

**CITY OF COKATO  
REGULAR CITY COUNCIL MEETING MINUTES  
JANUARY 11, 2021**

**1. Call to Order and Pledge of Allegiance: 7:00 p.m.**

- Mayor Erickson called the Cokato City Council to order Monday, January 11<sup>th</sup>, 2020 at 7:00 p.m. in the council chambers. Members present were Mayor Erickson, Council Members Harju, Martinson, Sebring, and Wilson. Also present were members of the Public, Staff and Press.

**Oath of Office – Newly Elected Officials**

- Oath of Office was administered to Carl Harju, Philip Martinson, Kevin Wilson and Gordy Erickson.

**2. Approval of Agenda**

- **Motion** by Wilson to approve the agenda as presented, seconded by Martinson, all voted aye.

**3. Public Forum**

- Mayor Erickson requested a moment of silence in remembrance of Forrest “Butch” Amundsen for his years of service to the city.

**a. Deputy Sheriff’s Report**

**4. Consent Agenda Items**

- a. **Approval of Minutes from December 14, 2020**
- b. **Res 2021-01 Accepting Donation to Ambulance Service**
- c. **Res 2021-02 Accepting Donation to Ambulance Service**
- d. **Res 2021-03 Accepting Donation to Fire Department**
- e. **Res 2021-04 Pre-Authorization of Claim Payments**
- f. **\$100,000 Fund transfer from Ameritrade to Kensington Bank (Auditor Requirement)**
- **Motion** by Harju to approve the Consent Agenda as presented, seconded by Sebring, all voted aye.

**5. Mayors Report**

**a. Small Cities Development Grant Information and Approvals**

- Hunter from DSI updated the council on the Small Cities Development Grant, there are funds in the amount of \$848,110 available. The council was asked if there are any conflicts of interest among the members. No conflicts of interest were given.
- The council opened a public hearing for the Small Cities Development Grant, no one from the public was present to speak.
- **Motion** by Sebring to close the public hearing, seconded by Martinson, all voted aye.
- **Motion** by Harju to approve DSI to write the final application for the Small Cities Development Grant, seconded by Wilson, all voted aye.
- **Motion** by Harju to approve the RFP for Small Cities Development Grant Administration, seconded by Wilson, all voted aye.
- **Motion** by Martinson to approve the Tennessen Agreement with DSI, seconded by Wilson, all voted aye.

**b. Economic Development Authority Role**

- **Motion** by Sebring to have 2 councilmembers and 3 members of the public make up the EDA, seconded by Martinson, all voted aye.

**c. Fire Department Annual Report and Approval of Officers**

- **Motion** by Harju to approve the list of officers as presented, seconded by Martinson, all voted aye.
- **Motion** by Harju to approve the Annual Fire Report, seconded by Wilson, all voted aye.

**d. Ambulance Annual Report and Approval of Officers**

- **Motion** by Wilson to approve the Annual Ambulance Report and List of Officers, seconded by Martinson, all voted aye.

**e. 2020 Ambulance Write-offs**

- **Motion** by Harju to approve using RCB Collections for ambulance billing, seconded by Martinson, all voted aye.

**f. Res No 2020-06 Approving Annual Appointments**

- **Motion** by Wilson to approve Res No 2020-06 Approving Annual Appointments, seconded by Sebring, all voted aye.

**g. Water Meter Project Update**

- Water meters have been ordered and notifications will start going out to residents in February, installations will begin in March.

**h. Highway 12 MNDOT Payment Update**

- **Motion** by Wilson to approve a payment of \$10,780 for the additional work done by MNDOT at Hwy 12 and CSAH 3, seconded by Martinson, all voted aye.

**i. City Facilities Council Tour and Possible Joint Meeting with the City of Dassel and DC Schools**

- City Staff will work with the City of Dassel and DC Schools to coordinate a time to meet.

**j. Custodian Services**

- **Motion** by Sebring to approve the bid from Rite Way Cleaning in the amount of \$1,110.00/month, seconded by Harju, all voted aye.

**6. Public Works/Parks**

**a. Ice Rink Update**

- The ice rink is open and staff are lining up attendants to work at the warming house.

**b. Res No 2020-05 – Approving Ice Rink Attendants**

- **Motion** by Martinson to approve Res No 2020-05 – Approving Ice Rink Attendants, seconded by Wilson, all voted aye.

**c. Central City Project Phase I Issues**

- 115 3<sup>rd</sup> St SW – There was a sewer backup at this address, staff is working with the city engineer to determine if this was caused by the construction on Millard Ave.
- 260 4<sup>th</sup> St SW – Council took no action, asked that more information be brought to the next regular meeting.
- Phase II Workshop will be held January 15<sup>th</sup>, 2021 at 10:00am, Cokato City Hall.

**7. Financial Reports**

**a. Approval of Claims – \$559,217.11**

- Claims were added at the meeting, the total claims amount increased to \$574,504.36.
- **Motion** by Sebring to approve claims in the amount of \$574,504.36, seconded by Wilson, all voted aye.

**b. Cash and Budget Reports**

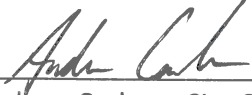
- **Motion** by Harju to approve Cash & Budget Reports, seconded by Sebring, all voted aye.

**8. Reports & Information**

- a. Reminder – City Hall Closed Monday, January 18, 2021 for Martin Luther King, Jr. Holiday
- b. Reminder – Fire Commission Meeting Tuesday, January 26, 2021 at 5:30 p.m. – Fire & Ambulance Station

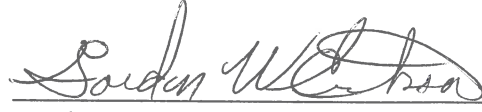
9. **Adjournment**

- **Motion** by Sebring to adjourn, seconded by Wilson, all voted aye.
- Meeting adjourned at 8:57pm



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Andrew Carlson, City Clerk



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Gordon W. Erickson, Mayor