

**CITY OF GALESBURG
CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 13, 2012**

In accordance with COVID-19 restrictions this meeting was held on ZOOM allowing the public to attend.

Mayor West called the meeting order at 6 pm. She gave specific instructions for those who would like to make public comment via ZOOM or using the Google voicemail box.

She also read the attendance policy found in the City Charter.

Roll call was taken, and the following members were present and stated the location from which they were attending the meeting:

Lori West – City of Galesburg
Linda Marble – City of Galesburg
Rebecca Harmon - Absent
Dale Harmon – City of Galesburg
Angelina Rodriguez – Absent
Carol Wortinger – City of Galesburg
Judy Lemon – City of Galesburg

A motion was made by Lemon and supported by D. Harmon, to excuse the absence of R. Harmon and Rodriguez. A roll call vote was taken, and the motion passed unanimously.

Also present: Sarah Joshi, City Manager; Anna Goodsell, Clerk; Josh Ranes, DPW Supervisor; City Attorney Seth Koches; and Gail Morten, Easement Procurement Specialist.

There were approximately 4 interested persons attending via ZOOM.

APPROVAL OF AGENDA

The Council proceeded to consider the agenda. West requested item 13 be removed from the agenda because there was not enough information available at this time. Marble asked that number 14 be removed for the same reason. A motion made by D. Harmon and seconded by Lemon to approve the agenda as amended. A voice vote was taken, and the motion passed unanimously.

PUBLIC COMMENT

West reviewed the procedures for offering public comments to council. There was a message in the Google Voice Mail from Andrea McCubbin, Joshi read the transcript of the message.

There was no further public comment.

CONSENT AGENDA

The consent agenda was comprised of the following items:

- Invoices Paid - \$39,488.37
- Invoices Needing Approval for Payment - \$54,745.30
- City Council Meeting Minutes – August 2, 2021
- City Council Meeting Minutes – August 25, 2021
- Personnel Committee Meeting Minutes
- DDA Meeting Minutes
- Planning Commission Meeting Minutes
- Parks and Recreation Meeting Minutes
- Finance Committee (Fees) – No Report Received
- Fire Board – No Report Received
- July Sheriff's Report

Marble pointed out an error in the minutes. The error being the minutes indicated Don Cochran as the Chairperson of the Planning Commission. The Chairperson is Denis Homan.

Upon motion by Marble, seconded by Wortinger. A roll call vote was taken, and the motion passed unanimously with the previous mentioned correction to the minutes.

CITY MANAGERS REPORT

Sarah Joshi, City Manager, gave her monthly report.

DEMONSTRATION – TextMyGov CONSTITUENT COMMUNICATION SERVICE

Drake Russel of TextMyGov demonstrated to the Council the features of this communication system. He also outlined the benefits to the community. West indicated this would be given further consideration at a future meeting

CONSIDERATION – 2022 PROJECT ON WASHINGTON AND DIVISION – WATERMAIN, STREET PAVING AND SIDEWALK

Joshi then reviewed the plan for which a grant was given to replace the watermain, replace sidewalks, and pave Washington and Division Streets. She also reviewed the project costs, and from which fund the monies would be taken. The watermain portion of the project would come from the Water Fund, the Sidewalks and paving would come from the Local Street Fund. Since there are not enough funds available in the Local Street Fund to cover the entire cost for which the City is responsible, the remainder would come from the General Fund Balance. The approximate amount needed from the General Fund is \$35,500. There was general discussion. A motion was made by Marble and seconded by Lemon to accept the Category B Grant from the Michigan Department of Transportation - Economic Development, and to transfer the necessary funds from

General Fund to the Local Street Fund. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – RESOLUTION TO SUPPORT PROPERTY ACQUISITION

A motion was made by Marble and seconded by Lemon to adopt the resolution number 20210913C supporting the acquisition of the property at 23 East Battle Creek Street. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – RESOLUTION ADOPTING REVISIONS TO THE PERSONNEL POLICY - #20210913B

Marble read the personnel policy amendments to the council. There was lengthy discussion about the policy. A motion was made by D. Harmon and seconded by Lemon to adopt the resolution with the addition that upon termination of employment the employee is eligible to receive payment for unused vacation time, rounded up to the closet quarter hour, not to exceed the maximum number of accrued hours. A roll call vote was taken, and the motion passed. Wortinger was in opposition to the motion.

DISCUSSION – SHARED PARKING ORDINANCE

Marble reviewed the Shared Parking Ordinance with the Council. She indicated the Planning Commission had held the public hearing to consider this ordinance and had voted unanimously to send the ordinance on to the Council for consideration of adoption. There was general discussion regarding the ordinance. A motion was made by Lemon, and seconded by Wortinger to consider this ordinance for adoption at the meeting held on October 4, 2021. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – HYBRID MEETING POLICY

A motion was made by Marble, and seconded by Lemon, to approve the hybrid meeting policy. A roll call vote was taken, and the motion passed unanimously.

DEPARTMENT OF PUBLIC WORKS REPORT

Ranes gave his report to the Council and addressed their questions.

CLOSED SESSION – NUMBER ONE

Upon motion of Marble, supported by Lemon, the Council voted unanimously by roll call to go into closed session under Section 8(d) of the Open Meetings Act, as amended, to consider the purchase of real property at 7:55 pm.

West declared the Council back into open session at 8:15 pm.

The council voted unanimously to pass the motion made by Marble and seconded by Wortinger to proceed with this issue as discussed in closed session.

CLOSED SESSION – NUMBER TWO

Marble made a motion to go into closed session to discuss an Attorney-Client Privileged Communication received from the Township Attorney, Seth Koches. Lemon supported the motion. A roll call vote was taken, and the motion passed unanimously.

The Council went into closed session at 8:19 pm.

West declared the Council back into open session at 8:42 pm.

COUNCIL COMMENTS

D. Harmon asked if Andrea McCubbin's comments will be addressed. Joshi assured him she would contact Ms. McCubbin.

ADJOURNMENT

West adjourned the meeting at 8:44 pm.

Respectfully submitted,

Lori West, Mayor

Anna Goodsell, CMC
City Clerk