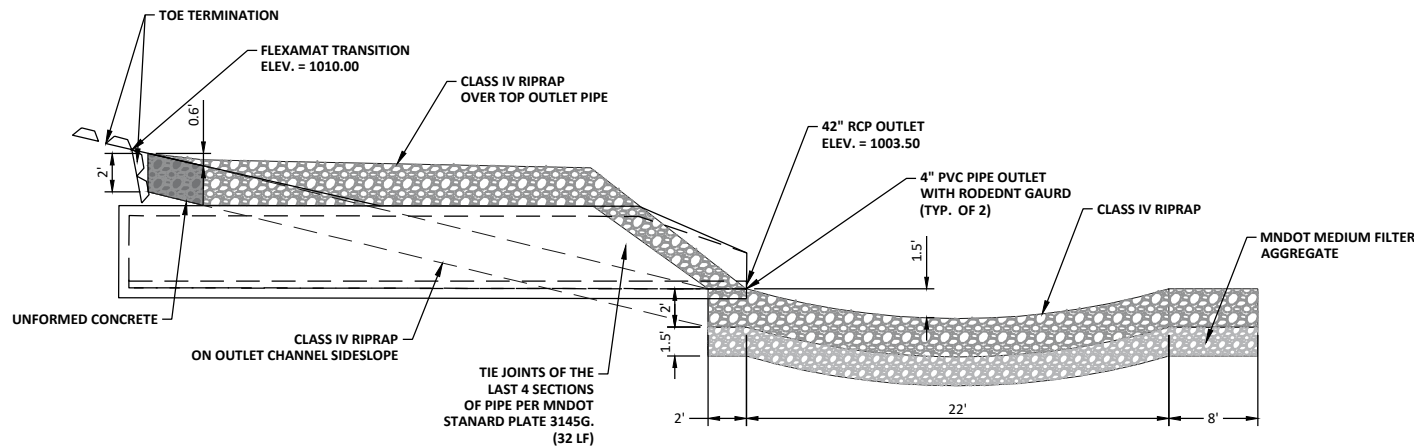
SEDIMENT CONTROL LOG INSTALLATION

NOT TO SCALE

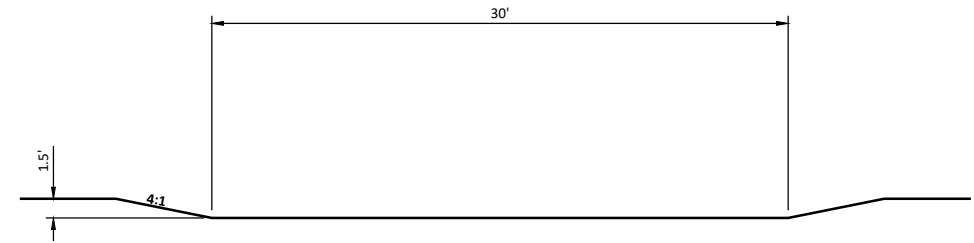
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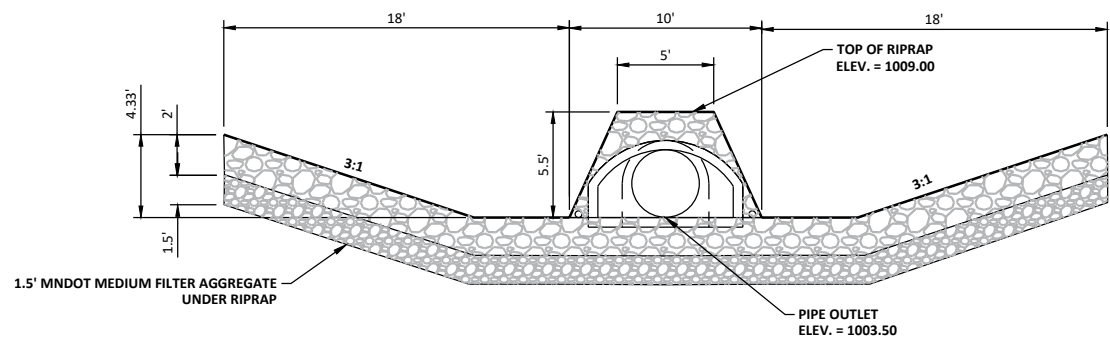
RIPRAP OUTLET CHANNEL - PLAN
NOT TO SCALE



RIPRAP OUTLET CHANNEL - PROFILE
NOT TO SCALE



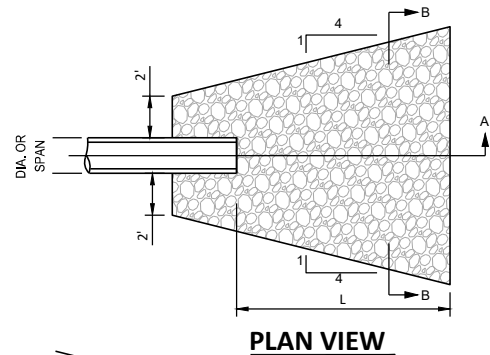
TYPICAL SPILLWAY SECTION
NOT TO SCALE



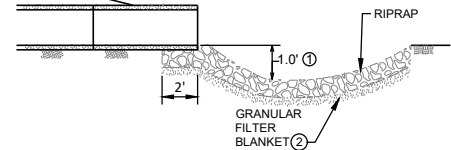
SPILLWAY SECTION AT PIPE OUTLET
NOT TO SCALE

TABLE OF QUANTITIES
RIPRAP AT RCP OUTLETS

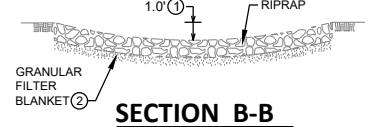
DIA. OF ROUND PIPE (IN.)	L (FT.)	CLASS II d ₅₀ = 6"		CLASS III d ₅₀ = 9"		CLASS IV d ₅₀ = 12"	
		12" DEPTH RIPRAP (CU. YDS.)	6" DEPTH GRANULAR FILTER (CU. YDS.)	18" DEPTH RIPRAP (CU. YDS.)	9" DEPTH GRANULAR FILTER (CU. YDS.)	24" DEPTH RIPRAP (CU. YDS.)	12" DEPTH GRANULAR FILTER (CU. YDS.)
12	8	2.8	1.4	4.1	2.1	5.5	2.8
15	8	2.9	1.5	4.4	2.2	5.8	2.9
18	10	3.9	2.0	5.9	3.0	7.8	3.9
21	10	4.2	2.1	6.3	3.2	8.4	4.2
24	12	5.5	2.8	8.3	4.2	11.0	5.5
27	12	5.8	2.9	8.7	4.4	11.6	5.8
30	14	7.3	3.7	10.9	5.5	14.5	7.3
36	16	9.2	4.6	13.8	6.9	18.3	9.2
42	18	10.9	5.5	16.3	8.2	21.7	10.9
48	20	12.9	6.5	19.4	9.7	25.8	12.9



PLAN VIEW



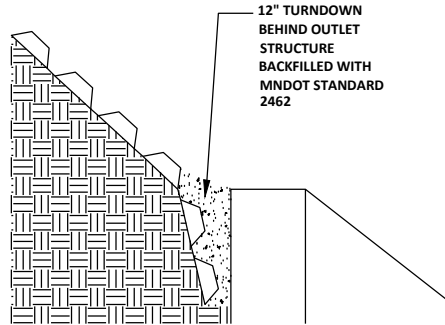
SECTION A-A



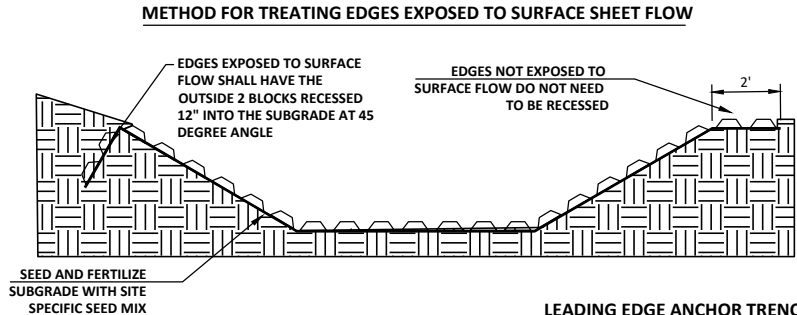
SECTION B-B

RIPRAP AT CULVERT ENDS
NOT TO SCALE

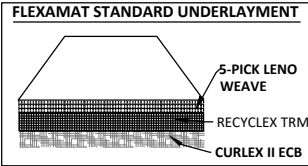
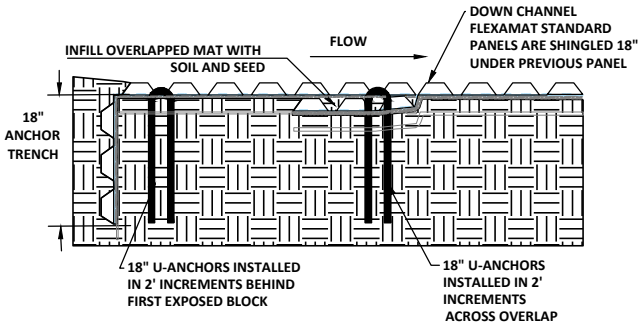
- NOTES:
- ① FOR PIPES GREATER THAN OR EQUAL TO 30", USE 1.5'.
 - ② PER SPEC 02241



ANCHOR TRENCH BEHIND OUTLET CONTROL STRUCTURE
NOT TO SCALE



LEADING EDGE ANCHOR TRENCH AND OVERLAP SEAMS PERPENDICULAR TO FLOW

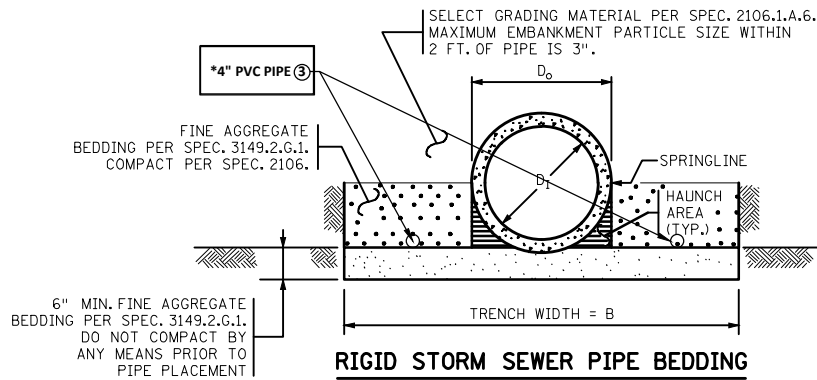


FLEXAMAT PLUS CHANNEL
CONSTRUCTION NOTES:

1. AN ENGINEER OR MANUFACTURES REPRESENTATIVE SHALL BE ONSITE FOR THE START OF THE INSTALLATION.
2. GRADE CHANNEL SO THAT WATER WILL FLOW DOWN CENTER OF THE CHANNEL AND BE CONTAINED TO THE CHANNEL. ALL SUBGRADE SURFACES PREPARED FOR PLACEMENT OF MATS SHALL BE SMOOTH AND FREE OF ALL ROCKS, STICKS, ROOTS, OTHER PROTRUSIONS, OR DEBRIS OF ANY KIND.
3. PRIOR TO FLEXAMAT STANDARD INSTALLATION SEED AND FERTILIZE THE PREPARED SUBGRADE WITH SITE SPECIFIC SEED MIX AND IN ACCORDANCE WITH THE PROJECT PLANS AND SPECIFICATIONS.
4. INSTALL FLEXAMAT STANDARD ROLLS, USING THE WIDEST ROLLS POSSIBLE TO AVOID SEAMS.
 - 4.1. FOR CHANNELS THAT ARE WIDER THAN 16', INSTALL 15.5' WIDE FLEXAMAT STANDARD ROLLS THAT INCLUDE 12" GEOGRID EXTENSIONS WITH A 6" STANDARD UNDERLAYMENT EXTENSIONS. THESE SEAMS ARE PARALLEL WITH FLOW, THE ADJACENT MAT INSTALLED OVER THE EXTENSIONS. ENSURE GEOGRID AND STANDARD UNDERLAYMENT EXTENSIONS ARE LAYING FLAT ON SUBGRADE PRIOR TO INSTALLING ADJACENT MAT.
 - 4.2. SECURE THE ABUTMENT PARALLEL WITH FLOW BY INSTALLING 18" U-ANCHORS IN 2' INCREMENTS OR 20" STAINLESS STEEL ZIP TIES IN 1' INCREMENTS THROUGH THE EXTENSION OVERLAP. U ANCHORS OR ZIP TIES TO BE INSTALLED PERPENDICULAR TO FLOW. ZIP TIES SHALL ENCOMPASS 3 CORDS OF GEOGRID FROM EACH MAT.
5. FOR ADDITIONAL SECTIONS OF MAT, SECURE SEAM PERPENDICULAR WITH FLOW BY OVERLAPPING THE DOWNSTREAM SECTION 18" WITH UPSTREAM SECTION OF MAT. PRIOR TO INSTALLING OVERLAP, FLIP UPSTREAM MAT BACK 24". EXCAVATE 2.25" OF SOIL 18" FROM END OF UPSTREAM MAT. DOWNSTREAM SECTION IS LAID IN THE SHALLOW TRENCH. RETURN AND TAMP SOIL OVER INITIAL EDGE AND SEED. FLIP END OF UPSTREAM MAT OVER THE SOIL COVERED AND SEEDED INITIAL LEADING EDGE OF DOWNSTREAM MAT.
 - 5.1. SECURE OVERLAPS PERPENDICULAR TO FLOW BY INSTALLING 18" U-ANCHORS IN 2' INCREMENTS OR 20" STAINLESS STEEL ZIP TIES IN 1' INCREMENTS THROUGH THE OVERLAP. ZIP TIES SHALL ENCOMPASS 3 CORDS OF GEOGRID FROM EACH MAT.
6. AT THE INITIAL LEADING EDGE OF THE FLEXAMAT STANDARD ARMORED CHANNEL, EMBED THE MAT 18" IN A VERTICAL ANCHOR TRENCH. FILL AND COMPACT ANCHOR TRENCH WITH SUITABLE FILL. AT ENDING EDGE OF PROTECTION, EMBED THE MAT 18" IN A TERMINATION TRENCH. THE TRENCH SHALL BE FILLED AND COMPACTED WITH SUITABLE FILL, AS DETERMINED BY THE ENGINEER OF RECORD. PLACE 5" OF CRUSHED STONE BENEATH FLEXAMAT AT CROSSING LOCATIONS (TOP OF DAM CROSSING AND TOP OF FOREBAY CROSSING).
- 7.

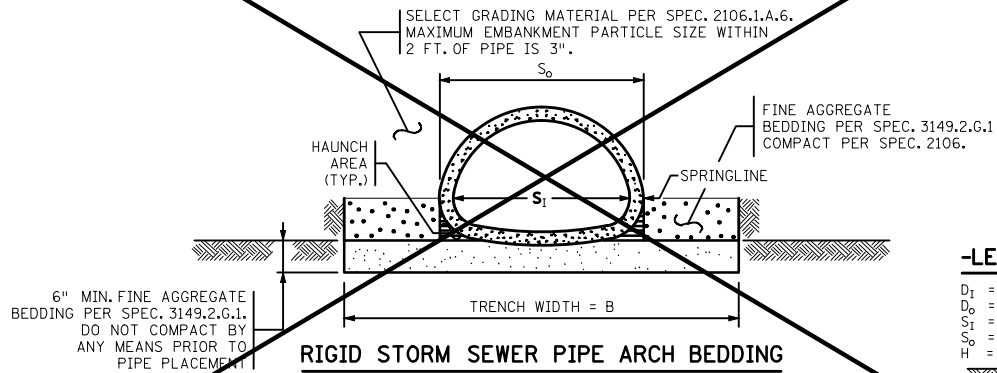
PLOTTED/REVISED: 29-JAN-2019

PLOT NAME: s442.1.spr
PATH & FILENAME: OTS\DesignStandards\Development\StandardPlans\DEV400_Series\s442.1.spr.dgn



TRENCH BASE WIDTH ①②	
PIPE DIA. D ₁ OR S ₁	TRENCH WIDTH B
< 42"	D ₀ + 24"
42" TO 54"	1.5 x D ₀
> 54"	D ₀ + 36"

PLASTIC PIPE WITH H > 10 FT. ①②	
PIPE DIA.	TRENCH WIDTH (FEET)
12"	5'-2"
15"	5'-6"
18"	5'-9"
24"	6'-6"
30"	8'-0"
36"	9'-6"
42"	11'-0"
48"	12'-6"



-LEGEND-

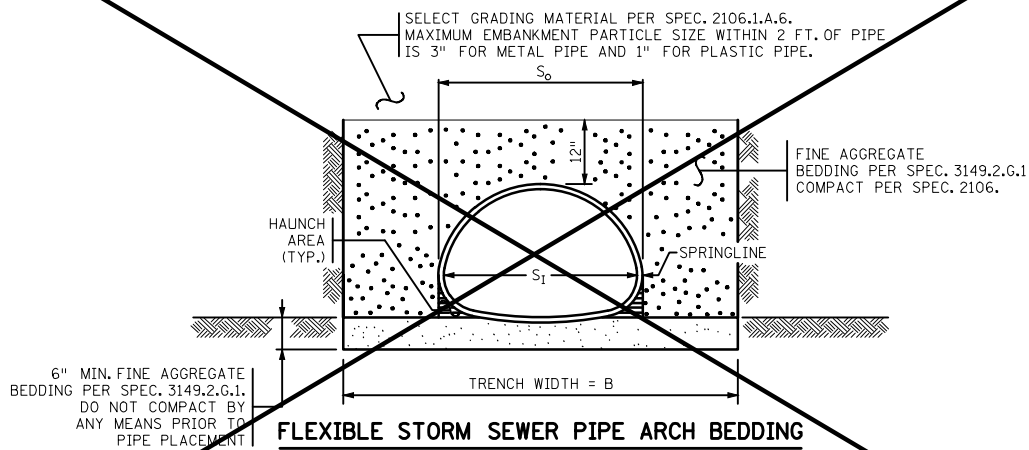
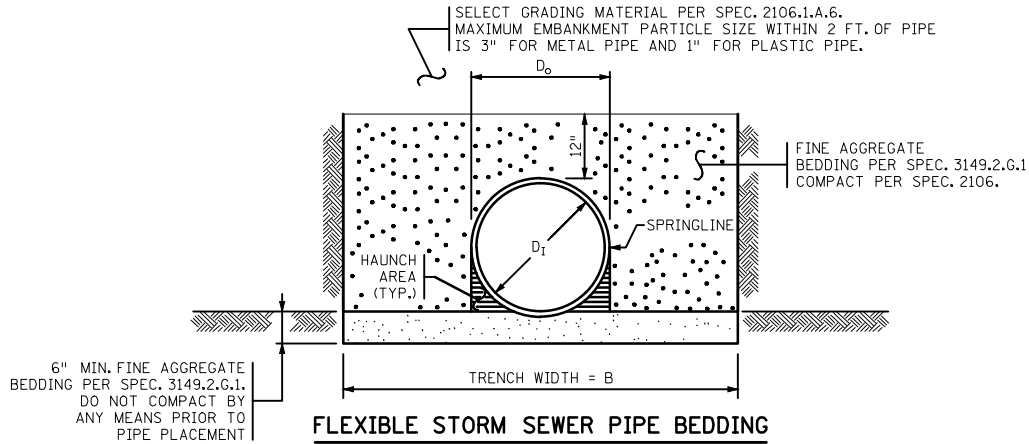
- D₁ = INSIDE DIAMETER OF ROUND PIPE (INCHES).
D₀ = OUTSIDE DIAMETER OF ROUND PIPE (INCHES).
S₁ = INSIDE SPAN OF PIPE-ARCH (INCHES).
S₀ = OUTSIDE SPAN OF PIPE-ARCH (INCHES).
H = FILL COVER HEIGHT OVER PIPE (FEET).
= UNDISTURBED SOIL
= COMPACTED BEDDING
= LOOSE BEDDING, COMPACTED AFTER PIPE PLACEMENT

CONSTRUCTION SEQUENCE

1. LOOSELY PLACE 6" OF FINE AGGREGATE BEDDING MATERIAL TO GRADE. DO NOT COMPACT PRIOR TO PIPE PLACEMENT.
2. FOR PIPES WITH BELL, REMOVE MATERIAL IN BELL AREA PRIOR TO PLACEMENT.
3. FURNISH AND INSTALL PIPE TO GRADE.
4. AFTER PLACEMENT OF THE PIPE, PLACE ADDITIONAL FINE AGGREGATE BEDDING AND COMPACT THE FULL LENGTH ON BOTH SIDES OF THE PIPE UNDERNEATH THE HAUNCH AREA BY FIRST SHOVEL SLICING (MANUALLY SHOVEL THE BLADE END OF SHOVEL AT AN ANGLE DOWN THE ENTIRE LENGTH OF HAUNCH UNDER THE PIPE). THEN COMPACT THE HAUNCH AT AN ANGLE USING A POWERED MECHANICAL OR PNEUMATIC DEVICE (I.E. POLE TAMPER, JUMPING JACK, OR SIMILAR).
5. COMPACT THE REMAINING MATERIAL OUTSIDE THE HAUNCH AREA TO THE REQUIREMENTS OF SPEC. 2106 ENSURING THAT THE ENTIRE LENGTH OF PIPE IS SUPPORTED UNIFORMLY BY BEDDING.
6. PLACE AND COMPACT BACKFILL EVENLY AND SIMULTANEOUSLY IN 6" LIFTS ON EACH SIDE OF THE PIPE UP TO THE SPRINGLINE FOR RIGID PIPE AND 12" ABOVE THE TOP OF THE PIPE FOR FLEXIBLE PIPE WHEN COMPACTED.
7. COMPLETE REMAINING BACKFILL.

REVISION:
APPROVED: JANUARY 18, 2019 <i>[Signature]</i> STATE BRIDGE ENGINEER

*DENOTES MODIFICATION FROM STANDARD PLAN



NOTES

- EXCAVATE & CONSTRUCT ALL TRENCHES AND SLOPES PER OSHA REQUIREMENTS.
- PIPE SIZE IS BASED ON THE NOMINAL INSIDE DIAMETER OR SPAN.
- PROTECT ALL PIPE DURING CONSTRUCTION PER SPEC. 2503.
- WHEN RIPRAP IS REQUIRED AT THE APRON END, SEE STANDARD PLATE OR PLAN FOR RIPRAP INSTALLATION AND QUANTITIES. FOR APRONS WITHOUT RIPRAP PLACE 6" MIN. FINE AGGREGATE BEDDING UNDER APRONS. USE A TRENCH WIDTH EQUAL TO THE PIPE TRENCH WIDTH.
- FINE AGGREGATE BEDDING INCLUDING THE COST OF EXCAVATION, PLACEMENT AND COMPACTION IS INCLUDED IN THE CONTRACT UNIT PRICE OF THE RELEVANT STORM SEWER PAY ITEM.
- EXCAVATION AND BACKFILL WITH SELECT GRADING MATERIAL ARE NOT TABULATED SEPARATELY BUT ARE INCLUDED IN THE CONTRACT UNIT PRICE OF THE RELEVANT STORM SEWER PAY ITEM.
- RIGID PIPE INCLUDES CONCRETE. FLEXIBLE PIPE INCLUDES METAL, AND PLASTIC MATERIALS SUCH AS CORRUGATED POLYPROPYLENE (PP), CORRUGATED POLYETHYLENE (CP) AND POLYVINYL CHLORIDE (PVC).
- ① MODIFY TRENCH WIDTH & SLOPE AS NECESSARY TO COMPLY WITH OSHA REQUIREMENTS.
- ② USE PLASTIC PIPE TABLE FOR TRENCH WIDTHS WHEN FILL HEIGHT IS GREATER THAN 10 FT.

MODIFIED

STANDARD PLAN 5-207.242	1 OF 1	STANDARD STORM SEWER BEDDING FOR RIGID AND FLEXIBLE PIPE
<i>[Signature]</i> STATE DESIGN ENGINEER	APPROVED: 01-18-2019 <i>[Signature]</i> STATE PROJ. NO.	(T.H.) SHEET NO. OF SHEETS

- ③ INCLUDE 4" PVC ALONG STORMSEWER ONLY WHERE SHOWN IN THE PLANS. PVC SHALL BE PERFORATED WITH A FILTER SOCK.

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) NARRATIVE

THE MINNESOTA GENERAL PERMIT AUTHORIZATION TO DISCHARGE STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY ISSUED ON AUGUST 1, 2018 SHALL APPLY FOR THIS PROJECT.

GENERAL CONSTRUCTION ACTIVITY INFORMATION

PROJECT NAME: COKATO STORMWATER POND

1. DESCRIBE PROJECT LOCATION:
THE PROJECT CONSISTS OF CONSTRUCTING ONE STORMWATER POND AND EMBANKMENT
STATE: MN ZIP CODE: 55321 COUNTY: WRIGHT

LATITUDE/LONGITUDE OF APPROXIMATE CENTROID OF PROJECT: 45.067274/ -94.193030

1. DESCRIBE THE CONSTRUCTION ACTIVITY:
THE COKATO STORMWATER POND PROJECT WILL CONSIST OF CONSTRUCTING ONE STORMWATER POND AND ONE EARTHEN EMBANKMENT DAM

PROJECT AREAS

2. TOTAL AREA TO BE DISTURBED (ACRES): 12.5

- PRE-CONSTRUCTION IMPERVIOUS SURFACE (ACRES): 0
3. POST-CONSTRUCTION IMPERVIOUS SURFACE (ACRES): 0

4. TOTAL NEW IMPERVIOUS SURFACE (ACRES): 0

CONTACT INFORMATION

PROJECT OWNER:
BRAD POTTER
CITY OF COKATO
CITY ADMINISTRATOR
225 SOUTH BROADWAY AVE.,
PO BOX 1030
COKATO, MN 55321-1030
OFFICE PHONE: 1-320-286-5505
BPOTTER@COKATO.MN.US

CONTRACTOR:

DESIGN OF CONSTRUCTION SWPPP

DESIGN OF CONSTRUCTION SWPPP COMPLETED BY:
ALEX SCHMIDT
HOUSTON ENGINEERING, INC.
7550 MERIDIAN CIRCLE NORTH, SUITE 120
MAPLE GROVE, MINNESOTA 55369
PHONE: (763) 493-4522
FAX: (763) 493-5572
aschmidt@houstoneng.com

Alexander J. Schmidt Date
License No. 53741

PROJECT INFORMATION

1. CHAIN OF RESPONSIBILTiy: OWNER AND CONTRACTOR ARE COPERMITES FOR THE MINNESOTA GENERAL PERMIT AUTHORIZATION TO DISCHARGE STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY. THE CONTRACTOR IS RESPONSIBLE TO COMPLY WITH ALL ASPECTS OF THE MINNESOTA GENERAL PERMIT AT ALL TIMES UNTIL THE NOTICE OF TERMINATION (NOT) HAS BEEN FILED WITH THE MPCA. THE CONTRACTOR WILL DEVELOP A CHAIN OF COMMAND WITH ALL OPERATORS ON THE SITE TO ENSURE THAT THE SWPPP WILL BE IMPLEMENTED AND STAY IN EFFECT UNTIL THE CONSTRUCTION PROJECT IS COMPLETE, THE ENTIRE SITE HAS UNDERGONE FINAL STABILIZATION, AND A NOTICE OF TERMINATION (NOT) HAS BEEN SUBMITTED TO THE MPCA.
2. TRAINING DOCUMENTATION: CONTRACTOR SHALL LIST PEOPLE REQUIRING TRAINING PER PART III.F.1, DATES OF TRAINING AND NAME OF INSTRUCTOR(S) AND ENTITY PROVIDING TRAINING, CONTENT OF TRAINING COURSE OR WORKSHOP INCLUDING THE NUMBER OF HOURS OF TRAINING. THE OWNER SHALL BE PROVIDED WITH A COPY OF THE TRAINING DOCUMENTATION BEFORE THE START OF CONSTRUCTION ON THE PROJECT.

SPECIAL WATERS: SUCKER CREEK IS WITHIN ONE MILE OF THE COKATO STORMWATER POND AREA.

- A. WETLANDS: SEGMENTS OF THE WORK LIMITS CROSS WETLANDS. WORK SHALL CONFORM TO STATE AND FEDERAL WETLAND LAWS.
- B. KARST AREAS: THERE ARE NO KNOWN KARST AREAS WITHIN THE PROJECT BOUNDARY.
- C. CALCAREOUS FENS: THERE ARE NO KNOWN CALCAREOUS FENS WITHIN THE PROJECT BOUNDARY.

ENDANGERED OR THREATENED SPECIES: THERE ARE NO KNOWN ENDANGERED OR THREATENED SPECIES LOCATED WITHIN THE WORK LIMITS.

- D. HISTORIC PLACES OR ARCHEOLOGICAL SITES: THERE ARE NO KNOWN HISTORIC PLACES OR ARCHEOLOGICAL SITES WITHIN THE PROJECT BOUNDARY.

STEEP SLOPES: SLOPES 1:3 (V:H) OR STEEPER IN GRADE ARE CONFINED TO THE SLOPES OF THE EMBANKMENTS.

2. SOIL TYPES.

THE SEDIMENT REMOVAL WILL GENERALLY CONSIST OF URBAN LAND AS DESCRIBED BY THE USDA WEB SOIL SURVEY.

3. ORDER OF CONSTRUCTION ACTIVITIES:
- A. INSTALL EROSION AND SEDIMENT CONTROL MEASURES.
- B. PROCEED WITH DEMO WORK AS SPECIFIED IN THE PLANS.
- C. GRADE PARKING LOTS AND BMPS AND RE-PAVE PARKING LOTS.
- D. COMPLETE PERMANENT RESTORATION WITH EROSION AND SEDIMENT CONTROL MEASURES.

EROSION PREVENTION PRACTICES

1. STABILIZATION MUST BE INITIATED IMMEDIATELY AND NO LATER THAN 7 DAYS CALENDAR DAYS WHENEVER ANY CONSTRUCTION ACTIVITY HAS TEMPORARILY OR PERMANENTLY CEASED ON ANY PORTION OF THE SITE. STABILIZATION MEANS THE EXPOSED GROUND SURFACE HAS BEEN COVERED BY APPROPRIATE MATERIALS SUCH AS MULCH, STAKED SOD, RIPRAP, EROSION CONTROL BLANKET, MATS OR OTHER MATERIAL THAT PREVENTS EROSION FROM OCCURRING. GRASS, AGRICULTURAL CROP OR OTHER SEEDING ALONE IS NOT STABILIZATION. MULCH MATERIALS MUST ACHIEVE APPROXIMATELY 90 PERCENT GROUND COVERAGE (TYPICALLY 2 TON/ACRE).
2. STABILIZATION OF THE NORMAL WETTED PERIMETER OF THE LAST 200 LINEAR FEET OF TEMPORARY OR PERMANENT DRAINAGE DITCHES OR SWALES THAT DRAIN WATER FROM THE SITE MUST OCCUR WITHIN 24 HOURS AFTER CONNECTING TO A SURFACE WATER OR PROPERTY EDGE.
3. STORMWATER CONVEYANCE CHANNELS MUST BE ROUTED AROUND UNSTABILIZED AREAS. EROSION CONTROLS AND VELOCITY DISSIPATION DEVICES MUST BE USED ALONG THE LENGTH OF THE CONVEYANCE CHANNEL AND AT ANY OUTLET.
4. PIPE OUTLETS MUST BE PROVIDED WITH TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER.
5. IF FEASIBLE, STORMWATER DISCHARGES FROM BMPS MUST BE DIRECTED TO VEGETATED AREAS. USE VELOCITY DISSIPATION DEVICES AT DISCHARGE POINT IF NECESSARY.
6. IMMEDIATELY AFTER THE SHORT-TERM CONSTRUCTION ACTIVITY ON THE SHORELINE OR BELOW THE WATERLINE IS COMPLETE, AN UPLAND PERIMETER CONTROL PRACTICE MUST BE INSTALLED IF EXPOSED SOILS STILL DRAIN TO A SURFACE WATER (SEE SECTION 9.5 OF THE CONSTRUCTION STORMWATER PERMIT).

SEDIMENT CONTROL PRACTICES

1. SEDIMENT CONTROL PRACTICES MUST BE ESTABLISHED ON ALL DOWN GRADIENT PERIMETERS AND BE LOCATED UP GRADIENT OF ANY BUFFER ZONES. THE PERIMETER SEDIMENT CONTROL PRACTICE MUST BE IN PLACE BEFORE ANY UP GRADIENT LAND-DISTURBING ACTIVITIES BEGIN. THESE PRACTICES SHALL REMAIN IN PLACE UNTIL FINAL STABILIZATION.
2. RE-INSTALL ALL SEDIMENT CONTROL PRACTICES THAT HAVE BEEN ADJUSTED OR REMOVED TO ACCOMMODATE SHORT-TERM ACTIVITIES SUCH AS CLEARING OR GRUBBING, OR PASSAGE OF VEHICLES, IMMEDIATELY AFTER THE SHORT-TERM ACTIVITY HAS BEEN COMPLETED. COMPLETE ANY SHORT-TERM ACTIVITY THAT REQUIRES REMOVAL OF SEDIMENT CONTROL PRACTICES AS QUICKLY AS POSSIBLE. RE-INSTALL SEDIMENT CONTROL PRACTICES BEFORE THE NEXT PRECIPITATION EVENT EVEN IF THE SHORT-TERM ACTIVITY IS NOT COMPLETE.
3. ALL STORM DRAIN INLETS MUST BE PROTECTED BY APPROPRIATE BMPS DURING CONSTRUCTION UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING TO THE INLET HAVE BEEN STABILIZED. SILT FENCE OR FABRIC PLACED UNDER THE GRATE IS NOT AN APPROVED FORM OF INLET PROTECTION. INLET PROTECTION MAY BE REMOVED FOR A PARTICULAR INLET IF A SPECIFIC SAFETY CONCERN (STREET FLOODING/FREEZING) HAS BEEN IDENTIFIED BY THE PERMITTEE OR THE JURISDICTIONAL AUTHORITY. THE PERMITTEE MUST DOCUMENT THE NEED FOR REMOVAL AND RETAIN THE RECORD WITH THE SWPPP.
4. TEMPORARY SOIL STOCKPILES MUST HAVE SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS, AND CANNOT BE PLACED IN ANY NATURAL BUFFERS OR SURFACE WATERS, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS, OR CONDUITS AND DITCHES UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER.
5. WHERE VEHICLE TRAFFIC LEAVES ANY PART OF THE SITE (OR ONTO PAVED ROADS WITHIN THE SITE) A VEHICLE TRACKING BMP, APPROVED BY THE ENGINEER, MUST BE INSTALLED TO MINIMIZE THE TRACK OUT OF SEDIMENT FROM THE CONSTRUCTION SITE. STREET SWEEPING MUST BE USED IF SUCH VEHICLE TRACKING BMPS ARE NOT ADEQUATE TO PREVENT SEDIMENT FROM BEING TRACKED ONTO THE STREET.
6. SOIL COMPACTION MUST BE MINIMIZED AND, UNLESS INFEASIBLE, PRESERVE TOPSOIL. MINIMIZING SOIL COMPACTION IS NOT REQUIRED WHERE THE FUNCTION OF A SPECIFIC AREA OF THE SITE DICTATES THAT IT BE COMPACTED.
7. SOIL COMPACTION MUST BE MINIMIZED AND, UNLESS INFEASIBLE, PRESERVE TOPSOIL. MINIMIZING SOIL COMPACTION IS NOT REQUIRED WHERE THE FUNCTION OF A SPECIFIC AREA OF THE SITE DICTATES THAT IT BE COMPACTED.

CONTROL OF WATER

1. WORK IN DRY CONDITIONS.
2. PUMPING, IF NECESSARY, SHALL BE PROVIDED AND CONDUCTED AT DISCHARGE RATES THAT DO NOT ERODE SOIL MATERIAL. DISSIPATION BMP'S SHALL BE IMPLEMENTED TO MITIGATE SOIL EROSION.
3. TURBID WATER SHALL NOT BE DISCHARGED OFF SITE. PROVIDE CONTROL MEASURES TO TREAT DISCHARGE OF TURBID WATERS PRIOR TO DISCHARGE FROM THE SITE.

INSPECTIONS AND MAINTENANCE

1. THE CONTRACTOR SHALL IDENTIFY THE INDIVIDUAL(S) CERTIFIED AS A SITE MANAGER FOR OVERSEEING IMPLEMENTATION OF, REVISING, AND AMENDING THE SWPPP AND PERFORMING INSPECTIONS.
2. THE CONTRACTOR SHALL IDENTIFY THE INDIVIDUAL(S) CERTIFIED AS A BMP INSTALLER FOR PERFORMING OR SUPERVISING THE INSTALLATION, MAINTENANCE AND REPAIR OF BMPS.
3. INSPECTIONS WILL BE CONDUCTED AT LEAST ONE TIME PER WEEK AND WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.50 INCH IN 24 HOURS.
4. WHERE PARTS OF THE CONSTRUCTION SITE HAVE UNDERGONE FINAL STABILIZATION, BUT WORK REMAINS ON OTHER PARTS OF THE SITE, INSPECTIONS OF THE STABILIZED AREAS MAY BE REDUCED TO ONCE PER MONTH.
5. WHERE WORK HAS BEEN SUSPENDED DUE TO FROZEN GROUND CONDITIONS, THE REQUIRED INSPECTIONS AND MAINTENANCE SCHEDULE MUST BEGIN WITHIN 24 HOURS AFTER RUNOFF OCCURS AT THE SITE OR 24 HOURS PRIOR TO RESUMING CONSTRUCTION, WHICHEVER COMES FIRST.
6. ALL PERIMETER CONTROL DEVICES MUST BE REPAIRED, REPLACED, OR SUPPLEMENTED WHEN THEY BECOME NONFUNCTIONAL OR THE SEDIMENT REACHES ONE-HALF (1/2) OF THE HEIGHT OF THE DEVICE. THESE REPAIRS MUST BE MADE BY THE END OF THE NEXT BUSINESS DAY AFTER DISCOVERY, OR THEREAFTER AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
7. SURFACE WATERS, INCLUDING DRAINAGE DITCHES AND CONVEYANCE SYSTEMS, MUST BE INSPECTED FOR EVIDENCE OF EROSION AND SEDIMENT DEPOSITION.
8. CONSTRUCTION SITE VEHICLE EXIT LOCATIONS MUST BE INSPECTED FOR EVIDENCE OF OFF-SITE SEDIMENT TRACKING ONTO PAVED SURFACES. TRACKED SEDIMENT MUST BE REMOVED FROM ALL PAVED SURFACES BOTH ON AND OFF SITE WITHIN 24 HOURS OF DISCOVERY.
9. ALL INFILTRATION AREAS MUST BE INSPECTED TO ENSURE THAT NO SEDIMENT FROM ONGOING CONSTRUCTION ACTIVITY IS REACHING THE INFILTRATION AREA. ALL INFILTRATION AREAS MUST BE INSPECTED TO ENSURE THAT EQUIPMENT IS NOT BEING DRIVEN ACROSS THE INFILTRATION AREA.



Drawn by
IRR
Date
11/10/2023
Checked by
AJS
Scale
AS SHOWN

COKATO STORMWATER POND
CITY OF COKATO
COKATO, MN

SWPPP

PROJECT NO. 11212-0005

SHEET

12

POLLUTION PREVENTION MANAGEMENT MEASURES

1.

THE FOLLOWING POLLUTION PREVENTION MANAGEMENT MEASURES SHALL BE IMPLEMENTED ON THE SITE AND SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT:
2.

BUILDING PRODUCTS THAT HAVE THE POTENTIAL TO LEACH POLLUTANTS, PESTICIDES, HERBICIDES, INSECTICIDES, FERTILIZERS, TREATMENT CHEMICALS, AND LANDSCAPE MATERIALS MUST BE UNDER COVER (E.G., PLASTIC SHEETING OR TEMPORARY ROOFS) TO PREVENT THE DISCHARGE OF POLLUTANTS OR PROTECTED BY A SIMILARLY EFFECTIVE MEANS DESIGNED TO MINIMIZE CONTACT WITH STORMWATER.
3.

HAZARDOUS MATERIALS, TOXIC WASTE, (INCLUDING OIL, DIESEL FUEL, GASOLINE, HYDRAULIC FLUIDS, PAINT SOLVENTS, PETROLEUM-BASED PRODUCTS, WOOD PRESERVATIVES, ADDITIVES, CURING COMPOUNDS, AND ACIDS) MUST BE PROPERLY STORED IN SEALED CONTAINERS TO PREVENT SPILLS, LEAKS OR OTHER DISCHARGE. RESTRICTED ACCESS STORAGE AREAS MUST BE PROVIDED TO PREVENT VANDALISM. STORAGE AND DISPOSAL OF HAZARDOUS WASTE OR HAZARDOUS MATERIALS MUST BE IN COMPLIANCE WITH MINN. R. CH.7045 INCLUDING SECONDARY CONTAINMENT AS APPLICABLE.
4.

SOLID WASTE MUST BE STORED, COLLECTED AND DISPOSED OF PROPERLY IN COMPLIANCE WITH MINN. R. CH.7035.
5.

PORTABLE TOILETS MUST BE POSITIONED SO THAT THEY ARE SECURE AND WILL NOT BE TIPPED OR KNOCKED OVER. SANITARY WASTE MUST BE DISPOSED OF PROPERLY IN ACCORDANCE WITH MINN. R. CH.7041.
6.

REASONABLE STEPS SHALL BE TAKEN TO PREVENT THE DISCHARGE OF SPILLED OR LEAKED CHEMICALS, INCLUDING FUEL, FROM ANY AREA WHERE CHEMICALS OR FUEL WILL BE LOADED OR UNLOADED INCLUDING THE USE OF DRIP PANS OR ABSORBENTS UNLESS INFEASIBLE. FUELING MUST BE CONDUCTED IN A CONTAINED AREA UNLESS INFEASIBLE. ADEQUATE SUPPLIES MUST BE AVAILABLE AT ALL TIMES TO CLEAN UP DISCHARGED MATERIALS AND AN APPROPRIATE DISPOSAL METHOD MUST BE AVAILABLE FOR RECOVERED SPILLED MATERIALS. REPORT AND CLEAN UP SPILLS IMMEDIATELY AS REQUIRED BY MINN. STAT. § 115.061, USING DRY CLEAN UP MEASURES WHERE POSSIBLE.
7.

WASHING THE EXTERIOR OF VEHICLES OR EQUIPMENT ON THE PROJECT SITE MUST BE LIMITED TO A DEFINED AREA OF THE SITE. RUNOFF FROM THE WASHING AREA MUST BE CONTAINED IN A SEDIMENT BASIN OR OTHER SIMILARLY EFFECTIVE CONTROLS AND WASTE FROM THE WASHING ACTIVITY MUST BE PROPERLY DISPOSED OF. STORE AND PROPERLY USE THE SOAPS, DETERGENTS, OR SOLVENTS. NO ENGINE DEGREASING IS ALLOWED ON SITE.
8.

EFFECTIVE CONTAINMENT SHALL BE PROVIDED FOR ALL LIQUID AND SOLID WASTES GENERATED BY WASHOUT OPERATIONS (CONCRETE, STUCCO, PAINT, FORM RELEASE OILS, CURING COMPOUNDS AND OTHER CONSTRUCTION MATERIALS) RELATED TO THE CONSTRUCTION ACTIVITY. THE LIQUID AND SOLID WASHOUT WASTES MUST NOT CONTACT THE GROUND, AND THE CONTAINMENT MUST BE DESIGNED SO THAT IT DOES NOT RESULT IN RUNOFF FROM THE WASHOUT OPERATIONS OR AREAS. LIQUID AND SOLID WASTES MUST BE DISPOSED OF PROPERLY AND IN COMPLIANCE WITH MPCA RULES. A SIGN MUST BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY THAT REQUIRES SITE PERSONNEL TO UTILIZE THE PROPER FACILITIES FOR DISPOSAL OF CONCRETE AND OTHER WASHOUT WASTES.
9.

IN THE EVENT OF A SPILL, THE CONTRACTOR WILL MAKE THE APPROPRIATE NOTIFICATION(S) TO THE MPCA, CONSISTENT WITH THE FOLLOWING PROCEDURES:
- A.

SPILLS OF PETROLEUM IN A QUANTITY GREATER THAN 5 GALLONS MUST BE REPORTED IMMEDIATELY TO THE MINNESOTA DUTY OFFICER.
- B.

SPILLS OF ANY QUANTITY OF ALL OTHER CHEMICALS OR MATERIALS WHICH MAY CAUSE POLLUTION OF WATERS OF THE STATE MUST BE REPORTED IMMEDIATELY TO THE MINNESOTA DUTY OFFICER.
- C.

REPORTABLE SPILLS SHOULD BE DIRECTED TO THE MINNESOTA DUTY OFFICER BY IMMEDIATELY CALLING THE FOLLOWING NUMBERS: (651) 649-5451 OR (800) 422-0798.

FINAL STABILIZATION

FINAL STABILIZATION IS NOT COMPLETE UNTIL ALL OF THE FOLLOWING REQUIREMENTS ARE COMPLETE:

1.

ALL SOIL DISTURBING ACTIVITIES AT THE SITE HAVE BEEN COMPLETED AND ALL SOILS ARE STABILIZED BY A UNIFORM PERENNIAL VEGETATIVE COVER WITH A DENSITY OF 70 PERCENT OF ITS EXPECTED FINAL GROWTH DENSITY OVER THE ENTIRE PERVIOUS SURFACE AREA, OR OTHER EQUIVALENT MEANS NECESSARY TO PREVENT SOIL FAILURE UNDER EROSIVE CONDITIONS.
2.

ALL TEMPORARY SYNTHETIC AND STRUCTURAL EROSION PREVENTION AND SEDIMENT CONTROL BMPS (SUCH AS SILT FENCE) HAVE BEEN REMOVED. BMPS DESIGNED TO DECOMPOSE ON SITE (SUCH AS SOME COMPOST LOGS) MAY BE LEFT IN PLACE.
3.

FOR CONSTRUCTION PROJECTS ON AGRICULTURAL LAND (E.G., PIPELINES ACROSS CROP, FIELD PASTURE OR RANGE LAND) THE DISTURBED LAND HAS BEEN RETURNED TO ITS PRECONSTRUCTION AGRICULTURAL USE.

EROSION AND SEDIMENT CONTROL QUANTITY SUMMARY AND BMP SCHEDULE		
DESCRIPTION	UNITS	QUANTITY
ROCK CONSTRUCTION ENTRANCE	EACH	1
SILT FENCE, TYPE MS	LF	1705
SEDIMENT CONTROL LOG	LF	24
EROSION CONTROL BLANKET, TYPE MS	SQ YD	1636
MNDOT FILTER BERM, TYPE 5	EACH	2



Alexander J. Schmidt
License No. 53741

Date

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No.	Revision	Date	By



Drawn by	Date
IRR	11/10/2023
Checked by	Scale
AJS	AS SHOWN

COKATO STORMWATER POND
CITY OF COKATO
COKATO, MN

SWPPP (2)
PROJECT NO. 11212-0005

SHEET
13

Financial Reports

- a. Approval of Claims**
- b. Cash and Budget Reports**

Adjournment

CITY OF COKATO

10/19/23 2:57 PM

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*Claim Register©

101923PAY

October 2022

Claim Type

Claim#	2249	WRIGHT HENNIPEN ELEC COOP A							
Cash Payment	E 101-43-100-530	CAPITAL OUTLAY-OTHE	Allie Ave - Electric					\$6,650.00	
Invoice			Project 22-03						
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$6,650.00	
Claim#	2250	AMERICAN LEGION POST 209							
Cash Payment	E 225-42-220-210	OPERATING SUPPLIES	Flags					\$90.87	
Invoice	381373								
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$90.87	
Claim#	2251	WRIGHT HENNIPEN ELEC COOP A							
Cash Payment	E 101-43-126-381	ELECTRICITY	Electricity - Street Lights					\$77.73	
Invoice									
Cash Payment	E 228-49-010-381	ELECTRICITY	Electricity - Cemetery					\$16.62	
Invoice									
Cash Payment	E 602-49-480-381	ELECTRICITY	Electricity - WWTP					\$5,997.51	
Invoice									
Cash Payment	E 101-41-940-319	OTHER PROFESSIONAL	City Hall - Elevator					\$68.90	
Invoice									
Cash Payment	E 225-42-220-319	OTHER PROFESSIONAL	Public Safety Building					\$31.62	
Invoice									
Cash Payment	E 226-42-153-319	OTHER PROFESSIONAL	Public Safety Building					\$31.62	
Invoice									
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$6,224.00	
Claim#	2252	AT&T MOBILITY							
Cash Payment	E 101-43-100-321	TELEPHONE	TELEPHONE					\$111.58	
Invoice									
Cash Payment	E 602-49-480-321	TELEPHONE	TELEPHONE					\$111.57	
Invoice									
Cash Payment	E 226-42-153-321	TELEPHONE	TELEPHONE					\$77.00	
Invoice									
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$300.15	
Claim#	2253	SPECTRUM BUSINESS							
Cash Payment	E 225-42-220-319	OTHER PROFESSIONAL	Public Safety Building - Phone, Internet, Cable					\$175.91	
Invoice	97636501100123								
Cash Payment	E 226-42-153-319	OTHER PROFESSIONAL	Public Safety Building - Phone, Internet, Cable					\$175.92	
Invoice	97636501100123								
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$351.83	
Claim#	2254	Karmen Aho							
Cash Payment	E 101-45-130-210	OPERATING SUPPLIES	Pool Noodle Storage					\$66.88	
Invoice									
Cash Payment	E 101-45-130-210	OPERATING SUPPLIES	Cancel Check #50839 Fee					-\$25.00	
Invoice									
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$41.88	
Claim#	2255	CHARTER BUSINESS							
Cash Payment	E 101-41-400-319	OTHER PROFESSIONAL	City Hall - Cable					\$18.03	
Invoice	175334601100623								
Transaction Date	10/19/2023	Due 10/19/2023	4000163	Kensington	10100	Total		\$18.03	

CITY OF COKATO

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*Claim Register©

101923PAY

October 2022

Claim#	2256 CENTERPOINT ENERGY MINNEGA				
Cash Payment	E 101-41-940-383 NATURAL GAS	6032285-6			\$50.80
Invoice					
Cash Payment	E 101-43-100-383 NATURAL GAS	6032395-3			\$52.32
Invoice					
Cash Payment	E 101-45-127-383 NATURAL GAS	5938166-5			\$24.02
Invoice					
Cash Payment	E 101-45-130-383 NATURAL GAS	10560915-0			\$16.11
Invoice					
Cash Payment	E 101-45-530-383 NATURAL GAS	6036297-7			\$27.92
Invoice					
Cash Payment	E 101-45-530-383 NATURAL GAS	6036293-6			\$17.11
Invoice					
Cash Payment	E 601-49-430-383 NATURAL GAS	5938223-4			\$20.09
Invoice					
Cash Payment	E 601-49-430-383 NATURAL GAS	5943392-0			\$310.91
Invoice					
Cash Payment	E 602-49-480-383 NATURAL GAS	6032389-6			\$76.23
Invoice					
Cash Payment	E 602-49-480-383 NATURAL GAS	5942642-9			\$26.02
Invoice					
Cash Payment	E 225-42-220-383 NATURAL GAS	10820130-2			\$93.13
Invoice					
Transaction Date	10/19/2023	Due 10/19/2023	4000163 Kensington	10100	
					Total
					\$714.66
Claim Type					Tota
					\$14,391.42

Pre-Written Check	\$0.00
Checks to be Generated by the Compute	\$14,391.42
Total	\$14,391.42

CITY OF COKATO

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***Check Detail Register©**

10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 4000163 Kensington					
51079	10/31/23	CITY OF COKATO CASH BOX			
E 101-41-400-322		POSTAGE	\$1.83		Permit Postage
E 601-49-430-322		POSTAGE	\$5.40		Package Postage
E 601-49-430-322		POSTAGE	\$191.72		Utility Bill Postage
E 602-49-480-322		POSTAGE	\$191.72		Utility Bill Postage
		Total	\$390.67		
51080 10/31/23 MADISON NATIONAL LIFE					
G 101-21700		PAYROLL DEDUCTIONS	\$158.65		Disability Insurance - Oct
		Total	\$158.65		
51081 10/31/23 XCEL ENERGY					
E 101-45-530-381		ELECTRICITY	\$216.01		51-6902228-2
E 602-49-480-381		ELECTRICITY	\$59.88		51-6902228-2
E 601-49-430-381		ELECTRICITY	\$634.40		51-6902228-2
E 601-49-430-381		ELECTRICITY	\$145.06		51-6902228-2
E 101-45-130-381		ELECTRICITY	\$843.87		51-6902228-2
E 101-41-940-381		ELECTRICITY	\$590.51		51-6902228-2
E 602-49-480-381		ELECTRICITY	\$257.93		51-6902228-2
E 602-49-480-381		ELECTRICITY	\$1,378.87		51-6902228-2
E 101-45-530-381		ELECTRICITY	\$762.76		51-6902228-2
E 101-45-202-381		ELECTRICITY	\$34.17		51-6902228-2
E 101-45-202-381		ELECTRICITY	\$1,271.88		51-6902228-2
E 101-45-530-381		ELECTRICITY	\$208.45		51-6902228-2
E 101-45-202-381		ELECTRICITY	\$13.23		51-6902228-2
E 601-49-430-381		ELECTRICITY	\$2,814.19		51-6902228-2
E 101-43-126-381		ELECTRICITY	\$17.54		51-6902228-2
E 101-45-127-381		ELECTRICITY	\$36.70		51-6902228-2
E 101-43-126-381		ELECTRICITY	\$16.92		51-6902228-2
E 601-49-430-381		ELECTRICITY	\$30.79		51-6902228-2
E 101-43-126-381		ELECTRICITY	\$333.62		51-6902228-2
E 101-43-126-381		ELECTRICITY	\$13.38		51-6902228-2
E 601-49-430-381		ELECTRICITY	\$164.89		51-6902228-2
E 101-45-202-381		ELECTRICITY	\$162.16		51-6902228-2
E 101-45-202-381		ELECTRICITY	\$419.85		51-6902228-2
E 101-43-126-381		ELECTRICITY	\$7.32		51-6902228-2
E 225-42-220-381		ELECTRICITY	\$846.52		51-6902228-2
E 101-43-126-381		ELECTRICITY	\$11,693.97		51-4814656-1
		Total	\$22,974.87		
10100 4000163 Kensington			\$23,524.19		

CITY OF COKATO

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***Check Detail Register©**
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary**10100 4000163 Kensington**

101 GENERAL FUND	\$16,802.82
225 FIRE DEPARTMENT	\$846.52
601 WATER FUND	\$3,986.45
602 SEWER FUND	\$1,888.40
	<hr/>
	\$23,524.19

CITY OF COKATO

11/11/23 4:22 AM

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*Claim Register©

2023NovCouncil

September 2023

Claim Type

Claim#	2276 ANNANDALE ROCK PRODUCTS, IN					
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Class 5 Gravel				\$973.81
Invoice	59734					
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Class 5 Gravel				\$1,411.48
Invoice	59757					
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$2,385.29
Claim#	2277 A R ENGH HEATING & AIR CONDITI					
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL	Sewer Line Location				\$440.00
Invoice	D1875					
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$440.00
Claim#	2278 Ashwill Companies					
Cash Payment	E 603-43-450-319 OTHER PROFESSIONAL	Mob and Dam - Fertilizer Spill				\$1,037.50
Invoice	4681					
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$1,037.50
Claim#	2279 AT&T MOBILITY					
Cash Payment	E 101-43-100-321 TELEPHONE	TELEPHONE				\$111.82
Invoice						
Cash Payment	E 602-49-480-321 TELEPHONE	TELEPHONE				\$111.83
Invoice						
Cash Payment	E 226-42-153-321 TELEPHONE	TELEPHONE				\$67.23
Invoice						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$290.88
Claim#	2283 Bradley Werner LLC					
Cash Payment	E 101-41-610-304 LEGAL SERVICES	Attorney - CenterPoint				\$1,443.75
Invoice	23145					
Cash Payment	E 101-41-610-304 LEGAL SERVICES	Attorney - CenterPoint				\$1,993.75
Invoice	23183					
Cash Payment	E 101-41-610-304 LEGAL SERVICES	Attorney - CenterPoint				\$68.75
Invoice	23271					
Cash Payment	E 101-41-610-304 LEGAL SERVICES	Attorney - CenterPoint				\$2,481.25
Invoice	22922					
Cash Payment	E 101-41-610-304 LEGAL SERVICES	Attorney - CenterPoint				\$68.75
Invoice	23351					
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$6,056.25
Claim#	2284 BOLTON & MENK, INC.					
Cash Payment	E 101-43-100-303 ENGINEERING SERVICE	Engineering - Hillmeyer				\$1,128.00
Invoice	323279					
Cash Payment	E 101-43-100-303 ENGINEERING SERVICE	Engineering - Ind. Park				\$673.00
Invoice	323280					
Cash Payment	E 101-43-100-303 ENGINEERING SERVICE	Engineering - General				\$675.50
Invoice	323278					
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$2,476.50
Claim#	2285 BRADLEY SECURITY, LLC					
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Lockwork				\$340.00
Invoice	2940					
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total \$340.00

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Claim#	2286 BHE COMMUNITY SOLAR LLC				
Cash Payment	E 225-42-220-381 ELECTRICITY	Premise #304665932			\$249.39
	Invoice 11924925				
Cash Payment	E 101-45-530-381 ELECTRICITY	Premise #302239621			\$91.80
	Invoice 11924925				
Cash Payment	E 601-49-430-381 ELECTRICITY	Premise #302476387			\$153.49
	Invoice 11924925				
Cash Payment	E 101-45-130-381 ELECTRICITY	Premise #302639711			\$328.69
	Invoice 11924925				
Cash Payment	E 101-41-940-381 ELECTRICITY	Premise #302997811			\$518.21
	Invoice 11924925				
Cash Payment	E 602-49-480-381 ELECTRICITY	Premise #303058975			\$249.39
	Invoice 11924925				
Cash Payment	E 602-49-480-381 ELECTRICITY	Premise #303075861			\$1,527.41
	Invoice 11924925				
Cash Payment	E 101-45-530-381 ELECTRICITY	Premise #303384592			\$367.28
	Invoice 11924925				
Cash Payment	E 601-49-430-381 ELECTRICITY	Premise #303426296			\$1,831.41
	Invoice 11924925				
Cash Payment	E 101-43-126-381 ELECTRICITY	Premise #303580562			\$137.62
	Invoice 11924925				
Cash Payment	E 101-43-126-381 ELECTRICITY	Premise #303633568			\$91.80
	Invoice 11924925				
Cash Payment	E 601-49-430-381 ELECTRICITY	Premise #303808162			\$308.12
	Invoice 11924925				
Cash Payment	E 101-43-126-381 ELECTRICITY	Premise #304054400			\$462.41
	Invoice 11924925				
Cash Payment	E 101-45-202-381 ELECTRICITY	Premise #302157200			\$76.75
	Invoice 11924925				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$6,393.77
Claim#	2287 BUFFALO CLEANERS				
Cash Payment	E 226-42-153-319 OTHER PROFESSIONAL Dry Cleaning				\$88.75
	Invoice 5688,5687				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$88.75
Claim#	2288 COMMUNITY FIX				
Cash Payment	E 101-41-320-319 OTHER PROFESSIONAL Adiminstrator - October				\$9,419.04
	Invoice 78				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$9,419.04
Claim#	2289 COKATO PARTS CITY AUTO PARTS				
Cash Payment	E 101-45-130-210 OPERATING SUPPLIES Antifreeze				\$38.94
	Invoice 650819631				
Cash Payment	E 101-45-130-210 OPERATING SUPPLIES Antifreeze				\$38.94
	Invoice 650823244				
Cash Payment	E 101-45-202-210 OPERATING SUPPLIES Zip Ties				\$17.90
	Invoice 650818893				
Cash Payment	E 101-45-202-210 OPERATING SUPPLIES Zip Ties				\$18.60
	Invoice 650820964				
Cash Payment	E 101-45-202-210 OPERATING SUPPLIES Gloss				\$8.49
	Invoice 650823261				

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Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Suction Gun Hose							\$13.99
	Invoice 650819875								
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Shop Supplies							\$15.99
	Invoice 650820008								
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Compound							\$58.78
	Invoice 650821147								
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Electrical Tape							\$5.59
	Invoice 650823047								
Cash Payment	E 602-49-480-210 OPERATING SUPPLIES	Antifreeze							\$68.97
	Invoice 650819930								
Cash Payment	E 602-42-153-210 OPERATING SUPPLIES	Trico Force							\$27.54
	Invoice 650822117								
Cash Payment	E 225-42-220-210 OPERATING SUPPLIES	Clay							\$127.92
	Invoice 650821766								
Cash Payment	E 225-42-220-210 OPERATING SUPPLIES	Brake Cleaner							\$12.57
	Invoice 650822031								
Cash Payment	E 225-42-220-210 OPERATING SUPPLIES	Antifreeze							\$13.99
	Invoice 650820920								
Cash Payment	E 225-42-220-210 OPERATING SUPPLIES	Antifreeze							\$41.97
	Invoice 650820921								
Cash Payment	E 225-42-220-210 OPERATING SUPPLIES	Mini Blade							\$5.29
	Invoice 650820923								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$515.47
Claim#	2290	CHRIS BARTH							
Cash Payment	E 225-42-220-331 TRAVEL, CONFERENCE	EMR Class Mileage							\$275.10
	Invoice								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$275.10
Claim#	2291	Carrot-Top Industries Inc							
Cash Payment	E 101-45-202-210 OPERATING SUPPLIES	Flag							\$112.48
	Invoice INV123232								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$112.48
Claim#	2292	COKATO TRANSPORTATION							
Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL	Drug Testing							\$270.00
	Invoice 12890								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$270.00
Claim#	2293	CULLIGAN OF BUFFALO							
Cash Payment	E 101-43-100-417 RENTALS-MISC	Water Softener							\$75.30
	Invoice 173X03637800								
Cash Payment	E 601-49-430-417 RENTALS-MISC	Water Softener							\$37.65
	Invoice 173X03639608								
Cash Payment	E 602-49-480-417 RENTALS-MISC	Water Softener							\$75.30
	Invoice 173X03598101								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$188.25
Claim#	2294	CENTRA SOTA COOPERATIVE							
Cash Payment	E 101-43-100-212 MOTOR FUEL & LUBRIC	Fieldmaster Diesel							\$1,346.94
	Invoice 6116431								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$1,346.94
Claim#	2295	CENTURYLINK							

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Cash Payment	E 101-41-400-321 TELEPHONE	313997182					\$0.00
Invoice							
Cash Payment	E 101-42-120-321 TELEPHONE	313997182					\$0.00
Invoice							
Cash Payment	E 101-45-127-321 TELEPHONE	313997182					\$0.00
Invoice							
Cash Payment	E 101-45-130-321 TELEPHONE	313997182					\$0.00
Invoice							
Cash Payment	E 601-49-430-321 TELEPHONE	313997182					\$0.00
Invoice							
Cash Payment	E 602-49-480-321 TELEPHONE	313997182					\$0.00
Invoice							
Cash Payment	E 601-49-430-321 TELEPHONE	313530157					\$0.00
Invoice							
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$0.00
Claim#	2296 DISPLAY SALES, INC.						
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Clips					\$41.50
Invoice	INV0846						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$41.50
Claim#	2297 DC Diesel Tek Inc						
Cash Payment	E 101-43-100-405 REPAIRS/MAINTENANC	DOT Inspection					\$592.19
Invoice	20322						
Cash Payment	E 101-43-125-405 REPAIRS/MAINTENANC	DOT Inspection					\$617.49
Invoice	20308						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$1,209.68
Claim#	2298 Dakota Wood-Grinding Inc						
Cash Payment	E 101-45-202-319 OTHER PROFESSIONAL	Compost Site Grinding					\$17,000.00
Invoice	54984						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$17,000.00
Claim#	2299 ECOLAB GCS SERVICE INC						
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL	Pest Control					\$69.78
Invoice	3671523						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$69.78
Claim#	2300 EMERGENCY APPARATUS MAINT						
Cash Payment	E 225-42-220-405 REPAIRS/MAINTENANC	Engine 12 Siren Cone					\$47.15
Invoice	129812						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$47.15
Claim#	2301 FINKEN WATER SOLUTIONS						
Cash Payment	E 101-41-940-417 RENTALS-MISC	Cooler Rental					\$8.00
Invoice							
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$8.00
Claim#	2302 GUIDANCEPOINT TECHNOLOGIES						
Cash Payment	E 101-41-400-319 OTHER PROFESSIONAL	Server Backups					\$130.00
Invoice	18942						
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$130.00
Claim#	2303 GOPHER STATE ONE-CALL, INC						

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Cash Payment	E 225-42-220-404 REPAIRS/MAINTENANC	MSA Batteries							\$50.24
Invoice									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total			\$329.39
Claim#	2312	LEAGUE OF MN CITIES INS TRUST							
Cash Payment	E 225-42-220-360 INSURANCE	WC Deductible							\$1,000.00
Invoice									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total			\$1,000.00
Claim#	2313	Lacey Smieja							
Cash Payment	E 101-41-400-319 OTHER PROFESSIONAL	October Assistance							\$712.50
Invoice 2023-10									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total			\$712.50
Claim#	2314	MED-TECH RESOURCE, INC							
Cash Payment	E 226-42-153-210 OPERATING SUPPLIES	I Gel, Defib Pads							\$291.05
Invoice 143125									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total			\$291.05
Claim#	2315	MARKET PLACE							
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Shop Supplies							\$37.62
Invoice									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total			\$37.62
Claim#	2316	MN VALLEY TESTING LABS, INC							
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$30.03
Invoice 1221213									
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$15.40
Invoice 1222687									
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$18.48
Invoice 1223096									
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$15.40
Invoice 1224168									
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$18.48
Invoice 1225470									
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$18.48
Invoice 1220873									
Cash Payment	E 601-49-430-310 LABORATORY TESTING	Testing							\$18.48
Invoice 1222293									
Cash Payment	E 602-49-480-310 LABORATORY TESTING	Testing							\$189.58
Invoice 1221402									
Cash Payment	E 602-49-480-310 LABORATORY TESTING	Testing							\$141.84
Invoice 1222528									
Cash Payment	E 602-49-480-310 LABORATORY TESTING	Testing							\$126.83
Invoice 1226010									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total			\$593.00
Claim#	2317	MARCO TECHNOLOGIES LLC							
Cash Payment	E 101-41-400-319 OTHER PROFESSIONAL	Metered Copies							\$128.10
Invoice INV11806207									
Cash Payment	E 101-41-400-321 TELEPHONE	Telephone							\$772.18
Invoice 64651									
Cash Payment	E 101-43-100-321 TELEPHONE	Telephone							\$268.65
Invoice 64651									

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Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$1,168.93
Claim#	2318 METRO SALES, INC				
Cash Payment	E 101-45-520-319 OTHER PROFESSIONAL Metered Copies				\$274.47
	Invoice INV2399851				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$274.47
Claim#	2319 MATHESON TRI-GAS INC				
Cash Payment	E 101-43-100-216 CHEMICALS Acetylene				\$106.59
	Invoice 28504588				
Cash Payment	E 101-43-100-216 CHEMICALS Acetylene				\$110.00
	Invoice 28669872				
Cash Payment	E 101-43-100-216 CHEMICALS Lease				\$275.98
	Invoice 28491355				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$492.57
Claim#	2320 MIDWEST MACHINERY CO				
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES Quick Coup				\$90.69
	Invoice 9826141				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$90.69
Claim#	2321 METROPOLITAN LIFE INSURANCE				
Cash Payment	G 101-21700 PAYROLL DEDUCTIONS PAY Dental Insurance				\$398.56
	Invoice				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$398.56
Claim#	2322 MARGARET LUNDEEN				
Cash Payment	E 101-45-520-417 RENTALS-MISC Museum Warehouse Rent - November				\$325.00
	Invoice 196332				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$325.00
Claim#	2323 Nicholas Vergin				
Cash Payment	E 601-49-430-331 TRAVEL, CONFERENCE Mileage - Water Class				\$50.50
	Invoice				
Cash Payment	E 601-49-430-331 TRAVEL, CONFERENCE Lodging - Water Class				\$236.52
	Invoice				
Cash Payment	E 601-49-430-331 TRAVEL, CONFERENCE Meals				\$38.19
	Invoice				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$325.21
Claim#	2324 OXYGEN SERVICE COMPANY				
Cash Payment	E 226-42-153-210 OPERATING SUPPLIES Oxygen				\$156.22
	Invoice 8674792				
Cash Payment	E 226-42-153-210 OPERATING SUPPLIES Oxygen Cylinders				\$168.76
	Invoice 3568908				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$324.98
Claim#	2325 QUALITY FLOW SYSTEMS, INC				
Cash Payment	E 602-49-480-404 REPAIRS/MAINTENANC Float Repair				\$843.50
	Invoice 45798				
Transaction Date	11/11/2023	Due 11/11/2023	4000163 Kensington 10100	Total	\$843.50
Claim#	2326 RIGHT-WAY CLEANING				
Cash Payment	E 101-41-940-319 OTHER PROFESSIONAL Cleaning - City Hall				\$334.78
	Invoice 1547				

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Cash Payment	E 225-42-220-319 OTHER PROFESSIONAL	Cleaning - Public Safety Building							\$167.39
Invoice	1548								
Cash Payment	E 226-42-153-319 OTHER PROFESSIONAL	Cleaning - Public Safety Building							\$167.39
Invoice	1548								
Cash Payment	E 101-45-530-319 OTHER PROFESSIONAL	Cleaning - Library							\$406.85
Invoice	1545								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$1,076.41
Claim#	2327	SPECTRUM BUSINESS							
Cash Payment	E 225-42-220-319 OTHER PROFESSIONAL	Public Safety Building - Phone, Internet, Cable							\$175.92
Invoice	97636501110123								
Cash Payment	E 226-42-153-319 OTHER PROFESSIONAL	Public Safety Building - Phone, Internet, Cable							\$175.91
Invoice	97636501110123								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$351.83
Claim#	2329	CHARTER BUSINESS							
Cash Payment	E 101-41-400-319 OTHER PROFESSIONAL	Cable City Hall							\$219.96
Invoice									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$219.96
Claim#	2330	SENSAPHONE							
Cash Payment	E 602-49-480-433 DUES & SUBSCRIPTION	Subscription Renewal							\$299.40
Invoice									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$299.40
Claim#	2331	TEAM LABORATORY CHEMICAL CO							
Cash Payment	E 602-49-480-216 CHEMICALS	Super Bugs							\$972.50
Invoice	INV0038298								
Cash Payment	E 101-43-100-210 OPERATING SUPPLIES	Road Patch							\$900.00
Invoice	INV0038298								
Cash Payment	E 101-43-125-210 OPERATING SUPPLIES	Mr Slick							\$135.00
Invoice	INV0038298								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$2,007.50
Claim#	2332	USA BLUE BOOK							
Cash Payment	E 601-49-430-216 CHEMICALS	Hach							\$800.62
Invoice	INV00148158								
Cash Payment	E 602-49-480-216 CHEMICALS	Deionized Water							\$22.55
Invoice	INV00148158								
Cash Payment	E 601-49-430-216 CHEMICALS	Hach PH							\$200.36
Invoice	INV00188890								
Cash Payment	E 601-49-430-210 OPERATING SUPPLIES	Hydrant Wrench							\$75.49
Invoice	INV00188890								
Cash Payment	E 602-49-480-210 OPERATING SUPPLIES	Lab Thermometer							\$93.43
Invoice	INV00131616								
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100			Total	\$1,192.45
Claim#	2333	UNIFIRST							
Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL	Mats & Uniforms							\$58.41
Invoice	1410021800								
Cash Payment	E 601-49-430-319 OTHER PROFESSIONAL	Mats & Uniforms							\$23.78
Invoice	1410021800								
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL	Mats & Uniforms							\$23.78
Invoice	1410021800								

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Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL Mats & Uniforms									\$62.56
	Invoice 1410020364									
Cash Payment	E 601-49-430-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410020364									
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410020364									
Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL Mats & Uniforms									\$57.61
	Invoice 1410013393									
Cash Payment	E 601-49-430-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410013393									
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410013393									
Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL Mats & Uniforms									\$61.23
	Invoice 1410016258									
Cash Payment	E 601-49-430-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410016258									
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410016258									
Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL Mats & Uniforms									\$79.56
	Invoice 1410017575									
Cash Payment	E 601-49-430-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410017575									
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410017575									
Cash Payment	E 101-43-100-319 OTHER PROFESSIONAL Mats & Uniforms									\$53.99
	Invoice 1410019072									
Cash Payment	E 601-49-430-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410019072									
Cash Payment	E 602-49-480-319 OTHER PROFESSIONAL Mats & Uniforms									\$23.78
	Invoice 1410019072									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100				Total	\$658.72
Claim#	2334	VISA								
Cash Payment	E 101-41-400-433 DUES & SUBSCRIPTION Apple Data									\$1.49
	Invoice									
Cash Payment	E 101-41-400-322 POSTAGE									\$270.59
	Invoice									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100				Total	\$272.08
Claim#	2335	WRIGHT COUNTY RECORDER								
Cash Payment	E 101-41-910-319 OTHER PROFESSIONAL Abstracts									\$46.00
	Invoice 202300000065									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100				Total	\$46.00
Claim#	2336	WRIGHT COUNTY AUDITOR-SHERIF								
Cash Payment	E 101-42-120-319 OTHER PROFESSIONAL Law Enforcement - November									\$31,663.75
	Invoice 200011075									
Cash Payment	E 101-42-120-319 OTHER PROFESSIONAL Patrol Fines Sept									\$838.24
	Invoice 200010316									
Cash Payment	E 101-42-120-319 OTHER PROFESSIONAL Patrol Fines Oct									\$673.26
	Invoice 200011091									
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100				Total	\$33,175.25

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Claim#	2337 MN DEPT HEALTH-DRINK WATER P						
Cash Payment	E 601-49-430-439 DUE OTHER GOVERNMENT Certification Fee - Vergin						\$23.00
Invoice							
Transaction Date	11/11/2023	Due 11/11/2023	4000163	Kensington	10100	Total	\$23.00

Claim Type	Total	\$119,767.92
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Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$119,767.92
Total	\$119,767.92

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*Revenue Guideline

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Current Period: October 2023

Account Descr	2023 YTD Budget	October 2023 Amt	2023 YTD Amt	YTD Balance	% of YTD Budget
FUND 101 GENERAL FUND					
R 101-115-31010 CURRENT AD VAL	\$1,136,475.00	\$0.00	\$616,553.74	\$519,921.26	54.25%
R 101-115-31020 DELINQUENT AD V	\$0.00	\$0.00	\$18,939.01	-\$18,939.01	0.00%
R 101-115-31050 TAX INCREMENTS	\$0.00	\$0.00	\$153.53	-\$153.53	0.00%
R 101-115-31810 FRANCHISE TAXE	\$8,000.00	\$0.00	\$7,714.81	\$285.19	96.44%
R 101-115-32110 3.2 BEER LICENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-32120 ON SALE LIQUOR	\$2,000.00	\$0.00	\$2,300.00	-\$300.00	115.00%
R 101-115-32130 OFF SALE LIQUOR	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
R 101-115-32160 REFUSE HAULER	\$225.00	\$0.00	\$0.00	\$225.00	0.00%
R 101-115-32162 TRANSIENT MERC	\$50.00	\$0.00	\$225.00	-\$175.00	450.00%
R 101-115-32170 PAWN SHOP/AUC	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
R 101-115-33401 LOCAL GOVERNMENT	\$706,390.00	\$0.00	\$353,195.00	\$353,195.00	50.00%
R 101-115-33409 PERA AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-33411 STATE AID - OTHE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-33415 MARKET VAL AG C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-34101 CITY HALL RENT	\$5,000.00	\$0.00	\$2,400.00	\$2,600.00	48.00%
R 101-115-34103 ZONING & SUBDIV	\$600.00	\$0.00	\$1,200.00	-\$600.00	200.00%
R 101-115-34104 PLAN REVIEW FE	\$3,000.00	\$0.00	\$13,275.42	-\$10,275.42	442.51%
R 101-115-34107 ASSESSMENT SE	\$800.00	\$0.00	\$890.00	-\$90.00	111.25%
R 101-115-34108 FAX USAGE	\$50.00	\$0.00	\$36.00	\$14.00	72.00%
R 101-115-34109 FILING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-34110 PHOTOCOPYNG C	\$0.00	\$0.00	\$50.90	-\$50.90	0.00%
R 101-115-34111 OTHER GENERAL	\$0.00	\$0.00	\$2,072.47	-\$2,072.47	0.00%
R 101-115-34405 LAWNMOWNG CH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-34943 LAND RENT PROC	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
R 101-115-36101 SPECIAL ASSESS	\$0.00	\$0.00	\$176.71	-\$176.71	0.00%
R 101-115-36210 INTEREST EARNE	\$30,000.00	\$0.00	\$87,671.60	-\$57,671.60	292.24%
R 101-115-36211 INTEREST EARNE	\$0.00	\$0.00	\$11,218.72	-\$11,218.72	0.00%
R 101-115-36212 LOAN INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-115-36214 INTERFUND LOAN	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
R 101-115-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$612.00	-\$612.00	0.00%
R 101-115-39101 SALE OF PROPER	\$0.00	\$0.00	\$40,878.10	-\$40,878.10	0.00%
R 101-115-39103 REFUNDS & REIM	\$0.00	\$0.00	\$16,717.33	-\$16,717.33	0.00%
R 101-115-39109 MISCELLANEOUS I	\$0.00	\$0.00	\$400.00	-\$400.00	0.00%
R 101-215-32210 BUILDING PERMIT	\$30,000.00	\$0.00	\$35,356.65	-\$5,356.65	117.86%
R 101-215-32211 BUILDING PERMIT	\$2,000.00	\$0.00	\$1,931.73	\$68.27	96.59%
R 101-215-32240 ANIMAL LICENSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-215-33421 POLICE AID	\$20,934.00	\$0.00	\$0.00	\$20,934.00	0.00%
R 101-215-35101 COURT FINES	\$5,000.00	\$0.00	\$5,267.74	-\$267.74	105.35%
R 101-215-35105 OTHER FINES	\$0.00	\$0.00	\$295.00	-\$295.00	0.00%
R 101-315-32214 SIGN/FENCE PER	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
R 101-315-32223 UTILITY PERMIT	\$1,000.00	\$0.00	\$400.00	\$600.00	40.00%
R 101-315-34301 STREET REPAIR C	\$1,600.00	\$0.00	\$10,420.83	-\$8,820.83	651.30%
R 101-315-34410 RECYCLING	\$1,600.00	\$0.00	\$1,963.75	-\$363.75	122.73%
R 101-315-34420 WR CO RECYCLIN	\$4,000.00	\$0.00	\$3,479.00	\$521.00	86.98%
R 101-315-39103 REFUNDS & REIM	\$0.00	\$0.00	\$31,217.19	-\$31,217.19	0.00%
R 101-410-39103 REFUNDS & REIM	\$0.00	\$0.00	\$275.62	-\$275.62	0.00%
R 101-410-39108 MISCELLANEOUS	\$0.00	\$0.00	\$206.19	-\$206.19	0.00%
R 101-415-34220 SWIMMING POOL	\$10,000.00	\$0.00	\$15,023.00	-\$5,023.00	150.23%
R 101-415-34221 PRODUCT SALES-	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
R 101-415-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$1,500.00	-\$1,500.00	0.00%

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R 101-415-36231 PARK GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-415-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-915-34960 UTILITY UNALLOC	\$0.00	\$0.00	\$5,636.54	-\$5,636.54	0.00%
R 101-915-37173 SALES TAX COLLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-915-39102 COMPENSATION F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-915-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-915-39108 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 101-915-39203 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND	\$1,972,674.00	\$0.00	\$1,289,753.58	\$682,920.42	65.38%
FUND 203 COMMUNITY DEVELOPMENT (UDAG)					
R 203-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 203-000-36212 LOAN INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 203-000-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 203-000-36250 COMM DEV LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 203-000-36251 COMM DEV LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 203-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 203 COMMUNITY DEVELOPMENT (\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 225 FIRE DEPARTMENT					
R 225-000-33411 STATE AID - OTHE	\$0.00	\$0.00	\$7,873.80	-\$7,873.80	0.00%
R 225-000-33420 FIRE AID	\$38,000.00	\$0.00	\$33,266.09	\$4,733.91	87.54%
R 225-000-34202 FIRE PROTECT SE	\$111,429.00	\$0.00	\$68,437.50	\$42,991.50	61.42%
R 225-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-000-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$2,850.00	-\$2,850.00	0.00%
R 225-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-000-39102 COMPENSATION F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 225-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$4,895.85	-\$4,895.85	0.00%
R 225-000-39108 MISCELLANEOUS	\$0.00	\$0.00	\$3,290.00	-\$3,290.00	0.00%
R 225-000-39201 TRANSFERS FRO	\$111,429.00	\$0.00	\$0.00	\$111,429.00	0.00%
FUND 225 FIRE DEPARTMENT	\$260,858.00	\$0.00	\$120,613.24	\$140,244.76	46.24%
FUND 226 AMBULANCE SERVICE					
R 226-000-33425 EMT TRAINING RE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 226-000-34205 AMBULANCE USE	\$160,000.00	\$0.00	\$155,412.41	\$4,587.59	97.13%
R 226-000-36210 INTEREST EARNE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
R 226-000-36230 CONTRIBUTIONS	\$5,000.00	\$0.00	\$4,800.00	\$200.00	96.00%
R 226-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 226-000-39103 REFUNDS & REIM	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
R 226-000-39108 MISCELLANEOUS	\$0.00	\$0.00	\$2,940.00	-\$2,940.00	0.00%
R 226-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 226 AMBULANCE SERVICE	\$166,000.00	\$0.00	\$163,352.41	\$2,647.59	98.41%
FUND 228 CEMETERY					
R 228-000-34940 SALE OF CEMETE	\$0.00	\$0.00	\$2,000.00	-\$2,000.00	0.00%
R 228-000-34941 CRYPT STORAGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 228-000-34942 OTHER CEMETER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 228-000-36210 INTEREST EARNE	\$85.00	\$0.00	\$0.00	\$85.00	0.00%
R 228-000-36211 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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R 228-000-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 228-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 228-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 228 CEMETERY	\$85.00	\$0.00	\$2,000.00	-\$1,915.00	2352.94%
FUND 313 BOND - 2008A GO IMP BOND					
R 313-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 313-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 313-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 313-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 313 BOND - 2008A GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 325 BOND - 2012A GO REFUNDING BOND					
R 325-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 325-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 325-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 325 BOND - 2012A GO REFUNDIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 BOND - 2013A GO EQUIP CERTIF					
R 326-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$581.69	-\$581.69	0.00%
R 326-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$363.15	-\$363.15	0.00%
R 326-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 326 BOND - 2013A GO EQUIP CER	\$0.00	\$0.00	\$944.84	-\$944.84	0.00%
FUND 327 BOND - 2014A GO BOND					
R 327-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$50,768.61	-\$50,768.61	0.00%
R 327-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$1,057.24	-\$1,057.24	0.00%
R 327-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 327-000-39206 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 327 BOND - 2014A GO BOND	\$0.00	\$0.00	\$51,825.85	-\$51,825.85	0.00%
FUND 328 BOND - 2017A Public Safety Bld					
R 328-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$120,562.48	-\$120,562.48	0.00%
R 328-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$2,465.14	-\$2,465.14	0.00%
R 328-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 328-000-39204 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 328-000-39206 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 328 BOND - 2017A Public Safety Bld	\$0.00	\$0.00	\$123,027.62	-\$123,027.62	0.00%
FUND 329 BOND - 2020A Central City Ph I					
R 329-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$29,905.53	-\$29,905.53	0.00%
R 329-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$520.57	-\$520.57	0.00%
R 329-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-000-39203 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-000-39206 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 329-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 329 BOND - 2020A Central City Ph I	\$0.00	\$0.00	\$30,426.10	-\$30,426.10	0.00%

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FUND 330 BOND - 2020A Centrl City Ph II					
R 330-000-31010 CURRENT AD VAL	\$0.00	\$0.00	\$24,915.28	-\$24,915.28	0.00%
R 330-000-31020 DELINQUENT AD V	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-000-39203 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 330-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 330 BOND - 2020A Centrl City Ph II	\$0.00	\$0.00	\$24,915.28	-\$24,915.28	0.00%
FUND 401 REVOLVING CONSTRUCTION FUND					
R 401-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-36211 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-36212 LOAN INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-36214 INTERFUND LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39108 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39202 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39203 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 401-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 REVOLVING CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 CAPITAL EQUIPMENT FUND - PW					
R 420-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 420-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 420-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 420-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 420-220-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 CAPITAL EQUIPMENT FUND -	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 421 DEVELOPERS EXP DEPOSIT					
R 421-000-34106 DEVELOPERS FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 421-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 421-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 421-000-39109 MISCELLANEOUS I	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 421 DEVELOPERS EXP DEPOSIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 422 CENTRAL CITY PROJECT II					
R 422-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 422-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 422-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 422-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 422-000-39311 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 422-000-39320 PREMIUMS ON BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 422-000-39801 SALE OF INVESTM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 422 CENTRAL CITY PROJECT II	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 427 MILLARD AVE RECONSTR					

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R 427-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 427-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 427-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 427 MILLARD AVE RECONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 428 PUBLIC SAFETY BUILDING PROJECT					
R 428-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 428-000-36211 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 428-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 428 PUBLIC SAFETY BUILDING PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 429 CENTRAL CITY PROJECT I					
R 429-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 429-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 429-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 429-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 429-000-39311 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 429 CENTRAL CITY PROJECT I	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 PARK DEDICATION FUND					
R 435-000-34113 PARK DEDICATIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-000-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-000-36231 PARK GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-000-36245 VETS PARK DNR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 435-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 PARK DEDICATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 450 REVOLVING REHAB LOAN FUND					
R 450-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 450-000-36250 COMM DEV LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 450-000-39204 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 450 REVOLVING REHAB LOAN FU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 455 SMALL CITIES DEVELOPMENT PROG					
R 455-305-39108 MISCELLANEOUS	\$0.00	\$0.00	\$26,666.00	-\$26,666.00	0.00%
FUND 455 SMALL CITIES DEVELOPMENT	\$0.00	\$0.00	\$26,666.00	-\$26,666.00	0.00%
FUND 499 CAPITAL EQUIPMENT FUND - FIRE					
R 499-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 499-220-36230 CONTRIBUTIONS	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	0.00%
R 499-220-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 499 CAPITAL EQUIPMENT FUND -	\$0.00	\$0.00	\$10,000.00	-\$10,000.00	0.00%
FUND 507 TIF 4-5 CENTRASOTA #351					
R 507-000-31050 TAX INCREMENTS	\$0.00	\$0.00	\$18,278.90	-\$18,278.90	0.00%
R 507-000-31060 DELINQUENT TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 507-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF COKATO

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Account Descr	2023 YTD Budget	October 2023 Amt	2023 YTD Amt	YTD Balance	% of YTD Budget
FUND 507 TIF 4-5 CENTRASOTA #351	\$0.00	\$0.00	\$18,278.90	-\$18,278.90	0.00%
FUND 508 TIF 4-7 COWGIRL TUFF #352					
R 508-???-39206 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 508-000-31050 TAX INCREMENTS	\$0.00	\$0.00	\$18,092.88	-\$18,092.88	0.00%
R 508-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 508-000-39206 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 508 TIF 4-7 COWGIRL TUFF #352	\$0.00	\$0.00	\$18,092.88	-\$18,092.88	0.00%
FUND 509 TIF 4-8 SHOPKO					
R 509-000-31050 TAX INCREMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 509-000-34106 DEVELOPERS FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 509-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 509-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 509 TIF 4-8 SHOPKO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND					
R 601-000-33411 STATE AID - OTHE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-34945 OTHER RENTAL IN	\$35,000.00	\$0.00	\$33,148.17	\$1,851.83	94.71%
R 601-000-34950 OTHER CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36101 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36102 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36210 INTEREST EARNE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
R 601-000-36211 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36212 LOAN INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36213 LEASE INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36214 INTERFUND LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-36232 DEVELOPERS CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-37100 WATER SALES	\$670,000.00	\$0.00	\$538,209.93	\$131,790.07	80.33%
R 601-000-37140 WATER SURCHAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-37150 WATER CONNECT	\$500.00	\$0.00	\$450.00	\$50.00	90.00%
R 601-000-37151 WATER TRUNK CH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-37160 WATER PENALTIE	\$7,500.00	\$0.00	\$5,819.23	\$1,680.77	77.59%
R 601-000-37170 WATER MISCELLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-37172 WATER EQUIPME	\$600.00	\$0.00	\$1,167.40	-\$567.40	194.57%
R 601-000-37173 SALES TAX COLLE	\$6,500.00	\$0.00	\$6,800.48	-\$300.48	104.62%
R 601-000-37174 MN TESTING FEE	\$5,500.00	\$0.00	\$6,784.97	-\$1,284.97	123.36%
R 601-000-37250 CONNECTION FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$1,651.84	-\$1,651.84	0.00%
R 601-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39202 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39203 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39204 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 601-000-39399 CAPITAL CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 WATER FUND	\$735,600.00	\$0.00	\$594,032.02	\$141,567.98	80.75%
FUND 602 SEWER FUND					

CITY OF COKATO
***Revenue Guideline**

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Account Descr	2023 YTD Budget	October 2023 Amt	2023 YTD Amt	YTD Balance	% of YTD Budget
R 602-000-34943 LAND RENT PROC	\$20,000.00	\$0.00	\$9,367.60	\$10,632.40	46.84%
R 602-000-34944 HOUSE RENT PRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-34945 OTHER RENTAL IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-36101 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-36102 SPECIAL ASSESS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-36210 INTEREST EARNE	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
R 602-000-36211 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-36212 LOAN INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-36214 INTERFUND LOAN	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
R 602-000-36232 DEVELOPERS CO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-37200 SEWER CHARGES	\$665,123.00	\$0.00	\$505,013.47	\$160,109.53	75.93%
R 602-000-37240 SEWER SERVICE	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
R 602-000-37250 CONNECTION FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-37251 SEWER TRUNK C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-37260 SEWER PENALTIE	\$7,000.00	\$0.00	\$5,565.09	\$1,434.91	79.50%
R 602-000-37270 SEWER MISCELLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-37272 SEWER EQUIPME	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39101 SALE OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39102 COMPENSATION F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39103 REFUNDS & REIM	\$0.00	\$0.00	\$1,097.93	-\$1,097.93	0.00%
R 602-000-39106 PFA LOAN PROCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39201 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39202 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39203 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39204 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39206 TRANSFERS FRO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39310 GENRL OBLIGATI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39399 CAPITAL CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
R 602-000-39700 STATE CAPITAL C	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 602 SEWER FUND	\$713,123.00	\$0.00	\$521,044.09	\$192,078.91	73.07%
FUND 603 STORM WATER FUND					
R 603-000-36210 INTEREST EARNE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
R 603-000-37300 STORM SEWER C	\$91,440.00	\$0.00	\$80,969.15	\$10,470.85	88.55%
R 603-000-37360 STORM PENALTIE	\$0.00	\$0.00	\$173.67	-\$173.67	0.00%
R 603-000-39399 CAPITAL CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 603 STORM WATER FUND	\$92,440.00	\$0.00	\$81,142.82	\$11,297.18	87.78%
FUND 801 EZRA LARSON LIBRARY TRUST FUND					
R 801-000-36210 INTEREST EARNE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 801 EZRA LARSON LIBRARY TRUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$3,940,780.00	\$0.00	\$3,076,115.63	\$864,664.37	78.06%

FILTER: None

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Expenditure Guideline - Council

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Account Descr	2023 YTD Budget	October 2023 Amt	2023 YTD Amt	2023 YTD Balance	% of Budget
DEPT 100 STREETS	\$362,882.00	\$73,827.83	\$1,495,225.07	-\$1,132,343.07	415.85%
DEPT 101 RECREATION/COMMUN	\$22,440.00	\$6,105.00	\$24,420.00	-\$1,980.00	108.82%
DEPT 110 MAYOR & COUNCIL	\$38,798.00	\$57.56	\$24,466.92	\$14,331.08	63.06%
DEPT 120 POLICE DEPARTMENT	\$387,465.00	\$63,634.95	\$318,751.42	\$68,713.58	90.83%
DEPT 125 SNOW REMOVAL	\$92,478.00	\$0.00	\$64,674.43	\$27,803.57	70.75%
DEPT 126 STREET LIGHTING	\$58,481.00	\$13,084.10	\$52,146.15	\$6,334.85	90.35%
DEPT 127 RINK	\$12,690.00	\$1,258.24	\$9,218.20	\$3,471.80	72.64%
DEPT 130 SWIMMING POOL	\$80,115.00	\$2,422.84	\$70,423.66	\$9,691.34	88.41%
DEPT 200 TRANSFERS	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
DEPT 202 PARKS	\$161,866.00	\$4,515.86	\$129,358.07	\$32,507.93	90.61%
DEPT 210 RECYCLING	\$2,500.00	\$0.00	\$1,384.83	\$1,115.17	55.39%
DEPT 305 COMMUNITY DEVELOP	\$6,558.00	\$0.00	\$4,850.68	\$1,707.32	73.97%
DEPT 310 TRANSIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 320 OFFICE OF THE ADMINI	\$53,667.00	\$6,793.20	\$80,169.99	-\$26,502.99	166.94%
DEPT 400 OFFICE OF THE CLERK/	\$105,556.00	\$5,616.29	\$84,437.98	\$21,118.02	82.32%
DEPT 401 BUILDING INSPECTION	\$26,000.00	\$18,857.33	\$29,909.62	-\$3,909.62	115.24%
DEPT 410 ELECTIONS	\$1,000.00	\$0.00	\$675.62	\$324.38	67.56%
DEPT 520 MUSEUM	\$127,152.00	\$1,081.00	\$80,962.74	\$46,189.26	64.15%
DEPT 530 LIBRARY/MUSEUM BUIL	\$42,265.00	\$2,366.87	\$24,239.40	\$18,025.60	59.40%
DEPT 540 AUDIT	\$30,750.00	\$0.00	\$31,250.00	-\$500.00	101.63%
DEPT 550 ASSESSMENT	\$19,530.00	\$0.00	\$36,908.00	-\$17,378.00	188.98%
DEPT 610 LEGAL	\$12,000.00	\$2,685.00	\$7,433.00	\$4,567.00	112.41%
DEPT 700 ANIMAL CONTROL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
DEPT 800 CABLE TELEVISION	\$750.00	\$0.00	\$430.60	\$319.40	57.41%
DEPT 910 PLANNING & ZONING	\$6,500.00	\$0.00	\$1,918.70	\$4,581.30	30.23%
DEPT 940 CITY HALL	\$37,820.00	\$2,356.82	\$20,566.84	\$17,253.16	57.01%
FUND 101 GENERAL FUND	\$1,811,263.00	\$204,662.89	\$2,593,821.92	-\$782,558.92	147.99%
DEPT 305 COMMUNITY DEVELOP	\$0.00	\$4,500.00	\$4,797.50	-\$4,797.50	0.00%
FUND 203 COMMUNITY DEVELOPME	\$0.00	\$4,500.00	\$4,797.50	-\$4,797.50	0.00%
DEPT 220 FIRE DEPARTMENT	\$260,858.00	\$16,806.34	\$145,379.64	\$115,478.36	57.00%
FUND 225 FIRE DEPARTMENT	\$260,858.00	\$16,806.34	\$145,379.64	\$115,478.36	57.00%
DEPT 153 AMBULANCE SERVICE	\$167,790.00	\$7,083.56	\$59,051.48	\$108,738.52	35.87%
FUND 226 AMBULANCE SERVICE	\$167,790.00	\$7,083.56	\$59,051.48	\$108,738.52	35.87%
DEPT 010 CEMETERY	\$400.00	\$15.60	\$142.67	\$257.33	35.67%
FUND 228 CEMETERY	\$400.00	\$15.60	\$142.67	\$257.33	35.67%
DEPT 000 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 313 BOND - 2008A GO IMP BO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 000 DEBT SERVICE	\$95,950.00	\$0.00	\$0.00	\$95,950.00	0.00%
FUND 325 BOND - 2012A GO REFUND	\$95,950.00	\$0.00	\$0.00	\$95,950.00	0.00%
DEPT 000 DEBT SERVICE	\$45,483.75	\$0.00	\$0.00	\$45,483.75	0.00%
FUND 326 BOND - 2013A GO EQUIP	\$45,483.75	\$0.00	\$0.00	\$45,483.75	0.00%
DEPT 000 DEBT SERVICE	\$95,462.50	\$0.00	\$98,437.50	-\$2,975.00	103.12%
FUND 327 BOND - 2014A GO BOND	\$95,462.50	\$0.00	\$98,437.50	-\$2,975.00	103.12%

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Expenditure Guideline - Council

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Account Descr	2023 YTD Budget	October 2023 Amt	2023 YTD Amt	2023 YTD Balance	% of Budget
DEPT 000 DEBT SERVICE	\$88,275.00	\$0.00	\$226,175.00	-\$137,900.00	256.22%
FUND 328 BOND - 2017A Public Safet	\$88,275.00	\$0.00	\$226,175.00	-\$137,900.00	256.22%
DEPT 000 DEBT SERVICE	\$270,157.50	\$0.00	\$269,982.50	\$175.00	99.94%
FUND 329 BOND - 2020A Central City	\$270,157.50	\$0.00	\$269,982.50	\$175.00	99.94%
DEPT 000 DEBT SERVICE	\$200,826.55	\$0.00	\$209,845.00	-\$9,018.45	104.49%
FUND 330 BOND - 2020A Centrl City P	\$200,826.55	\$0.00	\$209,845.00	-\$9,018.45	104.49%
DEPT 100 STREETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 215 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 REVOLVING CONSTRUCTI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 100 STREETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 CAPITAL EQUIPMENT FUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 421 DEVELOPERS EXP DEPOSI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 000 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 100 STREETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 422 CENTRAL CITY PROJECT II	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 100 STREETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 427 MILLARD AVE RECONSTR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 000 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 215 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 428 PUBLIC SAFETY BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 000 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 100 STREETS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 200 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 429 CENTRAL CITY PROJECT I	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 435 PARK DEDICATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 450 REVOLVING REHAB LOAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$0.00	\$0.00	\$26,666.00	-\$26,666.00	0.00%
FUND 455 SMALL CITIES DEVELOPME	\$0.00	\$0.00	\$26,666.00	-\$26,666.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$24,600.00	\$0.00	\$0.00	\$24,600.00	0.00%
FUND 507 TIF 4-5 CENTRASOTA #35	\$24,600.00	\$0.00	\$0.00	\$24,600.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$13,800.00	\$0.00	\$405.00	\$13,395.00	2.93%
FUND 508 TIF 4-7 COWGIRL TUFF #3	\$13,800.00	\$0.00	\$405.00	\$13,395.00	2.93%
DEPT 101 RECREATION/COMMUN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 305 COMMUNITY DEVELOP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 509 TIF 4-8 SHOPKO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Expenditure Guideline - Council

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Account Descr	2023 YTD Budget	October 2023 Amt	2023 YTD Amt	2023 YTD Balance	% of Budget
DEPT 002 BOND LL 2000 PFA WA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 003 BOND NN 2004 WTR T	\$457,102.00	\$0.00	\$303,349.20	\$153,752.80	66.36%
DEPT 300 OTHER FINANCING USE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 430 WATER DEPARTMENT	\$354,301.00	\$10,583.77	\$208,486.58	\$145,814.42	60.18%
FUND 601 WATER FUND	\$811,403.00	\$10,583.77	\$511,835.78	\$299,567.22	63.66%
DEPT 001 BOND JJ 1995 SEWER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 004 BOND KK 1995 PFA SE	\$227,359.00	\$0.00	\$0.00	\$227,359.00	0.00%
DEPT 009 2021 WWTF Bond	\$0.00	\$0.00	\$48,632.18	-\$48,632.18	0.00%
DEPT 300 OTHER FINANCING USE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 480 SEWER DEPARTMENT O	\$559,811.00	\$23,015.64	\$312,965.79	\$246,845.21	56.87%
FUND 602 SEWER FUND	\$787,170.00	\$23,015.64	\$361,597.97	\$425,572.03	46.63%
DEPT 000 DEBT SERVICE	\$60,746.00	\$0.00	\$0.00	\$60,746.00	0.00%
DEPT 300 OTHER FINANCING USE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 450 STORM WATER OPERA	\$43,041.00	\$40,799.38	\$78,618.71	-\$35,577.71	224.72%
FUND 603 STORM WATER FUND	\$103,787.00	\$40,799.38	\$78,618.71	\$25,168.29	93.19%
DEPT 510 LIBRARY	\$155.00	\$0.00	\$0.00	\$155.00	0.00%
FUND 801 EZRA LARSON LIBRARY TR	\$155.00	\$0.00	\$0.00	\$155.00	0.00%
	\$4,777,381.30	\$307,467.18	\$4,586,756.67	\$190,624.63	98.51%

CITY OF COKATO
Cash Balance Report - All JE
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Fund	Beginning Balance	Receipts	Disbursements	JE Payroll	JE Other	Current Balance
101 GENERAL FUND	\$1,319,347.25	\$1,289,753.58	\$2,546,732.67	-\$99,336.25	\$0.00	-\$36,968.09
203 COMMUNITY DEVELOPMENT (UDAG)	(\$10,960.34)	\$0.00	\$4,797.50	\$0.00	\$0.00	-\$15,757.84
225 FIRE DEPARTMENT	\$356,903.89	\$120,613.24	\$145,379.64	\$0.00	\$0.00	\$332,137.49
226 AMBULANCE SERVICE	(\$40,491.08)	\$163,352.41	\$55,984.87	-\$3,066.61	\$0.00	\$63,809.85
228 CEMETERY	\$60.48	\$2,000.00	\$142.67	\$0.00	\$0.00	\$1,917.81
325 BOND - 2012A GO REFUNDING BON	(\$0.14)	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.14
326 BOND - 2013A GO EQUIP CERTIF	\$0.17	\$944.84	\$0.00	\$0.00	\$0.00	\$945.01
327 BOND - 2014A GO BOND	\$70,743.21	\$51,825.85	\$98,437.50	\$0.00	\$0.00	\$24,131.56
328 BOND - 2017A Public Safety Bld	\$78,075.03	\$123,027.62	\$226,175.00	\$0.00	\$0.00	-\$25,072.35
329 BOND - 2020A Central City Ph I	\$37,836.60	\$30,426.10	\$269,982.50	\$0.00	\$0.00	-\$201,719.80
330 BOND - 2020A Centrl City Ph II	\$32,756.68	\$24,915.28	\$209,845.00	\$0.00	\$0.00	-\$152,173.04
401 REVOLVING CONSTRUCTION FUND	\$260,703.71	\$0.00	\$0.00	\$0.00	\$0.00	\$260,703.71
420 CAPITAL EQUIPMENT FUND - PW	\$18,600.08	\$0.00	\$0.00	\$0.00	\$0.00	\$18,600.08
421 DEVELOPERS EXP DEPOSIT	\$17,265.08	\$0.00	\$0.00	\$0.00	\$0.00	\$17,265.08
422 CENTRAL CITY PROJECT II	\$425,088.96	\$0.00	\$0.00	\$0.00	\$0.00	\$425,088.96
435 PARK DEDICATION FUND	\$80,610.78	\$0.00	\$0.00	\$0.00	\$0.00	\$80,610.78
450 REVOLVING REHAB LOAN FUND	(\$63,511.84)	\$0.00	\$0.00	\$0.00	\$0.00	-\$63,511.84
499 CAPITAL EQUIPMENT FUND - FIRE	\$80,479.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$90,479.00
507 TIF 4-5 CENTRASOTA #351	\$36,822.37	\$18,278.90	\$0.00	\$0.00	\$0.00	\$55,101.27
508 TIF 4-7 COWGIRL TUFF #352	(\$0.46)	\$18,092.88	\$405.00	\$0.00	\$0.00	\$17,687.42
509 TIF 4-8 SHOPKO	\$11,059.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,059.00
601 WATER FUND	\$193,157.08	\$594,032.02	\$428,241.90	-\$83,593.88	\$0.00	\$275,353.32
602 SEWER FUND	\$1,522,588.80	\$521,044.09	\$265,136.44	-\$96,461.53	\$0.00	\$1,682,034.92
603 STORM WATER FUND	\$71,604.32	\$81,143.72	\$63,573.53	-\$15,045.18	-\$0.90	\$74,128.43
801 EZRA LARSON LIBRARY TRUST FUND	\$113.49	\$0.00	\$0.00	\$0.00	\$0.00	\$113.49
	\$4,498,852.12	\$3,049,450.53	\$4,314,834.22	-\$297,503.45	-\$0.90	\$2,935,964.08