

**CITY OF GALESBURG
CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 25, 2021**

This meeting was held via ZOOM due to the increase in COVID Exposures.

Mayor West called the meeting to order at 4 pm. She gave specific instructions for those who would like to make public comment.

Roll call was taken, and the following members were present and stated the location from which they were attending the meeting:

Lori West – City of Galesburg
Rebecca Harmon – City of Galesburg
Dale Harmon – City of Galesburg
Judy Lemon – City of Galesburg
Linda Marble – City of Galesburg
Angelina Rodriguez – Absent
Carol Wortinger – City of Galesburg

Also present: Sarah Joshi, City Manager; Anna Goodsell, Clerk and Josh Ranes, DPW Supervisor. There was no one in attendance via Zoom and no comments left on the City's Google voicemail.

Upon motion of Lemon, seconded by D. Harmon, the Council voted unanimously by roll call to excuse Rodriguez's absence.

APPROVAL OF AGENDA

The Council proceeded to consider the agenda with the addition of public comment. A motion made by Lemon and seconded by D. Harmon to approve the agenda with the addition of public comment. A voice vote was taken, and the motion passed unanimously.

PUBLIC COMMENT

There was no public comment either on ZOOM or the Google Voicemail Box.

CONSIDERATION – IT RIGHT QUOTE FOR VPN AT DPW BARN

A motion was made by Lemon and seconded by D. Harmon to approve the purchase of the VPN for the DPW Barn for \$650.00 from IT Right. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – MIDWAY ASBESTOS INSPECTION

Joshi indicated there were two quotes for the asbestos inspections. One from Analytical Testing for \$600 for all but the basement, and the other from SME for \$5,600, for the entire

building. She explained Analytical Testing had already tested the basement of the building by request of the previous owner and had furnished those results to the City. There was general discussion. A motion was made by Marble and seconded by Lemon to accept the quote from Analytical Testing. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – PARK BATHROOM REPAIRS

The estimated cost for the park bathroom repairs is \$5,951. There was lengthy discussion. Upon motion of B. Harmon, seconded by Lemon the Council voted unanimously to do the repairs in March of 2022, and to get multiple bids for the project. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – PERSONNEL POLICY UPDATES

The Council then proceeded to consider changes to the vacation and paid time off portion of the personnel policy. Marble outlined the vacation plan whereby each employee would accrue vacation time each month. Each year each employee will receive 48 hours of paid time off. There was lengthy discussion. The discussion included conversations about how the current employees will be transitioned to the new policy. Joshi will work with the personnel committee and the employees to create the transition. Upon motion of Marble, supported by B. Harmon, the Council voted unanimously by roll call to approve the Employee Vacation Accrual Policy and Paid Time Off Policy to be effective immediately, all time must be used in half-day increments. The motion included that the City Manager would have the discretion with the approval of the Council for alternate utilization of this plan for newly hired employees.

DISCUSSION – WATER MAIN LOOP CLOSURE

Joshi reviewed plans provided by the engineer that would close the water main loop between the Laurels and the water tower. She indicated which plan the engineer believed would be most beneficial for future development. She also indicated she had met with an easement specialist and spoken with one of the property owners where an easement would be necessary. There was general discussion about the cost of obtaining easements.

CONSIDERATION – RELEASING FUNDS TO ASSOCIATED GOVERNMENT SERVICE (AGS)

A motion was made by Marble, supported by Lemon to release the previously withheld funds to AGS. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – SCHEDULING OF ADDITIONAL MEETING DATES

A motion was made by Marble and seconded by Lemon to set additional meetings for October 25, 2021, at 6 pm and December 15, 2021 at 4 pm.

CONSIDERATION – PURCHASE OF A POWER WASHER

Ranes indicated the current power washer was old and in need of costly repairs. There was general discussion. Upon motion of Marble, seconded by Wortinger the Council voted unanimously by roll call to approve the purchase of a power washer for \$1,099 from Lowes.

CONSIDERATION – DEPARTMENT OF PUBLIC WORKS FULL-TIME POSITION

There was general discussion about eliminating the two part-time DPW positions and creating a new full-time position. Upon motion of Lemon, seconded by D. Harmon, the Council voted unanimously by roll call to approve the hiring of a full-time DPW employee.

CONSIDERATION - UPDATED COVID PROCEDURES

A motion was made by Lemon and supported by D. Harmon to accept the update COVID Procedures. A roll call vote was taken, and the motion passed unanimously.

CONSIDERATION – HYBRID MEETING POLICY

The proposed policy was not available for consideration and will be addressed at a future meeting.

COUNCIL COMMENTS

There were no council comments

ADJOURNMENT

Being duly motioned and supported the Council voted unanimously to adjourn the meeting at approximately 5:31 p.m.

Respectfully submitted,

Lori West, Mayor

Anna Goodsell, Clerk