

**CITY OF GALESBURG
CITY COUNCIL
REGULAR MEETING MINUTES
APRIL 4, 2022
6 PM**

Mayor West called the meeting to order at 6 pm.

The Pledge of Allegiance was recited.

Roll call was taken, and the following members were present: Lori West, Mayor; Linda Marble, Deputy Mayor; Dale Harmon, Rebecca Harmon, Judy Lemon and Carol Wortinger.

Also present: Sarah Joshi, City Manager; Josh Ranes, DPW Supervisor and Timothy Snow, Acting Clerk.

APPROVAL OF AGENDA

West indicated that the Fire Board Agreement will need to be postponed to the May meeting. Lemon moved, seconded by R. Harmon to approve the agenda as amended. Motion carried unanimously.

PUBLIC COMMENT

There was no public comment. West asked if there were any messages left for public comment or if there was anyone waiting to make a comment via the telephone. There were neither.

CONSENT AGENDA

Wortinger indicated that she should have been listed as excused from the March 15 special meeting. Marble apologized for the unintentional oversight. Marble then moved, seconded by R. Harmon to approve the consent agenda with the correction to the minutes as previously mentioned.

- a. Invoices needing approval for payment - \$20,562.85
- b. Paid invoices - \$14,880.89
- c. City Council Meeting Minutes
 - a. March 7, 2022 Regular Meeting Minutes
 - b. March 15, 2022 Special Meeting Minutes (as amended)
- d. Council acknowledges receipt of:
 - a. Fire Board – Minutes of the February 16, 2022 Meeting
 - b. Personnel Committee Meeting Minutes – No Meetings Held
 - c. DDA Meeting Minutes – No Meetings Held
 - d. Planning Commission Meeting Minutes – No Meetings Held
 - e. Kalamazoo County Sheriff's Report – February 2022 Reports

On a roll call vote, the following voted "Aye": Marble, R. Harmon, D. Harmon, Lemon, Wortinger, West

The following voted "Nay": None

Motion carried unanimously.

CITY MANAGERS REPORT

City Manager Sarah Joshi gave her report and there was general discussion. Deputy Tim Randall will be with the City for an additional 6 months.

PRESENTATION – SAFE BUILT

Kellie Lindsey, Account Manager for SafeBuilt, gave a presentation regarding rental housing code enforcement. She noted that SafeBuilt is currently providing this service to 11 municipalities including the City of Detroit. The cost to landlords for this service will be set by Council and SafeBuilt together and is expected to be not be more than ½ of 1 month's rent per unit. An annual inspection is suggested to start the project, though Council may determine biennial inspections may be appropriate in subsequent years. It was noted that there are many good landlords, but a standard must be set for all, with high transparency throughout the process. A proposed annual \$25 administration fee per unit would be charged, and information to all landlords would be provided. Meetings would be held with landlords to explain the process. Mobile home parks are generally not included, as the mobile homes are typically owned by the resident.

In order to proceed with rental housing inspections, an Ordinance would need to be adopted by the City Council.

POLICE REPORT

Capt. Christensen was present and stated that between several parties, that the homeless issue in the park has been solved. Speed trailers will be coming out when the weather gets a little better.

CONSIDERATION – WATER AND SEWER RATES

Joe Vandermolen from the Michigan Rural Water Association was present to give a report to Council regarding water and sewer rates. He thanked the Clerk for her work in getting the data together for them. Two possible resolutions were discussed, one that would provide \$60,000 in funding for capital improvements to the water system and one that would provide \$100,000 in funding. The City Manager noted that rates have not been increased since 2017.

After discussion, Marble moved, seconded by Lemon to approve Resolution 20220404A to increase water and sewer rates to a level that would provide \$100,000 for capital outlay, effective July 1, 2022.

On a roll call vote, the following voted "Aye": R, Harmon, D. Harmon, Lemon, Wortinger, West, Marble

The following voted "Nay": None

Motion carried unanimously.

CONSIDERATION – FIRE BOARD BUDGET REVISIONS

D. Harmon noted that carryover funds were not taken into consideration in the budget revisions. The City Manager said that she had attended the recent Charleston Township Board Meeting where this matter was

discussed, and they approved of changes, but the changes were not the same as the information provided to Council. The Township Board agreed to hold \$80,000 as the municipality.

After additional discussion, D. Harmon moved, seconded by Wortinger to postpone this discussion to the May meeting. On a voice vote, motion passed.

PUBLIC HEARING – MEDC OPEN SPACES GRANT

West opened the public hearing regarding the MEDC Open Spaces Grant. No individuals spoke regarding the grant proposal.

Marble moved, seconded by Lemon to move out of the Public Hearing. On a voice vote, motion passed.

CONSIDERATION – MEDC OPEN SPACES GRANT

The City Manager reported that the grant application is for up to \$550,000. The primary focus will be on paving the parking lot and pathways at Ike Payne Park. Disc golf will be added at Community Park, and playground improvements are proposed at both parks.

Marble moved, seconded by Lemon to adopt the authorizing Resolution for the grant application.

On a roll call vote, the following voted “Aye”: D. Harmon, Lemon, Wortinger, West, Marble, B. Harmon

The following voted “Nay”: None

Motion carried unanimously.

CONSIDERATION – PART-TIME BENEFITS AND FULL TIME HOURS RESOLUTION

Marble moved, seconded by Lemon to adopt Resolution 20220404B.

On a roll call vote, the following voted “Aye”: Lemon, Wortinger, West, Marble, B. Harmon, D. Harmon

The following voted “Nay”: None

Resolution was adopted unanimously.

CONSIDERATION – RESOLUTION APPOINTING ELECTION INSPECTORS FOR MAY 3, 2022 SPECIAL ELECTION

Marble moved, seconded by B. Harmon to adopt Resolution 20220404C.

On a roll call vote, the following voted “Aye”: Wortinger, West, Marble, B. Harmon, D. Harmon, Lemon

The following voted “Nay”: None

Resolution was declared adopted.

CONSIDERATION – CITY COUNCIL VACANCY

Two individuals have applied for the City Council vacancy, Ryan Harnden and Denis Homan.

B. Harmon moved, seconded by D. Harmon to appoint Ryan Harnden to the vacant position on City Council.

On a roll call vote, the following voted “Aye”: West, Marble, B. Harmon, D. Harmon, Lemon, Wortinger

The following voted “Nay”: None

Motion carried unanimously, Ryan Harnden is appointed to the City Council.

CONSIDERATION – APPOINTMENT TO JOINT FIRE BOARD

Joshi noted that no applications have been received.

CONSIDERATION – ACCOUNTING SERVICES PROPOSAL

Joshi stated that a proposal has been received from Seber Tans, noting that their proposed fee structure is less than what is currently being paid to Plante Moran. It was suggested that the new accounting firm begin with the new fiscal year on July 1. Some Councilmembers said they would like to see more quotes,

Marble moved, seconded by D. Harmon to postpone this matter to the May meeting.

On a voice vote, motion carried.

CONSIDERATION – APPOINTMENT TO PLANNING COMMISSION

There is no recommendation for appointment to the Planning Commission at this time.

CONSIDERATION – PARKING LOT STRIPING

Josh Raney explained the bids and how the striping would be done.

After brief discussion, D. Harmon moved, seconded by Wortinger to accept the quote from Ace Parking Lot Striping in the amount of \$2,014.25.

On a roll call vote, the following voted “Aye”: Marble, B. Harmon, D. Harmon, Lemon, Wortinger, West

The following voted “Nay”: None

Motion carried unanimously.

CONSIDERATION – ZERO TURN RADIUS MOWER

Josh Raney discussed the 3 quotes received, noting that he does not have a specific recommendation. He noted that the existing mower would have a good trade in value.

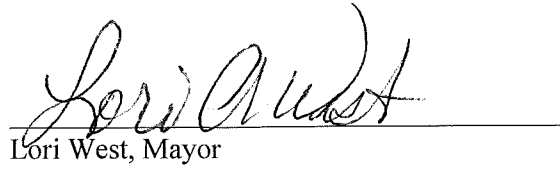
D. Harmon thanked the citizens present for the meeting.

There being no further business, Mayor West adjourned the meeting at 8:23 p.m.



Timothy A. Snow

Acting Clerk



Lori West, Mayor

