

**CITY OF GALESBURG
CITY COUNCIL
REGULAR MEETING MINUTES
MAY 9, 2022
6 PM**

Mayor West called the meeting to order at 6 pm.

The Pledge of Allegiance was recited.

Roll call was taken, and the following members were present: Lori West, Mayor; Linda Marble, Deputy Mayor; Dale Harmon, Rebecca Harmon, Ryan Harnden, Judy Lemon and Carol Wortinger.

Also present: Sarah Joshi, City Manager; Josh Ranes, DPW Supervisor, and Timothy Snow, Acting Clerk, and approximately 16 citizens.

APPROVAL OF AGENDA

Mayor West noted that item #15 should be corrected to say “Extension of Agreement with Kalamazoo County Sheriff’s Department for Contract Renewal”. Item #17 (Fire Agreement) is deleted. A new #17 is added – “Joint Fire Budget”. Marble then moved, seconded by Lemon to adopt the agenda as amended. On a roll call vote, the following votes “Aye”: Marble, B. Harmon, D. Harmon, Harnden, Lemon, Wortinger, West.

The following voted “Nay”: None

Motion carried unanimously.

CITIZEN COMMENTS

Kevin Linders, 7727 Kilowatt Dr. – Comstock Twp. Was present representing Troop 265. He noted that June 27, 2022 is the 100th anniversary of scouting in Galesburg. The troop is planning a celebration the weekend of July 22-24 with a variety of activities and would like to use the park. The City Manager will be in touch with Mr. Linders to make the arrangements.

Linda Carlton, owner of Sensations Salon reminded Council about Greater Galesburg Day on June 18. Another planning meeting will be held on May 10 at 5:30 pm at City Hall. She also requested that any fees for garage sale permits be waived during that weekend, from June 16 – 19.

Marble moved, seconded by B. Harmon to waive garage sale permit fees from June 16 – 19, 2022. Motion carried.

CONSENT AGENDA

Marble moved, seconded by Lemon to approve the consent agenda as presented:

- a. Invoices needing approval for payment - \$38,521.47
- b. Paid invoices - \$2,620.87

- c. City Council Meeting Minutes
 - 1. April 4, 2022 Meeting
- d. Council acknowledges receipt of:
 - 1. Fire Board – Minutes of the March 16, 2022 meeting
 - 2. Personnel Committee Meeting Minutes – no meeting held
 - 3. DDA Meeting Minutes – no meeting held
 - 4. Planning Commission Meeting Minutes – Minutes of the April 11, 2022 meeting
 - 5. Kalamazoo County Sheriff's Report – March 2022 Reports

CITY MANAGER REPORT

City Manager Joshi reviewed her report with Council. She asked Capt. Christensen from the Sheriff's Department to give a report. He noted that a project for updating video systems in all patrol cars is being done in the next few weeks, indicating that this new video system is integrated with an officer's taser and handgun and is state of the art.

D. Harmon asked about the planned speed study. Capt. Christensen said that the speed study is done by Michigan State Police and is conducted unannounced.

Joshi noted that considerable enforcement and investment is being done in the neighborhood north of the railroad tracks. Last year's Beckwith stormwater system grant request was not approved, but a new one is on the agenda at this meeting. There are also funds available from the Kalamazoo County housing millage to be used specifically to repair owner occupied homes on Washington.

Joshi also noted that City Treasurer Ann Howard completed the first weeklong Treasurer's Institute training through the Michigan Municipal Treasurers Association. She reviewed some of the sessions the Treasurer attended.

Mayor West noted that an updated Council meeting schedule was distributed to all members with a few additional meetings.

CONSIDERATION – CLERK CANDIDATE

Marble introduced Lisa McNees to Council indicating that the committee held several interviews, and Ms. McNees was clearly the best candidate. The same training and certification incentives will be provided to the Clerk as was the Treasurer.

Marble then moved, seconded by Lemon to appoint Lisa McNees as Galesburg City Clerk.

On a roll call vote, the following voted "Aye": B. Harmon, D. Harmon, Harnden, Lemon, Wortinger, Marble, West

The following voted "Nay": None

Motion carried unanimously.

PRESENTATION – JEFF ANDERSON OF MICHIGAN CLASS

Mr. Anderson addressed the Council about Michigan Class, which is an investment agency for local governments. Treasurer Howard invited Mr. Anderson to attend this meeting at her recent training. Mr. Anderson stated that many local units in Kalamazoo County use Michigan Class (County, Kalamazoo City, and many townships). Over 600 entities in the state are members with more than \$2.4 billion invested. When asked, the Treasurer noted that the last CD matured recently and there are currently no investments held by the City.

After additional discussion, Resolution 05-09-2022, permitting the Treasurer to invest in Michigan Class, was moved by Marble, seconded by B. Harmon.

On a roll call vote, the following voted "Aye": D. Harmon, Harnden, Lemon, Wortinger, Marble, B. Harmon, West

The following voted "Nay": None

Resolution was declared adopted and is attached to these minutes.

FIRST READING – RENTAL INSPECTION ORDINANCE

Marble noted that the numbering of the sections in the ordinance needs to be corrected.

Joshi indicated that each individual apartment is considered a "unit" and that annual inspections is part of the proposed ordinance.

Mayor West indicated that proposed ordinance would be corrected and that the Public Hearing would be at the June 6 Council meeting.

CONSIDERATION – APPOINTMENT TO JOINT FIRE BOARD

Mayor West said that two applicants were present. She introduced Roger Frazee, who addressed Council. Mr. Frazee is retired as Chief of City of Ionia Department of Public Safety. He offered a review of his experience as a Fire Chief.

Current Fire Board Member Ken Kissinger then addressed the Council regarding his experience on Council and the Fire Board.

After discussion, D. Harmon moved, seconded by Wortinger to appoint Ken Kissinger to the Joint Fire Board for the term expiring December 31, 2022.

On a roll call vote, the following voted "Aye": Wortinger, B. Harmon, D. Harmon, Harnden

The following voted "Nay": Lemon, Marble, West

Motion carried 4 – 3.

CONSIDERATION – APPOINTMENT TO PLANNING COMMISSION

Mayor West introduced DeeAnn Whisler, 315 Morhouse, as a candidate to fill the vacancy on the Planning Commission. Ms. Whisler addressed Council, noting that she is a retired school administrator and has lived in Galesburg for 8 years.

Marble moved, seconded by D. Harmon to appoint DeeAnn Whisler to the Planning Commission.

On a roll call vote, the following voted "Aye": Wortinger, Marble, B. Harmon, D. Harmon, Harnden, Lemon, West

The following voted "Nay": None

Motion carried unanimously.

CONSIDERATION – ACCOUNTING SERVICE PROPOSAL

Joshi indicated that three quotes had been received regarding accounting services, due to the high cost of Plante Moran – although the service has been excellent. Plante Moran recently submitted a quote lowering their costs and waiving travel fees for accounting and on-site training services. Joshi suggested that this item be postponed to do a more thorough review.

D. Harmon moved, seconded by Harnden to postpone this item to the June 6 Council meeting. Motion carried unanimously.

DISCUSSION – 2022/2023 DRAFT BUDGET

Monika Fontaine from Plante Moran was present to discuss the proposed budget with Council. The initial amounts were \$867,590 in revenues and \$1,000,614 in expenditures. Ms. Fontaine noted that the primary reason for the increase in expenditures was the proposed additional half time Sheriff's deputy. She said that the budget can be amended in several areas to bring expenses down. Councilmembers discussed a few items within the budget. It was noted that the City has approximately \$650,000 in fund balance, part of which could be used to balance the 22/23 Budget.

EXTENSION AGREEMENT WITH KALAMAZOO COUNTY SHERIFF'S DEPARTMENT

Mayor West stated that the resolution being presented agrees to extend the agreement with the Kalamazoo County Sheriff's Department through the 2022-23 budget year. As labor negotiations are ongoing, the final amounts of the agreement are not yet available.

D. Harmon moved, seconded by Lemon to adopt the resolution extending the agreement with the Kalamazoo County Sheriff's Department.

On a roll call vote, the following voted "Aye": Marble, B. Harmon, D. Harmon, Lemon, Wortinger, West, Harnden

The following voted "Nay": None

Resolution was declared adopted and is attached to these minutes.

CONSIDERATION – QUOTE FOR DEMOLITION AND CLEAN-UP AT 30 BECKWITH

Council reviewed the three quotes that had been submitted for this project. After brief discussion, D. Harmon moved, seconded by B. Harmon to approve the quote submitted by ACE Excavating & Gravel in the amount of \$10,000.

City Manager Joshi indicated that she will be contacting ACE immediately to get of their schedule as soon as possible.

On a roll call vote, the following voted “Aye”: B. Harmon, D. Harmon, Harnden, Lemon, Wortinger, Marble, West

The following voted “Nay”: None

Motion carried unanimously.

CONSIDERATION – JOINT FIRE BOARD BUDGET

D. Harmon briefly reviewed the budget, noting that the \$80,000 payment from Charleston Township will not be made upfront, that will be made on a quarterly basis. Marble questioned the amount of \$122,000 in retained earnings, and if that is reflected in the new budget.

After additional discussion, D. Harmon moved, seconded by B. Harmon to approve the Joint Fire Board Budget for 2022-23 in the amount of \$249,750.

On a roll call vote, the following voted “Aye”: D. Harmon, Harnden, Lemon, Wortinger, Marble, B. Harmon, West

The following voted “Nay”: None

Motion carried unanimously.

PUBLIC HEARING – BECKWITH STREET STORMWATER & SEWER GRANT APPLICATION

The Mayor opened the public hearing with Mickey Bittner calling in to the meeting to explain the grant process. Mr. Bittner explained that Community Development Block Grant (CDBG) funds are available to communities with low to moderate average income. The City is proposing to have a 16% match (\$372,320) which could make Galesburg a better candidate to receive the grant dollars according to Mr. Bittner. Mr. Bittner indicated that if the grant is awarded, the work may have be put off to 2024 because of supply chain issues.

After further discussion, Wortinger moved, seconded by B. Harmon to move out of the public hearing. On a voice vote, motion carried unanimously.

Marble then moved, seconded by B. Harmon to adopt Resolution 05-09-2022a regarding the application for the CDBG grant.

On a roll call vote, the following voted "Aye": Lemon, Wortinger, Marble, B. Harmon, D. Harmon, Harnden, West

The following voted "Nay": None

Resolution was declared adopted and is attached to these minutes.

CONSIDERATION – SCADA QUOTE

John Crumb, Director of the Gull Lake Sewer and Water Authority was present to discuss this project, noting that SCADA is a new warning program for the water and sewer systems, that would improve the way problems with the water or sewer systems are notified. Josh Raney indicated that half of the \$25,965 for the project will come from each of the water and sewer funds. Mr. Crumb offered any assistance the City may need as GLSWA has the same system.

D. Harmon moved, seconded by Lemon to approve the SCADA system quote in the amount of \$25,965.

On a roll call vote, the following voted "Aye": Wortinger, Marble, B. Harmon, D. Harmon, Harnden, Lemon, West

The following voted "Nay": None

Motion carried unanimously.

CONSIDERTION – STREET SWEEPING QUOTE

DPW Director Raney presented the quote to Council in the amount of \$2,160 per occurrence from Sweeping Corporation of America. He indicated that street sweeping on curbed streets is required twice annually.

Marble moved, seconded by Harnden to approve the contract with Sweeping Corporation of America as presented. On a voice vote, the motion carried unanimously.

DPW REPORT

Director Raney reviewed his written report with the Council. No questions were received.

COUNCIL COMMENTS

Marble said that the Planning Commission will be meeting on Monday, May 16 to recommend the firm to assist with the City Master Plan Update.

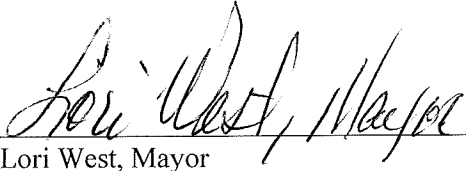
D. Harmon thanked the citizens present for the meeting.

There being no further business, Mayor West adjourned the meeting at 8:23 p.m.



Timothy A. Snow

Acting Clerk



Lori West, Mayor

