

**AGENDA  
REGULAR CITY COUNCIL MEETING  
JULY 11, 2022**

**1. Call to Order and Pledge of Allegiance: 7:00 p.m. Council Chambers**

- Mayor Erickson called the Cokato City Council to order Monday, July 11<sup>th</sup>, 2022 at 7:00 p.m. in the council chambers. Members present were Mayor Erickson, Council Members Harju, Martinson, Sebring, and Wilson. Also present were members of the Public and Staff.

**2. Approval of Agenda**

- **Motion** by Wilson to approve the agenda seconded by Sebring, all voted aye.

**3. Public Forum**

- Glen Gruenhagen running for the MN Senate, has been a state representative for the past 12 years for McLeod/Sibley County. Stated that he works very diligently with council to meet needs that come up and that a 50% funding match works the best when working with the state. Infrastructure funds distribution program uses a formula based on population to decide where to distribute funds.

**4. Consent Agenda Items**

- a. **Approval of Minutes from June 13, 2022 City Council Meeting Minutes**
- b. **Sheriff's Report – First Half Year Report**
- c. **Iron Horse Street Dance Liquor License approval**
- d. **Ordinance 2022-02 Ambulance Run Fees increase from \$350 to \$450 for billing for ALS (Advanced Life Support) run**
- e. **Resolution 2022-32 – Resolution appointing 2022 Primary and General Election Judges**
- f. **Resolution 2022-33 – Approving Fire Department Donation to City of Cokato**
- g. **Resolution 2022-34 Tax Increment Financing Resolution – North Industrial Park**
- h. **City Administrator - 5% Rate Increase over 2020 rate**
  - **Motion** by Harju to approve items a through h, seconded by Sebring, all voted aye.

**Sheriff's Report**

- Deputy Miller spoke about the first half of year report, no major concerns. Crime rates and violations seem to be lower than some surrounding cities.

**5. Mayors Report**

**a. Cokato Historical Society – Quarterly Report**

- Johanna Ellison spoke about the museum preparing for the Cokato Corn Carnival, museum staff have been busy rotating their collection to focus on business history in Cokato. Only about 3% of the collection is currently on display.
- The museum is concluding a Jerry Knapp display and creating an exhibit on the 50<sup>th</sup> anniversary of the merger between the Dassel and Cokato schools
- In Akerlund studio museum staff will be featuring photographs from the Cokato High School, he took many of the yearbook photos.
- Creating an exhibit on transportation history in Cokato. Will be ready for the Corn Carnival and will tie in with a car show featuring some of the Jerry Knapp car collection that will be coming for the Corn Carnival

- Had an annual meeting in April on Jerry Knapp. Over 40 people in attendance. Many knew or had worked with him.
- Held Memorial Day open house, was slower because of the cancellation of the parade due to the rain
- Had a program for the Cokato Rotary on the history of the Cokato High School
- Spring rain caused the museum to get some water on the floor of the offsite storage facility. The majority of the items were off of the ground and did not get wet. Work is currently being done in the rented space to prevent this from happening again. The landlord is paying for the work being done.
- Small grant for the HVAC designs has closed and is completed. Ready for the large grant that they are considering applying for in 2023.
- Working on applying for the large grant for Akerlund Studio. Pre-Application was turned in in May. June 15<sup>th</sup> was the final submission date. Johanna was given some suggestions on some changes and adjustments and will be turned in again by July 15<sup>th</sup>.
- **Motion** by Wilson to approve the report, seconded by Harju; all voted aye.
- b. Ordinance Request of the City of Cokato amending Section 51.041(B)(1) of the City Code as it pertains to the point of sale sanitary sewer televising.**
  - Add new language to the existing ordinance.
  - This requirement shall not apply to when a business entity changes its business name and not ownership.
  - **Motion** by Wilson to approve the report, seconded by Martinson; all voted aye.
- c. Request of the City of Cokato to amend Section 94 of the City Code as it pertaining to eliminating the licensing of dogs within the City of Cokato.**
  - Was discussed in council several years ago but there was no official ordinance action taken.
  - **Motion** by Wilson to approve the amendment to Section 94, seconded by Sebring; all voted aye.
- d. 2023 Budget Review Calendar**
  - Discussed timeline to discuss budget
- e. Personnel Policy – Work Week for Seasonal Employees**
  - Currently part time workers mainly at the pool or rink if they work over 8 hours in a day they get overtime.
  - Administrator Potter suggests changing the policy to anything over 40 hours in a week is overtime for the seasonal employees
  - Policy for overtime for the full-time employees is being reviewed currently and will be brought back to council in August
  - **Motion** by Martinson to approve the personnel policy change to anything over 40 hours in a week is overtime for seasonal employees, seconded by Harju; all voted aye
- f. Possible new Computer Server**
  - Quote from Guidance Point is \$6,599.99
  - Needed to back up the data
  - Current server is at least 5 years old, have had issues with the current server
  - **Motion** by Wilson to approve up to \$6,600.00 for a new computer server, seconded by Harju; all voted aye.

## **6. Public Works/Parks**

- a. Ailie Avenue – Approval of Plans and Specifications for Bid**
  - Post for bids July 12<sup>th</sup>.
  - August 3<sup>rd</sup> open bids at 10 am
  - August 15<sup>th</sup> bring to council for consideration, tabulate and add up bids
  - September 12<sup>th</sup> notice to proceed with project
  - August 30<sup>th</sup> 2023 estimated completion date

- Current estimate \$446,685.00
- No obligation after receiving bids to make award, this is just to get bids
- Wilson stated when looking at prices the lots could be sold for the city would just be shy of breaking even
- **Motion** to move forward and approve plans and specifications for bids by Wilson, seconded by Martinson; all voted aye.
- Harju attended the Parks meeting and said that community members would like to eventually have more paved paths to get into the park

**b. Highway 3/Fieldcrest Intersection Agreement**

- With Industrial Development slated for the parcel west of CSAH 3 west of Fieldcrest the County wanted the City to agree to develop additional turning lanes so traffic could go through, left or right. The Council was concerned about the improvement being required with minimal traffic generated from the street west of Fieldcrest, the amount of development to the west of CSAH is unknown at this time and may not warrant the additional turning lanes. No action was taken.

**7. Financial Reports**

**a. Approval of Claims - \$333,654.79**

- **Motion** by Sebring to approve claims in the amount of \$333,654.79, seconded by Harju, all voted aye.

**b. Cash and Budget Reports**

- **Motion** by Sebring to approve Cash & Budget reports, seconded by Martinson, all voted aye.


**8. Reports & Information**

- Reminder – August 2<sup>nd</sup> will be National Night Out

**9. Adjournment**

- Motion** by Martinson to adjourn, seconded by Wilson, all voted aye.
- Meeting adjourned at 7:50 pm

  
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Megan Gustafson, City Clerk

  
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Gordy Erickson, Mayor