

**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**OCTOBER 10, 2022**

1. **Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers**
  - Acting Mayor Sebring called the Cokato City Council to order Monday, October 10, 2022 at 7:00 p.m. in the council chambers. Members present were Acting Mayor Sebring, Council Members Martinson, and Wilson. Also present were members of the Public and Staff.
2. **Approval of Agenda**
3. **Public Forum**
  - None
4. **Consent Agenda Items**
  - a. **Approval of Minutes from September 12, 2022 City Council Meeting Minutes**
  - b. **Sheriff's Report**
  - c. **Resolution 2022-43 - Resignation of Max Anderson from Public Works**
  - d. **City Public Works Worker Position**
  - e. **Cokato Historical Society Quarterly Report**
  - f. **SCDP Grant Update**
    - Items 4e and f were pulled for further discussion
    - **Motion** by Wilson to approve consent agenda items a, b, c, and d, seconded by Martinson; all voted aye.
    - Museum Director Johanna Ellison spoke about an exhibit on local creameries that the museum set up at the Wright County Fair. The Akerlund Studio was featured on KSTP Channel 5 – So Minnesota. The Corn Carnival brought in over 1,265 people into the museum. Three special exhibits were up: The Cardinals Charge Up-50 years in the making, Cokato Highschool Rah Rah Rah, and Jerry Knapp Elite Enterprises. The museum has had a couple of different groups visit and Johanna encouraged homeschool groups to visit the museum for a tour. Museum staff worked with the Dassel Cokato School District and the Dassel History Center to create an exhibit at the Performing Arts Center. The exhibit was on the 50<sup>th</sup> anniversary of the opening of the Dassel Cokato Junior Senior Highschool. A video explaining the merge can be found on the Cokato Museum's YouTube Channel. Many galleries and exhibits are being updated currently.
    - Hunter Robinson with Development Services updated on the Small Cities Development Grant that the city was awarded in 2021. The total grant awarded was \$722,110. With the matching that the City of Cokato, homeowners, and the business owners the total project budget is \$824,610. The maximum amount that can be spent per household is \$25,000. Total number of units we would like to rehabilitate is 22 houses within Cokato. Currently we have 10 applicants. This is a 3-year grant and closes in September of 2024. Maximum that can be used on a commercial building is \$40,000. Goal number of units is 5 and 3 applications have been approved. Work will be done on the 3 businesses and then the budget will be reevaluated. The housing project is to rehabilitate low to moderate income households and the commercial project is to remediate slum and blight conditions. Development Services does a final inspection after the work is completed.
5. **Mayors Report**
  - a. **Ordinance 2022-06 Banning Animals in Peterson Park during Corn Carnival with the exception of service animals**
    - **Motion** by Wilson to approve ordinance 2022-06, seconded by Martinson; all voted aye.

## 6. Public Works/Parks

### a. Water Tower Update and Pay Application

- Engineer Halverson recommends making the final payment of the remaining 5% of the water tower project which is \$24,110. The total of the completed project was \$482,200.
- **Motion** by Wilson to approve the final pay application, seconded by Martinson; all voted aye.

### b. Ailie Avenue Pay Application

- Engineer Halverson stated that the contractor has been working on the project rather quickly. The project will probably reach substantial completion by the end of the month. The road will sit for the winter and be completed next spring. Halverson recommends paying pay application 1 in the amount of \$68,052.01.
- **Motion** by Martinson to approve the first pay application, seconded by Wilson; all voted aye.

## 7. City Administrator Report

### a. Dassel Cokato Schools and City regarding a possible 50%/50% share for feasibility study of water extension to DC High School.

- This agreement would be for the feasibility study, not for the work. Completing this study would give the city and the engineers much more information for the project and for future endeavors of the city. Wilson questioned the capacity of the water line and if it would have enough capacity for expansion to the West.
- **Motion** by Martinson to approve the 50%/50% share for the feasibility study, seconded by Wilson; all voted aye.

### b. County Property Tax Abatement Application to assist in County required turn lanes (Fieldcrest & CSAH 3 application to the Wright County.

- Administrator Potter stated that the application would be turned in either Tuesday or Wednesday.

### c. Refuse/Recycling Contract – Waste Management

- Current contract expires at the beginning of 2023. This was a 5-year contract. The new contract will also be a 5-year contract. Waste Management handles residential trash pick up. Administrator Potter looked at joint ventures with Dassel but didn't see a cost reduction. Waste Management helps us with our city clean up day and helps with the Corn Carnival.
- **Motion** by Martinson to renew the five-year contract with Waste Management, seconded by Wilson; all voted aye.

### d. Grant Application - Planning grant for stormwater

- Have been working with SWDC on the watershed issue near Jenks pond. Houston Engineering informed administrator Potter of a grant application with Minnesota Pollution Control. The grant is due by October 14<sup>th</sup>. It will take about \$3,000.00 for the grant application and we would apply for \$40,000 to \$50,000. There is a potential 10% match to the grant. Houston Engineering will complete the grant application.
- **Motion** by Martinson to approve having Houston Engineering complete the grant application, seconded by Wilson; all voted aye.

### e. Improper use of compost site

- Council member Martinson would like to pass an ordinance to have consequences for people who are dumping items that shouldn't be left at the compost site and for people who don't live in the City of Cokato using the compost site. Council member Sebring suggested possibly charging out of town people per load to use the compost site. Administrator Potter met with Cokato Township to have

more of a cost share so that people in the township could use the compost site. Cokato Township was uninterested at the current time.


- **Motion** by Martinson to create an ordinance for use of the compost site, seconded by Wilson; all voted aye.

#### 8. Financial Reports

- **Approval of Claims - \$324,432.02**
  - **Motion** by Martinson to approve \$324,432.02 in claims, seconded by Wilson; all voted aye.
- **Cash and Budget Reports**
  - **Motion** by Wilson to approve cash and budget reports, seconded by Martinson; all voted aye.


#### 9. Adjournment

- **Motion** by Sebring to adjourn, seconded by Martinson; all voted eye.
- Meeting adjourned at 7:55 pm.



---

Megan Gustafson, City Clerk



---

Jarod Sebring, Acting Mayor