

**CITY OF GALESBURG
PLANNING COMMISSION
MEETING MINUTES
October 17, 2022**

Chairperson Marble called the meeting to order at 6:01 pm.

Roll was taken, and the following members were present: Linda Marble, DeeAnn Whisler, and Trampas Newman. Denis Homan was absent.

Also present were City Manager Sarah Joshi, Building Official Fritz Pins, and Zoning Administrator Alton Neal.

No citizens were present.

APPROVAL OF MINUTES

Whisler moved, Marble seconded approval of June 20, 2022 meeting minutes as presented. Motion passed unanimously.

APPOINT DEPUTY CHAIRPERSON

Marble moved to appoint Whisler as Deputy Chairperson, seconded by Newman. Motion passed unanimously.

ACCESSORY BUILDINGS AND FENCES

Pins shared a list of considerations to be undertaken when shaping zoning ordinances, emphasizing the importance of including the intent of the ordinance to support accurate implementation

Discussion centered around the accessory buildings ordinance in particular. The commission recognized the need to have the ordinance address distance from property lines, include well-defined terms, disallow fabric buildings, and clearly state the number of accessory buildings and/or total square footage of accessory buildings permitted. Neal recommended using a chart in the ordinance for ease of use. Such chart would include setback information and other details specific to the zoning types. Pins recommended drafting a new ordinance rather than amending the current ordinance.

Marble suggested that Newman draft ideas for specifics to present to the commission as a starting point for discussion at the next meeting. Marble also stated she and Whisler can look at what other municipalities have written in their ordinances regarding accessory buildings.

NEXT MEETING

It was decided by consensus that the next meeting will be on November 21, 2022 at 6:00 pm in order to discuss the accessories building ordinance further. Motion by Whisler, seconded by Marble to table the discussion on fences. Motion passed unanimously.

ADJOURNMENT

It was moved by Whisler and seconded by Marble the meeting be adjourned. The motion passed unanimously, and the meeting adjourned at 7:24 pm.

Respectfully submitted,

Lisa McNees, City Clerk

Linda Marble, Chairperson (acting)